

GLACVCD

BOARD OF TRUSTEES MEETING

AGENDA AND EXHIBITS



Thursday August 8th 2019

7:00 p.m. Board Meeting

**Santa Fe Springs District Headquarters
12545 Florence Avenue
Santa Fe Springs, CA 90670**

Trustee Baru Sanchez, President
Trustee Steve Appleton, Vice President
Trustee Heidi Heinrich, Secretary-Treasurer

General Manager, Truc Dever
Director of Human Resources, Richard Knott
Director of Fiscal Operations, Carolyn Weeks
Director of Operations, Mark Daniel
Director of Community Affairs, Mary Joy Coburn
Director of Scientific-Technical Services, Susanne Kluh
Board Legal Counsel, Quinn M. Barrow, Richards, Watson, Gershon
Labor Legal Counsel, Scott Tiedemann, Liebert, Cassidy, Whitmore

Copies of staff reports or other written documentation relating to agenda items are available online <https://www.glacvcd.org/board-of-trustees/board-agendas/> and are on file at the District's Headquarters at the Front Office for public inspection. If you have questions regarding an agenda item, please contact the Front Office Staff at (562) 944-9656 ex: 504 during regular business hours.

ADA Information: *The Greater Los Angeles County Vector Control District complies with the Americans with Disabilities Act (ADA). Anyone with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the front office at (562)944.9656 ext. 504. Notification 48 business hours prior to the meeting will enable the facility staff to make reasonable arrangements to assure accessibility to the meeting.*

Please refrain from smoking, eating or drinking in the Boardroom



GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

12545 Florence Avenue, Santa Fe Springs, CA 90670
Office (562) 944-9656 Fax (562) 944-7976
Email: info@glacvcd.org Website: www.glacvcd.org

PRESIDENT

Baru Sanchez, Cudahy

VICE PRESIDENT

Steven Appleton, Los Angeles City

SECRETARY-TREASURER

Heidi Heinrich, Santa Clarita

GENERAL MANAGER

Truc Dever

A G E N D A

THE REGULAR MEETING OF THE BOARD OF TRUSTEES

• Thursday, August 8, 2019 •

District Office
12545 Florence Avenue
Santa Fe Springs, California 90670

6:30 P.M. - Library Conference Room: Pre-meeting refreshments

7:00 P.M. – Board Room, Convene Board of Trustees Meeting

1. **CALL TO ORDER**

2. **QUORUM (ROLL) CALL**

3. **INVOCATION**

4. **PLEDGE OF ALLEGIANCE**

5. **CORRESPONDENCE**

6. **INTRODUCTIONS**

(Introductions requested by staff or Trustees of persons attending the meeting are made at this time).

- New Trustee - Jay Sarno, City of Santa Fe Springs
- Mary Joy Coburn, Director of Community Affairs
- Dustin Shaffer, Maintenance Mechanic
- Cindy Reyes, Human Resources Assistant

7. **PUBLIC COMMENT**

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

8. **CONSENT AGENDA (8.1-8.4)**
(VOTE REQUIRED)

8.1 Consideration of **Minutes 2019-07** of regular Board Meeting held July 11, 2019. ***(EXHIBIT A)***

ARTESIA

Melissa Ramos

BELL

Ali Saleh

BELL GARDENS

Pedro Aceituno

BELLFLOWER

Sonny R. Santa Ines

BURBANK

Dr. Jeff D. Wassen

CARSON

Elito M. Santarina

CERRITOS

Mark W. Bollman

COMMERCE

Leonard Mendoza

DIAMOND BAR

Steve Tye

DOWNEY

Robert Kiefer

GARDENA

Dan Medina

GLENDALE

Jerry Walton

HAWAIIAN GARDENS

Luis Roa

HUNTINGTON PARK

Marilyn Sanabria

LA CAÑADA FLINTRIDGE

Leonard Pieroni

LA HABRA HEIGHTS

Catherine Houwen

LAKEWOOD

Steve Croft

LA MIRADA

Larry P. Mowles

LONG BEACH

Emily Holman

LOS ANGELES COUNTY

Steven A. Goldsworthy

LYNWOOD

Salvador Alatorre

MAYWOOD

Ricardo Lara

MONTEBELLO

Avik Cordeiro

NORWALK

Leonard Shryock

PARAMOUNT

Dr. Tom Hansen

PICO RIVERA

Raul Elias

SAN FERNANDO

Jesse H. Avila

SAN MARINO

Scott T. Kwong

SANTA FE SPRINGS

Jay Sarno

SIGNAL HILL

Robert D. Copeland

SOUTH EL MONTE

Hector Delgado

SOUTH GATE

Denise Diaz

WHITTIER

Josué Alvarado

- 8.2 Consideration of **Resolution 2019-13** Authorizing Payment of Attached Requisition July 1, 2019 through July 31, 2019. (***EXHIBIT B***)
- 8.3 Review and consideration of District’s FY 2019-2020 Investment Policy and **Resolution 2019-14**. (***EXHIBIT C***)
- 8.4 Consideration of a Joint Tax Sharing Resolution (JTSR) from the County Sanitation Districts of Los Angeles County in conjunction with annexation number SCV-1101. This Resolution requests GLACVCD allocate 0.0000057 of its current 0.0322% share of property tax resulting in a net share of 0.0317% to support services to the area being annexed to the County Sanitation District. (***EXHIBIT D***)

Analysis: The applicant requested annexation of property into the Santa Clarita Valley Sanitation District in order to receive off-site sewage disposal services. The annexation process requires that a resolution for property tax revenue exchange be adopted by all the affected local agencies before an annexation may be approved. This request is similar to many received from the county sanitation districts and public works in the past. By sharing the property tax increment with the District resulting from this annexation, GLACVCD will not lose any existing ad valorem tax revenue it currently receives from the affected territories. GLACVCD would only be giving up a portion of the revenues it would receive on increased assessed valuation.

9. COMMITTEE REPORTS

9.1 Personnel Committee

M. Sanabria, Chair

- 9.1.a. Report on process of conducting General Manager’s annual performance evaluation.

10. STAFF PROGRAM REPORTS: JULY 2019

- 10.1 Manager’s Report T. Dever, General Manager
- 10.2 Scientific-Technical: (Staff Report A) S. Kluh, Sci.-Tech Services Dir.
- 10.3 Operations: (Staff Report B) M. Daniel, Operations Dir.
- 10.4 Community Affairs: (Staff Report C) A. Medina Diaz, PIO
- 10.5 Fiscal: (Staff Report D) C. Weeks, Finance Director
- 10.6 Human Resources: (Staff Report E) R. Knott, Human Resources Dir.
- 10.7 Legal Counsel Report Q. Barrow, Legal Counsel

11. OTHER

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

12. ADJOURNMENT

The next Board of Trustees meeting will be scheduled on Thursday, September 12, 2019 at 7:00 PM at the District’s headquarters at 12545 Florence Avenue, Santa Fe Springs.

GLACVCD

BOARD OF TRUSTEES MEETING

STAFF REPORTS



Thursday August 8th 2019

7:00 p.m. Board Meeting
Santa Fe Springs District Headquarters
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Trustee Heidi Heinrich, Secretary-Treasurer

General Manager, Truc Dever
Director of Human Resources, Richard Knott
Director of Fiscal Operations, Carolyn Weeks
Director of Operations, Mark Daniel
Director of Community Affairs, Vacant
Director of Scientific-Technical Services, Susanne Kluh
Board Legal Counsel, Quinn M. Barrow, Richards, Watson, Gershon
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Truc Dever

General Manager's Report for August 8, 2019 Board of Trustees Meeting

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In July, the District issued a press release titled “West Nile Virus Positive Mosquitoes Confirmed in Los Angeles County” to announce its first positive mosquito sample for the year. The release was met with substantial interest from local media outlets and resulted in excellent dissemination of the information. While activity in the Los Angeles region continues to be slower than in previous years, we anticipate an uptick in service requests as temperatures rise. That’s why it’s timely that the LA County Department of Public Health has rolled out its 2019 Champions for West Nile Virus Prevention challenge. It’s the second year of this competition, which is open to all interested cities and LA City neighborhoods. Cities that complete the checklist of outreach activities will be recognized by the Board of Supervisors at the end of the year. GLACVCD has been partnering with the County on this roll-out and encourages participation by all our member cities to raise awareness about the continued West Nile virus threat and ways to protect against this potentially debilitating disease.

We also continue to work with the County on implementation of Measure W, the Safe Clean Water Program. After months of meetings and letters to County officials spear-heading the implementation efforts, we have been successful in obtaining a seat on the Rio Hondo Watershed Area Steering Committee. Our Urban Water Program Manager, Mark Hall, will be the representing member for vector control as cities and developers comply with stormwater recapture mandates. It is a positive step forward for the vector control industry to have a voice in the implementation of stormwater structures in LA County to ensure mosquito breeding problems are addressed proactively and are considerations in project plans and designs. The Board of Supervisors met on July 31 to approve the updated Safe Clean Water Program implementation ordinance and watershed committee assignments.

As you may recall, we were engaged by officials from the City of San Marino to discuss the City’s possible detachment from our District and annexation into the San Gabriel Valley Mosquito and Vector Control District. After months of discussion and review, the City Council has voted not to detach from our agency. We are pleased to continue providing uninterrupted mosquito control, surveillance, and outreach services to the City and its residents.

Finally, we have engaged our new auditors at White Nelson Diehl Evans for the District’s financial audit for fiscal year ending June 30, 2019. A planning letter from the firm addressed to the Board of Trustees will be distributed to you at the Board meeting. The auditors anticipate beginning their fieldwork in August and issuing their report in October 2019.

Yours truly,



GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT



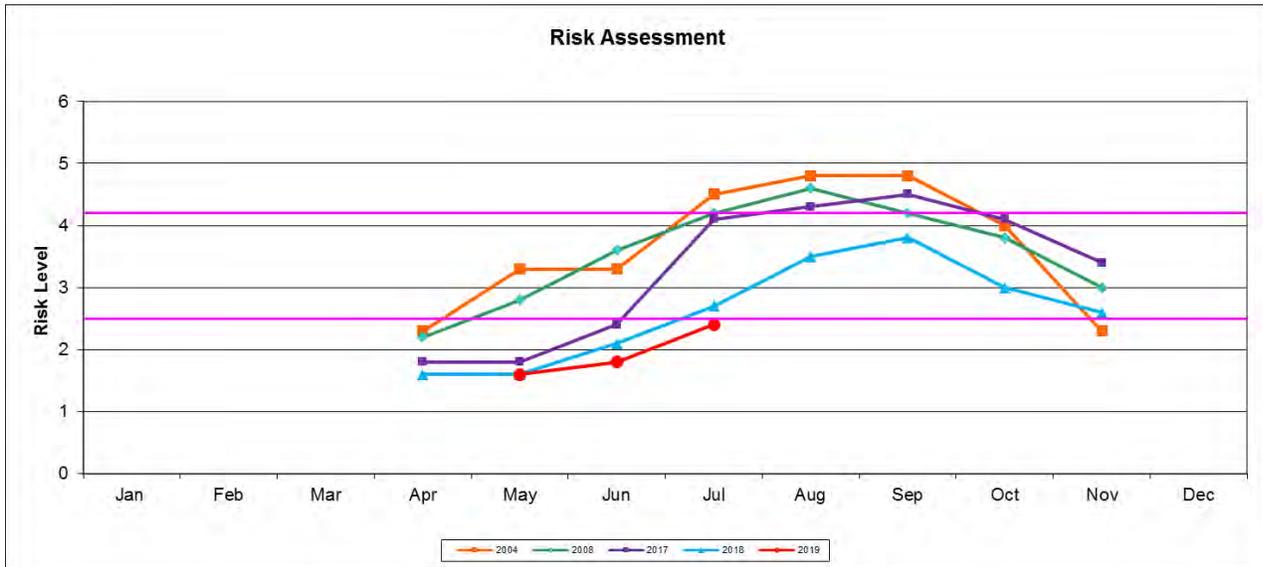
SCIENTIFIC-TECHNICAL REPORT

Susanne Klueh, Scientific-Technical Services Director
Harold Morales, Tanya Posey & Steve Vetrone, Vector Ecologists
Rande Gallant, Faiza Haider & Ryan Amick, Assistant Vector Ecologists
Angela Arteaga & Christopher Ortiz, Field Assistants

I. RISK ASSESSMENT

| WN Surveillance Factor | Assessment Value | Benchmark | Value |
|--|------------------|---|-------|
| 1. Environmental Conditions High-risk environmental conditions include above-normal temperatures. Urban mosquitoes breeding in municipal water sources may benefit from below normal rainfall. | 1 | Avg daily temperature during prior half month $\leq 56^{\circ}\text{F}$ | 4 |
| | 2 | Avg daily temperature during prior half month $57-65^{\circ}\text{F}$ | |
| | 3 | Avg daily temperature during prior half month $66-72^{\circ}\text{F}$ | |
| | 4 | Avg daily temperature during prior half month $73-79^{\circ}\text{F}$ | |
| | 5 | Avg daily temperature during prior half month $>79^{\circ}\text{F}$ | |
| 2. Adult <i>Cx tarsalis</i> and <i>Cx quinquefasciatus</i> abundance Determined by trapping adults, identifying them to species, and comparing numbers to those previously documented for an area and time | 1 | Vector abundance well below average ($\leq 50\%$) | 3 |
| | 2 | Vector abundance below average (51-90%) | |
| | 3 | Vector abundance average (91-150%) | |
| | 4 | Vector abundance above average (151-300%) | |
| | 5 | Vector abundance well above average ($>300\%$) | |
| 3. Virus isolation rate in <i>Cx tarsalis</i> and <i>Cx quinquefasciatus</i> mosquitoes Tested in pools of 50. Test results expressed as minimum infection rate (MIR) / 1,000 female mosquitoes tested | 1 | MIR/ 1000 = 0 | 2 |
| | 2 | MIR/ 1000 = 0.1-1.0 | |
| | 3 | MIR/ 1000 = 1.1-2.0 | |
| | 4 | MIR/ 1000 = 2.1-5.0 | |
| | 5 | MIR/ 1000 >5.0 | |
| 4. Sentinel Chicken Seroconversion Number of chickens in a flock that develop antibodies to WNv. If >1 flock is present in a region, number of flocks with seropositive chickens is an additional consideration. | 1 | No seroconversions | 1 |
| | 2 | 1 or more seroconversion over a broad region | |
| | 3 | 1 or 2 seroconversion in single flock in specific region | |
| | 4 | >2 seroconversion in one or 1-2 seroconversion in multiple flocks in specific region. | |
| | 5 | >2 seroconversions in one or more flocks in specific | |
| 5. Dead Bird Infection Includes zoo collections. | 1 | No WN+ dead birds | 2 |
| | 2 | One or more WN+ dead birds in a broad region | |
| | 3 | 1 WN+ dead bird in specific region | |
| | 4 | 2 to 5 WN+ dead birds in specific region | |
| | 5 | >5 WN+ dead bird + reports of dead birds in specific | |
| 6. Human Cases This factor not to be included in calculation if no cases are detected. | 3 | One or more human cases in broad region. | - |
| | 4 | One human case in specific region | |
| | 5 | More than one human case in specific region | |
| Response Level/ Average Rating Normal Season (1.0-2.5), Emergency Planning (2.6-4.0), Epidemic (4.1-5.0) | | TOTAL | 12 |
| | | AVERAGE | 2.4 |

S-TS STAFF REPORT A



II. GLACVCD MOSQUITO-BORNE DISEASE WATCH

Summary

- Mosquito abundance in July was on-par with the 5yr average for the month.
- One WNV positive mosquito sample has been detected in the City of Long Beach.
- No human cases have been reported in Los Angeles County.
- Statewide five (5) human infections (only two symptomatic) with WNV have been reported from four (4) counties: Imperial, San Bernardino, Kern and Sutter.
- A total of 61 SLEV positive mosquito pools have been reported from four counties: Fresno (16), Kern (18), Riverside (8), and Tulare (19).
- In July, six (6) travel-related cases of dengue and two (2) of Zika have been reported, triggering residence yard inspections in a 150 m (200 yd) diameter area around the cases.

| Chickens | Number Tested | WNV Positive | WEE Positive | SLE Positive | Other Positive |
|--------------|---------------|--------------|--------------|--------------|----------------|
| This Period | 130 | 0 | 0 | 0 | 0 |
| Year to Date | 407 | 0 | 0 | 0 | 0 |

| Dead Birds | Number Submitted | WNV Positive |
|--------------|------------------|--------------|
| This Period | 4 | 0 |
| Year to Date | 24 | 0 |

| Culex Mosquito Pools | | | | | |
|----------------------|-------|---|---|---|---|
| This Period | 311 | 1 | 0 | 0 | 0 |
| Year to Date | 1,238 | 1 | 0 | 0 | 0 |

| Aedes Mosquito Pools | Tested | CHIK | DEN | Zika |
|----------------------|--------|------|-----|------|
| This period | 35 | 0 | 0 | 0 |
| Year to Date | 47 | 0 | 0 | 0 |

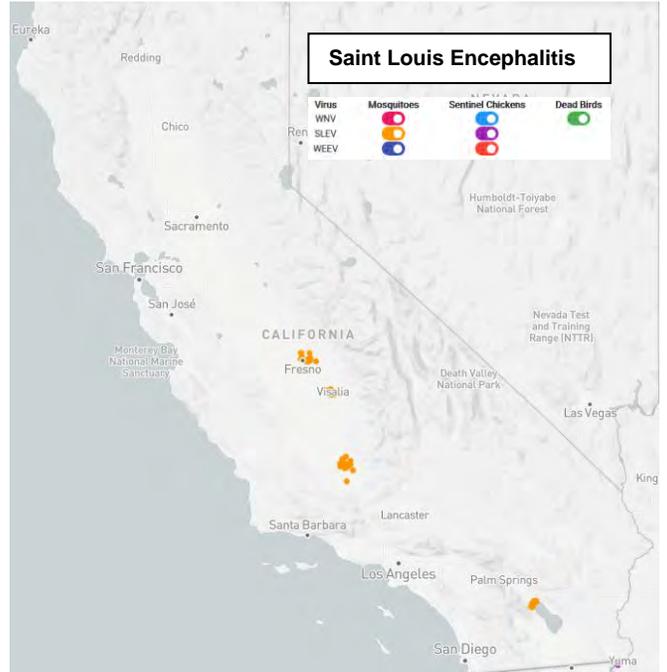
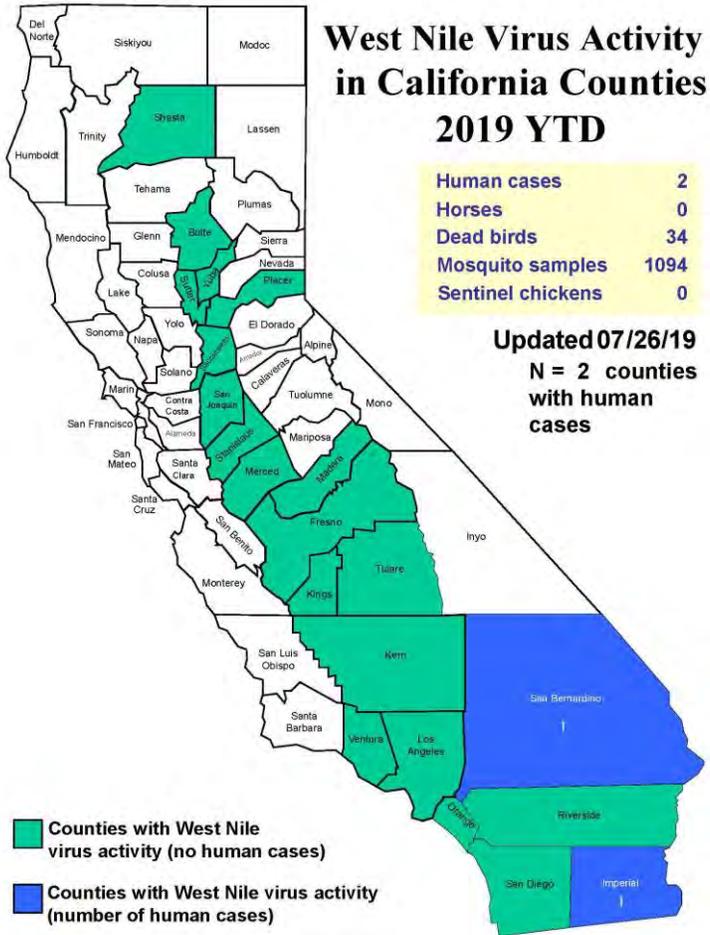
III. STATEWIDE MOSQUITO-BORNE DISEASE WATCH 2019

Reporting Period: January 01 – July 29, 2019

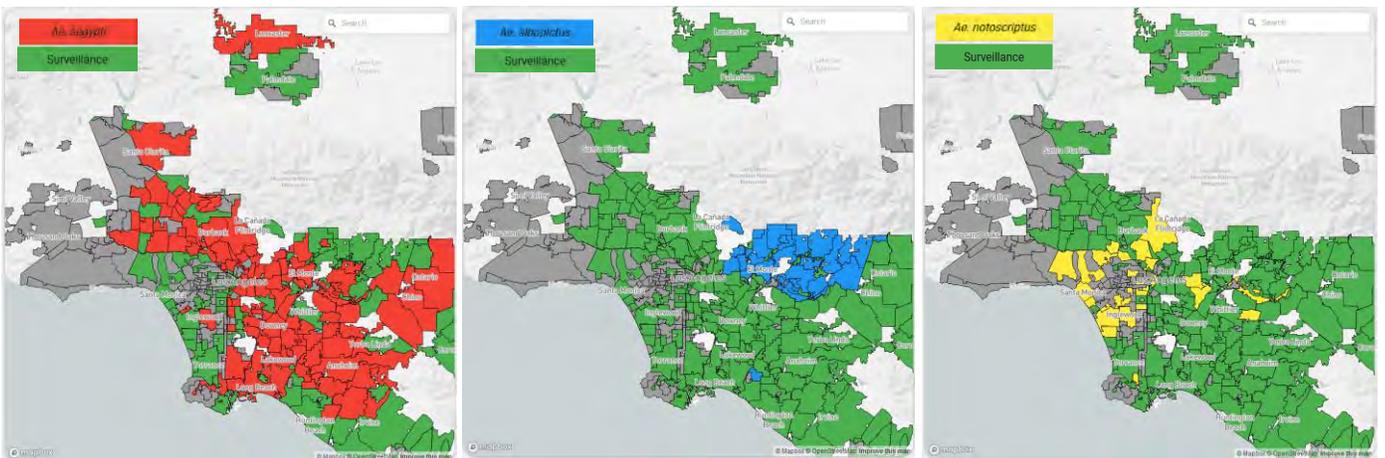
| Human Cases | WNV | SLE | WEE |
|--------------|-----|-----|-----|
| This Period | 2 | 0 | 0 |
| Year to Date | 2 | 0 | 0 |

| Chickens | Tested | WNV Pos | SLE Pos | WEE Pos | Other Pos |
|--------------|--------|---------|---------|---------|-----------|
| This Period | 1,701 | 0 | 0 | 0 | 0 |
| Year to Date | 4,417 | 0 | 0 | 0 | 0 |
| Culex Pools | Tested | WNV Pos | SLE Pos | WEE Pos | Other Pos |
| This Period | 9,528 | 874 | 53 | 0 | 0 |
| Year to Date | 21,001 | 1,094 | 61 | 0 | 0 |
| Aedes Pools | Tested | CHIK | DENV | ZIKA | |
| This Period | 152 | 0 | 0 | 0 | |
| Year to Date | 283 | 0 | 0 | 0 | |

| Dead Birds | Submitted | WNV Pos |
|--------------|-----------|---------|
| This Period | 341 | 4 |
| Year to Date | 974 | 5 |



IV. INVASIVE AEADES DISTRIBUTION January – July, 2019



GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

OPERATIONS REPORT

July, 2019



Mark Daniel, Operations Director

Martin Serrano, Operations Supervisor, Headquarters

Wesley Collins, Operations Supervisor, Sylmar

Kevin Vargas, Operations Supervisor, USD

Mark Hall, Urban Water Program Manager

Fernando Martinez, Facilities & Fleet Maintenance Supervisor

Departmental Activities

Operations

- Aedes teams performed detailed inspections on the areas of (4) imported human cases of Dengue fever.
- Intensive control measures employed at Los Cerritos Wetland due to the WNV positive mosquito pool collected there.
- Increased service request activity, up 62% from the same period last year.
- Zingle swimming pool application continues, first month noted 397 addresses for correction, 292 corrected, 105 pending 2nd notice.

Urban Water Program

- MVCAC Trash Capture Committee trash structure certification reviews ongoing.
- Met with Mountains Recreation and Conservation Authority, Caballero Creek wetland project.
- Completed two (2) BMP project plan reviews, nine (9) projects pending, awaiting plan corrections or additional information.
- Working with City of Long Beach to correct vegetation overgrowth at the Los Cerritos Wetlands.

Facilities & Maintenance

- Air conditioning compressor replacement for the Sylmar facility.
- Purchased three (3) new vehicles, (1) SFS USD, (1) Sci-Tech and (1) Administration / Information Technology.
- Auctioned one (1) surplus retired vehicle and surplus equipment.

WORK PERFORMED BY DISTRICT

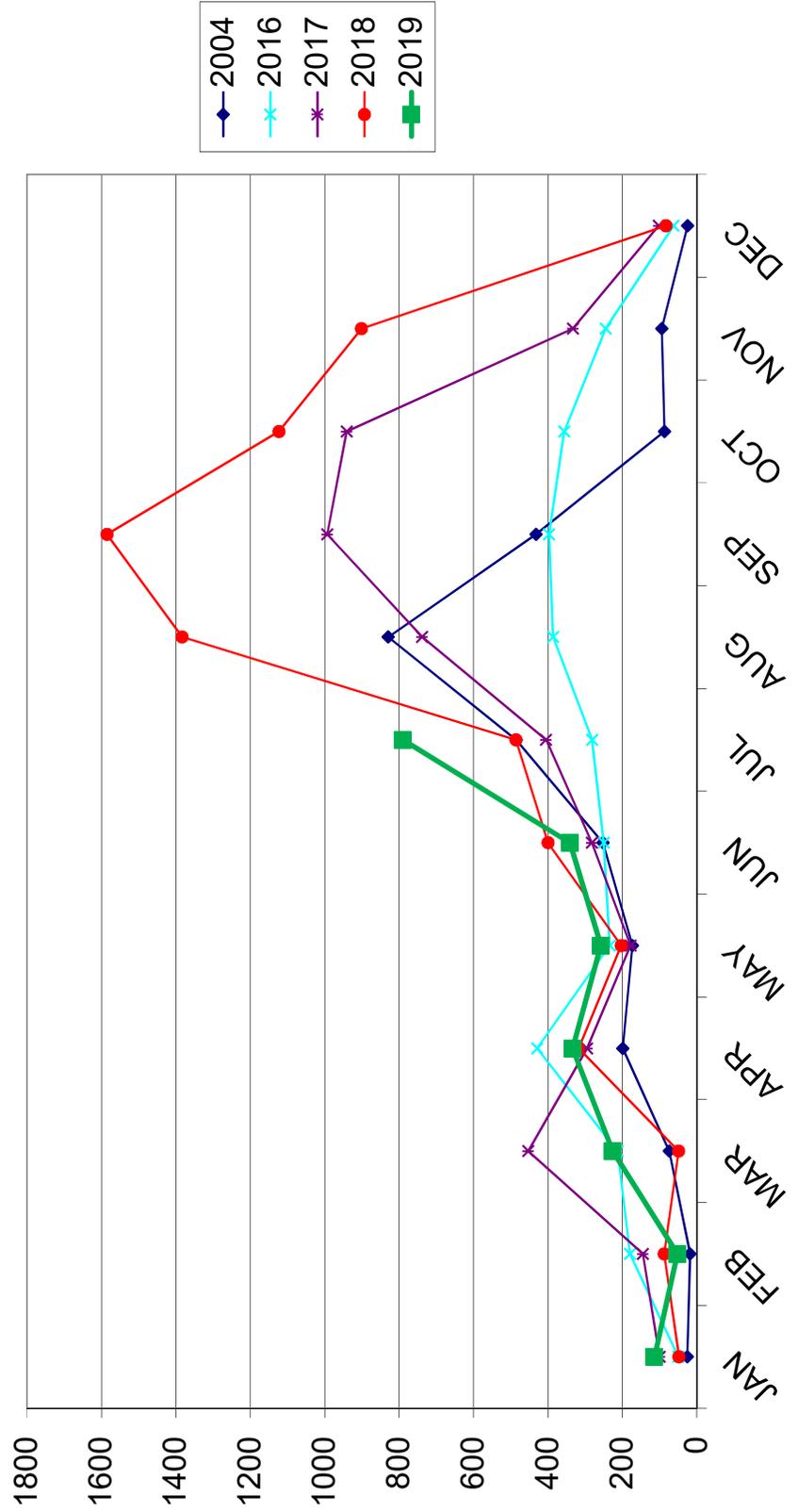
July, 2019

CONTROL AND OPERATIONS

| | | | | | Hours <i>July</i> | worked 2019 |
|---|---|--------|----------------|--------------------|----------------------|----------------|
| Fishing (Mosquitofish) | | | | | 10 | 113 |
| Source Reduction | | | | | 5 | 75 |
| Mosquito Control | <i>Sources inspected 16,788 / Sources with larvae 7,949</i> | | | | 5,998 | 23,709 |
| Insecticide used: | | | | | | |
| Larvicide oils | 27.64 | gals @ | \$14.13 per = | \$390.55 | | |
| Altosid P35 | 0 | lbs @ | \$17.25 per = | \$0.00 | | |
| Altosid Briquets 30 day | 2,772 | ea @ | \$1.14 ea. = | \$3,160.08 | | |
| Altosid Briquets XR | 18 | ea @ | \$3.38 ea. = | \$60.84 | | |
| Altosid Pellets | 3.55 | lbs @ | \$27.24 per = | \$96.70 | | |
| Altosid Liquid Larvicide | 0.36 | gal @ | \$269.62 per = | \$97.06 | | |
| Fourstar BTI Brqts 45 day | 4 | ea @ | \$1.30 per = | \$5.20 | | |
| Altosid WSP | 637 | ea @ | \$0.84 per = | \$535.08 | | |
| Vectobac 12AS | 11.06 | gals @ | \$41.96 per = | \$464.08 | | |
| Vectobac G | 528.14 | lbs @ | \$2.75 per = | \$1,452.39 | | |
| Duplex G | 0.01 | lbs @ | \$14.25 per = | \$0.14 | | |
| Vectomax FG | 1019.7 | lbs @ | \$8.92 per = | \$9,095.72 | | |
| Vectomax WSP | 443 | ea @ | \$1.86 per = | \$823.98 | | |
| Natular | 0 | gals @ | \$877.61 per = | \$0.00 | | |
| Vectolex WDG | 1.33 | lbs @ | \$56.21 per = | \$74.76 | | |
| Vectobac WDG | 111.44 | lbs @ | \$40.92 per = | \$4,560.12 | | |
| Midge Control | | | | | 5 | 5 |
| Insecticide used: | | | | | | |
| Dimilin WP 25% | 0 | lbs @ | 49.34 per = | \$0.00 | | |
| Blackfly Control | | | | | 60 | 224 |
| Insecticide used: | | | | | | |
| Vectobac 12AS | 82.03 | gals @ | \$38.62 per = | \$3,168.00 | | |
| Underground Mosquito Control | <i>UGSD inspected 6,376 / UGSD treated 3,541</i> | | | | 1,914 | 11,680 |
| Insecticide used: | | | | | | |
| Vectobac 12AS | 10.99 | gals @ | \$38.62 per = | \$424.43 | | |
| Vectolex WDG | 175.73 | lbs @ | \$56.06 per = | \$9,851.42 | | |
| Fogging | | | | | 3 | 20 |
| Insecticide used: | | | | | | |
| Aquaduet | 0.095 | gals @ | \$653.70 per = | \$62.10 | | |
| | | | Total | \$34,322.67 | | |
| Supervisory | | | | | 837 | 6,375 |
| Continuing Education / Training | | | | | 85 | 2,211 |
| Overtime: Community Outreach | | | | | 13 | 208 |
| Mosquito Control | | | | | 42 | 342 |
| <u>REPAIR AND MAINTENANCE OF EQUIPMENT</u> | | | | | | |
| Vehicles | | | | | 322 | 4,209 |
| Spray Equipment | | | | | 43 | 817 |
| Buildings and yards | | | | | 122 | 1,944 |
| VEHICLE MILEAGE : | <i>July</i> | | <i>2019</i> | | | |
| | 72,870 | | 307,055 | | 9,459 | 51,932 |

Greater Los Angeles County Vector Control District
Mosquito Service Request Report

| | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC |
|-------------|-----|-----|-----|-----|-----|-----|-----|------|------|------|-----|-----|
| 2004 | 26 | 18 | 74 | 199 | 173 | 252 | 485 | 829 | 432 | 87 | 94 | 25 |
| 2016 | 50 | 180 | 213 | 429 | 234 | 250 | 281 | 386 | 397 | 356 | 245 | 63 |
| 2017 | 100 | 145 | 453 | 295 | 178 | 282 | 405 | 738 | 993 | 941 | 333 | 102 |
| 2018 | 48 | 88 | 49 | 318 | 203 | 400 | 486 | 1383 | 1585 | 1123 | 901 | 83 |
| 2019 | 114 | 52 | 226 | 334 | 258 | 341 | 790 | | | | | |



BREAKDOWN OF MONTHLY SERVICE REQUESTS
AND REQUEST FOR MOSQUITOFISH

| | Mosquitoes | Midges | Swimming Pools | Fish Ponds | Other | Black Flies | Yellow Jackets | Total Service Request | Mosquitofish Requests | Number of Mosquitofish |
|----------------------|------------|--------|----------------|------------|-------|-------------|----------------|-----------------------|-----------------------|------------------------|
| ARTESIA | 6 | | 3 | | | | | 6 | | 0 |
| BELL | | | | | | | | 0 | | 0 |
| BELLFLOWER | 5 | | 1 | 1 | | | | 5 | 1 | 10 |
| BELL GARDENS | 2 | | | 1 | | | | 2 | 1 | 10 |
| BURBANK | 11 | | 1 | 1 | | | | 11 | | 0 |
| CARSON | 1 | | | | | | | 1 | | 0 |
| CERRITOS | 19 | | 6 | 1 | | | | 19 | 2 | 20 |
| COMMERCE | 5 | | | | | | | 5 | | 0 |
| CUDAHY | 1 | | | | | | | 1 | | 0 |
| DIAMOND BAR | 10 | | 2 | 1 | | | | 10 | 1 | 10 |
| DOWNNEY | 15 | | 1 | 1 | | | | 15 | 1 | 10 |
| GARDENA | 4 | | 1 | 1 | | | | 4 | 1 | 10 |
| GLENDALE | 17 | | 3 | 2 | | | | 17 | 2 | 20 |
| HAWAIIAN GARDENS | | | | | | | | 0 | | 0 |
| HUNTINGTON PARK | | | | | | | | 0 | | 0 |
| LA CANADA FLINTRIDGE | 2 | | | 2 | | | | 2 | 2 | 20 |
| LA HABRA HEIGHTS | 4 | | 1 | 1 | | | | 4 | 1 | 10 |
| LA MIRADA | 25 | | 1 | 1 | | | | 25 | 1 | 10 |
| LAKESWOOD | 47 | | 10 | 2 | | | | 47 | 1 | 10 |
| LONG BEACH | 50 | | 9 | 1 | | | | 50 | 1 | 10 |
| LOS ANGELES CITY | 400 | | 47 | 34 | | | | 400 | 26 | 260 |
| LOS ANGELES COUNTY | 28 | | | 1 | | | | 28 | 1 | 10 |
| LYNWOOD | 2 | | | | | | | 2 | | 0 |
| MAYWOOD | 2 | | | | | | | 2 | | 0 |
| MONTEBELLO | 9 | | 1 | | | | | 9 | | 0 |
| NORWALK | 9 | | 1 | | | | | 9 | | 0 |
| PARAMOUNT | 6 | | | | | | | 6 | | 0 |
| PICO RIVERA | 12 | | | 1 | | | | 12 | 1 | 10 |
| SAN FERNANDO | 5 | | | | | | | 5 | | 0 |
| SAN MARINO | 3 | | | 2 | | | | 3 | 2 | 20 |
| SANTA CLARITA | 20 | | 6 | 4 | | | | 20 | 4 | 40 |
| SANTA FE SPRINGS | 6 | | 1 | | | | | 6 | | 0 |
| SIGNAL HILL | 1 | | | | | | | 1 | | 0 |
| SOUTH EL MONTE | 7 | | 3 | | | | | 7 | | 0 |
| SOUTH GATE | 1 | | | | | | | 1 | | 0 |
| WHITTIER | 55 | | 3 | 3 | | | | 55 | 2 | 20 |
| TOTAL | 790 | 0 | 101 | 61 | 0 | 0 | 0 | 790 | 51 | 510 |

| | Drains | Ditches (Miles) | Standing Water | Lakes, Marshes (acres) | Swimming Pools | Fish Ponds | Sumps | Containers | Water Troughs | Well Cellars |
|----------------------|--------|-----------------|----------------|------------------------|----------------|------------|-------|------------|---------------|--------------|
| ARTESIA | 6 | | | | 1 | 2 | 8 | | | |
| BELL | 6 | | | | 1 | | 1 | | | 3 |
| BELLFLOWER | 36 | 0.01 | | | 9 | | 34 | 1 | | 1 |
| BELL GARDENS | 7 | | | | 2 | 3 | 6 | | | |
| BURBANK | 47 | | | | 11 | 2 | 10 | | | |
| CARSON | 56 | 0.05 | | | 2 | | 9 | | | 12 |
| CERRITOS | 99 | 0.03 | 0.01 | | 3 | 2 | 29 | 1 | | |
| COMMERCE | 46 | | | | 1 | | 20 | | | |
| CUDAHY | 18 | | | | | | 2 | | | |
| DIAMOND BAR | 17 | 0.1 | | | 5 | 6 | 4 | | | 4 |
| DOWNEY | 111 | | | | 12 | 7 | 36 | | | |
| GARDENA | 61 | 0.01 | 0.14 | | 1 | 1 | 3 | | | |
| GLENDALE | 33 | | | | 22 | 5 | 9 | | | 4 |
| HAWAIIAN GARDENS | 14 | | | | | | 10 | | | |
| HUNTINGTON PARK | 32 | | | | | | 23 | | | 4 |
| LA CANADA FLINTRIDGE | 8 | | | | 4 | 2 | 1 | | | |
| LA HABRA HEIGHTS | 19 | 0.01 | | | 2 | 2 | 8 | | | 0 |
| LA MIRADA | 34 | | 0.01 | | 7 | 4 | 1 | 2 | | |
| LAKewood | 62 | 0.01 | 0.05 | 0.05 | | 2 | 28 | | | |
| LONG BEACH | 93 | 0.07 | 0.02 | 10.13 | 10 | 4 | 38 | 62 | | 6 |
| LOS ANGELES CITY | 956 | 0.1 | 2.5 | 2.33 | 308 | 76 | 465 | 11 | 2 | 11 |
| LOS ANGELES COUNTY | 167 | 0.2 | 0.4 | | 10 | 2 | 44 | 7 | | 2 |
| LYNWOOD | 49 | | | | 3 | | 3 | | | 4 |
| MAYWOOD | 18 | | | | | 1 | 2 | | | |
| MONTEBELLO | 48 | 0.01 | 0.01 | | 2 | | 11 | | | 2 |
| NORWALK | 29 | 0.02 | | | 13 | | 7 | | | |
| PARAMOUNT | 99 | | 0.01 | | 1 | | 46 | | | 7 |
| PICO RIVERA | 14 | 0.01 | | | 2 | 1 | 6 | | 1 | |
| SAN FERNANDO | 2 | | | | 2 | | | | | |
| SAN MARINO | 2 | | | | 1 | 2 | | | | |
| SANTA CLARITA | 106 | 0.23 | 0.51 | | 11 | 12 | 15 | 3 | | 12 |
| SANTA FE SPRINGS | 42 | 0.01 | | | 3 | | 10 | | | 2 |
| SIGNAL HILL | 81 | | | | | | 19 | | | |
| SOUTH EL MONTE | 78 | | | | 2 | | 27 | | | |
| SOUTH GATE | 61 | | 0.06 | | 2 | | 26 | | | |
| WHITTIER | 95 | 0.04 | 0.01 | | 24 | 4 | 8 | | | |
| Total | 2652 | 0.91 | 3.73 | 12.51 | 477 | 140 | 969 | 87 | 3 | 74 |

| | Channels (miles) | Debris Basins (acres) | Stabilizers | Outfalls | Freeway Drains | Undergrounds (miles) | Gutters | Catch Basins | Total Hrs. of Activity |
|----------------------|------------------|-----------------------|-------------|----------|----------------|----------------------|---------|--------------|------------------------|
| ARTESIA | | | | | | 2 | 21.22 | 11 | 31.3 |
| BELL | | | | | | 0.8 | 7.73 | | 18.09 |
| BELLFLOWER | 3.5 | | | | | 3 | 9.5 | 3 | 88.96 |
| BELL GARDENS | 1.53 | | | | | 1.4 | 5.34 | | 14.95 |
| BURBANK | | | | | | 0.1 | 14.25 | 15 | 103.94 |
| CARSON | 6.5 | 0.01 | | | 0.03 | 14.2 | 38.36 | 1 | 140.68 |
| CERRITOS | 1.52 | 0.02 | | 1 | 0.8 | 9 | 80.66 | 22 | 152.91 |
| COMMERCE | | | | | | 5.4 | 3.94 | 6 | 46.03 |
| CUDAHY | | | | | | 0.6 | 7.73 | 2 | 18.04 |
| DIAMOND BAR | 2.94 | | | | | 1.3 | | | 35.78 |
| DOWNEY | 0.83 | | | | 0.02 | 7.9 | 14.45 | | 117.07 |
| GARDENA | 3.51 | | | | | 8.1 | 12.15 | | 65.37 |
| GLENDALE | 1.31 | 0.77 | 0.04 | | | 17 | 10.5 | 8 | 140.87 |
| HAWAIIAN GARDENS | 4 | | | | 0.04 | | 5.56 | 6 | 87.3 |
| HUNTINGTON PARK | | | | | | 0.7 | 7.73 | 1 | 14.6 |
| LA CANADA FLINTRIDGE | 0.02 | | | | | 0.3 | 2.37 | 1 | 16.9 |
| LA HABRA HEIGHTS | | | | | | | | | 11.29 |
| LA MIRADA | 9.69 | | | | 0.01 | 3.5 | 5.7 | 5 | 76.07 |
| LAKewood | 17.37 | | | 2 | | 6.3 | 126.13 | 33 | 283.26 |
| LONG BEACH | 12.14 | | | | 0.02 | 1.5 | 154.2 | 44 | 224.21 |
| LOS ANGELES CITY | 98.37 | 4.24 | | 23 | 0.01 | 175.6 | 473.16 | 213 | 2595.78 |
| LOS ANGELES COUNTY | 18.77 | 0.47 | | 7 | 0.05 | 17.7 | 9.69 | 17 | 277.41 |
| LYNWOOD | | | | | 0.02 | 4.7 | 6.39 | | 36.14 |
| MAYWOOD | | | | | | | 7.73 | | 11.65 |
| MONTEBELLO | 0.33 | | | | | 7.9 | 7.89 | | 71.9 |
| NORWALK | 0.5 | | | | 0.05 | 5.9 | 44.41 | 11 | 103.08 |
| PARAMOUNT | | | | | 0.02 | 5.3 | 17.73 | 1 | 62.26 |
| PICO RIVERA | 0.83 | 0.01 | | 1 | | 12.1 | 27.6 | 4 | 87.11 |
| SAN FERNANDO | | | | | | | 2.07 | 3 | 13.6 |
| SAN MARINO | | | | | | 0.7 | 5.56 | 1 | 16.02 |
| SANTA CLARITA | 13.88 | 0.22 | | 12 | 0.01 | 12.3 | 12.4 | 10 | 246.2 |
| SANTA FE SPRINGS | 2.5 | | | | 0.01 | 7.9 | 19.03 | 2 | 75.9 |
| SIGNAL HILL | | | | | | 2.5 | 0.01 | 2 | 18.44 |
| SOUTH EL MONTE | 1.61 | | | | | 5.9 | 5.56 | | 61.39 |
| SOUTH GATE | 0.83 | | | | 0.02 | 6.7 | 6.39 | | 50.83 |
| WHITTIER | 1.07 | | | | 0.04 | 5.8 | 15.88 | 9 | 161.86 |
| Total | 203.55 | 5.74 | 0.04 | 46.00 | 1.15 | 354.10 | 1189.02 | 431 | 5577.19 |

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT



DEPARTMENT OF COMMUNITY AFFAIRS JULY, 2019

VACANT, Director of Community Affairs
Anais Medina Diaz, Public Information Officer
Heather Hyland, Education Program Coordinator
VACANT, Education Program Coordinator
Helen Kuan, Community Liaison
Caroline Gongora, Community Liaison
Diana Gutierrez, Community Liaison
VACANT, Outreach Assistant

Departmental Activities

Executive Summary

We are happy to announce the district has interviewed and selected a new Director of Community Affairs! Mary Joy Coburn will be joining the department on Monday, August 5th and brings years of experience in communications and vector control. She served the Orange County Mosquito and Vector Control District as their public information officer for the past few years and brings her knowledge in implementing successful campaigns to raise awareness about mosquito control and bite prevention to our district.

Our team has been busy working with the Community Liaisons to get them ready for the mosquito season by training them in all departments including Surveillance and Operations and creating a strategy to be effective in their outreach. Additionally, the liaisons have been shadowing the Education Program Coordinator and the Public Information Officer by participating in community events and presentations and are now ready to go into our district's communities! We'll be very busy in the coming months and hope to reach more residents in our district area.

Lastly, we had our first positive West Nile virus mosquito pool of the season leading us to engage with multiple media outlets to ensure residents continue to take active precautions against mosquitoes and mosquito-transmitted diseases. We will continue using traditional media and social media to reach residents to ensure they are staying safe and bite-free.

Administrative

- Organized and ordered outreach equipment for new fiscal year.
- Community Liaisons became situated in their new work space and set-up work phones.
- Community Liaisons job shadowed different departments including Operations and Surveillance throughout the month.
- Finalized purchases for FY 2018-2019.
- Held interviews for Education Program Coordinator Position.
- Posted open position for Community Affairs Outreach Assistant.

Programmatic

- Department is partnering with Los Angeles County Department of Public Health to conduct city outreach for the 2019 WNV Challenge.
- PIO is working with the General Manager to conduct meetings with local representative offices, including Supervisor Hahn's Cerritos Office.

STAFF REPORT C

- PIO worked with Community Liaisons to establish outreach strategy and assigned zones for each liaison.
- EPC and PIO worked with Community Liaison to train them in conducting tabling events, library outreach, education programs and community presentations.
- Community Liaisons networked at public health event in Willowbrook at The Source.
- Scheduled community outreach events for the upcoming months.
- Community Liaisons contacted several community organizations for summer event opportunities.
- Developing outreach collateral for SWAT Lab school program to send out as mailers before the school season begins.
- Swimming Pool Program
 - PIO worked with Operations Assistants Jill and Rebecca to train them on the Zingle application and the Swimming Pool Program Database.
 - PIO worked with Operations supervisors to finalize Standard Operating Procedures for the Swimming Pool Program.
 - PIO worked with Operations teams to coordinate mailer distribution for second round of swimming pool notices.

Meetings & Training

- 7/1 – Meeting with Sterner Stuff Design (Website Host and Programmer)
- 7/8 – Community Liaison Ride Along with Single-Route Operations Team
- 7/11 – Management Meeting
- 7/11 – Zingle and Swimming Pool Training with SFS Staff
- 7/11 – Board of Trustees Meeting
- 7/15 – Zingle and Swimming Pool Training with Sylmar and SFS Staff
- 7/17 – Conference Call with Zingle
- 7/18 – Community Affairs Department Meeting
- 7/23 – Swimming Pool Program Meeting with Operations
- 7/23 – Community Liaison Imported Case Training
- 7/24 – Community Liaison Chicken Surveillance Ride Along
- 7/24 – LADPH West Nile Virus Challenge Briefing in North Hollywood
- 7/25 – Community Liaisons Outreach Check-In
- 7/26 – PIO and General Manager Meeting with Supervisor Hahn Cerritos Office Staff
- 7/31- Community Liaison and General Manager networked with local city and state representatives

Community Outreach/Fairs/Events

| Date | Event | City | Reach |
|---------|------------------------------------|-------------|-------|
| 7/16/19 | Whittier Neighborhood Presentation | Whittier | 45 |
| 7/20/19 | Cruise Night | Glendale | 61 |
| 7/24/19 | Kiwanis Presentation | Downey | 25 |
| 7/30/19 | Silverlake Neighborhood Watch | Silver Lake | 70 |

Literature Delivery

| Date | | City | Amount |
|---------|--------------------------|----------|--------|
| 7/9/19 | LADPH- Whittier Facility | Whittier | 750 |
| 7/25/19 | Carson City Hall | Carson | 1600 |

STAFF REPORT C

Educational Outreach

We've had a busy summer training our new Community Liaisons on education outreach events and the Mosquito SWAT Lab educational program. Additionally, with a short break from schools, we've been working on redesigning and revamping the Mosquito SWAT Lab website to facilitate scheduling and include our other educational curriculums like the Mosquito Escape Room Kit. We are working on adding a robust online program for ages K-12 which will allow teachers to visit our site and download videos, outlines, curriculum, resources, lesson plans as well as vector journals. This new online program page is going to help spread our mission to more schools! Lastly, we've had the opportunity to visit multiple community events and libraries with the Mosquito SWAT Lab and plan to attend a few more before the school season begins.

| Date | School/Event | City | Students |
|----------|---------------------------------|----------------------------|---------------|
| 07/10/19 | El Dorado Nature Center 60 year | Long Beach | 160 |
| 07/11/19 | Montebello Library Event | La Mirada | 127 |
| 07/12/19 | The BESA School | Norwalk | 57 |
| 07/17/19 | St. Aloysius summer Camp | Los Angeles | 60 |
| 07/24/19 | Grandview | Glendale | 40 |
| 07/25/19 | Central Library | Los Angeles | 55 |
| | | Total in July | 499 |
| | | Total year-to-date: | 11,655 |

Media Coverage/Publications

Media Activity

| 7/19/19 | TV/Digital | KTLA | "Mosquitoes Found in Long Beach Test Positive for West Nile Virus" |
|---------|---------------|--------------------|--|
| 7/19/19 | TV/Digital | KABC 7 Los Angeles | "1 st Positive Sample of West Nile Virus in LA County Discovered in Long Beach" |
| 7/19/19 | Radio | KCRW | "Mosquitoes Found in Long Beach Test Positive for West Nile Virus" |
| 7/19/19 | Digital | SCVnews.com | "West Nile Virus Mosquito Sample Confirmed in LA County" |
| 7/19/19 | Print/Digital | Los Cerritos News | "West Nile Virus Positive Mosquitoes Confirmed in Los Angeles County." |
| 7/19/19 | Print/Digital | Press-Telegram | "Mosquitoes in Long Beach to test positive for West Nile virus in LA County, Vector Control Officials Say" |
| 7/19/19 | Print/Digital | Long Beach Post | "Mosquitoes Test Positive for West Nile Virus in Long Beach" |
| 7/19/19 | TV/Digital | FOX 11 News | "West Nile virus found in mosquitoes in Long Beach" |
| 7/19/19 | Print/Digital | Signal Tribune | "Long Beach Mosquitoes test positive for West Nile Virus" |

STAFF REPORT C

| | | | |
|---------|---------------|--------------------------------------|---|
| 7/19/19 | Digital | LBReport.com | “Mosquito Carrying West Nile Virus Found in Los Cerritos Wetlands (90803); Experts Advise Residents to Consider it Endemic Regionally (Basically Everywhere) and Advise Sensible Anti-Mosquito Precautions” |
| 7/19/19 | Radio/Digital | KFI AM 640 | “West Nile Virus Found in Mosquitoes in Long Beach” |
| 7/19/19 | Print/Digital | The Orange County Register | “Mosquitoes in Long Beach first to test positive for West Nile Virus in LA County, Vector Control Officials Say” |
| 7/19/19 | Digital | Yahoo! News | “1 st Positive Sample of West Nile Virus in LA Count Discovered in Long Beach” |
| 7/20/19 | TV/Digital | NBC Southern California | “Getting Eaten Alive by Mosquitoes? Here’s All You Ever Needed to Know” |
| 7/20/19 | Digital | California EPeak | “Getting Eaten Alive by Mosquitoes? Here’s All You Ever Needed to Know” |
| 7/21/19 | Digital | Nguoi-Viet | “West Nile Virus first appearance in Los Angeles County in 2019 |
| 7/21/19 | Digital | Click Lancashire Independent News | “Mosquitoes Found in Long Beach Test Positive for West Nile Virus” |
| 7/30/19 | Digital/Print | Greater Lakewood Chamber of Commerce | “Mosquito Season Reminder: Tip and Toss” |

Total Coverage:

Fiscal Year-to-Date: 17

Digital Outreach

Website/Social Media Maintenance

- Created and scheduled social media content for West Nile Virus positive mosquito pool.
- Distributed press release and newsletter to increase awareness regarding West Nile Virus.
- Posted social media content to increase awareness regarding insect repellent and to share our efforts in the community.

| Outreach Medium | Number of Subscribers | Reach |
|------------------------|------------------------------|--------------|
| Email List | 2,201 | 1,915 |
| Facebook | 3,966 | 3,023 |
| Twitter | 1,166 | 13,300 |
| Instagram | 280 | N/A |
| Nextdoor | 556,473 | 71455 |

GLACVCD Website

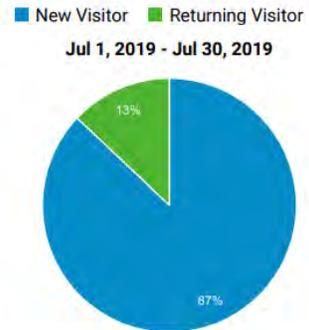
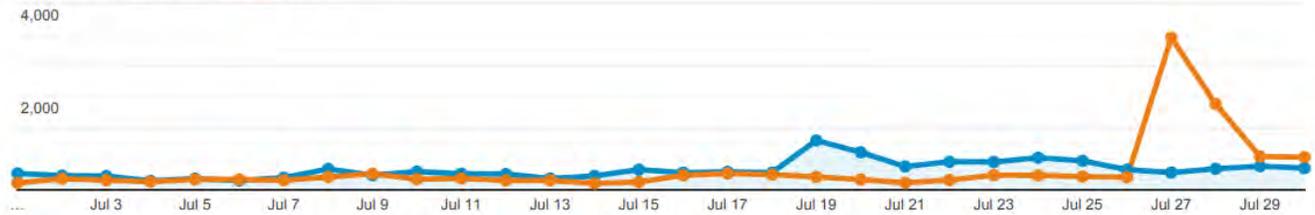
Audience Overview

All Users
+0.00% Users

Jul 1, 2019 - Jul 30, 2019
Compare to: Jul 1, 2018 - Jul 30, 2018

Overview

Jul 1, 2019 - Jul 30, 2019: ● Users
Jul 1, 2018 - Jul 30, 2018: ● Users



Summary

In the period from July 1st through July 30th, the District website (www.glacvcd.org) had 11,971 visits from 11,558 visitors compared to 11,872 visits from 11,363 visitors from the previous year.



STAFF REPORT D

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

FISCAL REPORT JULY 2019

Carolyn M. Weeks, CPA, Director of Fiscal Operations
Yousef Kamara, Accounting Clerk

- Preparing for the new auditors
- Working on changing the deed to reflect the current District's name
- Working on reorganizing all the files in storage
- Start working on updating CalPERS retirement files

STAFF REPORT D

Breakdown on Financial Statement Categories

Regular & Limited Term Salaries – Salaries, Overtime and Payout on Accruals

Employee Taxes – Employer’s cost of employment taxes

Extra Help Salaries – seasonal staff’s salaries

General Benefits - CalPERS retirement and 401(a) funding

Health Benefits – Medical, Dental, Vision and Retirees Medical Premiums

Chemicals – pesticides

Operational Support Equipment – portable spray equipment, support equipment and miscellaneous parts and supplies

Uniforms and Accessories – boots, gloves, coveralls, uniform cleaning, caps, accessories, work apparel, logo patches, shields, staff year pins, and protective safety equipment

Communications – wireless telephone, GPS tracking, two way radios, website services, telephone land lines and internet connection

Kitchen Materials and Supplies – kitchen supplies and miscellaneous expense

VCJPA Insurance – Workers’ Compensation, Liability, Automobile, Group Property, Group Fidelity, Travel, General Fund and Employee Assistance

Maintenance Automotive – Electrical parts, vehicle registration, brake and suspension, tire, wheels and alignment, cooling system parts and service, body repair, fabrication supplies, hazardous waste, engine and transmission, smog checks, first aid, trans, chassis and drive trans, engine, and miscellaneous parts and service

Office Equipment – Equipment repair, copier expenses, computer supplies, and computer software

STAFF REPORT D

Maintenance Buildings/Yards – Towel supply, floor mates, irrigation, landscape maintenance, janitorial maintenance, pond maintenance, interior and exterior supplies, HVAC, fixture and hardware, and security alarm

Scientific-Technical Lab Supplies – Mosquito fish and supplies, reference materials, lab supplies and equipment, field supplies and equipment and shipping and testing

Memberships – all memberships

Office Expense – Bank and finance fees, postage expenses, office supplies, printing and stationery, payroll processing fees, pre and post employment services, tuition reimbursement and safety/management training

Professional Services – computer consultant, professional/temp services, lawsuit settlements, legal services, NPDES monitoring, CEQA fees, advertising and audit contract

Public Information and Education – public info video, supplies and equipment, information materials, photography expenses, educational material and supplies, promotional and educational, public exhibit, media monitoring and mobile education unit

Special Expense – Property tax administration, LA County Property Tax, meeting/supplies, board of trustee stipends, and board meeting expenses

Transportation and Travel – Permits and fees, certification renewals, continuing education and seminars and manager's auto allowance

Fuel – Fleet fuel

Utilities – utilities, water, and waste disposal

SUMMARY OF CASH ACCOUNTS
 July, Fiscal Year 2019-2020
 Carolyn Weeks CPA, Director of Fiscal Operations

| | JUL | AUG | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN |
|---|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| LAIF ACCOUNT MEU VEHICLE REPLACEMENT - 1023.0 | | | | | | | | | | | | |
| Fund Balance - 6/30/18 \$0 | - | - | - | - | - | - | - | - | - | - | - | - |
| Deposits (Transfers from 1020.0) | - | - | - | - | - | - | - | - | - | - | - | - |
| Interest Earned | - | - | - | - | - | - | - | - | - | - | - | - |
| YTD | - | - | - | - | - | - | - | - | - | - | - | - |
| Withdrawals | - | - | - | - | - | - | - | - | - | - | - | - |
| YTD | - | - | - | - | - | - | - | - | - | - | - | - |
| Fund Balance \$ | - |
| LAIF ACCOUNT CAPITAL DESIGNATED RESERVES - 1025.0 | | | | | | | | | | | | |
| Fund Balance - 6/30/19 \$113,277.00 | - | - | - | - | - | - | - | - | - | - | - | - |
| Deposits (Transfers from 1020.0) | - | - | - | - | - | - | - | - | - | - | - | - |
| Interest Earned | - | - | - | - | - | - | - | - | - | - | - | - |
| YTD | - | - | - | - | - | - | - | - | - | - | - | - |
| Withdrawals | - | - | - | - | - | - | - | - | - | - | - | - |
| YTD | - | - | - | - | - | - | - | - | - | - | - | - |
| Fund Balance \$ | 113,277 |
| CAITRUST ACCOUNT OPERATIONS DESIGNATED RESERVES - 1033.0 | | | | | | | | | | | | |
| Fund Balance - 6/30/19 \$416,404.00 | - | - | - | - | - | - | - | - | - | - | - | - |
| Deposits (Transfers from 1020.0) | 160 | 160 | 160 | 160 | 160 | 160 | 160 | 160 | 160 | 160 | 160 | 160 |
| Interest Earned | 160 | 160 | 160 | 160 | 160 | 160 | 160 | 160 | 160 | 160 | 160 | 160 |
| YTD | 320 | 320 | 320 | 320 | 320 | 320 | 320 | 320 | 320 | 320 | 320 | 320 |
| Withdrawals | - | - | - | - | - | - | - | - | - | - | - | - |
| YTD | - | - | - | - | - | - | - | - | - | - | - | - |
| Fund Balance \$ | 416,564 |
| LAIF ACCOUNT OPEB DESIGNATED RESERVES - 1027.0 | | | | | | | | | | | | |
| Fund Balance - 6/30/19 \$270,696.00 | - | - | - | - | - | - | - | - | - | - | - | - |
| Deposits (Transfers from 1020.0) | - | - | - | - | - | - | - | - | - | - | - | - |
| Interest Earned | - | - | - | - | - | - | - | - | - | - | - | - |
| YTD | - | - | - | - | - | - | - | - | - | - | - | - |
| Withdrawals | - | - | - | - | - | - | - | - | - | - | - | - |
| YTD | - | - | - | - | - | - | - | - | - | - | - | - |
| Fund Balance \$ | 270,696 |
| LAIF ACCOUNT COMPENSATED ABSENCES RESERVE - 1029.0 | | | | | | | | | | | | |
| Fund Balance - 6/30/19 \$50,000.00 | - | - | - | - | - | - | - | - | - | - | - | - |
| Deposits (Transfers from 1020.0) | - | - | - | - | - | - | - | - | - | - | - | - |
| Interest Earned | - | - | - | - | - | - | - | - | - | - | - | - |
| YTD | - | - | - | - | - | - | - | - | - | - | - | - |
| Withdrawals | - | - | - | - | - | - | - | - | - | - | - | - |
| YTD | - | - | - | - | - | - | - | - | - | - | - | - |
| Fund Balance \$ | 50,000 |

SUMMARY OF CASH ACCOUNTS
 July, Fiscal Year 2019-2020
 Carolyn Weeks CPA, Director of Fiscal Operations

| | JUL | AUG | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN |
|--|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| CaITRUST ACCOUNT CAPITAL RESERVES - 1032.0 | | | | | | | | | | | | |
| Fund Balance - 6/30/19 | \$676,459.00 | | | | | | | | | | | |
| Deposits (Transfers from 1020.0) | - | - | - | - | - | - | - | - | - | - | - | - |
| Interest Earned | 264 | - | - | - | - | - | - | - | - | - | - | - |
| YTD | 264 | 264 | 264 | 264 | 264 | 264 | 264 | 264 | 264 | 264 | 264 | 264 |
| Withdrawals | - | - | - | - | - | - | - | - | - | - | - | - |
| YTD | - | - | - | - | - | - | - | - | - | - | - | - |
| Fund Balance | \$ 676,724 |
| CaITRUST ACCOUNT VEHICLE REPLACEMENT - 1034.0 | | | | | | | | | | | | |
| Fund Balance - 6/30/19 | \$208,202.00 | | | | | | | | | | | |
| Deposits (Transfers from 1020.0) | - | - | - | - | - | - | - | - | - | - | - | - |
| Interest Earned | 80 | - | - | - | - | - | - | - | - | - | - | - |
| YTD | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 |
| Withdrawals | - | - | - | - | - | - | - | - | - | - | - | - |
| YTD | - | - | - | - | - | - | - | - | - | - | - | - |
| Fund Balance | \$ 208,282 |
| CASH BALANCE | \$ 12,184,212 |

This above information is provided in compliance with the District's Investment Policy.

MONTHLY EXPENSE STATEMENT
July, Fiscal Year 2019-2020
Carolyn M. Weeks CPA, Director of Fiscal Operations

| ACCOUNT | ACTUAL MONTHLY EXPENSE (\$) | BUDGETED MONTHLY EXPENSE (\$) | MONTHLY VARIANCE (\$) | YTD ACTUAL EXPENSE (\$) | YTD BUDGETED EXPENSE (\$) | YTD VARIANCE (\$) |
|-------------------------------------|-----------------------------------|-------------------------------------|--------------------------|-------------------------------|---------------------------------|----------------------|
| <u>Salaries and Benefits</u> | | | | | | |
| Regular & Limited Term Salaries | \$ 555,166 | \$ 588,486 | \$ 33,320 | \$ 555,166 | \$ 588,486 | \$ 33,320 |
| Employee Taxes | 22,304 | 26,438 | 4,134 | 22,304 | 26,438 | 4,134 |
| Extra Help Salaries | 98,511 | 108,477 | 9,966 | 98,511 | 108,477 | 9,966 |
| General Benefits | 564,105 | 562,038 | (2,067) | 564,105 | 562,038 | (2,067) |
| Health Benefits | 127,504 | 174,597 | 47,093 | 127,504 | 174,597 | 47,093 |
| SUBTOTAL | \$ 1,367,590 | \$ 1,460,036 | \$ 92,446 | \$ 1,367,590 | \$ 1,460,036 | \$ 92,446 |
| <u>Services and Supplies</u> | | | | | | |
| Chemicals | \$ - | \$ 7,000 | \$ 7,000 | \$ - | \$ 7,000 | \$ 7,000 |
| Operational Support Equipment | 907 | 1,450 | 543 | 907 | 1,450 | 543 |
| Uniforms and Accessories | 3,177 | 5,764 | 2,588 | 3,177 | 5,764 | 2,588 |
| Communications | 3,110 | 46,538 | 43,428 | 3,110 | 46,538 | 43,428 |
| Kitchen Materials and Supplies | 139 | 167 | 27 | 139 | 167 | 27 |
| VCJPA Insurance | - | - | - | - | - | 0 |
| Maintenance: Automotive | 5,444 | 8,915 | 3,471 | 5,444 | 8,915 | 3,471 |
| Office Equipment | 5,264 | 5,235 | (29) | 5,264 | 5,235 | (29) |
| Maintenance: Bldgs/Yards | 2,858 | 9,063 | 6,205 | 2,858 | 9,063 | 6,205 |
| Scientific-Technical Lab Supplies | 12,749 | 6,400 | (6,349) | 12,749 | 6,400 | (6,349) |
| Memberships | 20,135 | 10,000 | (10,135) | 20,135 | 10,000 | (10,135) |
| Office Expense | 7,228 | 7,167 | (62) | 7,228 | 7,167 | (62) |
| Professional Services | 6,240 | 22,500 | 16,260 | 6,240 | 22,500 | 16,260 |
| Public Information & Education | 48 | 6,525 | 6,477 | 48 | 6,525 | 6,477 |
| Special Expense | 8,033 | 8,675 | 642 | 8,033 | 8,675 | 642 |
| Transportation & Travel | 3,642 | 6,345 | 2,703 | 3,642 | 6,345 | 2,703 |
| Fuel | 20,161 | 24,350 | 4,189 | 20,161 | 24,350 | 4,189 |
| Utilities | 7,571 | 11,717 | 4,145 | 7,571 | 11,717 | 4,145 |
| SUBTOTAL | \$ 106,706 | \$ 187,811 | \$ 81,105 | \$ 106,706 | \$ 187,811 | \$ 81,105 |
| <u>Fixed Assets</u> | | | | | | |
| Automotive/Specialty Vehicles | \$ 2,030 | - | \$ (2,030) | \$ 2,030 | - | \$ (2,030) |
| Machinery & Equipment | 215 | - | (215) | 215 | - | (215) |
| Spray Equipment | - | - | - | - | - | - |
| Computer Equipment | - | - | - | - | - | - |
| Laboratory Equipment | - | - | - | - | - | - |
| Public Information/Ed. Equipment | - | - | - | - | - | - |
| Furniture & Fixtures | - | 3,000 | 3,000 | - | 3,000 | 3,000 |
| Reserves | - | - | - | - | - | - |
| Capital Improvements | 2,463 | - | (2,463) | 2,463 | - | (2,463) |
| SUBTOTAL | \$ 4,708 | \$ 3,000 | \$ (1,708) | \$ 4,708 | \$ 3,000 | \$ (1,708) |
| <u>Reserves</u> | | | | | | |
| Capital Reserve Fund | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| MEU (Vecmobile) Replacement Res. | - | - | - | - | - | - |
| SUBTOTAL | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| TOTAL EXPENDITURES | \$ 1,479,005 | \$ 1,650,847 | \$ 171,842 | \$ 1,479,005 | \$ 1,650,847 | \$ 171,842 |

GREATER LOS ANGELES VECTOR CONTROL DISTRICT
 Chart of Financial Activity: FY 2020

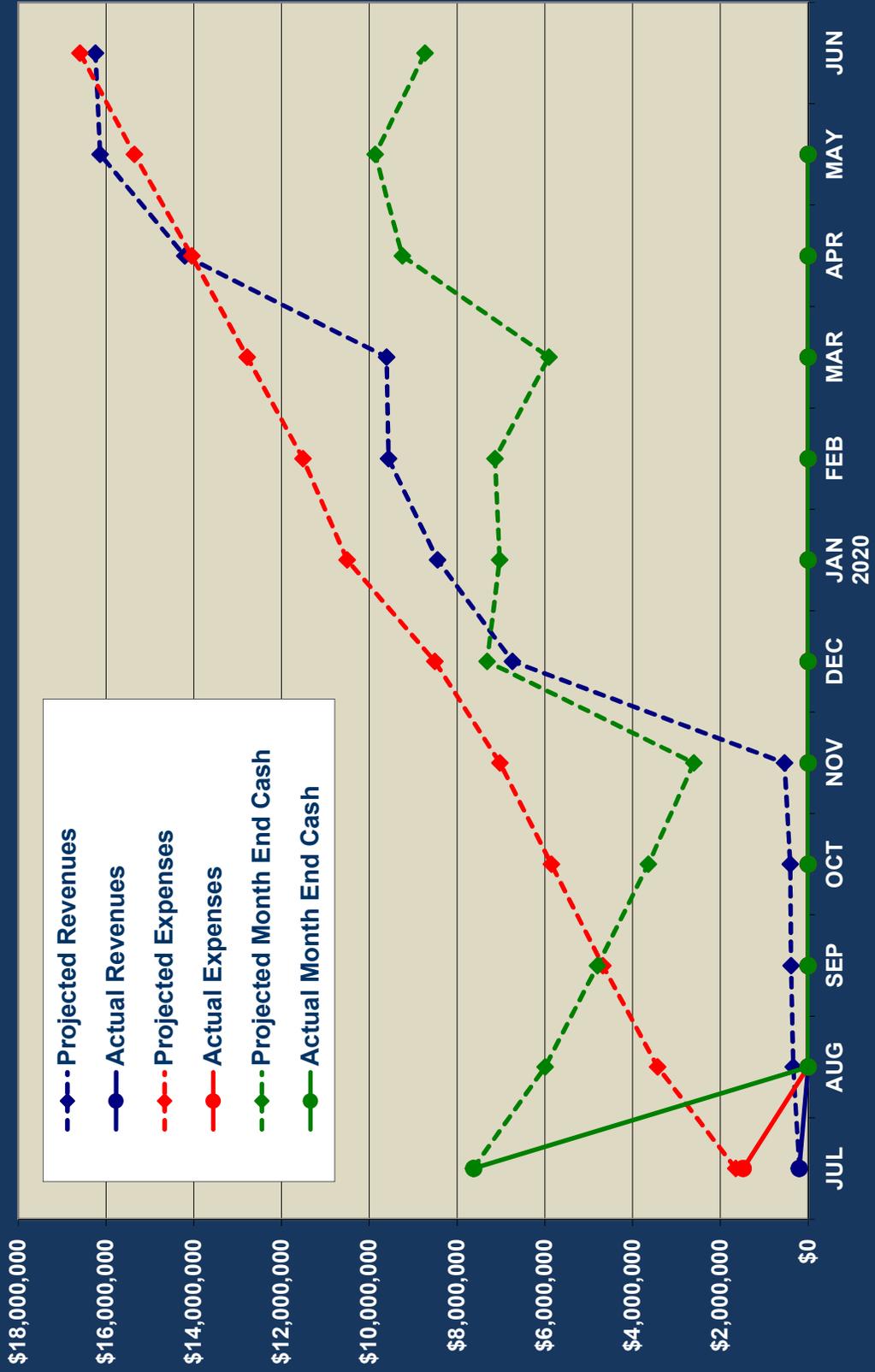
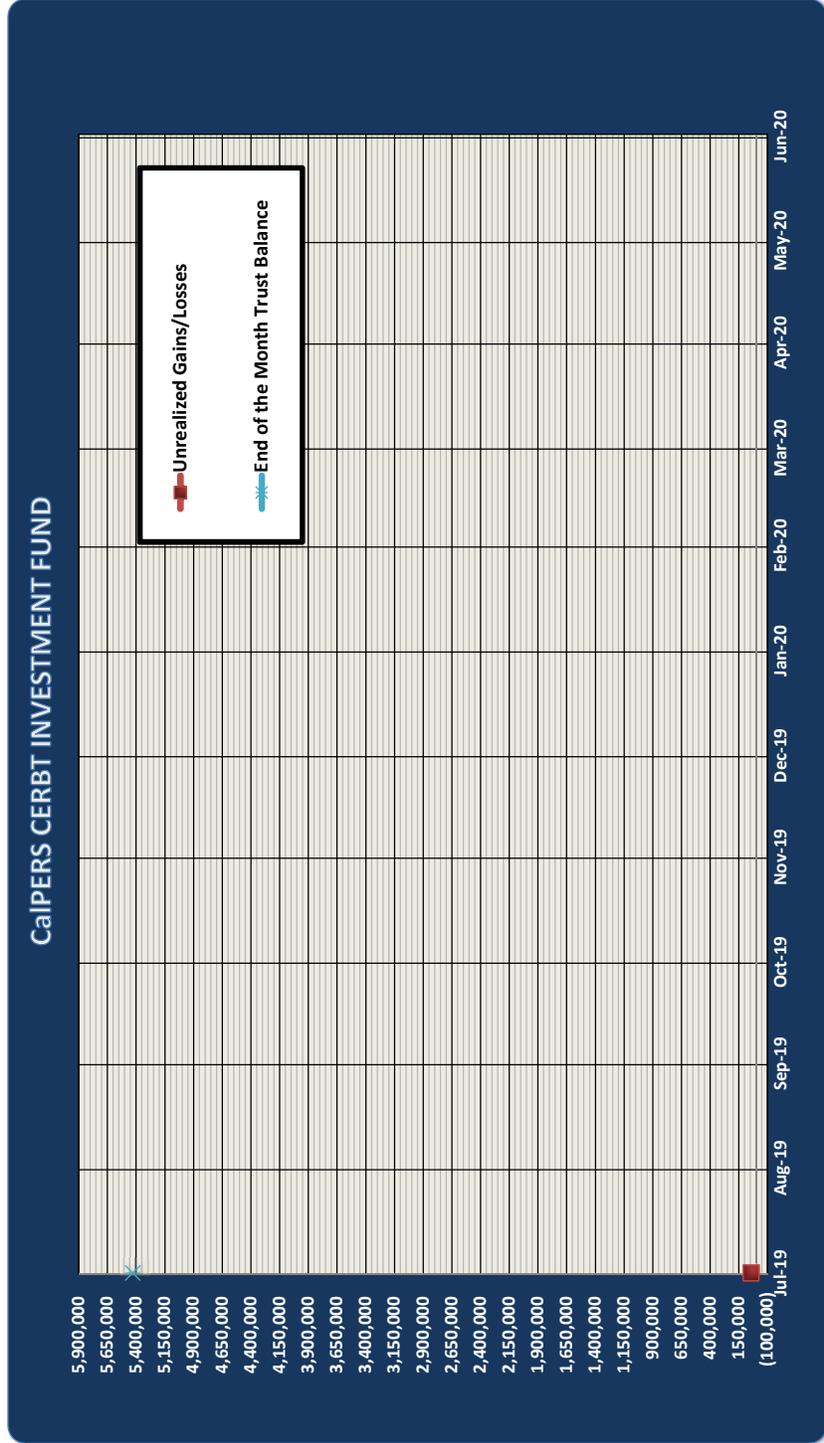


TABLE FOR CHART JULY 2019 - JUNE 2020

| Month | Projected Revenues | Actual Revenues | Projected Expenses | Actual Expenses | Projected Month End Cash | Actual Month End Cash |
|----------|--------------------|-----------------|--------------------|-----------------|--------------------------|-----------------------|
| JUL | 200,000.00 | 202,382.00 | 1,650,847.00 | 1,479,005.00 | 7,634,153.00 | 7,619,047.00 |
| AUG | 340,000.00 | - | 3,429,351.00 | - | 5,995,649.00 | - |
| SEP | 390,000.00 | - | 4,676,603.00 | - | 4,798,397.00 | - |
| OCT | 408,000.00 | - | 5,850,464.00 | - | 3,642,536.00 | - |
| NOV | 538,000.00 | - | 7,020,596.00 | - | 2,602,404.00 | - |
| DEC | 6,738,000.00 | - | 8,505,366.00 | - | 7,317,634.00 | - |
| JAN 2020 | 8,445,000.00 | - | 10,502,720.00 | - | 7,027,280.00 | - |
| FEB | 9,560,000.00 | - | 11,507,856.00 | - | 7,137,144.00 | - |
| MAR | 9,604,000.00 | - | 12,784,877.00 | - | 5,904,123.00 | - |
| APR | 14,204,000.00 | - | 14,045,221.00 | - | 9,243,779.00 | - |
| MAY | 16,131,000.00 | - | 15,353,042.00 | - | 9,862,958.00 | - |
| JUN | 16,239,000.00 | - | 16,591,594.00 | - | 8,732,406.00 | - |

SUMMARY of CalPERS CERBT INVESTMENT FUND
 July, Fiscal Year 2019-2020
 Carolyn Weeks, CPA, Director of Fiscal Operations

| CalPERS CERBT Plan for Pre--Funding OPEB | JUL | AUG | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN |
|--|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Fund Balance - 6/30/19 \$5,384,392.00 | - | - | - | - | - | - | - | - | - | - | - | - |
| Deposits | - | - | - | - | - | - | - | - | - | - | - | - |
| YTD Deposits | 45,111 | 45,111 | 45,111 | 45,111 | 45,111 | 45,111 | 45,111 | 45,111 | 45,111 | 45,111 | 45,111 | 45,111 |
| Unrealized Gains/Losses | 366 | 366 | 366 | 366 | 366 | 366 | 366 | 366 | 366 | 366 | 366 | 366 |
| YTD Unrealized Gains/Losses | 366 | 366 | 366 | 366 | 366 | 366 | 366 | 366 | 366 | 366 | 366 | 366 |
| Administrative Fees | - | - | - | - | - | - | - | - | - | - | - | - |
| YTD Administrative Fees | - | - | - | - | - | - | - | - | - | - | - | - |
| Fund Balance | \$ 5,429,137 | \$ 5,429,137 | \$ 5,429,137 | \$ 5,429,137 | \$ 5,429,137 | \$ 5,429,137 | \$ 5,429,137 | \$ 5,429,137 | \$ 5,429,137 | \$ 5,429,137 | \$ 5,429,137 | \$ 5,429,137 |



STAFF REPORT E



GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT HUMAN RESOURCES DEPARTMENT REPORT JULY 2019

Richard Knott, Director of Human Resources
Jamie Hebein Salazar, Benefit Specialist
Vacant, Human Resources Assistant

- I. Employment & Recruiting:
 - a. Director of Community Affairs – Position filled; Start Date - 8/5/19.
 - b. Human Resources Assistant – Position filled; Start Date - 8/5/19.
 - c. Maintenance Mechanic – Position filled; Start Date - 8/5/19.
 - d. Database Analyst / .Net Developer – Tent. Start 8/19/19.
 - e. Mosquito Control Technician
 - i. Initial hires: 35
 - ii. Current vacancies: 2
 - f. Education Program Coordinator:
 - i. Written Exam: 7/22/19
 - ii. Interviews: 7/31/19
 - g. Outreach Assistant – Apps Under Review
 - h. Vector Control Specialist IV (2-yr Assignment):
 - i. Promoted: Edna Chavez - 7/26/19

- II. Department Activities:
 - a. Benefit Bridge: Ongoing training/testing
 - b. NeoGov: Active posting 7/29/19
 - i. Performance Module: TBD
 - ii. On-Boarding Module: TBD

III. Department Training & Workshops

| Date | Workshop | Topic | Location |
|-----------|----------|--------------------|----------|
| 7/23/2019 | NEOGOV | Applicant Tracking | SFS |

- IV. **Worker's Compensation** Update:
New Claims: 1