

GLACVCD BOARD OF TRUSTEES MEETING STAFF REPORTS



Thursday, August 13th, 2026

7:00 p.m. Board Meeting

Santa Fe Springs District Headquarters

12545 Florence Avenue, Santa Fe Springs, CA 90670

Sylmar Branch

16320 Foothill Blvd., Sylmar, CA 91342

Trustee Melissa Ramoso, President

Trustee Sonny Santa Ines, Vice President

Trustee Catherine Houwen, Secretary-Treasurer

General Manager, Susanne Kluh

Assistant General Manager, Administration, Allison Costa

Assistant General Manager, Vector Management, Steve Vetrone

Operations Managers, Martin Serrano & Maritza Olmos

Scientific-Technical Manager, Dr. Angela Caranci, PhD

Acting Communications Manager, Caroline Gongora

Finance Manager, Maribel Palmer

Human Resources Manager, Cindy Reyes

Facilities & Fleet Manager, Fernando Martinez

IT Manager, Rudy Serrano

Board General Counsel, Serita Young, Richards, Watson, Gershon

Labor Legal Counsel, Oliver Yee, Liebert, Cassidy, Whitmore

Copies of staff reports or other written documentation relating to agenda items are available online at <https://www.GLAmosquito.org/board-meetings> and are on file at the District's Headquarters at the Front Office for public inspection.

If you have questions regarding an agenda item, please contact the Front Office Staff at (562) 944-9656 during regular business hours.

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GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

12545 Florence Avenue, Santa Fe Springs, CA 90670
Office (562) 944-9656 | Fax (562) 944-7976
Email: info@glacvcd.org | Website: www.glacvcd.org

General Managers' Report for August 13, 2026 Board of Trustees Meeting

Summer is in full swing in Southern California, and in similar fashion, so is the mosquito season. The height of the summer months is the most taxing time for staff, as many in the Operations and Scientific-Technical Department perform work exposed to high temperatures and elevated humidity. Nevertheless, our staff continue to do excellent work toward keeping mosquito populations and the corresponding West Nile Virus risk under control, despite elevated virus activity in the coastal regions of the district.

Earlier this month, Environmental Program Manager Mark Hall announced his retirement after 35 years of dedicated service to the District. Mark's last day was August 5, 2026. We thank Mark for his service and the significant contributions he made toward gaining recognition for the field of mosquito and vector control as an important component of statewide water conservation and cleanup efforts. He takes with him a tremendous amount of institutional knowledge and will be missed greatly.

The Communications Department is keeping this year's summer campaign active, and staff is participating in many of our cities' summer events. They are also working with Granicus on implementing the multi-channel communications platform and the launch of the Prop 218 educational campaign. Maintenance continues to ensure that all our field vehicles are safe and operational, and the SIT pilot project team continued their releases in the pilot program area this season with mosquitoes exclusively reared in-house.

Administratively, the Finance Department has continued to fulfill its routine accounts payable and payroll tasks while also working with our auditors on auditing the financials for FY25/26. The HR Department has supported both full-time and seasonal staff, working towards this year's open enrollment and recruitments for the approved position in the Finance Department.

Our gratitude to the Board for approving the Granicus Multichannel Communications Platform and consulting services contract, as well as the amendment of our contract with SCI for their work on our Proposition 218 efforts.

We hope you are enjoying a safe summer and look forward to seeing many of you next week.

Sincerely,



Susanne Klueh
General Manager



Allison Costa
Assistant General Manager



Steve Vetrone
Assistant General Manager

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

SCIENTIFIC-TECHNICAL REPORT

July 2026

*Angela Caranci, Scientific-Technical Manager**Nicolas Tremblay, Senior Vector Ecologist**Tanya Posey, Ryan Amick & Courtney Chagolla, Vector Ecologists**Colt Bellman & Alison Ross, Assistant Vector Ecologists**Christie Miranda, Limited-Term Scientific-Technical Program Projects Assistant**Christopher Ortiz & Luisedmundo Vicente, Vector Field Assistants*

I. RISK ASSESSMENT

WN Surveillance Factor	Assessment Value	Benchmark	Value
1. Environmental Conditions High-risk environmental conditions include above- normal temperatures. Urban mosquitoes breeding in municipal water sources may benefit from below normal rainfall.	1	Avg daily temperature during prior half month $\leq 56^{\circ}\text{F}$	4
	2	Avg daily temperature during prior half month $57-65^{\circ}\text{F}$	
	3	Avg daily temperature during prior half month $66-72^{\circ}\text{F}$	
	4	Avg daily temperature during prior half month $73-79^{\circ}\text{F}$	
	5	Avg daily temperature during prior half month $>79^{\circ}\text{F}$	
2. Adult <i>Cx tarsalis</i> and <i>Cx quinquefasciatus</i> abundance Determined by trapping adults, identifying them to species, and comparing numbers to those previously documented for an area and time period.	1	Vector abundance well below average ($\leq 50\%$)	2
	2	Vector abundance below average ($51-90\%$)	
	3	Vector abundance average ($91-150\%$)	
	4	Vector abundance above average ($151-300\%$)	
	5	Vector abundance well above average ($>300\%$)	
3. Virus isolation rate in <i>Cx tarsalis</i> and <i>Cx quinquefasciatus</i> mosquitoes Tested in pools of 50. Test results expressed as minimum infection rate (MIR) / 1,000 female mosquitoes tested	1	MIR/ 1000 = 0	5
	2	MIR/ 1000 = 0.1-1.0	
	3	MIR/ 1000 = 1.1-2.0	
	4	MIR/ 1000 = 2.1-5.0	
	5	MIR/ 1000 >5.0	
4. Sentinel Chicken Seroconversion Number of chickens in a flock that develop antibodies to WNV. If >1 flock is present in a region, number of flocks with seropositive chickens is an additional consideration.	1	No seroconversions	*
	2	1 or more seroconversion over a broad region	
	3	1 or 2 seroconversion in single flock in specific region	
	4	>2 seroconversion in one or 1-2 seroconversion in multiple flocks in specific region.	
	5	>2 seroconversions in one or more flocks in specific	
5. Dead Bird Infection Includes zoo collections.	1	No WN+ dead birds	5
	2	One or more WN+ dead birds in a broad region	
	3	1 WN+ dead bird in specific region	
	4	2 to 5 WN+ dead birds in specific region	
	5	>5 WN+ dead bird + reports of dead birds in specific	
6. Human Cases** This factor is not to be included in the calculation if no cases are detected.	3	One or more human cases in broad region.	**
	4	One human case in specific region	
	5	More than one human case in specific region	
Response Level/ Average Rating Normal Season (1.0-2.5), Emergency Planning (2.6-4.0) , Epidemic (4.1-5.0)		TOTAL	16
		AVERAGE	4.0

* Due to shortages in laying hens after several years of Newcastle Disease in Southern California, the sentinel chicken program is currently suspended.

** Human cases are not calculated until first case is reported – the previous case reported in July 2025 has since been clarified to reside outside GLACVCD service area but within LA County.

II. GLACVCD MOSQUITO-BORNE DISEASE WATCH SUMMARY

- One West Nile Virus (WNV) human case was reported within LA County in June 2026, but it has since been clarified that the patient resides outside of GLACVCD service area.
- Five total human cases of dengue virus case were reported to the District by Los Angeles County Public Health in July: 4 with confirmed travel history; 1 remains under investigation.
- In July, 356 mosquito samples were tested, and 75 WNV+ mosquito samples were reported within District boundaries. This brings the total tested to 1,230 with 119 positive for WNV (9.6% positivity)
 - In July 2025, 19 of 1,172 tested pools returned WNV+ results (1.6% positivity), with the earliest collected June 30.
- Seventeen WNV+ dead birds were collected in July, bringing the total to 36 in 2026.
 - YTD in 2025, there was 1 WNV+ dead bird sample, with the first reported July 17.
- Collectively, this activity presents a picture of historically high WNV activity in the GLACVCD service area and is consistent with data reports from Southern California
 - The Centers for Disease Control released a statement on July 1 reporting a nearly 5x increase in human cases nationwide through June 2026, compared to the ten-year average.

<i>Culex</i> Mosquito Pools	Number Tested	WNV Positive	WEE Positive	SLE Positive	Other Positive
This Period	356	103	0	0	0
Year to Date	1,230	119	0	0	0

Dead Birds	Number Tested	WNV Positive
This Period	37	17
Year to Date	64	36



Figure 1. Graph depicting current increase in number of WNV Positive mosquito pools for the month of Jul (n=75) as compared to light blue (2025) and dark blue (5 yr average).

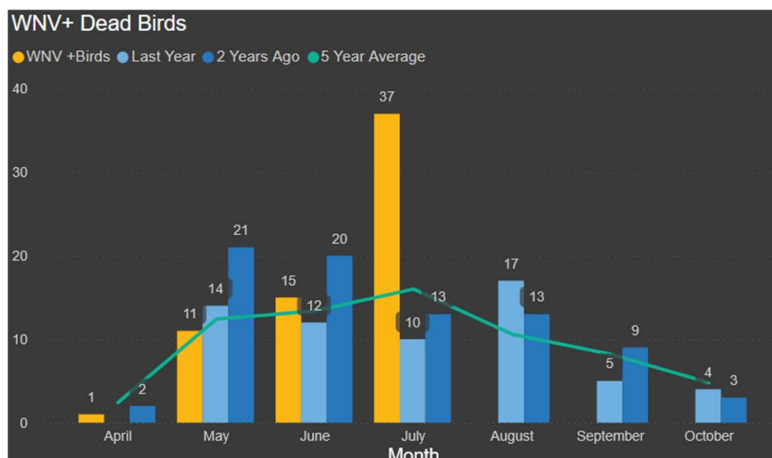


Figure 2. Graph depicting current increase in number of WNV+ dead bird specimens tested in the month of July (n=37) as compared to light blue (2025) and dark blue (5 yr average).

STAFF REPORT A

City/Community	Office	Mosquito Pools	Dead Birds	Human Cases	City/Community	Office	Mosquito Pools	Dead Birds	Human Cases
Artesia	SFS	3			Northridge	SYL	4	2	
Atwater Village	SFS	1			Norwalk	SFS	4	1	
Bellflower	SFS	4			Panorama City	SYL	2		
Boyle Heights	SFS	1			Paramount	SFS	1		
Burbank	SYL	1	1		Pico Rivera	SFS	3		
Canoga Park	SYL	1			Porter Ranch	SYL	1		
Carson	SFS	5	1*		Reseda	SYL	1		
Cerritos	SFS	7	10		Rowland Heights	SFS	3		
Chatsworth	SYL	1			San Fernando	SYL	1	1	
City of Commerce	SFS	1			Santa Fe Springs	SFS	4		
Downey	SFS	4			Shadow Hills	SYL	1		
East Los Angeles	SFS	1			Sherman Oaks	SYL	1		
El Sereno	SFS	1			Signal Hill	SFS	3		
Elysian Valley	SFS	1			South El Monte	SFS	1		
Gardena	SFS	2			South Gate	SFS	1	1	
Granada Hills	SYL	1			Sunland	SYL	1		
Hacienda Heights	SFS	2			Tarzana	SYL	1		
Hawaiian Gardens	SFS	4			Valley Glen	SYL	2		
LA City - South	SFS	1			Van Nuys	SYL	2		
La Habra Heights	SFS	2			West Hills	SYL	2	1	
La Mirada	SFS	4	2		Whittier	SFS	6	1	
Lakewood	SFS	4	4		Willowbrook	SFS	2		
Lincoln Heights	SFS	1			Wilmington	SFS	3		
Long Beach	SFS	4	11	1**	Winnetka	SYL	4		
Montebello	SFS	4			Woodland Hills	SYL	3		
Montrose	SYL	1				Total	119	36	1**

- All data reported in **RED** have observed changes since last report;
- ** case outside district service area

III. GLACVCD BLACK FLY & MIDGE SURVEILLANCE

Black Fly

- Weekly surveillance will continue in Special Assessment Areas of the Los Angeles River and Arroyo Seco Wash through mid-November, depending on weather.
- Some seasonal reduction has been noted as water temperatures increase.

Non-Biting Midge Fly

- Weekly midge surveillance of the Hansen, San Gabriel River Coastal, and Rio Hondo Spreading Grounds, L.A. Equestrian Center, and Silver Lake Reservoir will continue through November.

IV. STERILE INSECT TECHNIQUE (SIT)

- In-house colony maintenance efforts continue to build while additional supportive commercial enterprises are being vetted.
- Sterile male releases continued through July 2026.

V. STATEWIDE MOSQUITO-BORNE DISEASE WATCH 2026

Reporting Period: June 29 – July 31, 2026.

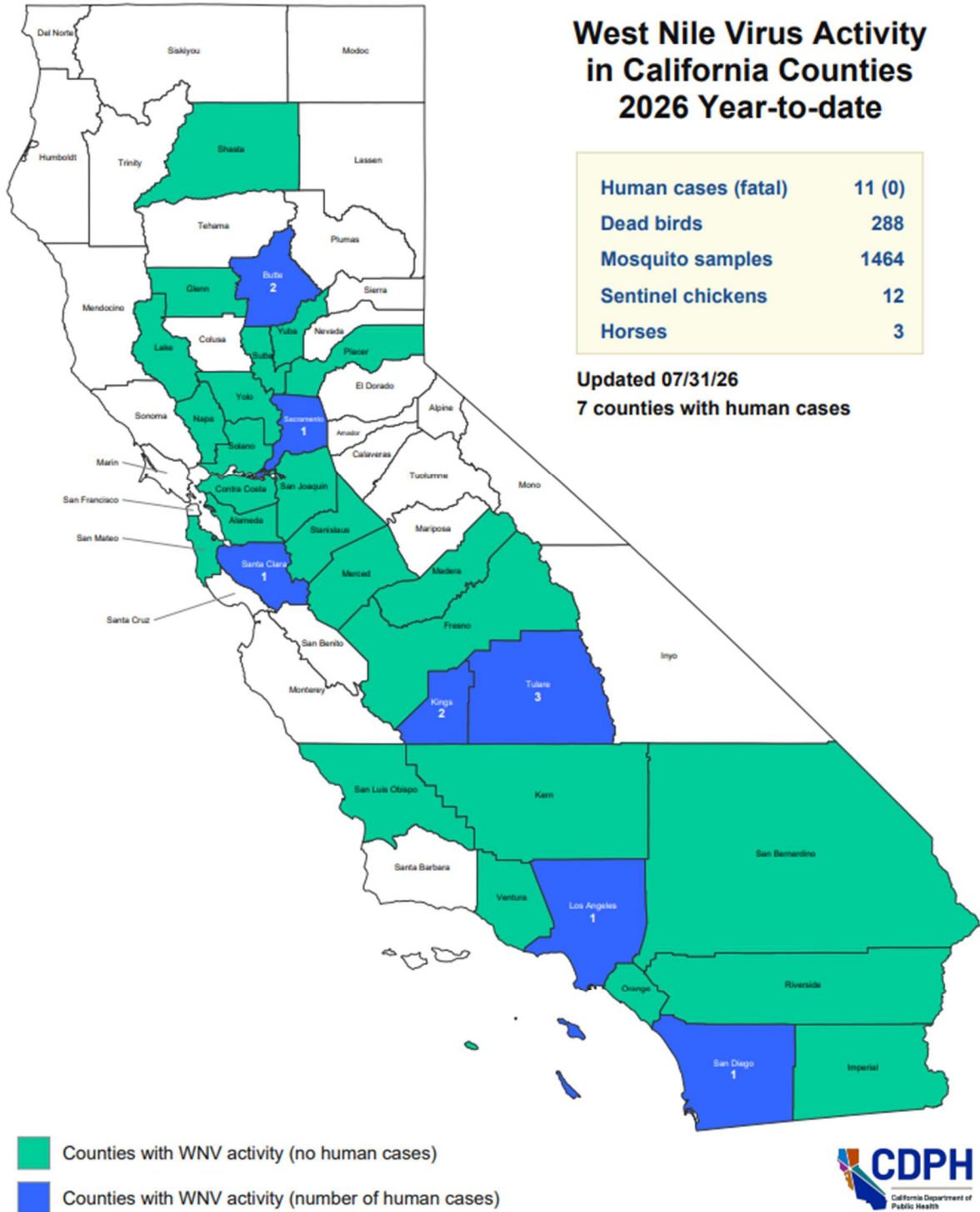
Human Cases	WNV	SLE	WEE
This Period	10	0	0
Year to Date	11	0	0

Chickens	Tested	WNV Pos	SLE Pos	WEE Pos	Other Pos
This Period	1,152	12	0	0	0
Year to Date	2,213	12	0	0	0
Culex Pools	Tested	WNV Pos	SLE Pos	WEE Pos	Other Pos
This Period	11,906	1,329	0	0	0
Year to Date	31,943	1,464	2	0	0
Aedes Pools	Tested	CHIK	DENV	ZIKA	
This Period	370	0	0	0	
Year to Date	635	0	0	0	

Dead Birds	Submitted	WNV Pos
This Period	507	199
Year to Date	1,256	288

VI. ADDITIONAL SCI-TECH DEPARTMENTAL ACTIVITIES: JULY 2026

- Staff coordinated with Operations Department to evaluate novel emergence traps that may provide field data on larvicide efficacy.
- Continued bottle bioassays were conducted to monitor pesticide resistance
- Feedback and consultation was provided to IT team regarding Sci-Tech Field App development.



STAFF REPORT B

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
OPERATIONS REPORT
July 2026

Martin Serrano, Operations Manager, Headquarters
Maritza Olmos, Operations Manager, Sylmar
Mark Hall, Environmental Program Manager
Marvin Pineda, Acting Operations Manager, Sylmar

Departmental Activities

Operations

- The Sylmar staff conducted two small-scale door-door campaigns in response to travel-associated human cases of dengue in mid-July. Yard inspections and source reduction activities took place, but it was not necessary to conduct any fogging.
- The Santa Fe Springs Operations Manager, assisted by Stormwater Best Management Practices (BMP) Program staff, conducted a preliminary perimeter inspection for possible new sources of standing water and potential mosquito breeding in the area immediately surrounding the Lineage cold storage warehouse in Commerce that caught fire in June.
- The staff for the Underground Storm Drain (USD) program conducted an early mission (the 4th for the season) in the areas where traffic is too congested and hazardous for daytime treatments: Downtown LA, Central Alameda, Chinatown, and Silver Lake.
- To maintain compliance with California Department of Public Health and Los Angeles County Agricultural Commissioner's Office regulations, make-up respirator fit testing took place for certified staff who were unable to participate in the previous session.
- The Sylmar Acting Operations Manager, the Santa Fe Springs Manager, the Supervisor for the Sylmar USD Program and the Sylmar Operations Lead conducted interviews to fill the two remaining vacancies for Mosquito Control Technicians.

Environmental Program

- The Environmental Program Manager (EPM), as the MVCAC Trash Capture Working Group Coordinator, is facilitating the review of one new stormwater device application for State Water Board certification for full trash capture and one revised application. Revised applications bypass full committee review and are assessed solely by the coordinator to certify that changes to a previously approved trash capture device do not affect vector control access and treatability.
- BMP Program staff conducted inspections and treatments of the exterior Storm Drain systems present at the Lineage Cold Storage warehouse location in Commerce. Staff coordinated the inspection with the Operations Manager, Santa Fe Springs, and personnel from Lineage and Inland Response. The supervisor from the 2-person program and the Operations lead assisted with the inspections and treatments.

STAFF REPORT B

WORK PERFORMED BY DISTRICT

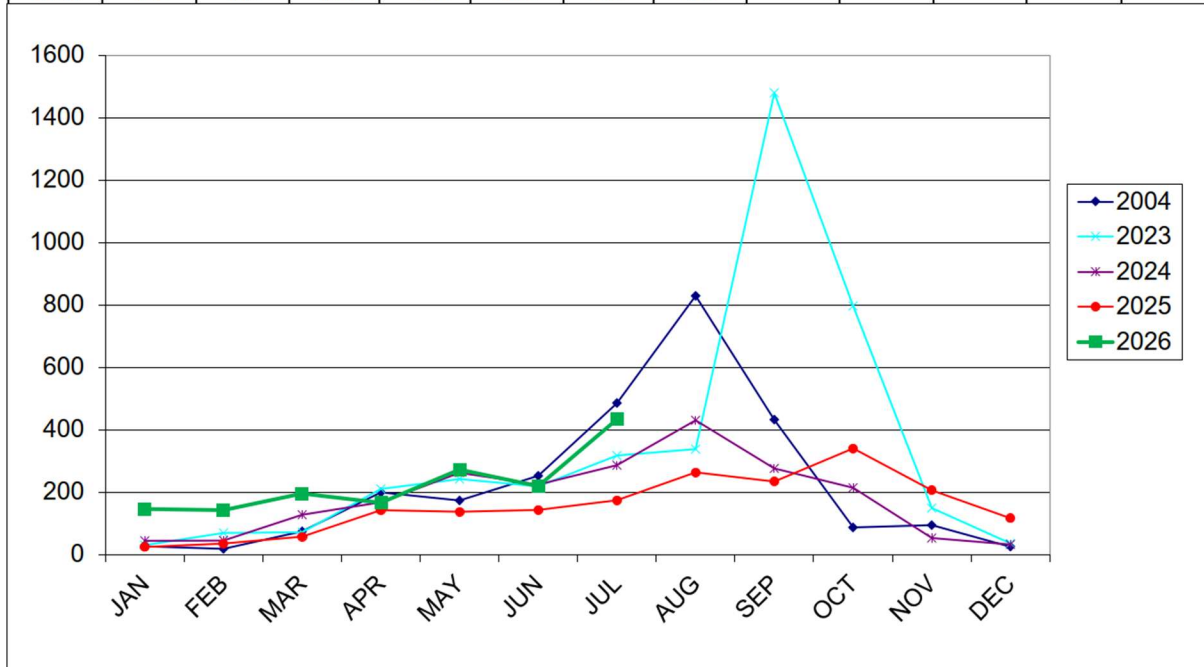
July, 2026

CONTROL AND OPERATIONS

						Hours worked	
						July	2026
Fishing (Mosquitofish)						50	469
Source Reduction						1	19
Mosquito Control	<i>Sources inspected 16,653 / Sources with larvae 8,038</i>					6,137	26,646
Insecticide used:							
Larvicide oils	15.94	gals @	\$45.83	per =	\$	730.53	
Altosid P35	38.25	lbs @	\$19.47	per =	\$	744.73	
Altosid Briquets 30 day	2,970	ea @	\$1.30	ea. =	\$	3,861.00	
Altosid Briquets XR	26	ea @	\$4.09	ea. =	\$	106.34	
Altosid Pellets	0	lbs @	\$27.63	per =	\$	-	
Altosid Liquid Larvicide	1.79	gal @	\$294.50	per =	\$	527.16	
Sumilarv WSP	393	ea @	\$1.62	per =	\$	636.66	
Altosid WSP	68	ea @	\$0.96	per =	\$	65.28	
Vectobac 12AS	23.09	gals @	\$48.05	per =	\$	1,109.47	
Vectobac G	630.31	lbs @	\$3.06	per =	\$	1,928.75	
Metalarv S-PT	42.25	lbs @	\$30.60	per =	\$	1,292.85	
Vectomax FG	1363.82	lbs @	\$9.70	per =	\$	13,229.05	
Vectomax WSP	149	ea @	\$1.99	per =	\$	296.51	
Natular SC	263.68	oz @	\$10.96	per =	\$	2,889.93	
Vectolex WDG	31.15	lbs @	\$60.40	per =	\$	1,881.46	
Vectobac WDG	44.75	lbs @	\$45.13	per =	\$	2,019.57	
BMP Control	<i>BMP Lids inspected 4,084/ BMP Lids treated 523</i>					713	3,190
Insecticide used:							
Sumilarv WSP	31	ea @	\$1.62	per =	\$	50.22	
Larvicide oils	1.22	gals @	\$45.83	per =	\$	55.91	
Altosid P35	3.37	lbs @	\$19.47	per =	\$	65.61	
Blackfly Control						86	476
Insecticide used:							
Vectobac 12AS	139.59	gals @	\$48.05	per =	\$	6,707.30	
Underground Mosquito Control	<i>UGSD inspected 11,449 / UGSD treated 11,217</i>					1,956	10,652
Insecticide used:							
Vectobac 12AS	36.82	gals @	\$48.05	per =	\$	1,769.20	
Vectolex WDG	562.26	lbs @	\$60.40	per =	\$	33,960.50	
Fogging						7	17
Insecticide used:	Duet	0	oz @	\$2.05	per =	\$	-
	Deltagard	65.4	oz @	\$1.41	per =	\$	92.21
						Total \$	74,020.26
Supervisory						378	3,099
Continuing Education / Training						114	2,398
Overtime: Community Outreach						0	73
Mosquito Control						130	305
<u>REPAIR AND MAINTENANCE OF EQUIPMENT</u>							
Vehicles						5	369
Spray Equipment						14	141
Buildings and yards						0	148
						9,591	48,002

Mosquito Service Request Report

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2004	26	18	74	199	173	252	485	829	432	87	94	25
2023	30	69	71	210	242	218	317	338	1479	796	149	36
2024	44	45	127	167	262	224	286	430	276	214	53	32
2025	24	35	57	142	137	143	174	263	234	340	206	116
2026	146	142	195	166	272	219	433					



Breakdown of Monthly Service Requests

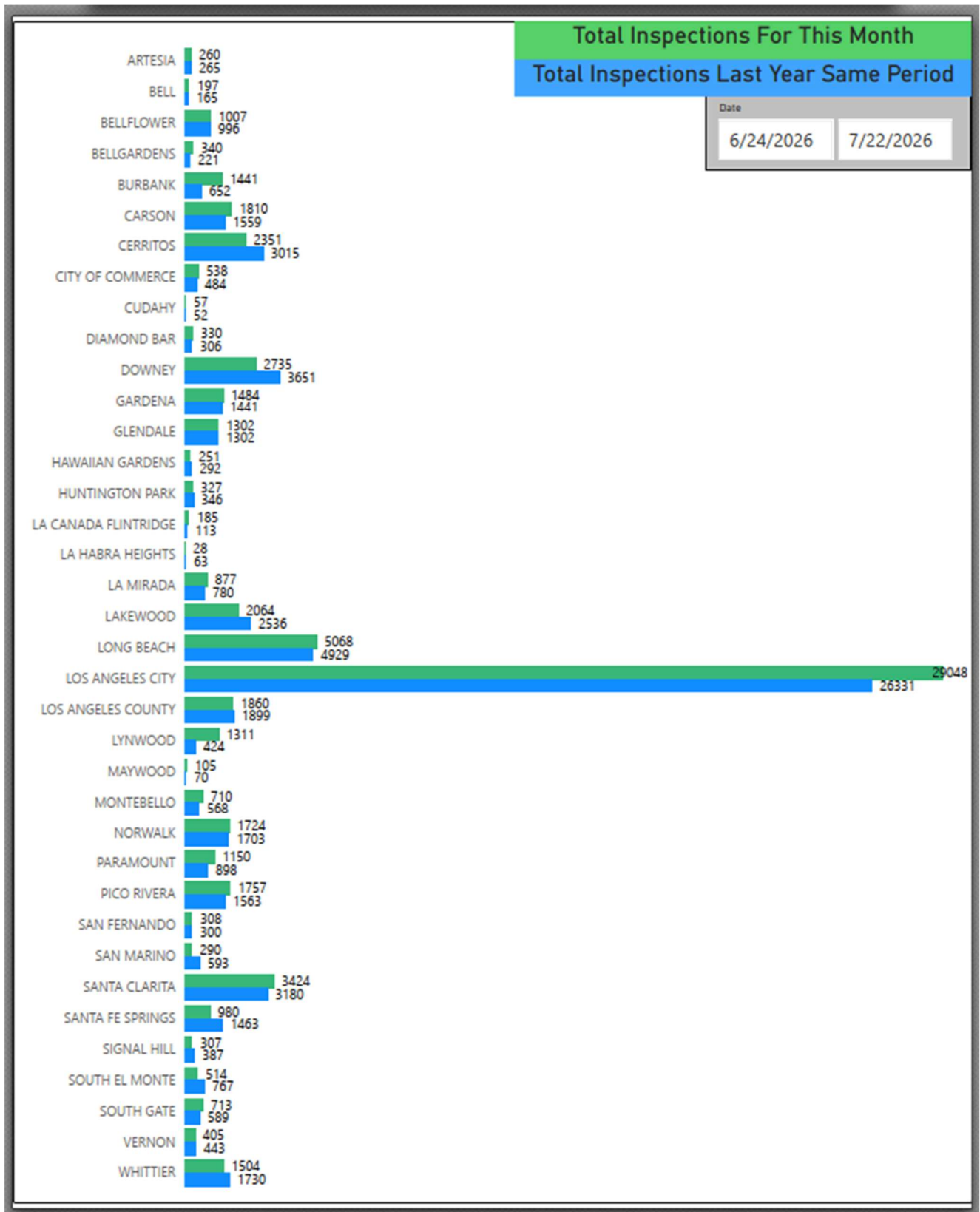
	Mosquitoes	Midges	Swimming Pools	Fish Ponds	Other	Black Flies	Yellow Jackets	Total Service Request	Mosquitofish Requests	Number of Mosquitofish
ARTESIA	6							6		0
BELL								0		0
BELLFLOWER	2		1					2		0
BELL GARDENS	4							4		0
BURBANK	16		1					16		0
CARSON	6							6		0
CERRITOS	9			1				9	1	10
COMMERCE	1							1		0
CUDAHY								0		0
DIAMOND BAR	1							1		0
DOWNEY	4		1	1				4	1	10
GARDENA	6							6		0
GLENDALE	14		3	1				14		0
HAWAIIAN GARDENS								0		0
HUNTINGTON PARK	1							1		0
LA CANADA FLINTRIDGE	1							1		0
LA HABRA HEIGHTS								0		0
LA MIRADA	6		1	1				6	1	10
LAKEWOOD	12		3	2				12	1	10
LONG BEACH	9							9		0
LOS ANGELES CITY	244		33	11				244	11	110
LOS ANGELES COUNTY	25		3	3				25	2	20
LYNWOOD								0		0
MAYWOOD	1							1		0
MONTEBELLO	4							4		0
NORWALK	9		1					9		0
PARAMOUNT	5							5		0
PICO RIVERA	1							1		0
SAN FERNANDO	7							7		0
SAN MARINO	5							5		0
SANTA CLARITA	19		4					19		0
SANTA FE SPRINGS	2							2		0
SIGNAL HILL	3			1				3	1	10
SOUTH EL MONTE								0		0
SOUTH GATE	2							2		0
VERNON								0		0
WHITTIER	8							8		0
TOTAL	433	0	51	21	0	0	0	433	18	180

STAFF REPORT B

Mosquito Source Activity

City	Non-Pool	Pools	USD Lids	BMP	Gutter Spots	Total Hrs. Activity
+ ARTESIA	28	8	104	13	107	17.29
+ BELL	30	1	94	18	54	12.80
+ BELLFLOWER	92	10	240	60	605	47.69
+ BELLGARDENS	56	3	92	16	173	27.11
+ BURBANK	201	41	412	50	737	115.23
+ CARSON	92	5	704	166	843	125.50
+ CERRITOS	195	7	352	34	1763	88.40
+ CITY OF COMMERCE	45		245	40	208	38.41
+ CUDAHY	23		26		8	3.98
+ DIAMOND BAR	70	25	144	16	75	40.44
+ DOWNEY	149	33	582	70	1901	124.24
+ GARDENA	103	2	263	75	1041	76.30
+ GLENDALE	369	57	387	19	470	117.82
+ HAWAIIAN GARDENS	52		112	6	81	15.26
+ HUNTINGTON PARK	29	1	177	32	88	22.03
+ LA CANADA FLINTRIDGE	40	16	23	8	98	20.80
+ LA HABRA HEIGHTS	20	3	3		2	6.73
+ LA MIRADA	93	14	141	34	595	47.21
+ LAKEWOOD	227	24	409	16	1388	99.32
+ LONG BEACH	274	28	863	53	3850	201.26
+ LOS ANGELES CITY	3572	794	5905	1244	17533	2,181.18
+ LOS ANGELES COUNTY	603	84	676	117	380	254.69
+ LYNWOOD	15	4	233	14	1045	40.55
+ MAYWOOD	12	1	45		47	5.52
+ MONTEBELLO	72	3	112	41	482	31.32
+ NORWALK	91	16	228	31	1358	61.65
+ PARAMOUNT	172	1	310	7	660	53.73
+ PICO RIVERA	68	16	281	40	1352	56.76
+ SAN FERNANDO	30	4	57	4	213	19.72
+ SAN MARINO	9	4	32		245	11.99
+ SANTA CLARITA	798	46	1066	207	1307	424.55
+ SANTA FE SPRINGS	177	7	260	74	462	64.43
+ SIGNAL HILL	49	3	119	29	107	20.22
+ SOUTH EL MONTE	81	4	134	22	273	44.46
+ SOUTH GATE	75	2	199	47	390	39.06
+ VERNON	51		279	56	19	33.02
+ WHITTIER	113	17	212	78	1084	79.25
Total	8176	1284	15521	2737	41044	4,669.92
Date 6/24/2026 7/22/2026 Non-Pool, Pools etc Column - Total # of insp for source type City Column - City name Total Hrs.Activity Column - Total Activity Hrs for city						

STAFF REPORT B



GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

COMMUNICATIONS REPORT

July 2026

David Pailin Jr., Communications Manager
Caroline Gongora, Acting Communications Manager
Blake Lynch, Events & Media Coordinator
Liliana Moreno, Education Specialist
Laura Rodriguez Pinto, Education Specialist
Brenda Valencia, Communications Specialist
Celeste Santarrosa, Communications Specialist
Raquel Trinidad, Communications Specialist

Manager's Summary:

As temperatures continued to rise throughout July, so did the Communications Department's outreach efforts in response to increasing mosquito populations and West Nile virus activity across the District's service area. The team remained focused on educating residents while expanding partnerships with cities, community organizations, and agencies to amplify the reach of our 2026 Public Information Campaign.

Building on the success of the "Let's Chalk About Mosquitoes" initiative, the District continued to see strong engagement from cities and neighborhood councils, many of which shared our social media toolkit and identified additional partnership opportunities. Our Communications Specialists also increased outreach in areas with elevated West Nile virus activity by delivering presentations, distributing educational materials, and participating in networking events to strengthen relationships with local businesses and community partners. The department also made significant progress in enhancing internal operations. After months of development and refinement, we launched the District's new Events, Presentation, and Outreach Request Form. Our Events & Media Coordinator developed the form as part of a new in-house request management system that streamlines outreach requests through standardized workflows and automation, enhancing the user experience while enabling staff to manage a growing number of requests more efficiently.

As for our Youth Education Program, the Education Specialists focused on preparing for the 2026–2027 school year. They developed a social media content calendar, updated educator contact information, and created Mobile Education Unit resources for trained District drivers, including a training video and instruction guide, to better support staff during community outreach events.

Sincerely,

Caroline Gongora

Caroline Gongora

Acting Communications Manager

STAFF REPORT D

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
FISCAL REPORT

July 2026

Maribel Palmer, Finance Manager

May Spence, Staff Accountant

Laquita Brooks, Staff Accountant

Department Summary:

- Continued administration of the District's biweekly payroll process, including payroll direct deposits, retirement contributions, payroll deductions, employee pay changes, and related support activities, this work requires detailed review and verification to ensure employees are paid accurately and on schedule.
- Verified FY 2026-2027 COLA increases and confirmed that payroll reflected the appropriate June and July hourly pay rates. Staff reviewed updated pay information and coordinated necessary payroll changes to support accurate compensation processing.
- Completed the first-round review of Staff Accountant applicants and selected candidates to advance to the next phase of the recruitment process. This effort included application review, candidate evaluation, and coordination of next steps with Human Resources.
- Continued work on the FY 2025-2026 year-end closeout process. Year-end close is a time-intensive process involving account reconciliations, review of revenues and expenditures, resolution of outstanding transactions, preparation of supporting documentation, and confirmation that financial records accurately reflect the district's year-end financial position.
- Completed monthly bank reconciliations and continued review of outstanding transactions. This process requires detailed comparison of district accounting records to bank activity and follow-up on reconciling items.
- Processed biweekly accounts payable, including monthly credit card transactions. Staff reviewed invoices, supporting documentation, approvals, account coding, and payment information to ensure expenditures were properly authorized, accurately recorded and paid timely.
- Monitored cash flow investment activity to support ongoing District operations. Staff also reviewed the District's investment policy and completed the quarterly investment report for Board approval.
- Filed required quarterly payroll tax returns, including Forms 941, DE 9 and DE 9C. These filings require careful reconciliation of payroll records, wage, taxes, and employee information to meet state and federal reporting requirements.
- Continued participation in biweekly planning meeting related to 457(b) retirement plan transition, this ongoing project requires coordination among staff, retirement representatives, and affected employees to support an orderly and compliant transition.
- Assisted with a public records request by identifying, reviewing, organizing and preparing responsive financial records.
- Processed the annual unfunded accrued liability (UAL) payment through the CalPERS portal, this process required verification of payment information and timely submission in accordance with CalPERS requirements.

STAFF REPORT D

- Continued work on the interim financial audit, including compiling substantial supporting documentation, reviewing account reconciliations, responding to audit requests, and coordinating follow-up items. Audit preparation is an ongoing and detailed process that requires significant staff time to ensure records are complete, accurate, and available for audit review.
- Included in this month's report is the income statement for the period ending July 31st. Please note that this report is provided for informational purposes only, as it has not yet been fully reconciled; final reconciliation occurs mid-month upon receipt of bank statements.

Sincerely,

A handwritten signature in cursive script, appearing to read "Maribel Palmer".

Maribel Palmer

Finance Manager



Greater Los Angeles County VCD, CA

Income Statement

Account Summary

For Fiscal: 2026-2027 Period Ending: 07/31/2026

		Original	Current	MTD Activity	YTD Activity	Budget
		Total Budget	Total Budget			Remaining
Fund: 10 - General Fund						
Revenue						
10-100-40000	80A Property Taxes - Current - Secured	2,600,000.00	2,600,000.00	0.00	0.00	2,600,000.00
10-100-40005	80B Property Taxes - Current - Unsecured	65,000.00	65,000.00	0.00	0.00	65,000.00
10-100-40010	80C Property Taxes - Prior - Secured	-36,000.00	-36,000.00	0.00	0.00	-36,000.00
10-100-40015	80D Property Taxes - Prior - Unsecured	-9,000.00	-9,000.00	0.00	0.00	-9,000.00
10-100-40020	80F Supplemental Property Taxes - Current	25,000.00	25,000.00	0.00	0.00	25,000.00
10-100-40025	80G Supplemental Property Taxes- Prior	5,000.00	5,000.00	0.00	0.00	5,000.00
10-100-40030	80J Property Taxes - Facility Pass-Through	1,000.00	1,000.00	0.00	0.00	1,000.00
10-100-40035	88Y State - Homeowners' Property Tax Relief	5,000.00	5,000.00	0.00	0.00	5,000.00
10-100-40100	93E Charges For Services - Parcel Assessme...	21,650,000.00	21,650,000.00	0.00	0.00	21,650,000.00
10-100-40200	84D Penalties, Int & Costs on Delinquent Ta...	95,000.00	95,000.00	0.00	0.00	95,000.00
10-100-40210	86A Interest	328,586.00	328,586.00	0.00	0.00	328,586.00
10-100-40800	20Q Administrative Services - Property Tax	-26,500.00	-26,500.00	0.00	0.00	-26,500.00
10-100-40805	20S Technical Services - Property Tax	-320,000.00	-320,000.00	0.00	0.00	-320,000.00
10-100-45100	Lease Revenue	81,308.00	81,308.00	0.00	0.00	81,308.00
10-100-45200	Investment Income	600,000.00	600,000.00	0.00	0.00	600,000.00
10-100-45800	Other Miscellaneous Income	84,000.00	84,000.00	12,637.12	12,637.12	71,362.88
10-100-45810	Rebates	10,000.00	10,000.00	0.00	0.00	10,000.00
Revenue Total:		25,158,394.00	25,158,394.00	12,637.12	12,637.12	25,145,756.88
Expense						
10-100-60000	Salaried Employees	2,935,188.00	2,935,188.00	341,299.91	341,299.91	2,593,888.09
10-100-60020	Hourly Employees	8,223,221.00	8,223,221.00	885,067.03	885,067.03	7,338,153.97
10-100-60040	Seasonal Employees	943,920.00	943,920.00	179,112.30	179,112.30	764,807.70
10-100-60060	Overtime	100,000.00	100,000.00	11,860.71	11,860.71	88,139.29
10-100-60070	Manager's Auto Allowance	18,000.00	18,000.00	2,076.93	2,076.93	15,923.07
10-100-60075	Leave Cash Outs	172,863.00	172,863.00	0.00	0.00	172,863.00
10-100-60800	CalPERS Retirement	2,232,071.00	2,232,071.00	154,224.03	154,224.03	2,077,846.97
10-100-60820	401(a) Contributions	179,058.00	179,058.00	17,730.02	17,730.02	161,327.98
10-100-60840	Medicare	176,986.00	176,986.00	20,466.85	20,466.85	156,519.15
10-100-60849	State Unemployment Insurance	70,348.00	70,348.00	3,342.77	3,342.77	67,005.23
10-100-60850	Medical & Health Insurance	2,459,265.00	2,459,265.00	199,251.40	199,251.40	2,260,013.60
10-100-60851	Retiree Medical Benefits	534,305.00	534,305.00	45,817.37	45,817.37	488,487.63
10-100-60852	HRA Tier IV - Active	32,400.00	32,400.00	0.00	0.00	32,400.00
10-100-60870	Dental Insurance	113,971.00	113,971.00	17,307.78	17,307.78	96,663.22
10-100-60880	Vision Insurance	18,405.00	18,405.00	1,230.20	1,230.20	17,174.80
10-100-60890	Short Term Disability	102,857.00	102,857.00	8,538.10	8,538.10	94,318.90
10-100-60901	Tuition Reimbursement	12,000.00	12,000.00	0.00	0.00	12,000.00
10-100-61000	Professional Services	183,675.00	183,675.00	9,572.93	9,572.93	174,102.07
10-100-61020	Payroll Processing Fees	59,500.00	59,500.00	471.95	471.95	59,028.05
10-100-61030	Accounting and Auditing	35,000.00	35,000.00	0.00	0.00	35,000.00
10-100-61040	Pre & Post Employment Screening	14,790.00	14,790.00	1,420.00	1,420.00	13,370.00
10-100-61050	Legal Services	130,000.00	130,000.00	0.00	0.00	130,000.00
10-100-61060	Computer Consultant Services	8,000.00	8,000.00	0.00	0.00	8,000.00
10-100-61075	Prop 218 Expenses	500,000.00	500,000.00	0.00	0.00	500,000.00
10-100-61090	Facilities Expansion Services	700,000.00	700,000.00	5,648.99	5,648.99	694,351.01
10-100-61800	Board of Trustee Reimbursements	35,000.00	35,000.00	2,300.00	2,300.00	32,700.00
10-100-61810	Board Meeting Expenses	7,500.00	7,500.00	659.21	659.21	6,840.79
10-100-62010	Continuing Education & Seminars	161,075.00	161,075.00	0.00	0.00	161,075.00
10-100-62030	Uniforms	55,000.00	55,000.00	2,109.41	2,109.41	52,890.59
10-100-62035	Foot Wear	25,000.00	25,000.00	0.00	0.00	25,000.00
10-100-63010	Security Equipment and Expense	15,000.00	15,000.00	182.50	182.50	14,817.50
10-100-63020	Internet Expenses	27,000.00	27,000.00	280.07	280.07	26,719.93

Income Statement

For Fiscal: 2026-2027 Period Ending: 07/31/2026

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
10-100-63030	Website Services	7,500.00	7,500.00	125.00	125.00	7,375.00
10-100-63040	Wireless Telephone	99,741.00	99,741.00	76.76	76.76	99,664.24
10-100-63210	Computer Software & Accessories	15,700.00	15,700.00	0.00	0.00	15,700.00
10-100-63510	IT Software as a Service	217,485.00	217,485.00	66,790.39	66,790.39	150,694.61
10-100-64110	Meetings & Supplies	25,449.00	25,449.00	94.96	94.96	25,354.04
10-100-64120	Office Supplies	38,621.00	38,621.00	1,163.95	1,163.95	37,457.05
10-100-64130	Supplies & Equipment	81,000.00	81,000.00	2,194.60	2,194.60	78,805.40
10-100-64150	Postage Expenses	3,032.00	3,032.00	0.00	0.00	3,032.00
10-100-65010	General Fund - Insurance	27,043.00	27,043.00	0.00	0.00	27,043.00
10-100-65020	Worker's Compensation Insurance	436,437.00	436,437.00	0.00	0.00	436,437.00
10-100-65030	Property Insurance	52,842.00	52,842.00	0.00	0.00	52,842.00
10-100-65040	Liability Insurance	513,707.00	513,707.00	0.00	0.00	513,707.00
10-100-65050	Fidelity Insurance	1,860.00	1,860.00	0.00	0.00	1,860.00
10-100-65510	Permits & Fees	7,750.00	7,750.00	3,191.39	3,191.39	4,558.61
10-100-65610	Memberships & Associations	42,800.00	42,800.00	4,995.00	4,995.00	37,805.00
10-100-66010	Janitorial Expenses	15,503.00	15,503.00	1,297.20	1,297.20	14,205.80
10-100-66110	Electricity & Gas Costs	170,808.00	170,808.00	0.00	0.00	170,808.00
10-100-66120	Waste Disposal	28,795.00	28,795.00	1,458.17	1,458.17	27,336.83
10-100-66130	Water	33,170.00	33,170.00	0.00	0.00	33,170.00
10-100-90010	Debt Principal Payments	626,086.00	626,086.00	0.00	0.00	626,086.00
10-100-95500	Interest Expense - Leases	537,872.00	537,872.00	0.00	0.00	537,872.00
10-200-61070	Advertising	175,000.00	175,000.00	0.00	0.00	175,000.00
10-200-61080	Public Outreach	16,459.00	16,459.00	130.00	130.00	16,329.00
10-200-61200	Educational Materials & Supplies	11,711.00	11,711.00	14.47	14.47	11,696.53
10-200-67520	Fuel	22,229.00	22,229.00	-203.73	-203.73	22,432.73
10-300-67010	Chemicals	522,650.00	522,650.00	40,064.24	40,064.24	482,585.76
10-300-67110	Support Equipment	95,495.00	95,495.00	225.15	225.15	95,269.85
10-300-67120	Aerial Treatment	19,250.00	19,250.00	0.00	0.00	19,250.00
10-300-67520	Fuel	318,556.00	318,556.00	0.00	0.00	318,556.00
10-400-66020	HVAC Supplies & Services	24,150.00	24,150.00	1,525.75	1,525.75	22,624.25
10-400-66810	Building Supplies	59,990.00	59,990.00	208.41	208.41	59,781.59
10-400-67510	Vehicle Repair & Services	170,000.00	170,000.00	2,569.51	2,569.51	167,430.49
10-400-67520	Fuel	10,143.00	10,143.00	91.51	91.51	10,051.49
10-400-67810	Parts & Supplies	106,785.00	106,785.00	1,376.98	1,376.98	105,408.02
10-400-67820	Safety & First Aid Supplies & Equipment	36,680.00	36,680.00	0.00	0.00	36,680.00
10-400-67830	Landscape Maintenance	41,821.00	41,821.00	368.00	368.00	41,453.00
10-400-67840	GPS	25,610.00	25,610.00	0.00	0.00	25,610.00
10-400-67850	Hazardous Waste	7,730.00	7,730.00	0.00	0.00	7,730.00
10-400-80020	Vehicles	40,000.00	40,000.00	353.82	353.82	39,646.18
10-500-67520	Fuel	30,746.00	30,746.00	0.00	0.00	30,746.00
10-500-67910	Shipping & Testing	81,060.00	81,060.00	18,084.05	18,084.05	62,975.95
10-500-67920	Field Equipment	32,030.00	32,030.00	1,851.26	1,851.26	30,178.74
10-500-67930	Lab Supplies & Equipment	20,700.00	20,700.00	1,183.66	1,183.66	19,516.34
10-500-67940	SIT Supplies	25,000.00	25,000.00	202.84	202.84	24,797.16
Expense Total:		25,158,394.00	25,158,394.00	2,059,403.80	2,059,403.80	23,098,990.20
Fund: 10 - General Fund Surplus (Deficit):		0.00	0.00	-2,046,766.68	-2,046,766.68	
Total Surplus (Deficit):		0.00	0.00	-2,046,766.68	-2,046,766.68	

Income Statement

For Fiscal: 2026-2027 Period Ending: 07/31/2026

Group Summary

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 10 - General Fund					
Revenue	25,158,394.00	25,158,394.00	12,637.12	12,637.12	25,145,756.88
Expense	25,158,394.00	25,158,394.00	2,059,403.80	2,059,403.80	23,098,990.20
Fund: 10 - General Fund Surplus (Deficit):	0.00	0.00	-2,046,766.68	-2,046,766.68	2,046,766.68
Total Surplus (Deficit):	0.00	0.00	-2,046,766.68	-2,046,766.68	

Income Statement

For Fiscal: 2026-2027 Period Ending: 07/31/2026

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
10 - General Fund	0.00	0.00	-2,046,766.68	-2,046,766.68	2,046,766.68
Total Surplus (Deficit):	0.00	0.00	-2,046,766.68	-2,046,766.68	



Greater Los Angeles County VCD, CA

Balance Sheet Account Summary As Of 07/31/2026

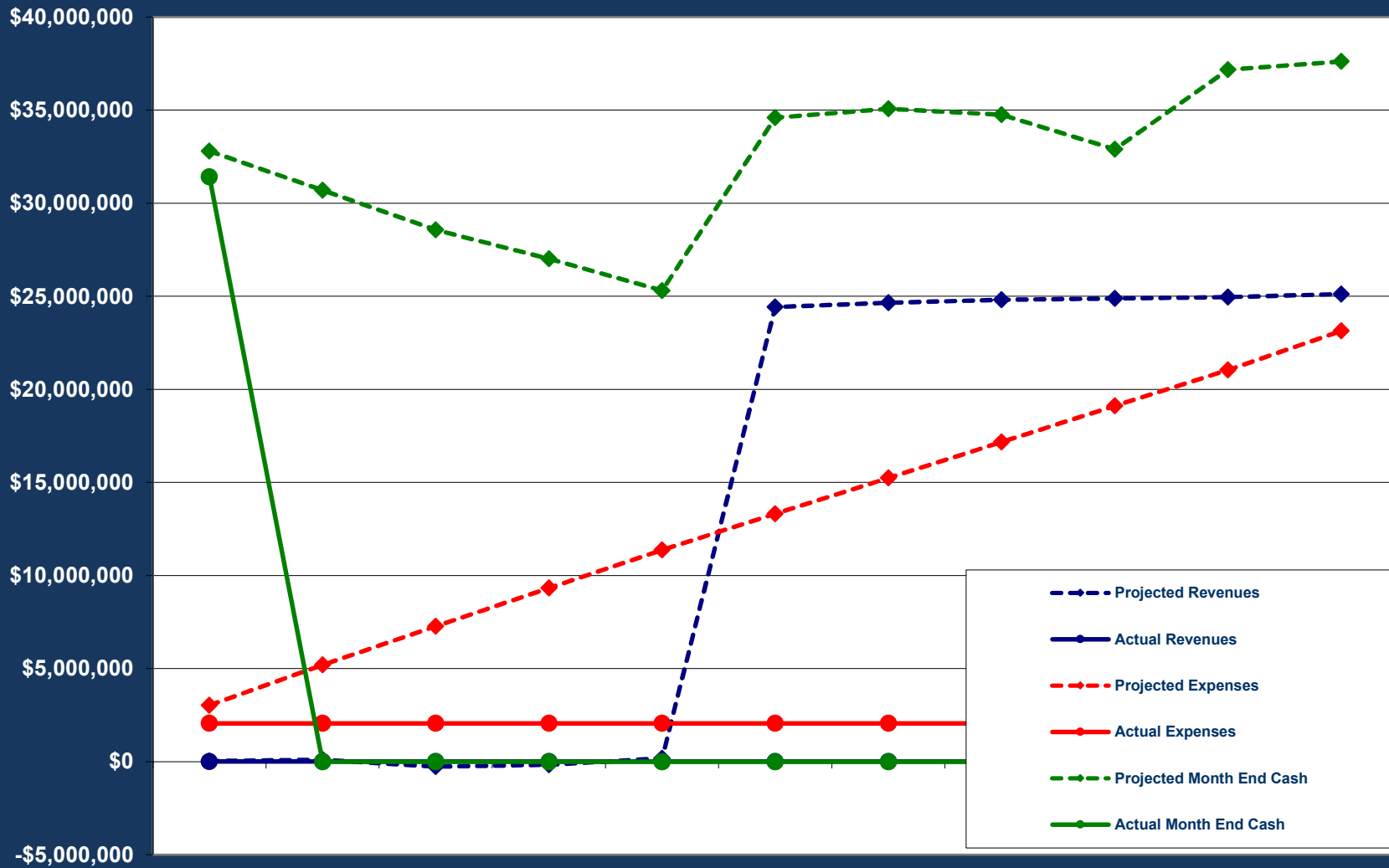
Account	Name	Balance
Fund: 10 - General Fund		
Assets		
10-100-10000	Petty Cash	0.00
10-100-10005	Escrow Cash Account	0.00
10-100-10010	Chase - Payables	334,153.44
10-100-10015	Chase - Payroll	1,138,395.03
10-100-10020	Chase - Employee Fund	0.00
10-100-10025	LA County - Pooled Cash & Investments	19,860,654.25
10-100-10030	LAIF	4,867,979.70
10-100-10031	CLASS - Emergency Vector Control	703,168.43
10-100-10032	CLASS - Operations Designated	430,406.91
10-100-10033	CLASS - Compensated Absences	152,017.12
10-100-10050	LAIF FMV	8,585.16
10-100-10100	CalTrust	3,065,578.95
10-100-10200	VCJPA	2,149,263.00
10-100-11000	Accounts Receivable	0.00
10-100-11100	110 Taxes Receivable-Current Secured	241,570.47
10-100-11105	111 Taxes Receivable-Current Unsecured	11,323.08
10-100-11110	112 Taxes Receivable-Delinquent Secured	-108,496.96
10-100-11115	113 Taxes Receivable-Delinquent Unsecur	-14,311.84
10-100-11120	114 Service Charge Receivable-Current	1,622,427.77
10-100-11125	115 Service Charge Receivable-Delinquent	-584,606.70
10-100-11130	125 Interest Receivable	67,558.07
10-100-11135	141 Due From Other Funds-Year End	0.00
10-100-11200	Interest Receivable	0.00
10-100-11300	Employee Loan Receivable	0.00
10-100-11400	Prepaid Expenses	24,673.61
10-100-11500	Inventory	0.00
10-100-11600	Due From Other Governments	-256,837.20
10-100-12000	Land	2,228,045.31
10-100-12005	Land Improvements	23,747.00
10-100-12100	Buildings	19,883,654.00
10-100-12105	Building Improvements	1,141,508.44
10-100-12110	Vehicles	3,811,313.11
10-100-12115	Machinery	243,726.98
10-100-12120	Computers	468,249.46
10-100-12125	Equipment & Machinery	687,306.76
10-100-12130	Furniture and Fixtures	334,281.99
10-100-12135	Mobile Education Unit	36,380.48
10-100-12200	Accumulated Depreciation	-9,531,303.64
10-100-13000	Right of Use Lease Asset - Building	0.00
10-100-13100	Accumulated Amortization Lease - Buildin	0.00
10-100-13200	Lease Receivable - Cell Towers	188,769.54
10-100-19000	Deferred Outflow - Pension	3,641,435.00
10-100-19100	Deferred Outflow - OPEB	3,563,508.00
	Total Assets:	60,434,124.72
Liability		
10-100-20000	Accounts Payable	-13,253.48
10-100-21000	Accrued Salaries	147,054.00
10-100-21100	Employee Paychecks Payable	0.00
10-100-21101	Payroll Correction	-1,794.41
10-100-21105	Federal Withholding Payable	49,696.26
10-100-21110	State Withholding Payable	21,009.02
10-100-21115	Medicare Payable	14,747.46

Balance Sheet
As Of 07/31/2026

Account	Name	Balance
10-100-21120	FICA Payable	0.00
10-100-21125	SDI Payable	0.00
10-100-21130	Miscellaneous Deductions	0.00
10-100-21190	Employee Fund Contributions	2,546.71
10-100-21200	Benefits Payable - Standard Insurance Cor	94,734.16
10-100-21205	Benefits Payable - EyeMed	-725.80
10-100-21210	Benefits Payable - AFLAC	1,177.52
10-100-21215	Benefits Payable - American Fidelity	13,349.62
10-100-21220	PERS Health Payable	-91,913.46
10-100-21300	Mission Square 401A Plan - Employee Con	2,796.17
10-100-21301	Mission Square 401A Plan - Employee Loa	-938.68
10-100-21302	Mission Square 401A Plan - Employer Con	6,033.46
10-100-21310	Mission Square 457 Plan - Employee Conti	1,435.23
10-100-21320	Nationwide & TDS 457 Plan - Employee Cc	5,570.00
10-100-21350	CalPERS Payable	-523,157.16
10-100-21360	CalPERS 457 Plan - Employee Contribution	4,832.04
10-100-21361	CalPERS 457 Plan - Employee Loan	0.00
10-100-21700	Accrued Compensated Absences	1,035,780.85
10-100-21800	Net Pension Liability	9,415,148.00
10-100-21900	OPEB Liability	6,905,779.00
10-100-22000	Short-Term Lease Liability - Building	595,963.48
10-100-22100	Long-Term Lease Liability - Building	10,051,159.20
10-100-22200	Accrued Interest - Leases - Building	-383,161.54
10-100-29000	Deferred Inflow - Pension	73,769.00
10-100-29100	Deferred Inflow - OPEB	915,210.00
10-100-29200	Deferred Inflow - Leases	227,197.08
Total Liability:		28,570,043.73
Equity		
10-100-30000	Net Position - Unrestricted	21,675,255.67
10-100-30100	Net Position - Restricted	0.00
10-100-30200	Net Position - Prior Period Adjustment	0.00
10-100-30900	Net Position - Reserves	0.00
10-100-30901	Prop 218 Reserve	2,000,000.00
10-100-30902	Emergency Vector Control Reserve	2,200,000.00
10-100-30903	Capital Designated Reserve	1,722,176.00
10-100-30904	Operations Designated Reserve	861,046.00
10-100-30905	OPEB Designated Reserve	1,200,000.00
10-100-30906	Vehicle Replacement Reserve	218,023.00
10-100-30907	Compensated Absences Reserve	150,000.00
10-100-30908	Earthquake Reserve	1,084,347.00
10-100-30909	Facility Expansion Project Reserve	2,800,000.00
Total Beginning Equity:		33,910,847.67
Total Revenue		12,637.12
Total Expense		2,059,403.80
Revenues Over/Under Expenses		-2,046,766.68
Total Equity and Current Surplus (Deficit):		31,864,080.99
Total Liabilities, Equity and Current Surplus (Deficit):		<u>60,434,124.72</u>

GREATER LOS ANGELES VECTOR CONTROL DISTRICT

Chart of Financial Activity: FY 2026-2027



GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

HUMAN RESOURCES REPORT

July 2026

*Cindy Reyes, Human Resources Manager**Melissa Munoz, Human Resources Analyst**Brianna Esquivias, Human Resources Analyst**Cristina Carboney, Human Resources Specialist (Limited-Term)***Department Activities**

- Continued biweekly payroll processing, including processing employee transactions, benefit enrollments and deductions, coordinating pay-related updates, and working closely with the Finance team to finalize the July 1 cost-of-living adjustments (COLA).
- Processed monthly employee benefits invoices and coordinated with Finance to ensure timely payment.
- Continued recruitment efforts across the District to support staffing needs and prepare for the onboarding of seasonal employees next month.
- Assigned and tracked required district-wide training to ensure compliance while preparing for the quarterly Safety Committee meeting.
- Completed the annual CalPERS Out-of-Class Reporting process.
- Drafted and posted a Request for Proposals for a Classification and Compensation Study Consultant.
- Participated in no-cost training opportunities through Neogov and AALRR to stay informed on current human resources topics and employment law updates.

Vacancies & Recruitment Status

Budgeted positions reflected below are based on the District's budget effective July 1, 2026.

Department	# of Budgeted Positions	# of Filled Positions	# of Vacant Positions
Executive & Administrative Services	17	16	1
Scientific-Technical	10	10	0
Operations	58	58	0
Communications	8	8	0
Facilities & Fleet Maintenance	7	7	0
Total Regular Positions	100	99	1

Department	# of Budgeted Positions	# of Filled Positions	# of Vacant Positions
Scientific-Technical	1	1	0
Operations	36	32	4
Total Seasonal Positions	37	33	4

Executive & Administrative Services

The Board approved a limited-term Staff Accountant position and Human Resources has started recruitment efforts for the vacancy.

- Staff Accountant (Limited-Term)** – Job bulletin posted 6/25/26.

Operations

Human Resources continues recruitment efforts to fill the remaining seasonal Mosquito Control Technician vacancies.

- Mosquito Control Technician (Seasonal)** – Job bulletin reposted 5/26/26.

STAFF REPORT F

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
FACILITY AND FLEET MAINTENANCE REPORT
July 2026

Fernando Martinez, Facility and Fleet Maintenance Manager
Thomas Griep, Dustin Shaffer, Robert Rodriguez, Herman Chavez, Robert Torres, Maintenance Mechanics
Patrick Sanders, Maintenance Worker/ Janitor

Repair and Maintenance of Equipment

Vehicles – 392 hours

Spray Equipment –16 hours

Building and Yards – 197 hours

Vehicle Mileage:	<u>July 2026</u>	<u>2026</u>
	51,452	280,758

- 1. The maintenance staff serviced and repaired a total of 19 vehicles at the Santa Fe Springs and Sylmar locations. This included routine 5,000-mile services for 12 of those vehicles.*
- 2. Maintenance Staff continues work on a Lead truck for the USD crew in Sylmar. There was a couple of set backs on vehicle setup, but should be completed in early in August.*
- 3. Staff made some modification to the cabinets in the Sylmar Lab, creating a new station for staff.*
- 4. Maintenance repaired one of the signs boards on the USD lead trucks. The control board and actuator were replace.*
- 5. Several Boardroom ceiling light were repaired and or replaced.*

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

INFORMATION TECHNOLOGY

July 2026

Rudy Serrano, Information Technology Manager
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SUMMARY FOR INFORMATION TECHNOLOGY ACTIVITIES FOR July 2026:

As every month, the IT Department has been providing ongoing support and maintenance of the network infrastructure, user assistance for PCs, mobile devices and developing software solutions to meet organizational needs.

- General IT support for Santa Fe Springs, Pacoima, & Sylmar users
- Continue to actively work with Spectrum to upgrade Internet speeds in Sylmar (ongoing)
- Developed Pesticide Inventory application for the Operations department to replace the existing paper-based inventory tracking process (Completed)
- Implemented enhancement on the Operations Gutter application
- Developed Public records request internal self-serve portal (ongoing)
- Diagnosed and repaired failed PCs for multiple departments
- Completed employee offboarding IT tasks
- GIS - Sci Tech Trap Sites Cross Streets
- GIS - Sci Tech Field App Boundaries
- GIS - District boundary as XML
- Troubleshoot and resolved issues related to user email accounts and Microsoft Teams login access.
- Identified and patched glitches within the Operations Department applications
- Developing field application software for the Scientific-Technical department (ongoing)
- Collaborating with the Communications Department to provide technical support for systems under development
- Configuring new laptops for end-user deployment
- Upgraded machine to Windows 11
- Purchased new PC for the District boardroom
- Configuring and setting up repurposed tablets for the Maintenance department