

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
MINUTES NO. 2019-09**

The meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District was held at 7:00 p.m. on Thursday, Sep. 12, 2019, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Melissa Ramoso, *City of Artesia*
Ali Saleh, *City of Bell*
Pedro Aceituno, *City of Bell Gardens*
Sonny R. Santa Ines, *City of Bellflower*
Dr. Jeff D. Wassem, *City of Burbank*
Elito D. Santarina, *City of Carson*
Mark W. Bollman, *City of Cerritos*
Leonard Mendoza, *City of Commerce*
Baru Sanchez, *City of Cudahy*
Steve Tye, *City of Diamond Bar*
Robert Kiefer, *City of Downey*
Jerry Walton, *City of Glendale*
Luis Roa, *City of Hawaiian Gardens*
Leonard Pieroni, *City of La Cañada Flintridge*
Catherine Houwen, *City of La Habra Heights*
Steve Croft, *City of Lakewood*
Larry P. Mowles, *City of La Mirada*
Emily Holman, *City of Long Beach*
Steve Appleton, *City of Los Angeles*
Steven A. Goldsworthy, *Los Angeles County*
Salvador Alatorre, *City of Lynwood*
Ricardo Lara, *City of Maywood*
Avik Cordeiro, *City of Montebello*
Leonard Shryock, *City of Norwalk*
Dr. Tom Hansen, *City of Paramount*
Raul Elias, *City of Pico Rivera*
Jesse H. Avila, *City of San Fernando*
Heidi Heinrich, *City of Santa Clarita*
Jay Sarno, *City of Santa Fe Springs*
Hector Delgado, *City of South El Monte*
Denise Diaz, *City of South Gate*

TRUSTEES ABSENT

Marilyn Sanabria, *City of Huntington Park*
Robert D. Copeland, *City of Signal Hill*
Scott T. Kwong, *City of San Marino*
Dan Medina, *City of Gardena*

TRUSTEES ABSENT (EXCUSED)

Josué Alvarado, *City of Whittier*

OTHERS PRESENT

Truc Dever, *General Manager*
Mark Daniel, *Director of Operations*
Susanne Klueh, *Director of Sci-Tech Services*
Mary-Joy Coburn, *Director of Community Affairs*
Carolyn Weeks, *Director of Fiscal Operations*
Richard Knott, *Director of Human Resources*
Anais Medina Diaz, *Public Information Officer*
Fernando Martinez, *Facilities and Fleet Maintenance Supervisor*
Quinn Barrow, *Legal Counsel*

**Denotes times of late arrival (vote tallies on agenda items reflect actual Trustees present at time of vote)*

1. CALL TO ORDER

President Sanchez called the meeting to order at 7:21 PM

2. QUORUM (ROLL) CALL

Following roll call, it was recorded that 31 Trustees were present and five were absent.

3. INVOCATION

Trustee Santa Ines gave the invocation.

4. PLEDGE OF ALLEGIANCE

Trustee Lara led the pledge of allegiance.

5. **CORRESPONDENCE**

Trustee Heinrich read correspondence received from the Cerritos Explorers program regarding their visit to the District during the month of August.

6. **INTRODUCTIONS**

(Introductions requested by staff or Trustees of persons attending the meeting are made at this time).

7. **PUBLIC COMMENT**

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

NONE

8. **CONSENT AGENDA (8.1-8.3)**
VOTE REQUIRED

8.1 Consideration of Minutes 2019-08 of regular Board Meeting held August 8, 2019. (EXHIBIT A)

8.2 Consideration of Resolution 2019-15 Authorizing Payment of Attached Requisition August 1, 2019 through August 31, 2019. (EXHIBIT B)

8.3 Consideration of one (1) County of Los Angeles Negotiated Tax Exchange Resolution (NTER), related to the annexation of Petition No. 72-1016. This resolution authorizes the County of Los Angeles and GLACVCD to collectively approve and accept the negotiated exchange of ad valorem property tax revenue resulting from the annexation of the subject territories identified in the resolutions to provide revenue to the County Lighting Maintenance Districts (CLMDs) 1687. A copy of the letter from the County of Los Angeles Department of Public Works requesting this resolution is attached. **(EXHIBIT C)**

Analysis: The NTER from the County of Los Angeles is similar to previous L.A. County tax sharing resolutions and seeks to generate revenue to partially fund the services of CLMD 1687. Similar resolutions have previously been adopted by the Board. These Petitions relate to funding for the operation and maintenance of new street lighting services for properties in unincorporated Whittier. Although the District gives up a negligible share of its ad valorem property taxes in these exchanges, in subsequent years, that amount would generally be regained, if not exceeded, due to an increase in property values associated with services provided by the CLMD.

Agenda 8.1 was pulled by Community Affairs Director Coburn for administrative correction.

Trustee Heinrich made a motion to approve the Consent Agenda and the item pulled. The motion was seconded by Trustee Sanchez and approved unanimously.

9. **COMMITTEE REPORTS**

9.1 Personnel Committee

S. Croft, Committee Member

- 9.1.a. **CLOSED SESSION PUBLIC EMPLOYEE PERFORMANCE EVALUATION AND CONFERENCE WITH LABOR NEGOTIATOR**
Public Employee Annual Performance Evaluation (Government Code Section 54957) and Conference with Labor Negotiator (Government Code Section 54957.6)
General Manager Truc Dever

Agency Negotiator: *General Counsel Quinn Barrow*

**ANNOUNCEMENT IN OPEN SESSION OF ITEMS TO BE DISCUSSED IN
CLOSED SESSION**

RECESS INTO CLOSED SESSION

**RECONVENE INTO OPEN SESSION
CLOSED SESSION ANNOUNCEMENT OPEN SESSION**

- 9.1.b. Consider Personnel Committee's Recommendation Regarding Extension of General Manager's Contract with Increased Salary and Benefits

Trustee Bollman reported that the personnel committee met in closed session to discuss the evaluation of General Manager Truc Dever.

Quinn initiated the closed session during the general meeting. Upon return, Quinn reported that the District's board took two separate actions. **The first action was to complete the evaluation of the General Manager and directed general counsel to present the evaluation to her. The second action was to approve a new three-year term contract with the following terms: three years with a 4% increase in the first year, COLA plus a 1.5% increase in the second year, and COLA plus a 1.5% increase to base salary in the third year. In addition, the board approved an increase in administrative leave and vacation time.**

On behalf of the board and himself, President Sanchez thanked Truc for her leadership and hard work. Trustee Cordeiro also thanked Truc for her service and asked Quinn to ensure personnel phones are not left behind during a closed session. Truc thanked the board for their support and confidence in her and the staff.

9.2 Ad Hoc Real Estate Committee

S. Appleton

- 9.2.a. Recommendation by Ad Hoc Real Estate Committee to direct and authorize the General Manager and General Counsel to engage consultants and related professional services to assist the District in determining the propriety and viability of the purchase of real property in Sylmar Facilities vicinity in furtherance of current and future needs. Anticipated consultant and related professional services include, but are not limited to: real estate agent, real property appraiser, environmental due diligence, and title investigation.

RECOMMENDATION: AUTHORIZE

Trustee Appleton reported that the ad hoc Real Estate committee met to discuss the District's needs in terms of space to efficiently and successfully carry out its mission to protect public health. The committee discussed the possible opportunity to purchase real estate property adjacent to the District's Sylmar facility. The committee recommended the authorization to engage consultants and related professional services to assist the District. Any action regarding the purchase such as placing an offer, would come back to the board for approval.

Trustee Mowles asked what the potential cost to the District would be if staff were allowed to engage consultants and Trustee Appleton responded that they do not foresee any costs being accrued to just engage consultants but if an offer were placed, upon the Board's approval, that may accrue costs. **Trustee Saleh made a motion to approve. Trustee Sanchez seconded the motion. Motion passed unanimously.**

10. STAFF PROGRAM REPORTS: AUGUST 2019

10.1 Manager's Report

T. Dever, General Manager

In addition to her report, GM Dever wanted to invite the Trustees to the Employee Appreciation Day on October 8th.

10.2 Scientific-Technical: (Staff Report A)

S. Klueh, Sci-Tech Director

Director Klueh had nothing additional to report. She elaborated on a very quiet West Nile year that allowed the District to concentrate on managing an increase in imported dengue cases. Because of dengue activity throughout the world, travelers are returning infected and the District responds operationally to minimize the presence of *Aedes* mosquitoes, potential carriers of the disease. Seven dengue cases were reported in August alone which resulted in over 900 parcel inspections.

Trustee Heinrich asked about the WNV risk assessment and what the process of emergency planning entails. Director Klueh explained that it typically means we could reach the point of an epidemic but since we only attained that level of risk until late August, based on past data and incoming cool nights, we will not reach an epidemic level this season. The district remains ready and observant.

10.3 Operations: (Staff Report B)

M. Daniel, Operations Dir.

Director Daniel highlighted the increasing volume of service requests and the challenges technicians face in keeping up. The District saw an increase of 400 requests compared to the same time last year due to the San Fernando Valley experiencing *Aedes* biting pressure. Director Daniel expects the service requests to increase in September as well and asks that Trustees remind cities and residents that mosquito control is a shared responsibility.

Trustee Appleton asked Director Daniel why there is a spike in the San Fernando Valley (SFV) and Director Daniel explained that SFV residents are starting to experience *Aedes* bites and are not yet used to their biting effects.

10.4 Community Affairs: (Staff Report C)

MJ. Coburn, Comm. Affairs Dir.

Director Coburn elaborated on the Community Affairs staff report and pointed out the high number of media coverage the District received, in addition to the multiple community events and presentations staff conducted over the month of August. Director Coburn asked that Trustees refer any key groups or leaders within their respective cities to the District's community liaisons.

Trustee Wassem asked when the school program would start. Director Coburn mentioned that the SWAT Lab program was underway and added that the mobile unit was in high demand during the summer which allowed the department to reach over 900 residents. Trustee Ramoso thanked the Community Affairs team and Director Coburn for attending the Children's Day Fair. Trustee Avila appreciated that the community affairs department is doing more activities out in the San Fernando Valley. Trustee Croft thanked PIO Medina Diaz for presenting at the Lakewood City Council meeting.

Trustee Cordeiro asked why there was a spike in website visits on August 19th and PIO Medina Diaz explained that the District distributed a press release confirming West Nile virus activity in the San Fernando Valley. Trustee Lara wanted to thank the staff for putting out press releases and commended PIO Medina Diaz for her interviews on local media.

10.5 Fiscal: (Staff Report D)

C. Weeks, Finance Director

Director Weeks offered to answer questions from the Board. Trustee Heinrich inquired why there was a late payment to Home Depot. Director Weeks mentioned that the receipt might not have been turned in on time.

10.6 Human Resources: (Staff Report E)

R. Knott, Human Resources Dir.

Director Knott offered to answer questions about his report.

10.7 Legal Counsel Report
Counsel Barrow had nothing to report.

Q. Barrow, Legal Counsel

11. OTHER

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

Trustee Tye mentioned Trustee Appleton appeared in the Los Angeles Times and Trustee Sanchez added that he also appeared in the Wall Street Journal.

Trustee Bollman wanted to add that the person who wrote the Cerritos Explorers' correspondence will become a United States citizen in the coming days and wanted to publicly congratulate him.

Trustee Sanchez brought awareness to an incident he experienced with fraudulent activity in public agencies and the importance of improving cyber security in all businesses, not just public agencies.

12. ADJOURNMENT

The next Board of Trustees meeting will be scheduled on Thursday, September 12, 2019 at 7:00 PM at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.

President Sanchez adjourned the meeting at 8:06 PM.