

# GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

12545 Florence Avenue, Santa Fe Springs, CA 90670

Office (562) 944-9656 | Fax (562) 944-7976

Email: [info@GLAmosquito.org](mailto:info@GLAmosquito.org) | Website: [www.GLAmosquito.org](http://www.GLAmosquito.org)

## ***IMPORTANT NOTICE***

The regular meeting of the  
Board of Trustees of the Greater Los Angeles County Vector Control District  
will be held:

***Thursday, May 7<sup>th</sup>, 2026, at 7:00 p.m.***  
*at the Santa Fe Springs Headquarters and Sylmar Branch*

For your information, the following materials are enclosed:

### **AGENDA ITEMS**

- Consideration of **Minutes 2026-04 (Exhibit A)** (p6)
- Consideration of Requisition Schedule **Resolution 2026-05 (Exhibit B)** (p12)
- Consideration of 3<sup>rd</sup> Party **Fiduciary Services with Shuster Advisory Group LLC (Exhibit C)** (p41)

### **STAFF REPORTS**

- General Manager and Assistant General Managers' Report (p1)
- Scientific-Technical Services Report for April 2026 (**Staff Report A**) (2)
- Operations Report for April 2026 (**Staff Report B**) (5)
- Communications Report for April 2026 (**Staff Report C**) (10)
- Fiscal Report for April 2026 (**Staff Report D**) (11)
- Human Resources Report for April 2026 (**Staff Report E**) (p18)
- Facility & Fleet Maintenance Report for April 2026 (**Staff Report F**) (p20)
- IT Report for April 2026 (**Staff Report G**) (21)

# GLACVCD BOARD OF TRUSTEES MEETING AGENDA & EXHIBITS



Thursday, May 7<sup>th</sup>, 2026

7:00 p.m. Board Meeting

Santa Fe Springs Headquarter  
12545 Florence Avenue  
Santa Fe Springs, CA 90670

Sylmar Branch  
16320 Foothill Blvd.  
Sylmar, CA 91342

***Trustee Melissa Ramoso, President***

***Trustee Sonny Santa Ines, Vice President***

***Trustee Catherine Houwen, Secretary-Treasurer***

*General Manager, Susanne Kluh*

*Assistant General Manager, Administration, Allison Costa*

*Assistant General Manager, Vector Management, Steve Vetrone*

*Operations Managers, Maritza Olmos & Martin Serrano*

*Scientific-Technical Manager, Angela Caranci, PhD*

*Acting Communications Manager, Caroline Gongora*

*Finance Manager, Maribel Palmer*

*Human Resources Manager, Cindy Reyes*

*Facilities & Fleet Maintenance Manager, Fernando Martinez*

*Information Technology Manager, Rudy Serrano*

*Clerk of the Board, Araceli Hernandez*

*Board General Counsel, Serita Young, Richards, Watson, & Gershon*

*Labor Legal Counsel, Oliver Yee, Liebert Cassidy Whitmore*

Copies of staff reports or other written documentation relating to agenda items are available online at <https://www.GLAmosquito.org/board-meetings> and are on file at the District's Headquarters at the Front Office for public inspection.

If you have questions regarding an agenda item, please contact the Front Office Staff at (562) 944-9656 ext. 504 during regular business hours.

*Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the front office at (562)944.9656 or contact Araceli Hernandez at [ahernandez@GLAmosquito.org](mailto:ahernandez@GLAmosquito.org). Notification 48 business hours prior to the meeting will enable the facility staff to make reasonable arrangements to assure accessibility to the meeting.*

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## Board of Trustees

### PRESIDENT

Melissa Ramoso, Artesia

### VICE PRESIDENT

Sonny Santa Ines, Bellflower

### SECRETARY-TREASURER

Catherine Houwen, La Habra Heights

#### **BELL**

*Ali Saleh*

#### **CARSON**

*Arleen B. Rojas*

#### **CUDAHY**

*Daisy Lomeli*

#### **GARDENA**

*Paulette Francis*

#### **HUNTINGTON PARK**

*Jonathan A. Sanabria*

#### **LAKEWOOD**

*Steve Croft*

#### **LOS ANGELES COUNTY**

*Steven A. Goldsworthy*

#### **MONTEBELLO**

*Avik Cordeiro*

#### **PICO RIVERA**

*Gustavo V. Camacho*

#### **SANTA FE SPRINGS**

*William K. Rounds*

#### **SOUTH EL MONTE**

*Hector Delgado*

#### **WHITTIER**

*Mary Ann Pacheco*

#### **BELL GARDENS**

*Marco Barcena*

#### **CERRITOS**

*Mark W. Bollman*

#### **DIAMOND BAR**

*Stan Liu*

#### **GLENDALE**

*Stephen Ryfle*

#### **LA CAÑADA FLINTRIDGE**

*Leonard Pieroni*

#### **LONG BEACH**

*Emily Holman*

#### **LYNWOOD**

*Rita Soto*

#### **NORWALK**

*Margarita L. Rios*

#### **SANTA CLARITA**

*Heidi Heinrich*

#### **SAN MARINO**

*Howard Brody*

#### **SOUTH GATE**

*Maria del Pilar Avalos*

#### **BURBANK**

*Dr. Jeff D. Wassem*

#### **COMMERCE**

*Ivan Altamirano*

#### **DOWNEY**

*Dorothy Pemberton*

#### **HAWAIIAN GARDENS**

*Luis Roa*

#### **LA MIRADA**

*Matthew Wight*

#### **LOS ANGELES CITY**

*Steven Appleton*

#### **MAYWOOD**

*Heber Marquez*

#### **PARAMOUNT**

*Isabel Aguayo*

#### **SAN FERNANDO**

*Sonia Romero-Fuentes*

#### **SIGNAL HILL**

*Robert D. Copeland*

#### **VERNON**

*Melissa Ybarra*

### GENERAL MANAGER

Susanne Klueh

# GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

12545 Florence Avenue, Santa Fe Springs, CA 90670

16320 Foothill Blvd., Sylmar, CA 91342

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## A G E N D A

### THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Thursday, May 7, 2026

Physical Location	Physical Location	Teleconferenced Location
District Headquarters	Sylmar Branch	JW Marriot Desert Springs Resort
12545 Florence Avenue	16320 Foothill Blvd.	74-855 Country Club Drive
Santa Fe Springs, CA 90670	Sylmar, CA 91342	Palm Desert, CA 92260

**REMOTE PARTICIPATION NOTICE:** Pursuant to Government Code section 54953(b), Board Members (Trustee Aguayo, Barcena, Francis, Rios, Saleh, and Soto) will participate in this meeting via teleconference from the following location: 74-855 Country Club Drive Palm Desert, CA 92260.

#### ZOOM ACCESS INFORMATION:

**Join Zoom Meeting:**

<https://us02web.zoom.us/j/89617207275?pwd=E8LGaE3UahFtFbNqifKAGJq8gDFrm0.1>

**Meeting ID:** 896 1720 7275

**Passcode:** 619416

**Dial-In:** +16699006833,,89617207275# US (San Jose)

+16694449171,,89617207275# US

**1. CALL TO ORDER**

**2. QUORUM (ROLL) CALL**

**3. INVOCATION**

**4. PLEDGE OF ALLEGIANCE**

**5. CORRESPONDENCE**

**6. INTRODUCTIONS**

(Introductions requested by staff or Trustees of persons attending the meeting are made at this time).

**7. PUBLIC COMMENT**

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

**8. CONSENT AGENDA (8.1 – 8.3)**

***(VOTE REQUIRED)***

- 8.1 Consideration of **Minutes 2026-04** of regular Board Meeting held on April 9<sup>th</sup>, 2026. ***(EXHIBIT A)***
- 8.2 Consideration of **Resolution 2026-05** Authorizing Payment of Attached Requisition April 1<sup>st</sup> through April 30<sup>th</sup>, 2026. ***(EXHIBIT B)***
- 8.3 Consideration of **Resolution 2026-06** Approving Agreement with Shuster Advisory Group LLC ***(EXHIBIT C)***

**9. CONSIDERATION OF REVISED BOARD OF TRUSTEES COMMITTEE ASSIGNMENTS FOR CALENDAR YEAR 2026 (EXHIBIT D) (VOTE REQUIRED)**

*Summary: Board President Ramoso received inquiry from Trustee Altamirano (Commerce) to be added to the Policy Committee.*

**10. DISCUSSION AND POSSIBLE ACTION REGARDING TRUSTEE REQUEST TO PLACE ITEM ON FUTURE AGENDA —EXPLORATION OF POTENTIAL DISTRICT FACILITY TOUR FOR ATTENDING TRUSTEES DURING THE MVCAC 95<sup>TH</sup> ANNUAL CONFERENCE AT UNIVERSAL CITY IN SPRING OF 2027 (VOTE REQUIRED)**

*Summary: Trustee Bollman (Cerritos) has recently attended a facility tour at Coachella Valley MVCD and requested that an item be placed on a future agenda to consider having*

staff explore a potential such tour of the District in coordination with the 2027 MVCAC Annual Conference.

Pursuant to District By-Laws, a Trustee may request that an item be placed on a future agenda if at least 40% of the Board votes in favor of the motion. If, in the opinion of the General Manager, the proposed item will require more than four hours of staff time, a majority vote of the Board is required.

## **11. CLOSED SESSION**

CONFERENCE WITH LEGAL COUNSEL -- ANTICIPATED LITIGATION  
Section 54956.9(d) (2) (One potential case)

A point has been reached where, in the opinion of the District Board on the advice of its General Counsel, based on existing facts and circumstances, there is a significant exposure to litigation against the District.

## **12. COMMITTEE REPORTS**

### 12.1 Joint Personnel and Risk Management Committees

Steve Ryfle, Glendale, Personnel Committee Chair  
Gustavo Camacho, Risk Management Committee Chair

Reportable Actions taken in Closed Session during Committee Meeting on May 7<sup>th</sup>, 2026.

### 12.2 Education & Publicity Committee

Dorothy Pemberton, Downey, Chair

Report from Committee Meeting held May 7<sup>th</sup>, 2026, Reviewing Request for Proposals (RFP) Responses for Multi-Channel Communications Platform and Consulting Services (**ATT. A**) (**SENT UNDER SEPARATE COVER**)

### 12.3 Budget & Finance

Catherine Houwen, La Habra Heights, Chair

Report from Committee Meeting held May 7<sup>th</sup>, 2026, Review of FY 2024/25 Allocations of Savings (**ATT. B**)

### 12.4 Ad Hoc Facility Expansion Committee

Mark Bollman, Cerritos, Chair

a. Report from Committee Meeting held May 6<sup>th</sup>, 2026, Reviewing Progress of Pacoima Tenant Improvement Plans

## **13. STAFF PROGRAM REPORTS: April 2026**

### 13.1 Managers' Report

S. Kluh, General Manager

### 13.2 Vector Management Services (Staff Reports A & B)

S. Vetrone, Asst. GM

### 13.3 Administrative Services (Staff Reports C – E)

A. Costa, Asst. GM

a. Fiscal Report by Maribel Palmer

**14. OTHER**

Pursuant to Government Code (Brown Act) §54954.2(b), the Board may not take action on items not on the agenda unless:

- (1) A majority of the Board votes to determine that an emergency situation exists; or
- (2) Two-thirds of the Board votes in support of a motion that:
  - a. there is a need to take immediate action and
  - b. the need for action came to the attention of the Board after the agenda was posted.

**15. ADJOURNMENT**

The next Board of Trustees meeting will be scheduled on Thursday, June 11<sup>th</sup>, 2026, at 7:00 PM at the District's Headquarters at 12545 Florence Avenue, Santa Fe Springs, CA 90670 and Sylmar Branch 16320 Foothill Blvd., Sylmar, CA 91342.

If you are an individual with a disability and need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act ("ADA") please contact Araceli Hernandez at [ahernandez@GLAmosquito.org](mailto:ahernandez@GLAmosquito.org) 48 hours prior to the meeting for assistance. Additionally, this agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Clerk of the Board, Araceli Hernandez at (562)944-9656, during business hours, at least 48 hours prior to the time of the meeting.

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT  
MINUTES NO. 2026-04**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District held at 7:00 p.m. on Thursday, April 9, 2026, at the District Headquarters at 12545 Florence Avenue, Santa Fe Springs, CA 90670.

**TRUSTEES PRESENT**

Melissa Ramoso, President, *City of Artesia*  
Ali Saleh, *City of Bell*  
Marco Barcena, *City of Bell Gardens*  
Sonny Santa Ines, Vice President, *City of Bellflower*  
Arleen B. Rojas, *City of Carson*  
Mark Bollman, *City of Cerritos*  
Ivan Altamirano, *City of Commerce*  
Daisy Lomeli, *City of Cudahy*  
Stan Liu, *City of Diamond Bar*  
Dorothy Pemberton, *City of Downey*  
Paulette Francis, *City of Gardena*  
Stephen Ryfle, *City of Glendale*  
Luis Roa, *City of Hawaiian Gardens*  
Jonathan A. Sanabria, *City of Huntington Park*  
Leonard Pieroni, *City of La Cañada Flintridge*  
Catherine Houwen, Secretary-Treasurer, *City of La Habra Heights*  
Matthew Wight, *City of La Mirada*  
Steve Croft, *City of Lakewood*  
Emily Holman, *City of Long Beach*  
Steven Goldsworthy, *Los Angeles County*  
Rita Soto, *City of Lynwood*  
Heber Marquez, *City of Maywood*  
Avik Cordeiro, *City of Montebello*  
Margarita Rios, *City of Norwalk*  
Isabel Aguayo, *City of Paramount*  
Heidi Heinrich, *City of Santa Clarita*  
William K. Rounds, *City of Santa Fe Springs*  
Robert D. Copeland, *City of Signal Hill*  
Maria del Pilar Avalos, *City of South Gate*  
Melissa Ybarra, *City of Vernon*  
Mary Ann Pacheco, *City of Whittier*

**TRUSTEES ABSENT (EXCUSED)**

Steven Appleton, *City of Los Angeles*  
Gustavo Camacho, *City of Pico Rivera*  
Howard Brody, *City of San Marino*

**TRUSTEES ABSENT**

Dr. Jeff Wasseem, *City of Burbank*  
Sonia Romero-Fuentes, *City of San Fernando*  
Hector Delgado, *City of South El Monte*

**OTHERS PRESENT**

Susanne Klueh, General Manager  
Allison Costa, Assistant General Manager,  
Administrative Services  
Steve Vetrone, Assistant General Manager, Vector  
Management Services  
Araceli Hernandez, Clerk of the Board/Executive  
Assistant (virtual)  
Caroline Gongora, Acting Communications  
Manager  
Serita Young, General Counsel  
Mark Shuster, Michele Martin, and Sarah  
Yauchzee, Shuster Advisory Group  
Representatives (virtual)

\*Denotes time of late arrival (vote tallies on agenda items reflect actual Trustees present at time of vote)

**1. CALL TO ORDER**

President Ramoso (Artesia) called the meeting to order at 7:09 p.m.

**2. QUORUM (ROLL) CALL**

Following roll call, it was recorded that 31 Trustees were present and six were absent.

**3. INVOCATION**

Trustee Sanabria (Huntington Park) led the invocation.

**4. PLEDGE OF ALLEGIANCE**

Trustee Pieroni (La Cañada Flintridge) led the Pledge of Allegiance.

**5. CORRESPONDENCE**

NONE

**6. INTRODUCTIONS**

General Manager Susanne Kluh introduced Acting Communications Manager Caroline Gongora and noted that representatives from Shuster Advisory Group were present virtually to provide a presentation.

**7. PUBLIC COMMENT**

NONE

**8. CONSENT AGENDA (8.1 – 8.3)**

***(VOTE REQUIRED)***

- 8.1 Consideration of **Minutes 2026-03** of regular Board Meeting held on March 12<sup>th</sup>, 2026. ***(EXHIBIT A)***
- 8.2 Consideration of **Resolution 2026-04** Authorizing Payment of Attached Requisition March 1<sup>st</sup> through March 31<sup>st</sup>, 2026. ***(EXHIBIT B)***
- 8.3 District’s FY 2025-2026 Goals Status Report 3<sup>rd</sup> Quarter ***(EXHIBIT C)***

**President Ramoso (Artesia) called for any items to be pulled from the Consent Agenda or motion to approve Consent Agenda. Trustee Cordeiro (Montebello) pulled Item 8.1 and requested an amendment to the minutes to reflect his absence as due to illness and excused in accordance with Board By-laws.**

**Trustee Croft (Lakewood) motioned to approve the Consent Agenda as amended and seconded by Trustee Heinrich (Santa Clarita). Approved unanimous with 31 votes in favor.**

**YES: Artesia, Bell, Bell Gardens, Bellflower, Carson, Cerritos, Commerce, Cudahy, Diamond Bar, Downey, Gardena, Glendale, Hawaiian Gardens, Huntington Park, La Cañada Flintridge, La Habra Heights, La Mirada, Lakewood, Long Beach, LA County, Lynwood, Maywood, Montebello, Norwalk, Paramount, Santa Clarita, Santa Fe Springs, Signal Hill, South Gate, Vernon, Whittier**

**NO: NONE**

**ABSTAIN: NONE**

**ABSENT: Burbank, LA City, Pico Rivera, San Fernando, San Marino, South El Monte**

**9. PUBLIC HEARING: ASSEMBLY BILL 2561 PUBLIC HEARING ON VACANCIES AND RECRUITMENT AND RETENTION EFFORTS**

*Summary: Public hearing required under AB 2561 to present vacancies, recruitment, and retention information prior to adoption of the FY 26/27 budget.*

*Note: GLACVCD has no recognized employee organizations; therefore, AB 2561 provisions related to employee organization representations do not apply.*

9.1 President Ramoso Opens Public Hearing

9.2 Presentation of Staff Report on Vacancy Tracking, Recruitment Efforts, Retention Efforts, and Hiring Obstacles as Required by AB 2561

9.3 Open Public Comment

9.4 President Ramoso Closes Public Hearing

9.5 Receive and File Report

President Ramoso (Artesia) called the public hearing to order at 7:13 p.m. Cindy Reyes, Human Resources Manager, presented the staff report required by AB 2561.

Following the presentation, Trustee Pemberton (Downey) inquired whether seasonal positions may skew the report data, noting recruitment for such positions typically occurs when the season begins. Trustee Pacheco (Whittier) requested information on recruitment advertising and asked staff to explore outreach to underrepresented communities. Trustee Rios (Norwalk) suggested partnering with SELACO to help fill vacancies. President Ramoso (Artesia) recommended reaching out to VPAN. Trustee Sanabria (Huntington Park) requested information on recruitment timelines, applicant progression rates, hiring percentages, and the proportion of entry-level positions, and suggested the District consider developing apprenticeship pathways. Trustee Francis (Gardena) recommended strengthening retention efforts for seasonal employees. Trustee Roa (Hawaiian Gardens) suggested evaluating job classifications to better incentivize applications for seasonal positions.

President Ramoso (Artesia) opened the floor for public comment. General Manager Susanne Klueh reported that no public comment was received.

There being no further business, President Ramoso (Artesia) adjourned the public hearing at 7:40 p.m. The report was received and filed.

**10. CONSIDERATION AND VOTE FOR LAFCO SPECIAL DISTRICT VOTING MEMBER REPRESENTATIVE TERM EXPIRING MAY 2030 (EXHIBIT D) (VOTE REQUIRED)**

*Summary: The Board should vote for one candidate on the ballot for the LAFCO Special District Voting Member Representative. The candidate receiving the highest number of votes*

*will be declared the special district representative to LAFCO. Ballots must be returned by 5:00p.m. on May 1<sup>st</sup>, 2026.*

General Manager Susanne Klueh stated two months prior, an agenda item was presented to solicit Trustee interest in serving as the LAFCO Special District voting member; however, no interest was expressed at that time. She further reported that the District has since received a LAFCO ballot for the seat, with three candidates listed. President Ramoso (Artesia) inquired whether there was interest in voting for a candidate; no action was taken.

**11. PRESENTATION AND CONSIDERATION OF THIRD-PARTY FIDUCIARY SERVICES CONTRACT WITH SHUSTER ADVISORY GROUP, LLC (EXHIBIT: NONE) (VOTE REQUIRED)**

*Summary: Following a competitive discovery and review of available third-party fiduciary firms presented to the Personnel Committee on March 12, 2026, Shuster Advisory Group, LLC was identified as the recommended provider based on experience, service capabilities, and suitability to meet the District's fiduciary needs. The Board will receive a presentation outlining the scope of services, proposed contract terms, and anticipated benefits to the District. Staff recommends approval of the fiduciary services contract with Shuster Advisory Group, LLC as presented.*

President Ramoso (Artesia) deferred Item 11 to staff. General Manager Susanne Klueh reported that the contract was not finalized in time for agenda posting; therefore, no action was required for the item this month, and it will be placed on the May consent agenda.

General Manager Klueh introduced representatives from Shuster Advisory Group. A presentation was provided regarding their services and support for the District's 457(b) and 401(a) plans, with Mark Shuster delivering the presentation.

Vice President Santa Ines (Bellflower) inquired about the appropriate point of contact for staff making investments in their selected deferred compensation plan. Mr. Shuster responded that, if the District elects to proceed with their services, Shuster Advisory Group would provide a step-by-step implementation plan identifying the recordkeeper and designated contacts. He added that Shuster staff, in coordination with the deferred compensation plan administrator, would provide guidance to participants on asset allocation and investment objectives.

**12. CONSIDERATION OF RESCHEDULING MAY 14<sup>TH</sup>, 2026, BOARD MEETING DUE TO CONTRACT CITIES ASSOCIATION ANNUAL MUNICIPAL SEMINAR IN INDIAN WELLS MAY 14-17,2026**

President Ramoso (Artesia) deferred Item 12 to staff. General Manager Klueh inquired as to which Trustees planned to attend the meeting, and discussion followed regarding potential meeting dates. President Ramoso suggested rescheduling the meeting to May 7, 2026.

Trustee Saleh (Bell) asked whether Board members could participate virtually. Legal Counsel Serita Young advised that members need to coordinate with the hotel to post the agenda in a publicly accessible location, ensure the space is open to the public, and provide

the necessary location details to District staff in advance to meet agenda posting requirements.

**President Ramoso (Artesia) called for a motion to approve rescheduling the Board meeting to May 7, 2026.**

**Trustee Saleh (Bell) motioned to approve Item 12, seconded by Trustee Barcena (Bell Gardens). The motion was approved with 27 votes in favor and 4 opposed.**

**YES: Artesia, Bell, Bell Gardens, Bellflower, Carson, Cerritos, Commerce, Cudahy, Diamond Bar, Glendale, Hawaiian Gardens, Huntington Park, La Cañada Flintridge, La Habra Heights, La Mirada, Lakewood, Long Beach, LA County, Maywood, Montebello, Norwalk, Paramount, Santa Clarita, Santa Fe Springs, South Gate, Vernon, Whittier**

**NO: Downey, Gardena, Lynwood, Signal Hill**

**ABSTAIN: NONE**

**ABSENT: Burbank, LA City, Pico Rivera, San Fernando, San Marino South El Monte**

### **13. COMMITTEE REPORTS**

13.1 Ad Hoc Facility Expansion Committee Mark Bollman, Cerritos, Chair

a. Report from Committee Meeting held April 8<sup>th</sup>, 2026, Reviewing Progress of Pacoima Tenant Improvement Plans

Trustee Mark Bollman (Cerritos) reported that the Ad Hoc Committee met to review progress on the Pacoima Tenant Improvement Plans followed by a report of the meeting by General Manager Klueh. Klueh provided an update, noting that IDS presented two potential cost estimates—approximately \$3 million and \$4 million. The Committee agreed to proceed with the \$4 million option.

District Staff met with IDS prior to the Ad Hoc Facility Expansion Committee meeting and reviewed updated drawings and a revised project timeline. The plans are projected to be ready for submission to the City of Los Angeles in October 2026, with construction anticipated to begin in June 2027 and a projected move-in date of January 2028. A preliminary cost estimate is expected to be presented to staff May 17, 2026.

### **14. STAFF PROGRAM REPORTS: March 2026**

14.1 Managers' Report S. Klueh, General Manager

NONE

14.2 Vector Management Services S. Vetrone, Asst. GM  
(Staff Reports A & B)

Assistant General Manager Vetrone reported that the District continues to observe elevated populations of *Culex* and *Aedes* mosquitoes due to periodic rainfall and high temperatures, with Operations staff actively addressing identified sources. He noted that Districtwide *Culex* numbers are currently four to five times higher than typical levels for this time of year; however, testing has not detected West Nile virus. Staff will continue monitoring and control

efforts to return populations to normal ranges. Vetrone concluded his report by sharing photos from the American Mosquito Control Association (AMCA) conference and thanking Trustee Barcena (Bell Gardens) for attending and supporting staff at the event.

Trustee Barcena (Bell Gardens) provided a report on his attendance at the AMCA conference and the sessions he attended. He also expressed appreciation to staff who presented at the conference and commended their dedication and representation of the District.

14.3 Administrative Services A. Costa, Asst. GM  
(Staff Reports C – E)

Assistant General Manager Costa thanked HR Manager Cindy Reyes for the AB 2561 presentation and provided an update on behalf of Finance Manager Maribel Palmer, stating that Trustee mileage reimbursements are not taxable and that 1099 forms will not be issued for 2025, nor moving forward.

Costa then introduced Acting Communications Manager Caroline Gongora, who reintroduced herself to the Board and outlined her goals in the acting role. Gongora presented two Communications updates, including the “Chalk About Mosquitoes” initiative, through which Communications staff will create chalk art at various community parks throughout the District this summer to engage the public and increase awareness of mosquito control practices. She also shared photos from a presentation delivered to the Los Angeles Beekeepers Association.

14.4 General Counsel Report S. Young, General Counsel  
NONE

## **15. OTHER**

Pursuant to Government Code (Brown Act) §54954.2(b), the Board may not take action on items not on the agenda unless:

- (1) A majority of the Board votes to determine that an emergency situation exists; or
- (2) Two-thirds of the Board votes in support of a motion that:
  - a. there is a need to take immediate action and
  - b. the need for action came to the attention of the Board after the agenda was posted.

Trustee Barcena (Bell Gardens) Attendance Report, AMCA 92<sup>nd</sup> Annual Meeting

Trustee Barcena (Bell Gardens) provided an attendance report on the AMCA 92<sup>nd</sup> Annual Meeting, which was given following the Assistant General Manager’s Vector Management Report.

Secretary-Treasurer Houwen (La Habra Heights) shared news highlighting the rise of flea-borne typhus in the county, emphasizing the importance of public awareness, symptom recognition, and seeking medical care if symptoms are present.

## **16. ADJOURNMENT**

The next Board of Trustees meeting will be scheduled on Thursday, May 7<sup>th</sup>, 2026, at 7:00 PM at the District’s Headquarters at 12545 Florence Avenue, Santa Fe Springs, CA 90670 and Sylmar Branch 16320 Foothill Blvd., Sylmar, CA 91342.

President Ramoso (Artesia) adjourned the meeting at 8:25p.m.

**RESOLUTION NO. 2026-05**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF  
THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT  
RATIFYING AND AUTHORIZING THE PAYMENT  
OF CERTAIN CLAIMS AND DEMANDS**

**CERTIFICATION**

In accordance with Section 2000.0 of the District's Accounting Procedures Policy, the Finance Manager hereby certifies to the accuracy of the Requisition Schedule attached to this resolution and to the availability of funds for the payment of expenses set forth in that Requisition Schedule.

\_\_\_\_\_  
Finance Manager

**THE BOARD OF TRUSTEES OF THE GREATER LOS ANGELES COUNTY  
VECTOR CONTROL DISTRICT DETERMINES AND RESOLVES AS FOLLOWS:**

Section 1: The claims and demands set forth in the attached Requisition Schedule are ratified and approved in the amounts set forth as follows:

- A. In the amount of \$241,606.31 as issued, signed, and released as Check Nos. 6587 through 6672**
- B. In the amount of \$ 1,700.00 as issued, signed, and released as EFT's Nos. 111 through 127**
- C. In the amount of \$ 1,146, 697.59 as issued and released as ACH and wire transfers**
- D. Grand Total: \$1,390,003.90**

Section 2: The Secretary-Treasurer is directed to certify to the adoption of the resolution.

**PASSED, APPROVED, AND ADOPTED** this 7<sup>th</sup> day of May 2026.

\_\_\_\_\_  
President

I, \_\_\_\_\_, Secretary-Treasurer of the Greater Los Angeles County Vector Control District, hereby certify that Resolution No. 2026-05 was duly adopted by the Board of Trustees at its regular meeting held on May 7<sup>th</sup>, 2026.

\_\_\_\_\_  
Secretary-Treasurer



Greater Los Angeles County VCD, CA

# Check Report

By Check Number

Date Range: 04/01/2026 - 04/30/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00182	Avik Leslie Cordeiro	04/17/2026	EFT	0.00	100.00	111
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0001182 - 04...</a>	Invoice	04/15/2026	Board of Trustee Meeting Stipend - 04/09...	0.00	100.00	
	<a href="#">10-100-61800</a>		Board of Trustee Stipends		100.00	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
			Board of Trustee Stipends - 04/0...			
00321	Catherine D. Houwen	04/17/2026	EFT	0.00	100.00	112
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0001184 - 04...</a>	Invoice	04/15/2026	Board of Trustee Meeting Stipend - 04/09...	0.00	100.00	
	<a href="#">10-100-61800</a>		Board of Trustee Stipends		100.00	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
			Board of Trustee Stipends - 4/09...			
00477	Daisy Lomeli	04/17/2026	EFT	0.00	100.00	113
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0001185 - 04...</a>	Invoice	04/15/2026	Board of Trustee Meeting Stipend - 04/09...	0.00	100.00	
	<a href="#">10-100-61800</a>		Board of Trustee Stipends		100.00	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
			Board of Trustee Stipends - 4/09...			
00768	Heidi E. Heinrich	04/17/2026	EFT	0.00	100.00	114
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0001189 - 04...</a>	Invoice	04/15/2026	Board of Trustee Meeting Stipend - 04/09...	0.00	100.00	
	<a href="#">10-100-61800</a>		Board of Trustee Stipends		100.00	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
			Board of Trustee Stipends - 04/0...			
01975	Ivan Altamirano	04/17/2026	EFT	0.00	100.00	115
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0001191 - 04...</a>	Invoice	04/15/2026	Board of Trustee Meeting Stipend - 04/09...	0.00	100.00	
	<a href="#">10-100-61800</a>		Board of Trustee Stipends		100.00	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
			Board of Trustee Stipends - 04.2...			
01924	Marco Barcena	04/17/2026	EFT	0.00	100.00	116
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0001195 - 04...</a>	Invoice	04/15/2026	Board of Trustee Meeting Stipend - 04/09...	0.00	100.00	
	<a href="#">10-100-61800</a>		Board of Trustee Stipends		100.00	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
			Board of Trustee Stipends - 04/0...			
01123	Maria Del Pilar Avalos	04/17/2026	EFT	0.00	100.00	117
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0001197 - 04...</a>	Invoice	04/15/2026	Board of Trustee Meeting Stipend - 04/09...	0.00	100.00	
	<a href="#">10-100-61800</a>		Board of Trustee Stipends		100.00	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
			Board of Trustee Stipends - 04/0...			
01134	Mark Bollman	04/17/2026	EFT	0.00	100.00	118
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0001198 - 04...</a>	Invoice	04/15/2026	Board of Trustee Meeting Stipend - 04/09...	0.00	100.00	
	<a href="#">10-100-61800</a>		Board of Trustee Stipends		100.00	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
			Board of Trustee Stipends - 04/0...			
01901	Mary Ann Pacheco	04/17/2026	EFT	0.00	100.00	119
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0001200 - 04...</a>	Invoice	04/15/2026	Board of Trustee Meeting Stipend - 04/09...	0.00	100.00	
	<a href="#">10-100-61800</a>		Board of Trustee Stipends		100.00	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
			Board of Trustee Stipends - 04/0...			

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Date Range: 04/01/2026 - 04/30/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01156	Matthew Wight	04/17/2026	EFT	0.00	100.00	120
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0001201 - 04...</a>	Invoice	04/15/2026	Board of Trustee Meeting Stipend - 04/09...	0.00	100.00	
	<a href="#">10-100-61800</a>		Board of Trustee Stipends Board of Trustee Stipends - 04/0...		100.00	
01174	Melissa May Simpliciano Ramoso	04/17/2026	EFT	0.00	100.00	121
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0001202 - 04...</a>	Invoice	04/15/2026	Board of Trustee Meeting Stipend - 04/09...	0.00	100.00	
	<a href="#">10-100-61800</a>		Board of Trustee Stipends Board of Trustee Stipends - 04/0...		100.00	
01347	Paulette C. Francis	04/17/2026	EFT	0.00	100.00	122
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0001188 - 4.2...</a>	Invoice	04/15/2026	Board of Trustee Meeting Stipend - 04/09...	0.00	100.00	
	<a href="#">10-100-61800</a>		Board of Trustee Stipends Board of Trustee Stipends - 4/09...		100.00	
01618	Sonny R. Santa Ines	04/17/2026	EFT	0.00	100.00	123
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0001206 - 04...</a>	Invoice	04/15/2026	Board of Trustee Meeting Stipend - 04/09...	0.00	100.00	
	<a href="#">10-100-61800</a>		Board of Trustee Stipends Board of Trustee Stipends - 04/0...		100.00	
01970	Stan Liu	04/17/2026	EFT	0.00	100.00	124
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0001207 - 04...</a>	Invoice	04/15/2026	Board of Trustee Meeting Stipend - 04/09...	0.00	100.00	
	<a href="#">10-100-61800</a>		Board of Trustee Stipends Board of Trustee Stipends - 04/0...		100.00	
01905	Stephen Ryfle	04/17/2026	EFT	0.00	100.00	125
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0001208 - 04...</a>	Invoice	04/15/2026	Board of Trustee Meeting Stipend - 04/09...	0.00	100.00	
	<a href="#">10-100-61800</a>		Board of Trustee Stipends Board of Trustee Stipends - 04/0...		100.00	
01666	Steven Wayne Martin Croft	04/17/2026	EFT	0.00	100.00	126
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0001209 - 04...</a>	Invoice	04/15/2026	Board of Trustee Meeting Stipend - 04/09...	0.00	100.00	
	<a href="#">10-100-61800</a>		Board of Trustee Stipends Board of Trustee Stipends - 04/0...		100.00	
01904	William K. Rounds	04/17/2026	EFT	0.00	100.00	127
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0001183 - 04...</a>	Invoice	04/15/2026	Board of Trustee Meeting Stipend - 04/09...	0.00	100.00	
	<a href="#">10-100-61800</a>		Board of Trustee Stipends Board of Trustee Stipends - 4/09...		100.00	
00055	AIRGAS, INC	04/02/2026	Regular	0.00	759.47	6587
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">9170193785</a>	Invoice	03/16/2026	Dry Ice	0.00	759.47	
	<a href="#">10-500-67920</a>		Field Equipment Dry Ice		759.47	
00094	Allison Rae Bradley Costa	04/02/2026	Regular	0.00	550.00	6588
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0001152</a>	Invoice	04/02/2026	Educational Reimbursement: CSDM Progr...	0.00	550.00	
	<a href="#">10-100-60901</a>		Tuition Reimbursement Educational Reimbursement : C...		550.00	
00044	American Family Life Assurance Company of Co	04/02/2026	Regular	0.00	1,177.26	6589

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
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	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">387895</a>	Invoice <a href="#">10-100-21210</a>	03/25/2026	Benefits Insurance - 03/2026 Benefits Payable - AFLAC	0.00	1,177.26 1,177.26	
00267	C. E. Mechanical, Inc.	04/02/2026	Regular	0.00	2,599.48	6590
<a href="#">61097</a>	Invoice <a href="#">10-400-66020</a>	03/10/2026	Repair Mini Split/Check Leak HVAC & Other Building I...	0.00	2,599.48 2,599.48	
00370	CINTAS CORPORATION NO. 3	04/02/2026	Regular	0.00	393.85	6591
<a href="#">4264009166</a>	Invoice <a href="#">10-100-62030</a> <a href="#">10-100-64130</a> <a href="#">10-100-66010</a> <a href="#">10-400-66810</a>	03/26/2026	Uniform and Towel Cleaning - 03/2026 Uniforms Supplies & Equipment Janitorial Expenses Building Supplies	0.00	393.85 301.16 27.38 9.27 56.04	
00397	CLARKE MOSQUITO CONTROL PRODUC	04/02/2026	Regular	0.00	3,661.26	6592
<a href="#">005115015</a>	Invoice <a href="#">10-300-67010</a>	02/06/2026	Altosid P35 Chemicals	0.00	3,661.26 3,661.26	
00506	DAVID LOPEZ	04/02/2026	Regular	0.00	91.95	6593
<a href="#">INV0001150</a>	Invoice <a href="#">10-100-62010</a>	04/01/2026	Reimbursement for AMCA Annual Confer... Continuing Education & S...	0.00	91.95 91.95	
00331	De Lage Landen Financial Services, Inc.	04/02/2026	Regular	0.00	1,665.52	6594
<a href="#">596378898</a>	Invoice <a href="#">10-100-64120</a>	03/26/2026	Copier Charges - 03/15/2026 - 04/14/2026 Office Supplies	0.00	1,665.52 1,665.52	
01977	Jonatan Vazquez	04/02/2026	Regular	0.00	209.92	6595
<a href="#">INV0001148</a>	Invoice <a href="#">10-100-62035</a>	03/24/2026	Cash reimbursement for work boots Foot Wear	0.00	209.92 209.92	
01978	Maribel Palmer	04/02/2026	Regular	0.00	55.81	6596
<a href="#">INV0001151</a>	Invoice <a href="#">10-100-62010</a>	03/25/2026	Reimbursement for LCW Conference 01/2... Continuing Education & S...	0.00	55.81 55.81	
01165	McMASTER-CARR SUPPLY COMPANY	04/02/2026	Regular	0.00	764.74	6597
<a href="#">61267698</a>	Invoice <a href="#">10-400-67510</a>	03/10/2026	Parts And Supplies Vehicle Repair & Services	0.00	425.08 425.08	
<a href="#">61539740</a>	Invoice <a href="#">10-400-67510</a>	03/16/2026	Rectangular Plastic Tank Vehicle Repair & Services	0.00	91.71 91.71	
<a href="#">61598732</a>	Credit Memo <a href="#">10-400-67510</a>	03/17/2026	Compressed Air Filter/Regulator Vehicle Repair & Services	0.00	-169.87 -169.87	
<a href="#">61643486</a>	Invoice	03/17/2026	Parts And Supplies	0.00	27.85	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	<a href="#">10-400-67810</a>		Parts & Supplies		27.85	
<a href="#">61807774</a>	Invoice	03/19/2026	Parts And Supplies	0.00	42.59	
	<a href="#">10-400-67810</a>		Parts & Supplies		42.59	
<a href="#">61818465</a>	Invoice	03/19/2026	Parts And Supplies	0.00	27.85	
	<a href="#">10-400-67810</a>		Parts & Supplies		27.85	
<a href="#">61824492</a>	Invoice	03/19/2026	Tin-Plated Copper Ring Terminals for Wire...	0.00	14.57	
	<a href="#">10-400-67810</a>		Parts & Supplies		14.57	
<a href="#">61829874</a>	Invoice	03/19/2026	Parts And Supplies	0.00	197.85	
	<a href="#">10-400-67810</a>		Parts & Supplies		197.85	
<a href="#">61922791</a>	Invoice	03/23/2026	Brass Compression Tube Fitting Connector	0.00	21.75	
	<a href="#">10-400-67510</a>		Vehicle Repair & Services		21.75	
<a href="#">61951914</a>	Invoice	03/23/2026	Steel Round Tube/Multipurpose Thrust Be...	0.00	78.34	
	<a href="#">10-400-67810</a>		Parts & Supplies		78.34	
<a href="#">61994782</a>	Invoice	03/23/2026	Brass Compression Tube Fitting Connector	0.00	7.02	
	<a href="#">10-400-67510</a>		Vehicle Repair & Services		7.02	
01224	MosquitoMate, Inc.	04/02/2026	Regular	0.00	1,100.36	6598
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">3284</a>	Invoice	03/04/2026	WB1 Males/Production & QC/Labor Mill/F...	0.00	1,100.36	
	<a href="#">10-500-80060</a>		SIT Capital		1,100.36	
01293	O'Reilly Auto Enterprises, LLC	04/02/2026	Regular	0.00	24.02	6599
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">3075-382860</a>	Invoice	03/25/2026	Hose Clamps	0.00	24.02	
	<a href="#">10-400-67510</a>		Vehicle Repair & Services		24.02	
01947	Raquel Trinidad	04/02/2026	Regular	0.00	518.31	6600
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0001147</a>	Invoice	03/30/2026	Reimbursement for AMCA Annual Confer...	0.00	518.31	
	<a href="#">10-100-62010</a>		Continuing Education & S...		518.31	
01481	RICHARDS, WATSON & GERSHON A PROFESSIONI	04/02/2026	Regular	0.00	3,762.82	6601
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">257719</a>	Invoice	03/19/2026	Re: 11326-0001 General Through 02/28/2...	0.00	51.76	
	<a href="#">10-100-61050</a>		Legal Services		51.76	
<a href="#">257720</a>	Invoice	03/19/2026	Re: Special Counsel Services Through 02/...	0.00	3,171.06	
	<a href="#">10-100-61050</a>		Legal Services		3,171.06	
<a href="#">257721</a>	Invoice	03/19/2026	Re: 11326-0006 Board Meetings Through ...	0.00	540.00	
	<a href="#">10-100-61050</a>		Legal Services		540.00	
01915	RJ International	04/02/2026	Regular	0.00	4,664.48	6602
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">21124</a>	Invoice	03/27/2026	Gloves	0.00	4,664.48	
	<a href="#">10-400-67820</a>		Safety & First Aid Supplies...		4,664.48	
01577	Sergio Torres	04/02/2026	Regular	0.00	5.00	6603
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0001149</a>	Invoice	04/01/2026	Cash reimbursement for Fuel	0.00	5.00	
	<a href="#">10-300-67520</a>		Fuel		5.00	
01593	SIAPIN HORTICULTURE, INC	04/02/2026	Regular	0.00	1,460.00	6604

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">64640</a>	Invoice <a href="#">10-400-67830</a>	03/25/2026	Monthly Maintenance For Month of 03/2... Landscape Maintenance	0.00	1,460.00 1,460.00	
01637	Standard Insurance Company	04/02/2026	Regular	0.00	9,503.94	6605
<a href="#">757217 - 04-2026</a>	Invoice <a href="#">10-100-21200</a>	03/19/2026	Insurance - 04/2026 Benefits Payable - Standa...	0.00	9,503.94 9,503.94	
00689	State of California Franchise Tax Board	04/02/2026	Regular	0.00	50.00	6606
<a href="#">INV0001140</a>	Invoice <a href="#">10-100-21130</a>	03/27/2026	State Tax Levy EE Withholding Miscellaneous Deductions	0.00	50.00 50.00	
00002	A & B TIRE	04/16/2026	Regular	0.00	371.28	6607
<a href="#">27134</a>	Invoice <a href="#">10-400-67510</a>	03/25/2026	Tire Purchase Vehicle Repair & Services	0.00	123.58 123.58	
<a href="#">27151</a>	Invoice <a href="#">10-400-67510</a>	04/02/2026	Tire Purchase Vehicle Repair & Services	0.00	123.85 123.85	
<a href="#">27168</a>	Invoice <a href="#">10-400-67510</a>	04/08/2026	Tire Purchase Vehicle Repair & Services	0.00	123.85 123.85	
00058	AIRGAS INC	04/16/2026	Regular	0.00	24.67	6608
<a href="#">5523939987</a>	Invoice <a href="#">10-400-67810</a>	03/31/2026	Rental Cylinder Argon - 03/01/2026 - 03/3... Parts & Supplies	0.00	24.67 24.67	
00055	AIRGAS, INC	04/16/2026	Regular	0.00	2,286.28	6609
<a href="#">9170403688</a>	Invoice <a href="#">10-500-67920</a>	03/23/2026	Dry Ice Field Equipment	0.00	760.39 760.39	
<a href="#">9170617154</a>	Invoice <a href="#">10-500-67910</a>	03/30/2026	Dry Ice Shipping & Testing	0.00	761.83 761.83	
<a href="#">9170835131</a>	Invoice <a href="#">10-500-67920</a>	04/06/2026	Dry Ice Field Equipment	0.00	764.06 764.06	
01799	Airtouch Cellular (Verizon Wireless)	04/16/2026	Regular	0.00	6,793.87	6610
<a href="#">6139289826</a>	Invoice <a href="#">10-100-63040</a>	03/23/2026	Wireless Telephone - 02/24/2026 - 03/23/... Wireless Telephone	0.00	4,542.63 4,542.63	
<a href="#">6139289827</a>	Invoice <a href="#">10-100-63040</a>	03/23/2026	Tablets - 02/24/2026 - 03/23/2026 Wireless Telephone	0.00	2,251.24 2,251.24	
00080	Ali Husni Saleh	04/16/2026	Regular	0.00	100.00	6611
<a href="#">INV0001181 - 04...</a>	Invoice <a href="#">10-100-61800</a>	04/15/2026	Board of Trustee Meeting Stipend - 04/09... Board of Trustee Stipends	0.00	100.00 100.00	
01878	Bay Alarm Company	04/16/2026	Regular	0.00	4,530.39	6612

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<a href="#">22887315</a>	Invoice <a href="#">10-100-61090</a>	04/03/2026	Alarm Monitoring - 05/01/2026 - 07/31/2... Facilities Expansion Servic... Alarm Monitoring - 05/01/2026 -..	0.00	618.93 618.93	
<a href="#">22893323</a>	Invoice <a href="#">10-100-61090</a>	04/03/2026	Monitoring/Sprinkler - 05/01/2026 - 07/31... Facilities Expansion Servic... Monitoring/Sprinkler - 05/01/20...	0.00	728.52 728.52	
<a href="#">22899574</a>	Invoice <a href="#">10-100-61090</a>	04/04/2026	Camera System - 05/01/2026 - 07/31/2026.. Facilities Expansion Servic... Camera System - 05/01/2026 - 0...	0.00	3,182.94 3,182.94	
00285	CALIFORNIA DEPARTMENT OF PUBLIC HEALTH	04/16/2026	Regular	0.00	820.00	6613
<a href="#">INV0001178 - 04...</a>	Invoice <a href="#">10-100-62010</a>	04/13/2026	CDPH Exam Fees - 04/2026 Continuing Education & S... CDPH Exam Fees - 04/2026	0.00	820.00 820.00	
00363	Christopher Mershon	04/16/2026	Regular	0.00	105.12	6614
<a href="#">INV0001177</a>	Invoice <a href="#">10-100-62010</a>	04/01/2026	Reimbursement for AMCA Annual Confer... Continuing Education & S... Reimbursement for AMCA Annu...	0.00	105.12 105.12	
00370	CINTAS CORPORATION NO. 3	04/16/2026	Regular	0.00	1,797.77	6615
<a href="#">4264500548</a>	Invoice <a href="#">10-100-62030</a> <a href="#">10-100-64130</a> <a href="#">10-400-66810</a>	04/01/2026	Uniform and Towel Cleaning - 04/2026 Uniforms Uniform and Towel Cleaning - 04... Supplies & Equipment Premium Bath Towels - 04/2026 Building Supplies Traffic Mat - 04/2026	0.00	402.48 253.87 127.08 21.53	
<a href="#">4264715690</a>	Invoice <a href="#">10-100-62030</a> <a href="#">10-100-64130</a> <a href="#">10-100-66010</a>	04/02/2026	Uniform and Towel Cleaning - 04/2026 Uniforms Uniform and Towel Cleaning - 04... Supplies & Equipment Premium Bath Towels - 04/2026 Janitorial Expenses Maintenance Towel Cleaning - 0...	0.00	799.17 760.31 29.59 9.27	
<a href="#">4265309501</a>	Invoice <a href="#">10-100-62030</a> <a href="#">10-100-62030</a> <a href="#">10-100-64130</a> <a href="#">10-400-66810</a>	04/08/2026	Uniform and Towel Cleaning - 04/2026 Uniforms Maintenance Towel Cleaning - 0... Uniforms Uniform and Towel Cleaning - 04... Supplies & Equipment Premium Bath Towels - 04/2026 Building Supplies Traffic Mat - 04/2026	0.00	596.12 -222.88 670.39 127.08 21.53	
00388	City of Los Angeles, Public Works	04/16/2026	Regular	0.00	632.55	6616
<a href="#">20261001509</a>	Invoice <a href="#">10-100-65510</a>	03/13/2026	Inspection and Control Fee - 01/01/2026 -... Permits & Fees Inspection and Control Fee - 01/...	0.00	632.55 632.55	
00399	Clean Net of Southern California, Inc	04/16/2026	Regular	0.00	806.00	6617
<a href="#">SCA0076915</a>	Invoice <a href="#">10-100-66010</a>	04/01/2026	Monthly Janitorial Service - 04/2026 Loc: S... Janitorial Expenses Monthly Janitorial Service - 04/2...	0.00	806.00 806.00	
00457	COURTNEY CHAGOLLA	04/16/2026	Regular	0.00	73.77	6618
<a href="#">INV0001180</a>	Invoice <a href="#">10-100-62010</a>	04/15/2026	Pacific Southwest Center Annual Conferen... Continuing Education & S... Pacific Southwest Center Annual...	0.00	73.77 73.77	
00475	D&S SECURITY INC.	04/16/2026	Regular	0.00	182.50	6619

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Date Range: 04/01/2026 - 04/30/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">3013181</a>	Invoice	04/01/2026	Monthly Monitoring/Fire Com - 04/2026	0.00	182.50	
	<a href="#">10-100-63010</a>		Security Equipment and E... Monthly Fire Com - 04/01/2026 -..		50.00	
	<a href="#">10-100-63010</a>		Security Equipment and E... Monthly Monitoring - 04/01/20...		87.50	
	<a href="#">10-100-63010</a>		Security Equipment and E... Monthly Monitoring - 04/01/20...		45.00	
01902	Dorothy Pemberton	04/16/2026	Regular	0.00	100.00	6620
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">INV0001186 - 04...</a>	Invoice	04/15/2026	Board of Trustee Meeting Stipend - 04/09...	0.00	100.00	
	<a href="#">10-100-61800</a>		Board of Trustee Stipends Board of Trustee Stipends - 4/09...		100.00	
00628	Emily Holman	04/16/2026	Regular	0.00	100.00	6621
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">INV0001187 - 04...</a>	Invoice	04/15/2026	Board of Trustee Meeting Stipend - 04/09...	0.00	100.00	
	<a href="#">10-100-61800</a>		Board of Trustee Stipends Board of Trustee Stipends - 04/0...		100.00	
00674	Fidelity Security Life Insurance Company	04/16/2026	Regular	0.00	1,872.48	6622
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">167280349</a>	Invoice	04/01/2026	Vision & Retiree Medical Benefits - 04/2026	0.00	1,872.48	
	<a href="#">10-100-21205</a>		Benefits Payable - EyeMed Vision & Retiree Medical Benefit...		1,406.08	
	<a href="#">10-100-60851</a>		Retiree Medical Benefits Vision & Retiree Medical Benefit...		466.40	
01900	Heber Marquez	04/16/2026	Regular	0.00	100.00	6623
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">INV0001199 - 04...</a>	Invoice	04/15/2026	Board of Trustee Meeting Stipend - 04/09...	0.00	100.00	
	<a href="#">10-100-61800</a>		Board of Trustee Stipends Board of Trustee Stipends - 04/0...		100.00	
01959	Jonathan Alexander Sanabria	04/16/2026	Regular	0.00	100.00	6624
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">INV0001192 - 04...</a>	Invoice	04/15/2026	Board of Trustee Meeting Stipend - 04/09...	0.00	100.00	
	<a href="#">10-100-61800</a>		Board of Trustee Stipends Board of Trustee Stipends - 04/0...		100.00	
00939	Joseph Won	04/16/2026	Regular	0.00	16.43	6625
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">INV0001211</a>	Invoice	04/09/2026	Cash reimbursement for Oil for Chainsaw	0.00	16.43	
	<a href="#">10-300-67110</a>		Support Equipment Cash reimbursement for Oil for ...		16.43	
01056	Leonard J. Pieroni	04/16/2026	Regular	0.00	100.00	6626
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">INV0001193 - 04...</a>	Invoice	04/15/2026	Board of Trustee Meeting Stipend - 04/09...	0.00	100.00	
	<a href="#">10-100-61800</a>		Board of Trustee Stipends Board of Trustee Stipends - 04/0...		100.00	
01099	Luis Roa	04/16/2026	Regular	0.00	100.00	6627
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">INV0001194 - 04...</a>	Invoice	04/15/2026	Board of Trustee Meeting Stipend - 04/09...	0.00	100.00	
	<a href="#">10-100-61800</a>		Board of Trustee Stipends Board of Trustee Stipends - 04/0...		100.00	
01903	Margarita L. Rios	04/16/2026	Regular	0.00	100.00	6628

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Date Range: 04/01/2026 - 04/30/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">INV0001196 - 04...</a>	Invoice	04/15/2026	Board of Trustee Meeting Stipend - 04/09...	0.00	100.00	
	<a href="#">10-100-61800</a>		Board of Trustee Stipends		100.00	
01124	Maria I. Aguayo	04/16/2026	Regular	0.00	100.00	6629
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">INV0001190 - 04...</a>	Invoice	04/15/2026	Board of Trustee Meeting Stipend - 04/09...	0.00	100.00	
	<a href="#">10-100-61800</a>		Board of Trustee Stipends		100.00	
01165	McMASTER-CARR SUPPLY COMPANY	04/16/2026	Regular	0.00	225.86	6630
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">62038539</a>	Invoice	03/24/2026	Brass Threaded Pipe Fitting Locknuts	0.00	22.93	
	<a href="#">10-400-67810</a>		Parts & Supplies		22.93	
<a href="#">62047390</a>	Invoice	03/24/2026	Steel Round Tube	0.00	22.48	
	<a href="#">10-400-67810</a>		Parts & Supplies		22.48	
<a href="#">62063706</a>	Invoice	03/24/2026	Stainless Steel Washers	0.00	21.06	
	<a href="#">10-400-67810</a>		Parts & Supplies		21.06	
<a href="#">62074152</a>	Invoice	03/24/2026	Plastic Tube/Push-To-Connect Tube Fitting...	0.00	79.19	
	<a href="#">10-400-67810</a>		Parts & Supplies		79.19	
<a href="#">62416232</a>	Invoice	03/31/2026	Deburring Blade for Outer Tube Edges	0.00	49.90	
	<a href="#">10-400-67810</a>		Parts & Supplies		49.90	
<a href="#">62570207</a>	Invoice	04/01/2026	Steel Weld-On Plunger/Zinc-Plated Steel ...	0.00	30.30	
	<a href="#">10-400-67810</a>		Parts & Supplies		30.30	
01907	Melissa Ybarra	04/16/2026	Regular	0.00	100.00	6631
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">INV0001203 - 04...</a>	Invoice	04/15/2026	Board of Trustee Meeting Stipend - 04/09...	0.00	100.00	
	<a href="#">10-100-61800</a>		Board of Trustee Stipends		100.00	
01048	Mr. Richard Johnson	04/16/2026	Regular	0.00	396.34	6632
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">979652</a>	Invoice	03/10/2026	Parts And Supplies	0.00	152.95	
	<a href="#">10-400-67810</a>		Parts & Supplies		152.95	
<a href="#">979653</a>	Invoice	03/10/2026	Parts And Supplies	0.00	15.18	
	<a href="#">10-400-67810</a>		Parts & Supplies		15.18	
<a href="#">979708</a>	Invoice	03/12/2026	Welding Cap/White Cotton Mop	0.00	42.06	
	<a href="#">10-400-67810</a>		Parts & Supplies		42.06	
<a href="#">979775</a>	Invoice	03/17/2026	Supplies	0.00	11.05	
	<a href="#">10-100-66010</a>		Janitorial Expenses		11.05	
<a href="#">980033</a>	Invoice	04/01/2026	J Roller/Disposable Gloves	0.00	75.28	
	<a href="#">10-400-67810</a>		Parts & Supplies		75.28	
<a href="#">980114</a>	Invoice	04/07/2026	Supplies	0.00	85.23	
	<a href="#">10-100-66010</a>		Janitorial Expenses		85.23	
<a href="#">980117</a>	Invoice	04/07/2026	Supplies	0.00	14.59	
	<a href="#">10-400-67810</a>		Parts & Supplies		14.59	
01293	O'Reilly Auto Enterprises, LLC	04/16/2026	Regular	0.00	2,210.76	6633
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">3075-380450</a>	Invoice	03/10/2026	Battery	0.00	184.41	
	<a href="#">10-400-67510</a>		Vehicle Repair & Services		184.41	
<a href="#">3075-380726</a>	Invoice	03/12/2026	Oil And Air Filter/Motor Oil	0.00	75.26	

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Date Range: 04/01/2026 - 04/30/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	<a href="#">10-400-67510</a>		Vehicle Repair & Services		75.26	
<a href="#">3075-380727</a>	Invoice	03/12/2026	Oil And Air Filter/Motor Oil	0.00	75.26	
	<a href="#">10-400-67510</a>		Vehicle Repair & Services		75.26	
<a href="#">3075-381608</a>	Invoice	03/17/2026	Brake Pads/Brake Rotor/Wheel Studs/Lug...	0.00	209.75	
	<a href="#">10-400-67510</a>		Vehicle Repair & Services		209.75	
<a href="#">3075-381611</a>	Invoice	03/17/2026	Wheel Cylinder	0.00	19.49	
	<a href="#">10-400-67510</a>		Vehicle Repair & Services		19.49	
<a href="#">3075-381765</a>	Invoice	03/18/2026	Non-Bracket Caliper	0.00	124.63	
	<a href="#">10-400-67510</a>		Vehicle Repair & Services		124.63	
<a href="#">3075-381921</a>	Invoice	03/19/2026	Power Brake Check Valve/Valve With Gro...	0.00	27.78	
	<a href="#">10-400-67510</a>		Vehicle Repair & Services		27.78	
<a href="#">3075-382840</a>	Invoice	03/25/2026	Brake Rotor	0.00	145.86	
	<a href="#">10-400-67510</a>		Vehicle Repair & Services		145.86	
<a href="#">3075-383200</a>	Invoice	03/27/2026	Oil And Air Filter/Motor Oil	0.00	88.99	
	<a href="#">10-400-67510</a>		Vehicle Repair & Services		88.99	
<a href="#">3075-383202</a>	Invoice	03/27/2026	Oil And Air Filter/Motor Oil	0.00	73.35	
	<a href="#">10-400-67510</a>		Vehicle Repair & Services		73.35	
<a href="#">3075-383203</a>	Invoice	03/27/2026	Coolant Cap/Lug Nuts	0.00	38.39	
	<a href="#">10-400-67510</a>		Vehicle Repair & Services		38.39	
<a href="#">3075-383237</a>	Invoice	03/27/2026	Oil Filter/Motor Oil	0.00	50.26	
	<a href="#">10-400-67510</a>		Vehicle Repair & Services		50.26	
<a href="#">3075-383879</a>	Invoice	03/31/2026	Micro-V Belt	0.00	65.98	
	<a href="#">10-400-67810</a>		Parts & Supplies		65.98	
<a href="#">3075-384240</a>	Invoice	04/02/2026	Oil And Air Filter/Motor Oil	0.00	94.02	
	<a href="#">10-400-67510</a>		Vehicle Repair & Services		94.02	
<a href="#">3075-384259</a>	Invoice	04/02/2026	Shop Towels/Antifreeze/Transmission Flui...	0.00	256.76	
	<a href="#">10-400-67510</a>		Vehicle Repair & Services		256.76	
<a href="#">3075-384768</a>	Invoice	04/06/2026	Extractor	0.00	82.86	
	<a href="#">10-400-67810</a>		Parts & Supplies		82.86	
<a href="#">3075-385108</a>	Invoice	04/08/2026	Brake Rotor/Ceramic Pads/Non-Bracket Ca...	0.00	287.95	
	<a href="#">10-400-67510</a>		Vehicle Repair & Services		287.95	
<a href="#">3075-385244</a>	Invoice	04/09/2026	Oil And Air Filter/Motor Oil	0.00	77.55	
	<a href="#">10-400-67510</a>		Vehicle Repair & Services		77.55	
<a href="#">6746-165796</a>	Invoice	03/30/2026	Micro-V Belt	0.00	65.98	
	<a href="#">10-400-67510</a>		Vehicle Repair & Services		65.98	
<a href="#">6746-166602</a>	Invoice	04/06/2026	Double Micro-V Belt	0.00	166.23	
	<a href="#">10-400-67510</a>		Vehicle Repair & Services		166.23	
01331	PACIFIC WEST INDUSTRIES, INC.	04/16/2026	Regular	0.00	3,852.87	6634
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">2601459R</a>	Invoice	02/25/2026	Inspected AC # 2/identified Failed Pressure..	0.00	1,791.00	
	<a href="#">10-400-66020</a>		HVAC & Other Building I...		1,791.00	
<a href="#">2602537</a>	Invoice	03/01/2026	Replace Static Pressure Sensor for AC Unit...	0.00	2,061.87	
	<a href="#">10-400-66020</a>		HVAC & Other Building I...		2,061.87	
01919	Platinum Strategies Inc.	04/16/2026	Regular	0.00	1,980.30	6635
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">1224</a>	Invoice	03/31/2026	Financial Services - 03/2026	0.00	1,980.30	
	<a href="#">10-100-61000</a>		Professional Services		1,980.30	
00431	Republic Services Inc.	04/16/2026	Regular	0.00	1,977.20	6636

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Date Range: 04/01/2026 - 04/30/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">0902-014046917</a>	Invoice	03/31/2026	Waste Disposal - 04/01/2026 - 04/30/2026..	0.00	863.77	
	<a href="#">10-100-66120</a>		Waste Disposal		863.77	
<a href="#">0902-014003770</a>	Invoice	03/23/2026	Waste Disposal - 04/01/2026 - 04/30/2026..	0.00	594.12	
	<a href="#">10-100-66120</a>		Waste Disposal		594.12	
<a href="#">0902-014010855</a>	Invoice	03/23/2026	Waste Disposal - 04/01/2026 - 04/30/2026..	0.00	519.31	
	<a href="#">10-100-66120</a>		Waste Disposal		519.31	
01906	Rita Soto	04/16/2026	Regular	0.00	100.00	6637
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">INV0001204 - 04...</a>	Invoice	04/15/2026	Board of Trustee Meeting Stipend - 04/09...	0.00	100.00	
	<a href="#">10-100-61800</a>		Board of Trustee Stipends		100.00	
01915	RJ International	04/16/2026	Regular	0.00	12,717.88	6638
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">20952</a>	Invoice	03/10/2026	Gloves/Safety Glasses/Moldex N95 Respir...	0.00	3,756.35	
	<a href="#">10-400-67820</a>		Safety & First Aid Supplies...		3,756.35	
<a href="#">20952.1</a>	Invoice	03/27/2026	Chemical Resistant Gloves	0.00	4,245.36	
	<a href="#">10-400-67820</a>		Safety & First Aid Supplies...		4,245.36	
<a href="#">20952.2</a>	Invoice	04/06/2026	R95 Moldex Disposable Respirators	0.00	4,716.17	
	<a href="#">10-400-67820</a>		Safety & First Aid Supplies...		4,716.17	
01491	Robert Copeland	04/16/2026	Regular	0.00	100.00	6639
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">INV0001205 - 04...</a>	Invoice	04/15/2026	Board of Trustee Meeting Stipend - 04/09...	0.00	100.00	
	<a href="#">10-100-61800</a>		Board of Trustee Stipends		100.00	
01624	SOUTHERN CALIFORNIA GAS COMPANY	04/16/2026	Regular	0.00	256.19	6640
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">512935036</a>	Invoice	04/08/2026	Gas Charges - 03/06/2026 - 04/06/206 Loc...	0.00	256.19	
	<a href="#">10-100-66110</a>		Electricity & Gas Costs		256.19	
01664	Steven A. Goldsworthy	04/16/2026	Regular	0.00	100.00	6641
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">INV0001210 - 04...</a>	Invoice	04/15/2026	Board of Trustee Meeting Stipend - 04/09...	0.00	100.00	
	<a href="#">10-100-61800</a>		Board of Trustee Stipends		100.00	
01423	THE PITNEY BOWES BANK INC	04/16/2026	Regular	0.00	200.00	6642
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">INV0001179</a>	Invoice	03/15/2026	Postage Meter Refill	0.00	200.00	
	<a href="#">10-100-64150</a>		Postage Expenses		200.00	
01683	T-MOBILE USA INC.	04/16/2026	Regular	0.00	2,105.85	6643
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">479503222026</a>	Invoice	03/22/2026	GPS Services - 02/21/2026 - 03/20/2026	0.00	2,105.85	
	<a href="#">10-400-67840</a>		GPS		2,105.85	
01752	Tyler Technologies, Inc.	04/16/2026	Regular	0.00	761.25	6644

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Date Range: 04/01/2026 - 04/30/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">025-547601</a>	Invoice <a href="#">10-100-61000</a>	03/24/2026	ERP Pro Financials Post Go Live Benefit Tra... Professional Services	0.00	580.00	
<a href="#">025-549154</a>	Invoice <a href="#">10-100-61000</a>	03/31/2026	ERP Pro Financials Post Go Live Benefit Tra... Professional Services	0.00	181.25	
01928	WLC Construction Services, Inc	04/16/2026	Regular	0.00	960.00	6645
<a href="#">13</a>	Invoice <a href="#">10-100-61090</a>	03/31/2026	Construction Management Fee Facilities Expansion Servic... Construction Management Fee	0.00	960.00	
01754	U.S. BANK	04/28/2026	Regular	0.00	89,269.07	6646
<a href="#">4/15/2026 0402</a>	Invoice <a href="#">10-100-62035</a> <a href="#">10-100-62035</a> <a href="#">10-100-64120</a> <a href="#">10-100-64120</a> <a href="#">10-300-67110</a> <a href="#">10-300-67110</a> <a href="#">10-300-67110</a> <a href="#">10-400-67510</a> <a href="#">10-400-67510</a>	04/28/2026	Card Statement Foot Wear Foot Wear Office Supplies Office Supplies Support Equipment Support Equipment Support Equipment Vehicle Repair & Services Vehicle Repair & Services	0.00	1,525.81	
<a href="#">4/15/2026 0710</a>	Invoice <a href="#">10-100-64120</a> <a href="#">10-100-64120</a> <a href="#">10-100-64120</a>	04/28/2026	Card Statement Office Supplies Office Supplies Office Supplies	0.00	100.15	
<a href="#">4/15/2026 0808</a>	Invoice <a href="#">10-100-64110</a> <a href="#">10-100-64120</a> <a href="#">10-100-64130</a> <a href="#">10-100-64130</a>	04/28/2026	Card Statement Meetings & Supplies Office Supplies Supplies & Equipment Supplies & Equipment	0.00	492.05	
<a href="#">4/15/2026 0925</a>	Invoice <a href="#">10-100-62010</a> <a href="#">10-100-62010</a> <a href="#">10-100-62010</a> <a href="#">10-100-62010</a> <a href="#">10-100-62010</a> <a href="#">10-100-62010</a> <a href="#">10-100-62010</a> <a href="#">10-100-62010</a> <a href="#">10-100-62010</a> <a href="#">10-100-62010</a> <a href="#">10-100-62010</a> <a href="#">10-100-62010</a> <a href="#">10-100-62010</a> <a href="#">10-100-62010</a> <a href="#">10-200-61080</a> <a href="#">10-400-67520</a> <a href="#">10-500-67910</a> <a href="#">10-500-67910</a> <a href="#">10-500-67910</a>	04/28/2026	Card Statement Continuing Education & S... Continuing Education & S... Continuing Education & S... Continuing Education & S... Continuing Education & S... Continuing Education & S... Continuing Education & S... Continuing Education & S... Continuing Education & S... Continuing Education & S... Continuing Education & S... Continuing Education & S... Continuing Education & S... Continuing Education & S... Continuing Education & S... Public Outreach Fuel Shipping & Testing Shipping & Testing Shipping & Testing	0.00	1,589.36	
<a href="#">4/15/2026 1099</a>	Invoice <a href="#">10-100-62010</a> <a href="#">10-100-64110</a>	04/28/2026	Card Statement Continuing Education & S... Meetings & Supplies	0.00	281.69	
<a href="#">4/15/2026 1143</a>	Invoice <a href="#">10-100-62030</a> <a href="#">10-300-67110</a> <a href="#">10-300-67110</a>	04/28/2026	Card Statement Uniforms Support Equipment Support Equipment	0.00	2,965.84	

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Date Range: 04/01/2026 - 04/30/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	<a href="#">10-300-67110</a>		Support Equipment		163.88	
	<a href="#">10-300-67110</a>		Support Equipment		44.38	
<a href="#">4/15/2026 1328</a>	Invoice	04/28/2026	Card Statement	0.00	3,526.08	
	<a href="#">10-100-62030</a>		Uniforms		32.91	
	<a href="#">10-100-62030</a>		Uniforms		21.94	
	<a href="#">10-100-62030</a>		Uniforms		32.82	
	<a href="#">10-100-62035</a>		Foot Wear		300.00	
	<a href="#">10-100-62035</a>		Foot Wear		279.83	
	<a href="#">10-100-62035</a>		Foot Wear		300.00	
	<a href="#">10-100-62035</a>		Foot Wear		274.36	
	<a href="#">10-100-62035</a>		Foot Wear		296.26	
	<a href="#">10-100-63040</a>		Wireless Telephone		64.98	
	<a href="#">10-100-63040</a>		Wireless Telephone		21.94	
	<a href="#">10-100-63040</a>		Wireless Telephone		63.98	
	<a href="#">10-100-63040</a>		Wireless Telephone		94.80	
	<a href="#">10-100-63210</a>		Computer Software & Ac...		43.49	
	<a href="#">10-100-64110</a>		Meetings & Supplies		20.00	
	<a href="#">10-100-64110</a>		Meetings & Supplies		69.96	
	<a href="#">10-100-64110</a>		Meetings & Supplies		90.42	
	<a href="#">10-100-64120</a>		Office Supplies		272.48	
	<a href="#">10-300-67110</a>		Support Equipment		51.88	
	<a href="#">10-300-67110</a>		Support Equipment		98.28	
	<a href="#">10-300-67110</a>		Support Equipment		154.67	
	<a href="#">10-300-67110</a>		Support Equipment		175.58	
	<a href="#">10-300-67110</a>		Support Equipment		376.66	
	<a href="#">10-300-67110</a>		Support Equipment		52.56	
	<a href="#">10-300-67110</a>		Support Equipment		88.88	
	<a href="#">10-400-67820</a>		Safety & First Aid Supplies...		54.86	
	<a href="#">10-400-67820</a>		Safety & First Aid Supplies...		192.54	
<a href="#">4/15/2026 1559</a>	Invoice	04/28/2026	Card Statement	0.00	4,776.35	
	<a href="#">10-300-67110</a>		Support Equipment		1,447.19	
	<a href="#">10-300-67110</a>		Support Equipment		61.96	
	<a href="#">10-300-67110</a>		Support Equipment		256.23	
	<a href="#">10-300-67110</a>		Support Equipment		345.48	
	<a href="#">10-300-67110</a>		Support Equipment		398.63	
	<a href="#">10-300-67110</a>		Support Equipment		55.36	
	<a href="#">10-300-67110</a>		Support Equipment		170.70	
	<a href="#">10-300-67110</a>		Support Equipment		66.43	
	<a href="#">10-300-67110</a>		Support Equipment		274.44	
	<a href="#">10-300-67110</a>		Support Equipment		59.75	
	<a href="#">10-300-67110</a>		Support Equipment		437.58	
	<a href="#">10-300-67110</a>		Support Equipment		473.60	
	<a href="#">10-300-67110</a>		Support Equipment		118.75	
	<a href="#">10-300-67110</a>		Support Equipment		262.36	
	<a href="#">10-300-67110</a>		Support Equipment		347.89	
<a href="#">4/15/2026 1575</a>	Invoice	04/28/2026	Card Statement	0.00	3,174.05	
	<a href="#">10-100-62010</a>		Continuing Education & S...		25.60	
	<a href="#">10-100-62010</a>		Continuing Education & S...		53.54	
	<a href="#">10-100-62010</a>		Continuing Education & S...		17.00	
	<a href="#">10-100-62010</a>		Continuing Education & S...		20.06	
	<a href="#">10-100-62010</a>		Continuing Education & S...		43.12	
	<a href="#">10-100-62010</a>		Continuing Education & S...		27.41	
	<a href="#">10-100-62010</a>		Continuing Education & S...		30.58	
	<a href="#">10-100-62010</a>		Continuing Education & S...		951.24	
	<a href="#">10-100-62010</a>		Continuing Education & S...		951.24	
	<a href="#">10-100-62010</a>		Continuing Education & S...		951.24	
	<a href="#">10-100-64110</a>		Meetings & Supplies		37.98	
	<a href="#">10-500-67930</a>		Lab Supplies & Equipment		65.04	
<a href="#">4/15/2026 1910</a>	Credit Memo	04/15/2026	AMAZON - Uniform Return	0.00	-21.34	

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Date Range: 04/01/2026 - 04/30/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	<a href="#">10-100-62030</a>		Uniforms		-21.34	
<a href="#">4/15/2026 2276</a>	Invoice	04/28/2026	Card Statement	0.00	586.81	
	<a href="#">10-100-62010</a>		Continuing Education & S...		436.81	
	<a href="#">10-100-62010</a>		Continuing Education & S...		75.00	
	<a href="#">10-100-62010</a>		Continuing Education & S...		75.00	
<a href="#">4/15/2026 2320</a>	Invoice	04/28/2026	Card Statement	0.00	1,710.49	
	<a href="#">10-400-66810</a>		Building Supplies		89.73	
	<a href="#">10-400-66810</a>		Building Supplies		19.34	
	<a href="#">10-400-66810</a>		Building Supplies		100.00	
	<a href="#">10-400-66810</a>		Building Supplies		49.12	
	<a href="#">10-400-66810</a>		Building Supplies		-27.90	
	<a href="#">10-400-66810</a>		Building Supplies		87.20	
	<a href="#">10-400-66810</a>		Building Supplies		14.75	
	<a href="#">10-400-66810</a>		Building Supplies		403.98	
	<a href="#">10-400-66810</a>		Building Supplies		50.00	
	<a href="#">10-400-66810</a>		Building Supplies		103.70	
	<a href="#">10-400-66810</a>		Building Supplies		198.69	
	<a href="#">10-400-67510</a>		Vehicle Repair & Services		5.88	
	<a href="#">10-400-80020</a>		Vehicles		616.00	
<a href="#">4/15/2026 3662</a>	Invoice	04/28/2026	Card Statement	0.00	2,833.75	
	<a href="#">10-100-63510</a>		IT Subscriptions		250.85	
	<a href="#">10-100-63510</a>		IT Subscriptions		1,200.00	
	<a href="#">10-100-63510</a>		IT Subscriptions		673.00	
	<a href="#">10-100-63510</a>		IT Subscriptions		9.99	
	<a href="#">10-100-63510</a>		IT Subscriptions		68.00	
	<a href="#">10-100-63510</a>		IT Subscriptions		37.97	
	<a href="#">10-100-63510</a>		IT Subscriptions		1.70	
	<a href="#">10-100-63510</a>		IT Subscriptions		161.70	
	<a href="#">10-100-63510</a>		IT Subscriptions		2.21	
	<a href="#">10-100-63510</a>		IT Subscriptions		143.99	
	<a href="#">10-100-63510</a>		IT Subscriptions		284.34	
<a href="#">4/15/2026 3982</a>	Invoice	04/28/2026	Card Statement	0.00	19,658.44	
	<a href="#">10-100-61810</a>		Board Meeting Expenses		68.20	
	<a href="#">10-100-64120</a>		Office Supplies		40.75	
	<a href="#">10-100-64120</a>		Office Supplies		277.55	
	<a href="#">10-100-64120</a>		Office Supplies		121.16	
	<a href="#">10-100-66010</a>		Janitorial Expenses		345.49	
	<a href="#">10-100-66010</a>		Janitorial Expenses		118.49	
	<a href="#">10-400-66810</a>		Building Supplies		27.68	
	<a href="#">10-400-66810</a>		Building Supplies		329.99	
	<a href="#">10-400-66810</a>		Building Supplies		12.17	
	<a href="#">10-400-66810</a>		Building Supplies		197.12	
	<a href="#">10-400-66810</a>		Building Supplies		67.06	
	<a href="#">10-400-66810</a>		Building Supplies		4,354.09	
	<a href="#">10-400-67510</a>		Vehicle Repair & Services		218.35	
	<a href="#">10-400-67510</a>		Vehicle Repair & Services		897.36	
	<a href="#">10-400-67510</a>		Vehicle Repair & Services		781.44	
	<a href="#">10-400-67510</a>		Vehicle Repair & Services		83.95	
	<a href="#">10-400-67510</a>		Vehicle Repair & Services		306.92	
	<a href="#">10-400-67510</a>		Vehicle Repair & Services		69.23	
	<a href="#">10-400-67510</a>		Vehicle Repair & Services		38.25	
	<a href="#">10-400-67510</a>		Vehicle Repair & Services		1,090.88	
	<a href="#">10-400-67510</a>		Vehicle Repair & Services		4,992.00	
	<a href="#">10-400-67520</a>		Fuel		224.04	
	<a href="#">10-400-67810</a>		Parts & Supplies		14.15	
	<a href="#">10-400-67810</a>		Parts & Supplies		167.73	
	<a href="#">10-400-67810</a>		Parts & Supplies		8.85	
	<a href="#">10-400-67810</a>		Parts & Supplies		26.45	
	<a href="#">10-400-67810</a>		Parts & Supplies		13.15	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	<a href="#">10-400-67810</a>		Parts & Supplies		407.56	
	<a href="#">10-400-67810</a>		Parts & Supplies		147.17	
	<a href="#">10-400-67810</a>		Parts & Supplies		126.51	
	<a href="#">10-400-67820</a>		Safety & First Aid Supplies...		36.92	
	<a href="#">10-400-67820</a>		Safety & First Aid Supplies...		286.25	
	<a href="#">10-400-67820</a>		Safety & First Aid Supplies...		116.86	
	<a href="#">10-400-80020</a>		Vehicles		2,008.91	
	<a href="#">10-400-80020</a>		Vehicles		1,635.76	

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Invoice	04/28/2026	Card Statement	0.00	9,210.72
<a href="#">10-100-64120</a>		Office Supplies	COSTCO - Kitchen Supplies	175.21
<a href="#">10-100-64120</a>		Office Supplies	YELLOWSTONE WATER - Drinking..	22.50
<a href="#">10-400-66810</a>		Building Supplies	THE HOME DEPOT - Conference ...	172.11
<a href="#">10-400-66810</a>		Building Supplies	THE HOME DEPOT - Conference ...	175.65
<a href="#">10-400-66810</a>		Building Supplies	REECE PLUMBING - Fish Tank Re...	253.85
<a href="#">10-400-66810</a>		Building Supplies	TECHNICAL SAFETY SERVICES - Sy...	425.00
<a href="#">10-400-67510</a>		Vehicle Repair & Services	COMMERCIAL TIRE CENTER - Je...	339.04
<a href="#">10-400-67510</a>		Vehicle Repair & Services	BATTERY POWER INC - Vehicle B...	824.01
<a href="#">10-400-67510</a>		Vehicle Repair & Services	GALPIN FORD - Pcm #176 Repla...	117.41
<a href="#">10-400-67510</a>		Vehicle Repair & Services	SELECT AUTO PARTS - #157 Brak...	39.08
<a href="#">10-400-67510</a>		Vehicle Repair & Services	DRAIN DUDES - Repair Water Le...	1,950.00
<a href="#">10-400-67510</a>		Vehicle Repair & Services	AUTOZONE - #157 Seals	37.29
<a href="#">10-400-67510</a>		Vehicle Repair & Services	COMMERCIAL TIRE CENTER - #1...	1,400.79
<a href="#">10-400-67510</a>		Vehicle Repair & Services	SELECT AUTO PARTS - Brake Rep...	627.11
<a href="#">10-400-67510</a>		Vehicle Repair & Services	COMMERCIAL TIRE CENTER - Gu...	269.04
<a href="#">10-400-67510</a>		Vehicle Repair & Services	COMMERCIAL TIRE CENTER - Gu...	70.00
<a href="#">10-400-67510</a>		Vehicle Repair & Services	GALPIN FORD - #176 New Pcm	369.18
<a href="#">10-400-67510</a>		Vehicle Repair & Services	WRENCH PROS LLC - A/C Jeep R...	290.87
<a href="#">10-400-67510</a>		Vehicle Repair & Services	SELECT AUTO PARTS - Vehicle R...	14.56
<a href="#">10-400-67510</a>		Vehicle Repair & Services	O'REILLY - Vehicle Fuses	51.55
<a href="#">10-400-67510</a>		Vehicle Repair & Services	SAVIOR TOWING & RECOVERY - ...	450.00
<a href="#">10-400-67510</a>		Vehicle Repair & Services	SELECT AUTO PARTS - Radiator ...	381.17
<a href="#">10-400-67510</a>		Vehicle Repair & Services	COMMERCIAL TIRE CENTER - Gu...	85.00
<a href="#">10-400-67510</a>		Vehicle Repair & Services	SELECT AUTO PARTS - Radiator ...	177.37
<a href="#">10-400-67810</a>		Parts & Supplies	LIMITED SNAP ON - Shop Tool	211.82
<a href="#">10-400-67810</a>		Parts & Supplies	THE HOME DEPOT - Lab Glue	27.58
<a href="#">10-400-67810</a>		Parts & Supplies	THE HOME DEPOT - Shop Suppli...	49.05
<a href="#">10-400-67810</a>		Parts & Supplies	THE HOME DEPOT - Shop Suppli...	5.88
<a href="#">10-400-67810</a>		Parts & Supplies	THE HOME DEPOT - Hand Held B...	164.65
<a href="#">10-400-67810</a>		Parts & Supplies	THE HOME DEPOT - New Vehicle...	33.95

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Invoice	04/28/2026	Card Statement	0.00	4,609.73
<a href="#">10-100-62030</a>		Uniforms	AMAZON - Maternity Pants	85.76
<a href="#">10-100-62030</a>		Uniforms	ZORO TOOLS INC - Hi-Viz Sweate...	130.37
<a href="#">10-100-62035</a>		Foot Wear	RED WING SHOE STORE - Safety...	197.54
<a href="#">10-100-62035</a>		Foot Wear	RED WING SHOE STORE - Safety...	300.00
<a href="#">10-100-62035</a>		Foot Wear	RED WING SHOE STORE - Safety...	300.00
<a href="#">10-100-63040</a>		Wireless Telephone	AMAZON - 3 Tablet Cases	134.93
<a href="#">10-100-63040</a>		Wireless Telephone	AMAZON - Tablet Cases	668.19
<a href="#">10-100-63040</a>		Wireless Telephone	AMAZON - Returned 3 Tablet Ca...	-108.63
<a href="#">10-100-63040</a>		Wireless Telephone	AMAZON - Screen Protectors For...	156.24
<a href="#">10-100-63040</a>		Wireless Telephone	AMAZON - Tablet Cases	32.91
<a href="#">10-100-64110</a>		Meetings & Supplies	COSTCO - Monthly Birthday Cake	17.99
<a href="#">10-100-64110</a>		Meetings & Supplies	HABIT SYLMAR - Interview Meals	95.37
<a href="#">10-300-67110</a>		Support Equipment	THE HOME DEPOT - Fluorescent...	23.66
<a href="#">10-300-67110</a>		Support Equipment	DO MY OWN - 1 Gal Tank For U...	810.83
<a href="#">10-300-67110</a>		Support Equipment	WALMART.COM - 2 Gal Coolers ...	55.87
<a href="#">10-300-67110</a>		Support Equipment	AMAZON - Scrubbing Brushes	54.80
<a href="#">10-300-67110</a>		Support Equipment	THE HOME DEPOT - Shovels And...	103.06
<a href="#">10-300-67110</a>		Support Equipment	AMAZON - Vehicle Tablet Holder	29.61
<a href="#">10-300-67110</a>		Support Equipment	AMAZON - Vehicle Car Holder	29.62
<a href="#">10-300-67110</a>		Support Equipment	WAL-MART - Hand Soap And Su...	309.98

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Date Range: 04/01/2026 - 04/30/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	<a href="#">10-300-67110</a>		Support Equipment		1,266.74	
	<a href="#">10-300-67110</a>		Support Equipment		-1,097.49	
	<a href="#">10-300-67110</a>		Support Equipment		572.90	
	<a href="#">10-300-67110</a>		Support Equipment		364.98	
	<a href="#">10-300-67110</a>		Support Equipment		74.50	
<a href="#">4/15/2026 4635</a>	Invoice	04/28/2026	Card Statement	0.00	648.93	
	<a href="#">10-100-63020</a>		Internet Expenses		279.55	
	<a href="#">10-100-63510</a>		IT Subscriptions		116.00	
	<a href="#">10-100-63510</a>		IT Subscriptions		33.58	
	<a href="#">10-100-63510</a>		IT Subscriptions		154.80	
	<a href="#">10-100-65610</a>		Memberships & Associati...		65.00	
<a href="#">4/15/2026 4668</a>	Invoice	04/28/2026	Card Statement	0.00	749.20	
	<a href="#">10-100-63020</a>		Internet Expenses		749.20	
<a href="#">4/15/2026 4747</a>	Invoice	04/28/2026	Card Statement	0.00	1,041.19	
	<a href="#">10-100-62035</a>		Foot Wear		285.34	
	<a href="#">10-100-62035</a>		Foot Wear		300.00	
	<a href="#">10-100-62035</a>		Foot Wear		300.00	
	<a href="#">10-100-64110</a>		Meetings & Supplies		22.50	
	<a href="#">10-300-67110</a>		Support Equipment		133.35	
<a href="#">4/15/2026 5302</a>	Invoice	04/28/2026	Card Statement	0.00	266.76	
	<a href="#">10-400-67810</a>		Parts & Supplies		63.60	
	<a href="#">10-400-67810</a>		Parts & Supplies		203.16	
<a href="#">4/15/2026 5373</a>	Invoice	04/28/2026	Card Statement	0.00	357.84	
	<a href="#">10-400-67510</a>		Vehicle Repair & Services		189.62	
	<a href="#">10-400-67510</a>		Vehicle Repair & Services		168.22	
<a href="#">4/15/2026 5970</a>	Invoice	04/28/2026	Card Statement	0.00	1,310.47	
	<a href="#">10-100-62010</a>		Continuing Education & S...		18.65	
	<a href="#">10-100-62010</a>		Continuing Education & S...		29.90	
	<a href="#">10-100-62010</a>		Continuing Education & S...		5.18	
	<a href="#">10-100-62010</a>		Continuing Education & S...		37.00	
	<a href="#">10-100-62010</a>		Continuing Education & S...		22.00	
	<a href="#">10-100-62010</a>		Continuing Education & S...		951.24	
	<a href="#">10-100-62010</a>		Continuing Education & S...		6.50	
	<a href="#">10-100-63510</a>		IT Subscriptions		240.00	
<a href="#">4/15/2026 7172</a>	Invoice	04/28/2026	Card Statement	0.00	3,352.23	
	<a href="#">10-100-62010</a>		Continuing Education & S...		137.98	
	<a href="#">10-100-62010</a>		Continuing Education & S...		485.18	
	<a href="#">10-100-62010</a>		Continuing Education & S...		85.00	
	<a href="#">10-100-62010</a>		Continuing Education & S...		9.75	
	<a href="#">10-100-62010</a>		Continuing Education & S...		248.37	
	<a href="#">10-100-62010</a>		Continuing Education & S...		18.40	
	<a href="#">10-100-62010</a>		Continuing Education & S...		951.24	
	<a href="#">10-100-62010</a>		Continuing Education & S...		213.40	
	<a href="#">10-100-62030</a>		Uniforms		33.25	
	<a href="#">10-100-62030</a>		Uniforms		-33.25	
	<a href="#">10-400-67820</a>		Safety & First Aid Supplies...		209.48	
	<a href="#">10-500-67920</a>		Field Equipment		21.92	
	<a href="#">10-500-67930</a>		Lab Supplies & Equipment		69.94	
	<a href="#">10-500-67930</a>		Lab Supplies & Equipment		299.89	
	<a href="#">10-500-67930</a>		Lab Supplies & Equipment		139.11	
	<a href="#">10-500-67930</a>		Lab Supplies & Equipment		78.75	
	<a href="#">10-500-67930</a>		Lab Supplies & Equipment		55.32	
	<a href="#">10-500-67930</a>		Lab Supplies & Equipment		42.67	
	<a href="#">10-500-67930</a>		Lab Supplies & Equipment		285.83	
<a href="#">4/15/2026 7701</a>	Invoice	04/28/2026	Card Statement	0.00	3,072.54	
	<a href="#">10-100-62010</a>		Continuing Education & S...		125.00	
	<a href="#">10-100-62010</a>		Continuing Education & S...		203.40	
	<a href="#">10-100-62010</a>		Continuing Education & S...		368.40	

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Date Range: 04/01/2026 - 04/30/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	<a href="#">10-100-62010</a>		Continuing Education & S...		110.50	
	<a href="#">10-100-62030</a>		Uniforms		-59.79	
	<a href="#">10-100-62030</a>		Uniforms		-79.04	
	<a href="#">10-100-63030</a>		Website Services		134.36	
	<a href="#">10-100-63030</a>		Website Services		30.00	
	<a href="#">10-100-63030</a>		Website Services		29.00	
	<a href="#">10-100-63510</a>		IT Subscriptions		472.00	
	<a href="#">10-100-63510</a>		IT Subscriptions		468.00	
	<a href="#">10-100-63510</a>		IT Subscriptions		15.00	
	<a href="#">10-100-64120</a>		Office Supplies		62.45	
	<a href="#">10-200-61080</a>		Public Outreach		1,143.26	
	<a href="#">10-200-61080</a>		Public Outreach		40.00	
	<a href="#">10-200-61080</a>		Public Outreach		10.00	
<a href="#">4/15/2026 7995</a>	Invoice	04/28/2026	Card Statement	0.00	1,050.00	
	<a href="#">10-100-63020</a>		Internet Expenses		1,050.00	
<a href="#">4/15/2026 8404</a>	Invoice	04/28/2026	Card Statement	0.00	8,766.09	
	<a href="#">10-100-63210</a>		Computer Software & Ac...		8,250.01	
	<a href="#">10-100-64130</a>		Supplies & Equipment		74.17	
	<a href="#">10-100-64130</a>		Supplies & Equipment		55.47	
	<a href="#">10-100-64130</a>		Supplies & Equipment		158.94	
	<a href="#">10-100-64130</a>		Supplies & Equipment		227.50	
<a href="#">4/15/2026 8762</a>	Invoice	04/28/2026	Card Statement	0.00	5,858.73	
	<a href="#">10-100-61810</a>		Board Meeting Expenses		451.43	
	<a href="#">10-100-62010</a>		Continuing Education & S...		-348.77	
	<a href="#">10-100-62010</a>		Continuing Education & S...		755.00	
	<a href="#">10-100-62010</a>		Continuing Education & S...		35.00	
	<a href="#">10-100-62010</a>		Continuing Education & S...		34.32	
	<a href="#">10-100-62010</a>		Continuing Education & S...		158.40	
	<a href="#">10-100-62010</a>		Continuing Education & S...		283.65	
	<a href="#">10-100-62010</a>		Continuing Education & S...		229.20	
	<a href="#">10-100-62010</a>		Continuing Education & S...		615.28	
	<a href="#">10-100-62010</a>		Continuing Education & S...		1,189.05	
	<a href="#">10-100-62010</a>		Continuing Education & S...		951.24	
	<a href="#">10-100-62010</a>		Continuing Education & S...		951.24	
	<a href="#">10-100-62010</a>		Continuing Education & S...		40.00	
	<a href="#">10-100-64120</a>		Office Supplies		351.80	
	<a href="#">10-100-64120</a>		Office Supplies		124.02	
	<a href="#">10-100-64120</a>		Office Supplies		37.87	
<a href="#">4/15/2026 8828</a>	Invoice	04/28/2026	Card Statement	0.00	275.00	
	<a href="#">10-100-62010</a>		Continuing Education & S...		275.00	
<a href="#">4/15/2026 9153</a>	Invoice	04/28/2026	Card Statement	0.00	85.42	
	<a href="#">10-100-63030</a>		Website Services		79.95	
	<a href="#">10-100-64120</a>		Office Supplies		5.47	
<a href="#">4/15/2026 9233</a>	Invoice	04/28/2026	Card Statement	0.00	233.21	
	<a href="#">10-100-62030</a>		Uniforms		16.46	
	<a href="#">10-100-62030</a>		Uniforms		132.60	
	<a href="#">10-100-64110</a>		Meetings & Supplies		56.15	
	<a href="#">10-100-64110</a>		Meetings & Supplies		28.00	
<a href="#">4/15/2026 9535</a>	Invoice	04/28/2026	Card Statement	0.00	4,378.59	
	<a href="#">10-100-63510</a>		IT Subscriptions		2,636.69	
	<a href="#">10-100-63510</a>		IT Subscriptions		1,741.90	
<a href="#">4/15/2026 9741</a>	Invoice	04/28/2026	Card Statement	0.00	802.89	
	<a href="#">10-100-62030</a>		Uniforms		110.50	
	<a href="#">10-100-64110</a>		Meetings & Supplies		88.03	
	<a href="#">10-300-67110</a>		Support Equipment		498.34	
	<a href="#">10-300-67110</a>		Support Equipment		75.66	
	<a href="#">10-300-67110</a>		Support Equipment		30.36	

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Date Range: 04/01/2026 - 04/30/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00002	**Void**	04/28/2026	Regular	0.00	0.00	6647
00002	A & B TIRE	04/29/2026	Regular	0.00	969.93	6648
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">27171</a>	Invoice	04/10/2026	Tire Purchase	0.00	637.95	
	<a href="#">10-400-67510</a>		Vehicle Repair & Services		637.95	
<a href="#">27178</a>	Invoice	04/13/2026	Tire Purchase	0.00	331.98	
	<a href="#">10-400-67510</a>		Vehicle Repair & Services		331.98	
00055	AIRGAS, INC	04/29/2026	Regular	0.00	765.03	6649
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">9171042372</a>	Invoice	04/13/2026	Dry Ice	0.00	765.03	
	<a href="#">10-500-67920</a>		Field Equipment		765.03	
01799	Airtouch Cellular (Verizon Wireless)	04/29/2026	Regular	0.00	1,226.41	6650
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">6138558397</a>	Invoice	03/14/2026	Flip Phone Plan - 02/15/2026 - 03/14/2026	0.00	88.31	
	<a href="#">10-100-63040</a>		Wireless Telephone		88.31	
<a href="#">6141082630</a>	Invoice	04/14/2026	Flip Phone Plan - 03/15/2026 - 04/14/2026	0.00	1,138.10	
	<a href="#">10-100-63040</a>		Wireless Telephone		1,138.10	
00044	American Family Life Assurance Company of Co	04/29/2026	Regular	0.00	1,177.26	6651
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">701376</a>	Invoice	04/25/2026	Benefits Insurance - 04/2026	0.00	1,177.26	
	<a href="#">10-100-21210</a>		Benefits Payable - AFLAC		1,177.26	
00108	AMERICAN FIDELITY ASSURANCE CO.	04/29/2026	Regular	0.00	17,578.20	6652
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">D953695</a>	Invoice	03/01/2026	Benefits Insurance - 03/01/2026 - 03/31/2...	0.00	8,789.10	
	<a href="#">10-100-21215</a>		Benefits Payable - Americ...		8,789.10	
<a href="#">D963874</a>	Invoice	04/01/2026	Benefits Insurance - 04/01/2026 - 04/30/2...	0.00	8,789.10	
	<a href="#">10-100-21215</a>		Benefits Payable - Americ...		8,789.10	
00109	American Fidelity Assurance Company	04/29/2026	Regular	0.00	3,008.26	6653
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">2709420</a>	Invoice	04/28/2026	Benefits Insurance URM - 04/01/2026 - 04...	0.00	3,008.26	
	<a href="#">10-100-21215</a>		Benefits Payable - Americ...		3,008.26	
00370	CINTAS CORPORATION NO. 3	04/29/2026	Regular	0.00	2,451.76	6654
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">4254408734</a>	Invoice	12/26/2025	Uniform and Towel Cleaning - 12/2025	0.00	337.81	
	<a href="#">10-100-62030</a>		Uniforms		301.16	
	<a href="#">10-100-64130</a>		Supplies & Equipment		27.38	
	<a href="#">10-100-66010</a>		Janitorial Expenses		9.27	
<a href="#">4265613799</a>	Invoice	04/09/2026	Uniform and Towel Cleaning - 04/2026	0.00	467.93	
	<a href="#">10-100-62030</a>		Uniforms		373.03	
	<a href="#">10-100-64130</a>		Supplies & Equipment		29.59	
	<a href="#">10-100-66010</a>		Janitorial Expenses		9.27	
	<a href="#">10-400-66810</a>		Building Supplies		56.04	
<a href="#">4266031873</a>	Invoice	04/15/2026	Uniform and Towel Cleaning - 04/2026	0.00	419.22	
	<a href="#">10-100-62030</a>		Uniforms		270.61	
	<a href="#">10-100-64130</a>		Supplies & Equipment		127.08	
	<a href="#">10-100-66010</a>		Janitorial Expenses		21.53	

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Date Range: 04/01/2026 - 04/30/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<a href="#">4266289810</a>	Invoice	04/16/2026	Uniform and Towel Cleaning - 04/2026	0.00	375.77	
	<a href="#">10-100-62030</a>		Uniforms		336.91	
	<a href="#">10-100-64130</a>		Supplies & Equipment		29.59	
	<a href="#">10-100-66010</a>		Janitorial Expenses		9.27	
<a href="#">4266761362</a>	Invoice	04/22/2026	Uniform and Towel Cleaning - 04/2026	0.00	419.22	
	<a href="#">10-100-62030</a>		Uniforms		270.61	
	<a href="#">10-100-64130</a>		Supplies & Equipment		127.08	
	<a href="#">10-400-66810</a>		Building Supplies		21.53	
<a href="#">4267059303</a>	Invoice	04/23/2026	Uniform and Towel Cleaning - 04/2026	0.00	431.81	
	<a href="#">10-100-62030</a>		Uniforms		336.91	
	<a href="#">10-100-64130</a>		Supplies & Equipment		29.59	
	<a href="#">10-100-66010</a>		Janitorial Expenses		9.27	
	<a href="#">10-400-66810</a>		Building Supplies		56.04	
00394	CITY OF SANTA FE SPRINGS/Water	04/29/2026	Regular	0.00	138.00	6655
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">33018700 - 0101...</a>	Invoice	04/15/2026	Water Charges - 01/01/2026 - 01/27/2026...	0.00	138.00	
	<a href="#">10-100-66130</a>		Water		138.00	
00397	CLARKE MOSQUITO CONTROL PRODUC	04/29/2026	Regular	0.00	14,994.45	6656
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">005115669</a>	Invoice	04/15/2026	Altosid P35/Altosid Liquid/Altosid Briquets	0.00	14,994.45	
	<a href="#">10-300-67010</a>		Chemicals		14,994.45	
00331	De Lage Landen Financial Services, Inc.	04/29/2026	Regular	0.00	1,751.79	6657
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">596774884</a>	Invoice	04/26/2026	Copier Charges - 04/15/2026 - 05/14/2026	0.00	1,751.79	
	<a href="#">10-100-64120</a>		Office Supplies		1,751.79	
00621	Elite Office Solutions Inc.	04/29/2026	Regular	0.00	13.50	6658
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">13543SA</a>	Invoice	04/28/2026	Kyocera Toner Cartridges	0.00	13.50	
	<a href="#">10-100-64120</a>		Office Supplies		13.50	
00882	Jesse Castro	04/29/2026	Regular	0.00	28.51	6659
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">INV0001236</a>	Invoice	04/21/2026	Cash Reimbursement for Tire Repair: Truck..	0.00	28.51	
	<a href="#">10-400-67510</a>		Vehicle Repair & Services		28.51	
00963	K'WEST PRINTING	04/29/2026	Regular	0.00	1,888.29	6660
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">00824984</a>	Invoice	03/30/2026	Pool Notice Door Hanger Cards- SFS/SYL	0.00	520.53	
	<a href="#">10-200-61080</a>		Public Outreach		520.53	
<a href="#">00824985</a>	Invoice	03/30/2026	Immediate Attnetion Pool Form/Second N...	0.00	1,367.76	
	<a href="#">10-200-61080</a>		Public Outreach		1,367.76	
01017	LA DEPT WATER & POWER	04/29/2026	Regular	0.00	4,608.15	6661
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">08499276358153</a>	Invoice	04/08/2026	Electric Charges - 02/05/2026 - 04/08/202...	0.00	4,608.15	
	<a href="#">10-100-61090</a>		Facilities Expansion Servic...		-4,086.85	
	<a href="#">10-100-61090</a>		Facilities Expansion Servic...		8,627.86	
	<a href="#">10-100-61090</a>		Facilities Expansion Servic...		67.14	

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Date Range: 04/01/2026 - 04/30/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01067	LIEBERT CASSIDY WHITMORE	04/29/2026	Regular	0.00	2,016.50	6662
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">320893</a>	Invoice	03/31/2026	Re: GR030-00050	0.00	280.00	
	<a href="#">10-100-61050</a>		Legal Services		280.00	
<a href="#">320894</a>	Invoice	03/31/2026	Re: Audit of Personnel Rules	0.00	1,542.50	
	<a href="#">10-100-61050</a>		Legal Services		1,542.50	
<a href="#">320895</a>	Invoice	03/31/2026	Re: General	0.00	194.00	
	<a href="#">10-100-61050</a>		Legal Services		194.00	
01145	MARTIN SERRANO	04/29/2026	Regular	0.00	2,212.23	6663
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">INV0001238</a>	Invoice	04/21/2026	Reimbursement for Amazon Charges to Pe...	0.00	2,212.23	
	<a href="#">10-100-64120</a>		Office Supplies		1,508.20	
	<a href="#">10-300-67110</a>		Support Equipment		704.03	
01048	Mr. Richard Johnson	04/29/2026	Regular	0.00	154.88	6664
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">980201</a>	Invoice	04/13/2026	Hammer Sledge	0.00	49.83	
	<a href="#">10-300-67110</a>		Support Equipment		49.83	
<a href="#">980247</a>	Invoice	04/15/2026	Parts And Supplies	0.00	39.80	
	<a href="#">10-300-67110</a>		Support Equipment		39.80	
<a href="#">980266</a>	Invoice	04/16/2026	Parts And Supplies	0.00	65.25	
	<a href="#">10-300-67110</a>		Support Equipment		65.25	
01915	RJ International	04/29/2026	Regular	0.00	4,290.86	6665
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">21125</a>	Invoice	04/01/2026	Nitrile Gloves/Safety Goggles/Disposable ...	0.00	3,840.68	
	<a href="#">10-400-67820</a>		Safety & First Aid Supplies...		3,840.68	
<a href="#">21125.1</a>	Invoice	04/03/2026	Allegro Sweet (Saccharin) Test Kit	0.00	450.18	
	<a href="#">10-400-67820</a>		Safety & First Aid Supplies...		450.18	
01488	Robert Aceves-Ortiz	04/29/2026	Regular	0.00	38.61	6666
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">INV0001237</a>	Invoice	04/20/2026	Cash Reimbursement For Work Gloves	0.00	38.61	
	<a href="#">10-300-67110</a>		Support Equipment		38.61	
01623	SOUTHERN CALIFORNIA EDISON COMPANY	04/29/2026	Regular	0.00	5,095.16	6667
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">STMT04162026P...</a>	Invoice	04/16/2026	Electric Charges - 03/17/2026 - 04/15/202...	0.00	5,095.16	
	<a href="#">10-100-66110</a>		Electricity & Gas Costs		5,095.16	
01624	SOUTHERN CALIFORNIA GAS COMPANY	04/29/2026	Regular	0.00	122.44	6668
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">254817112</a>	Invoice	04/14/2026	Gas Charges - 03/12/2026 - 04/10/206 Loc:..	0.00	17.22	
	<a href="#">10-100-66110</a>		Electricity & Gas Costs		17.22	
<a href="#">972297991</a>	Invoice	04/13/2026	Gas Charges - 03/11/2026 - 04/09/206 Loc:..	0.00	105.22	
	<a href="#">10-100-66110</a>		Electricity & Gas Costs		105.22	
01637	Standard Insurance Company	04/29/2026	Regular	0.00	2,085.73	6669

Check Report

Date Range: 04/01/2026 - 04/30/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">757217 - 05-2026</a>	Invoice <a href="#">10-100-21200</a>	04/20/2026	Insurance - 05/2026 Benefits Payable - Standa...	0.00	2,085.73 2,085.73	
01423	THE PITNEY BOWES BANK INC	04/29/2026	Regular	0.00	2,630.72	6670
<a href="#">INV0001239</a>	Invoice <a href="#">10-100-64150</a>	04/15/2026	Postage Meter Refill Postage Expenses	0.00	2,630.72 2,630.72	
01752	Tyler Technologies, Inc.	04/29/2026	Regular	0.00	414.17	6671
<a href="#">CI100-00266540</a>	Invoice <a href="#">10-100-64130</a>	04/01/2026	Touchscreen Proximity Readers Supplies & Equipment	0.00	414.17 414.17	
01796	Veolia North America, Inc.	04/29/2026	Regular	0.00	400.60	6672
<a href="#">MD199923</a>	Invoice <a href="#">10-500-67930</a>	04/07/2026	Hazard Waste Disposal Loc: SFS Lab Supplies & Equipment	0.00	200.56 200.56	
<a href="#">MD200416</a>	Invoice <a href="#">10-500-67930</a>	04/13/2026	Hazard Waste Disposal Loc: SYL Lab Supplies & Equipment	0.00	200.04 200.04	
01954	California Public Employees' Retirement System	04/02/2026	Bank Draft	0.00	173,572.40	DFT0000997
<a href="#">100000018244652</a>	Invoice <a href="#">10-100-21220</a> <a href="#">10-100-60851</a>	04/02/2026	Health Premium - 04/2026 PERS Health Payable Retiree Medical Benefits	0.00	173,572.40 167,706.05 5,866.35	
01193	MidAmerica Administrative & Retirement Solut	04/16/2026	Bank Draft	0.00	37,945.25	DFT0000998
<a href="#">INV0001241</a>	Invoice <a href="#">10-100-21220</a> <a href="#">10-100-60851</a>	04/16/2026	MidAmerica Medical & Insurance Benefits ... PERS Health Payable Retiree Medical Benefits	0.00	37,945.25 2,550.00 35,395.25	
01885	Wex Bank	04/08/2026	Bank Draft	0.00	13,999.43	DFT0000999
<a href="#">111220421</a>	Invoice <a href="#">10-200-67520</a> <a href="#">10-300-67520</a> <a href="#">10-400-67520</a> <a href="#">10-500-67520</a>	03/15/2026	Monthly Fuel Charges - 03/15/2026 Fuel Fuel Fuel Fuel	0.00	13,999.43 580.77 12,676.96 127.73 613.97	
01892	Webster Bank, N.A.	04/28/2026	Bank Draft	0.00	583,596.50	DFT0001000

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Date Range: 04/01/2026 - 04/30/2026

Vendor Number  
Payable #

Vendor Name  
Payable Type  
Account Number

Post Date	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable Description	Account Name	Item Description	Discount Amount	Payable Amount	Distribution Amount
04/28/2026		Lease Payment om Pacoima Building 05/2...	0.00	583,596.50	
		Long-Term Lease Liability ... Lease Payment om Pacoima Buil...		305,327.59	
		Accrued Interest - Leases -.. Lease Payment om Pacoima Buil...		232,341.26	
		Interest Expense - Leases Lease Payment om Pacoima Buil...		45,927.65	

[INV0001242](#)

Invoice  
[10-100-22100](#)  
[10-100-22200](#)  
[10-100-95500](#)

Bank Code Payable Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	189	85	0.00	241,606.31
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	4	4	0.00	809,113.58
EFT's	17	17	0.00	1,700.00
	<b>210</b>	<b>107</b>	<b>0.00</b>	<b>1,052,419.89</b>

EXHIBIT B

Check Report

Date Range: 04/01/2026 - 04/30/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01953	California Public Employees' Retirement System	04/10/2026	Bank Draft	0.00	1,475.00	DFT0000948
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0001153</a>	Invoice	04/10/2026	CalPERS EE Roth 457	0.00	1,475.00	
	<a href="#">10-100-21360</a>		CalPERS 457 Plan - Emplo...		1,475.00	
			CalPERS EE Roth 457 Contributi...			
01953	California Public Employees' Retirement System	04/10/2026	Bank Draft	0.00	1,886.43	DFT0000949
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0001154</a>	Invoice	04/10/2026	CalPERS EE Roth 457	0.00	1,886.43	
	<a href="#">10-100-21360</a>		CalPERS 457 Plan - Emplo...		1,886.43	
			CalPERS EE Roth 457 Contributi...			
01953	California Public Employees' Retirement System	04/10/2026	Bank Draft	0.00	4,445.00	DFT0000950
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0001155</a>	Invoice	04/10/2026	CalPERS EE 457 Plan	0.00	4,445.00	
	<a href="#">10-100-21360</a>		CalPERS 457 Plan - Emplo...		4,445.00	
			CalPERS EE 457 Plan			
01953	California Public Employees' Retirement System	04/10/2026	Bank Draft	0.00	667.04	DFT0000951
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0001156</a>	Invoice	04/10/2026	CalPERS EE 457	0.00	667.04	
	<a href="#">10-100-21360</a>		CalPERS 457 Plan - Emplo...		667.04	
			CalPERS EE 457 Contribution			
01953	California Public Employees' Retirement System	04/10/2026	Bank Draft	0.00	214.96	DFT0000952
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0001157</a>	Invoice	04/10/2026	CalPERS 457 EE Loan Plan 452666	0.00	214.96	
	<a href="#">10-100-21361</a>		CalPERS 457 Plan - Emplo...		214.96	
			CalPERS 457 EE Loan Plan 452666			
01891	MissionSquare Retirement	04/10/2026	Bank Draft	0.00	1,142.24	DFT0000953
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0001158</a>	Invoice	04/10/2026	Mission Square EE 457 - Plan 301722	0.00	1,142.24	
	<a href="#">10-100-21310</a>		Mission Square 457 Plan - ...		1,142.24	
			Mission Square EE 457 Contribut...			
01891	MissionSquare Retirement	04/10/2026	Bank Draft	0.00	277.56	DFT0000954
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0001159</a>	Invoice	04/10/2026	Mission Square EE 457 - Plan 301722	0.00	277.56	
	<a href="#">10-100-21310</a>		Mission Square 457 Plan - ...		277.56	
			Mission Square EE 457 Contribut...			
01891	MissionSquare Retirement	04/10/2026	Bank Draft	0.00	1,445.02	DFT0000955
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0001160</a>	Invoice	04/10/2026	Mission Square 401A EE Loan - Plan 108984	0.00	1,445.02	
	<a href="#">10-100-21301</a>		Mission Square 401A Plan...		1,445.02	
			Mission Square 401A EE Loan Pa...			
01891	MissionSquare Retirement	04/10/2026	Bank Draft	0.00	395.00	DFT0000956
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0001161</a>	Invoice	04/10/2026	Mission Square EE 401a - Plan 108984	0.00	395.00	
	<a href="#">10-100-21300</a>		Mission Square 401A Plan...		395.00	
			Mission Square EE 401a - Plan 1...			
01891	MissionSquare Retirement	04/10/2026	Bank Draft	0.00	2,329.55	DFT0000957
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0001162</a>	Invoice	04/10/2026	Mission Square EE 401A - Plan 108984	0.00	2,329.55	
	<a href="#">10-100-21300</a>		Mission Square 401A Plan...		2,329.55	
			Mission Square EE 401A - Plan 1...			

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Date Range: 04/01/2026 - 04/30/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01891	MissionSquare Retirement	04/10/2026	Bank Draft	0.00	5,812.82	DFT0000958
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0001163</a>	Invoice	04/10/2026	Mission Square ER 401A - Plan 108984	0.00	5,812.82	
	<a href="#">10-100-21302</a>		Mission Square 401A Plan... Mission Square ER 401A Contrib...		5,812.82	
01259	Nationwide Retirement Solutions, Inc	04/10/2026	Bank Draft	0.00	8,325.00	DFT0000959
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0001164</a>	Invoice	04/10/2026	Nationwide EE 457	0.00	8,325.00	
	<a href="#">10-100-21320</a>		Nationwide & TDS 457 Pl... Nationwide EE 457 Contribution		8,325.00	
01259	Nationwide Retirement Solutions, Inc	04/10/2026	Bank Draft	0.00	50.00	DFT0000960
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0001165</a>	Invoice	04/10/2026	Nationwide EE Roth 457	0.00	50.00	
	<a href="#">10-100-21320</a>		Nationwide & TDS 457 Pl... Nationwide EE Roth 457 Contrib...		50.00	
01890	The TDS Group, Inc.	04/10/2026	Bank Draft	0.00	195.00	DFT0000961
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0001166</a>	Invoice	04/10/2026	OMNI TDS EE 457	0.00	195.00	
	<a href="#">10-100-21320</a>		Nationwide & TDS 457 Pl... OMNI TDS EE 457 Contribution		195.00	
01886	California Public Employees' Retirement System	04/10/2026	Bank Draft	0.00	528.90	DFT0000962
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0001167</a>	Invoice	04/10/2026	CalPERS EE Classic Tier II >5 Years Contribu...	0.00	528.90	
	<a href="#">10-100-21350</a>		CalPERS Payable CalPERS EE Classic Tier II >5 Year...		528.90	
01886	California Public Employees' Retirement System	04/10/2026	Bank Draft	0.00	20,545.83	DFT0000963
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0001168</a>	Invoice	04/10/2026	CalPERS EE PEPRA	0.00	20,545.83	
	<a href="#">10-100-21350</a>		CalPERS Payable CalPERS EE PEPRA		20,545.83	
01886	California Public Employees' Retirement System	04/10/2026	Bank Draft	0.00	8,499.41	DFT0000964
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0001169</a>	Invoice	04/10/2026	CalPERS EPMC Classic Tier II >5 Years Contr..	0.00	8,499.41	
	<a href="#">10-100-21350</a>		CalPERS Payable CalPERS EPMC Classic Tier II >5 ...		8,499.41	
01886	California Public Employees' Retirement System	04/10/2026	Bank Draft	0.00	16,225.21	DFT0000965
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0001170</a>	Invoice	04/10/2026	CalPERS ER Classic Tier II >5 Years Contribu...	0.00	16,225.21	
	<a href="#">10-100-21350</a>		CalPERS Payable CalPERS ER Classic Tier II >5 Year...		16,225.21	
01886	California Public Employees' Retirement System	04/10/2026	Bank Draft	0.00	21,102.49	DFT0000966
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0001171</a>	Invoice	04/10/2026	CalPERS ER PEPRA	0.00	21,102.49	
	<a href="#">10-100-21350</a>		CalPERS Payable CalPERS ER PEPRA		21,102.49	
01886	California Public Employees' Retirement System	04/10/2026	Bank Draft	0.00	134.26	DFT0000967
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0001172</a>	Invoice	04/10/2026	CalPERS Survivor Benefit	0.00	134.26	
	<a href="#">10-100-21350</a>		CalPERS Payable CalPERS Survivor Benefit		134.26	
00526	Department of the Treasury - Internal Revenue	04/10/2026	Bank Draft	0.00	11,627.66	DFT0000968

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Date Range: 04/01/2026 - 04/30/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">INV0001173</a>	Invoice	04/10/2026	Medicare	0.00	11,627.66	
	<a href="#">10-100-21115</a>	Medicare Payable	Medicare		11,627.66	
00526	Department of the Treasury - Internal Revenue	04/10/2026	Bank Draft	0.00	42,157.79	DFT0000969
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">INV0001174</a>	Invoice	04/10/2026	Federal Withholding	0.00	42,157.79	
	<a href="#">10-100-21105</a>	Federal Withholding Paya...	Federal Withholding		42,157.79	
00633	State of California Employment Development D	04/10/2026	Bank Draft	0.00	17,171.82	DFT0000970
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">INV0001175</a>	Invoice	04/10/2026	State Withholding	0.00	17,171.82	
	<a href="#">10-100-21110</a>	State Withholding Payable	State Withholding		17,171.82	
00633	State of California Employment Development D	04/10/2026	Bank Draft	0.00	157.75	DFT0000971
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">INV0001176</a>	Invoice	04/10/2026	Unemployment	0.00	157.75	
	<a href="#">10-100-21110</a>	State Withholding Payable	Unemployment		157.75	
01953	California Public Employees' Retirement System	04/24/2026	Bank Draft	0.00	1,475.00	DFT0000972
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">INV0001212</a>	Invoice	04/24/2026	CalPERS EE Roth 457	0.00	1,475.00	
	<a href="#">10-100-21360</a>	CalPERS 457 Plan - Emplo...	CalPERS EE Roth 457 Contributi...		1,475.00	
01953	California Public Employees' Retirement System	04/24/2026	Bank Draft	0.00	1,934.80	DFT0000973
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">INV0001213</a>	Invoice	04/24/2026	CalPERS EE Roth 457	0.00	1,934.80	
	<a href="#">10-100-21360</a>	CalPERS 457 Plan - Emplo...	CalPERS EE Roth 457 Contributi...		1,934.80	
01953	California Public Employees' Retirement System	04/24/2026	Bank Draft	0.00	4,445.00	DFT0000974
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">INV0001214</a>	Invoice	04/24/2026	CalPERS EE 457 Plan	0.00	4,445.00	
	<a href="#">10-100-21360</a>	CalPERS 457 Plan - Emplo...	CalPERS EE 457 Plan		4,445.00	
01953	California Public Employees' Retirement System	04/24/2026	Bank Draft	0.00	667.71	DFT0000975
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">INV0001215</a>	Invoice	04/24/2026	CalPERS EE 457	0.00	667.71	
	<a href="#">10-100-21360</a>	CalPERS 457 Plan - Emplo...	CalPERS EE 457 Contribution		667.71	
01953	California Public Employees' Retirement System	04/24/2026	Bank Draft	0.00	214.96	DFT0000976
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">INV0001216</a>	Invoice	04/24/2026	CalPERS 457 EE Loan Plan 452666	0.00	214.96	
	<a href="#">10-100-21361</a>	CalPERS 457 Plan - Emplo...	CalPERS 457 EE Loan Plan 452666		214.96	
01891	MissionSquare Retirement	04/24/2026	Bank Draft	0.00	1,142.24	DFT0000977
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">INV0001217</a>	Invoice	04/24/2026	Mission Square EE 457 - Plan 301722	0.00	1,142.24	
	<a href="#">10-100-21310</a>	Mission Square 457 Plan - ...	Mission Square EE 457 Contribut...		1,142.24	
01891	MissionSquare Retirement	04/24/2026	Bank Draft	0.00	284.42	DFT0000978

Check Report

Date Range: 04/01/2026 - 04/30/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">INV0001218</a>	Invoice	04/24/2026	Mission Square EE 457 - Plan 301722	0.00	284.42	
	<a href="#">10-100-21310</a>		Mission Square 457 Plan ...		284.42	
01891	MissionSquare Retirement	04/24/2026	Bank Draft	0.00	1,445.02	DFT0000979
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">INV0001219</a>	Invoice	04/24/2026	Mission Square 401A EE Loan - Plan 108984	0.00	1,445.02	
	<a href="#">10-100-21301</a>		Mission Square 401A Plan...		1,445.02	
01891	MissionSquare Retirement	04/24/2026	Bank Draft	0.00	395.00	DFT0000980
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">INV0001220</a>	Invoice	04/24/2026	Mission Square EE 401a - Plan 108984	0.00	395.00	
	<a href="#">10-100-21300</a>		Mission Square 401A Plan...		395.00	
01891	MissionSquare Retirement	04/24/2026	Bank Draft	0.00	2,319.54	DFT0000981
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">INV0001221</a>	Invoice	04/24/2026	Mission Square EE 401A - Plan 108984	0.00	2,319.54	
	<a href="#">10-100-21300</a>		Mission Square 401A Plan...		2,319.54	
01891	MissionSquare Retirement	04/24/2026	Bank Draft	0.00	5,868.99	DFT0000982
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">INV0001222</a>	Invoice	04/24/2026	Mission Square ER 401A - Plan 108984	0.00	5,868.99	
	<a href="#">10-100-21302</a>		Mission Square 401A Plan...		5,868.99	
01259	Nationwide Retirement Solutions, Inc	04/24/2026	Bank Draft	0.00	8,325.00	DFT0000983
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">INV0001223</a>	Invoice	04/24/2026	Nationwide EE 457	0.00	8,325.00	
	<a href="#">10-100-21320</a>		Nationwide & TDS 457 Pl...		8,325.00	
01259	Nationwide Retirement Solutions, Inc	04/24/2026	Bank Draft	0.00	50.00	DFT0000984
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">INV0001224</a>	Invoice	04/24/2026	Nationwide EE Roth 457	0.00	50.00	
	<a href="#">10-100-21320</a>		Nationwide & TDS 457 Pl...		50.00	
01890	The TDS Group, Inc.	04/24/2026	Bank Draft	0.00	195.00	DFT0000985
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">INV0001225</a>	Invoice	04/24/2026	OMNI TDS EE 457	0.00	195.00	
	<a href="#">10-100-21320</a>		Nationwide & TDS 457 Pl...		195.00	
01886	California Public Employees' Retirement System	04/24/2026	Bank Draft	0.00	528.90	DFT0000986
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">INV0001226</a>	Invoice	04/24/2026	CalPERS EE Classic Tier II >5 Years Contribu...	0.00	528.90	
	<a href="#">10-100-21350</a>		CalPERS Payable		528.90	
01886	California Public Employees' Retirement System	04/24/2026	Bank Draft	0.00	21,168.67	DFT0000987
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">INV0001227</a>	Invoice	04/24/2026	CalPERS EE PEPRA	0.00	21,168.67	
	<a href="#">10-100-21350</a>		CalPERS Payable		21,168.67	
01886	California Public Employees' Retirement System	04/24/2026	Bank Draft	0.00	8,512.64	DFT0000988

Check Report

Date Range: 04/01/2026 - 04/30/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">INV0001228</a>	Invoice	04/24/2026	CalPERS EPMC Classic Tier II >5 Years Contr..	0.00	8,512.64	
	<a href="#">10-100-21350</a>	CalPERS Payable	CalPERS EPMC Classic Tier II >5 ...		8,512.64	
01886	California Public Employees' Retirement System	04/24/2026	Bank Draft	0.00	16,249.02	DFT0000989
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">INV0001229</a>	Invoice	04/24/2026	CalPERS ER Classic Tier II >5 Years Contribu...	0.00	16,249.02	
	<a href="#">10-100-21350</a>	CalPERS Payable	CalPERS ER Classic Tier II >5 Year...		16,249.02	
01886	California Public Employees' Retirement System	04/24/2026	Bank Draft	0.00	21,742.23	DFT0000990
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">INV0001230</a>	Invoice	04/24/2026	CalPERS ER PEPRA	0.00	21,742.23	
	<a href="#">10-100-21350</a>	CalPERS Payable	CalPERS ER PEPRA		21,742.23	
01886	California Public Employees' Retirement System	04/24/2026	Bank Draft	0.00	145.22	DFT0000991
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">INV0001231</a>	Invoice	04/24/2026	CalPERS Survivor Benefit	0.00	145.22	
	<a href="#">10-100-21350</a>	CalPERS Payable	CalPERS Survivor Benefit		145.22	
00526	Department of the Treasury - Internal Revenue	04/24/2026	Bank Draft	0.00	11,895.74	DFT0000992
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">INV0001232</a>	Invoice	04/24/2026	Medicare	0.00	11,895.74	
	<a href="#">10-100-21115</a>	Medicare Payable	Medicare		11,895.74	
00526	Department of the Treasury - Internal Revenue	04/24/2026	Bank Draft	0.00	43,334.97	DFT0000993
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">INV0001233</a>	Invoice	04/24/2026	Federal Withholding	0.00	43,334.97	
	<a href="#">10-100-21105</a>	Federal Withholding Paya...	Federal Withholding		43,334.97	
00633	State of California Employment Development D	04/24/2026	Bank Draft	0.00	17,683.10	DFT0000994
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">INV0001234</a>	Invoice	04/24/2026	State Withholding	0.00	17,683.10	
	<a href="#">10-100-21110</a>	State Withholding Payable	State Withholding		17,683.10	
00633	State of California Employment Development D	04/24/2026	Bank Draft	0.00	349.10	DFT0000995
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">INV0001235</a>	Invoice	04/24/2026	Unemployment	0.00	349.10	
	<a href="#">10-100-21110</a>	State Withholding Payable	Unemployment		349.10	
00030	ADP, Inc.	04/17/2026	Bank Draft	0.00	400.00	DFT0001001

Check Report

Date Range: 04/01/2026 - 04/30/2026

Vendor Number  
Payable #

Vendor Name  
Payable Type  
Account Number  
Invoice  
[10-100-61020](#)

Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Post Date	Payable Description	Discount Amount	Payable Amount	
Account Name	Item Description	Distribution Amount		
04/10/2026	Historical Access Period Ending - 03/23/20...	0.00	400.00	
	Payroll Processing Fees		400.00	

[718432903](#)

Bank Code PY Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	49	49	0.00	337,584.01
EFT's	0	0	0.00	0.00
	<b>49</b>	<b>49</b>	<b>0.00</b>	<b>337,584.01</b>

Check Report

Date Range: 04/01/2026 - 04/30/2026

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	189	85	0.00	241,606.31
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	53	53	0.00	1,146,697.59
EFT's	17	17	0.00	1,700.00
	<b>259</b>	<b>156</b>	<b>0.00</b>	<b>1,390,003.90</b>

Fund Summary

Fund	Name	Period	Amount
10	General Fund	4/2026	1,390,003.90
			<b>1,390,003.90</b>

**TOTAL SALARIES  
FOR APRIL 2026**

<b>EMPLOYEE</b>	<b>April 10, 2026 PAYROLL</b>	<b>April 24, 2026 PAYROLL</b>	<b>TOTAL</b>
<b><u>ADMINISTRATION-SFS</u></b>			
Administration	\$ 77,894.79	\$ 77,722.37	\$ 155,617.16
<b><u>OPERATIONS-SFS</u></b>			
Operations SFS	82,597.29	\$ 85,295.72	167,893.01
<b><u>OPERATIONS-SYLMAR</u></b>			
Operations Sylmar	92,988.37	\$ 94,381.15	187,369.52
<b><u>UNDERGROUND-SFS</u></b>			
Underground SFS	39,394.14	\$ 40,281.32	79,675.46
<b><u>UNDERGROUND-SYLMAR</u></b>			
Underground Sylmar	12,791.07	\$ 13,000.01	25,791.08
<b><u>SCIENTIFIC - TECH-SFS</u></b>			
Sci Tech SFS	21,188.55	\$ 21,304.20	42,492.75
<b><u>SCIENTIFIC - TECH-SYLMAR</u></b>			
Sci Tech Sylmar	15,571.28	\$ 17,105.15	32,676.43
<b><u>PUBLIC INFORMATION</u></b>			
Public Information	30,769.53	\$ 31,673.49	62,443.02
<b><u>MAINTENANCE-SFS</u></b>			
Maintenance SFS	20,873.98	\$ 19,711.32	40,585.30
<b><u>MAINTENANCE-SYLMAR</u></b>			
Maintenance Sylmar	7,448.01	\$ 7,374.59	14,822.60
<b><u>SEASONAL</u></b>			
Seasonal Sylmar	-	1,528.60	\$ 1,528.60
Seasonal SFS	-	2,571.15	2,571.15
Total Seasonal Ops	-	4,099.75	4,099.75
Total Gross Payroll	\$ 401,517.01	\$ 411,949.07	\$ 813,466.08
Employer Taxes	5,813.83	5,947.87	11,761.70
Employee Benefits*	150,625.42	150,364.73	300,990.15
<b>Total Payroll</b>	<b>\$ 557,956.26</b>	<b>\$ 568,261.67</b>	<b>\$ 1,126,217.93</b>

\*Employee benefits includes the amount contributed by the District to PERS retirement and the 401(a).

**RESOLUTION NO. 2026-06**

**A RESOLUTION OF THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT BOARD OF TRUSTEES APPROVING A RETIREMENT PLAN CONSULTING SERVICES AGREEMENT WITH SHUSTER ADVISORY GROUP, LLC**

**RECITALS**

- A. The Greater Los Angeles County Vector Control District (“District”) maintains retirement plans, including 457(b) Plans and a 401(a) Plan, for the benefit of eligible employees;
- B. The District, as the responsible plan fiduciary, is authorized to engage third-party consultants to assist with investment oversight, plan design, vendor management, and fiduciary responsibilities;
- C. The District has evaluated options for independent fiduciary and consulting services to improve oversight, fee transparency, administrative efficiency, and long-term sustainability of its retirement plans; and
- D. The District has determined that entering into a Retirement Plan Consulting Services Agreement with Shuster Advisory Group, LLC will support the District in fulfilling its fiduciary duties through the provision of fiduciary and non-fiduciary services, investment selection and monitoring, vendor coordination, and employee education;
- E. The proposed Agreement establishes the scope of services, fiduciary responsibilities, fee structure, and terms of engagement, with an effective date of May 7, 2026.

**NOW, THEREFORE, THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT BOARD OF TRUSTEES HEREBY RESOLVES:**

- 1. The District determines that each of the foregoing Recitals is true and correct and incorporates them herein by this reference.
- 2. The General Manager, or designee, is hereby authorized to execute the Agreement on behalf of the District and to take all actions necessary to implement and administer the Agreement.
- 3. This Resolution shall become effective immediately upon adoption. The District Secretary shall certify the passage and adoption of this Resolution

**PASSED, APPROVED, AND ADOPTED THIS 7<sup>th</sup> DAY OF MAY 2026.**

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Secretary

## RETIREMENT PLAN CONSULTING SERVICES AGREEMENT

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This agreement (“Agreement”) is entered into between **Shuster Advisory Group, LLC** (“CONSULTANT”), a California limited liability company, and **Greater Los Angeles County Vector Control District** (“DISTRICT”) as further identified on Appendix A.

DISTRICT, as the responsible plan fiduciary for the **Greater Los Angeles County Vector Control District Plan(s)** as further identified in Appendix A, desires to engage CONSULTANT to provide the services described in this Agreement according to the terms of this Agreement.

1. **Fiduciary Authority.** DISTRICT as the responsible plan fiduciary has the authority to designate investment alternatives under the Plan and the related trust, and to enter into an Agreement with third parties to assist in these and related duties.
2. **Term.** The term of this Agreement will commence May 7, 2026.
3. **Services.** CONSULTANT agrees to provide the following services to DISTRICT:
  - (A) **Fiduciary Services:** CONSULTANT will perform the Fiduciary Services described in Appendix B.
  - (B) **Non-Fiduciary Services:** CONSULTANT will perform the Non-Fiduciary Services described in Appendix C.
  - (C) DISTRICT acknowledges that CONSULTANT has no responsibility to provide any services related to the following types of assets: employer securities; real estate (except for real estate funds and publicly traded REITs); stock brokerage accounts or mutual fund windows; in-plan retirement income annuity products; participant loans; non-publicly traded partnership interests; other non-publicly traded securities (other than collective trusts and similar vehicles); or other hard-to-value securities or assets. Such assets (except for real estate funds, publicly traded REITs, and collective trusts and similar vehicles) shall be referred to collectively as “Excluded Assets.” The Excluded Assets shall be disregarded in determining the Fees payable to CONSULTANT pursuant to this Agreement, and the Fees shall be calculated only on the remaining assets (the “Included Assets”).
4. **Fees.**
  - (A) The compensation, direct and indirect, of CONSULTANT for the performance of the Services is described in Appendix D.
5. **Fiduciary Status: Limitations on Functions.** DISTRICT acknowledges that:
  - (A) In performing the Fiduciary Services, CONSULTANT is acting as a fiduciary of the Plan and as a registered investment advisor under the Investment Advisers Act of 1940.
  - (B) In performing the Non-Fiduciary Services, CONSULTANT is not acting as a fiduciary of the Plan.
  - (C) In performing both Non-Fiduciary Services and Fiduciary Services, CONSULTANT does not act as, nor has CONSULTANT agreed to assume the duties of, a trustee or the Plan Administrator, and CONSULTANT has no discretion or responsibility to interpret the Plan documents, to determine eligibility or participation under the Plan, or to take any other action with respect to the management, administration or any other aspect of the Plan.

- (D) CONSULTANT does not provide legal or tax advice.
- (E) Investments are subject to various market, political, currency, economic, and business risks, and may not always be profitable. As a result, CONSULTANT does not and cannot guarantee financial results.
- (F) CONSULTANT may, by reason of performing services for other clients, from time to time acquire confidential information. DISTRICT acknowledges and agrees that CONSULTANT is unable to divulge to the DISTRICT or any other party, or to act upon, any such confidential information with respect to its performance of this Agreement.
- (G) CONSULTANT is entitled to rely upon all information provided to CONSULTANT (whether financial or otherwise) from reputable third parties or by DISTRICT, DISTRICT's representatives or third-party service providers to DISTRICT, the Plan or CONSULTANT, without independent verification. DISTRICT agrees to promptly notify CONSULTANT in writing of any material change in the financial and other information provided to CONSULTANT and to promptly provide any such additional information as may be reasonably requested by CONSULTANT.
- (H) CONSULTANT will not be responsible for voting (or recommending how to vote) proxies of any publicly traded securities (including mutual fund shares) held by the Plan (or its trust). Responsibility for voting proxies of investments held by the Plan or its trust remain with DISTRICT (or, if applicable, the Plan participants).
- (I) DISTRICT understands that CONSULTANT: (i) may perform other services for other clients, (ii) may charge a different fee for other clients, and (iii) may give advice and take action that is different for each client even when retirement plans are similar.

**6. Representations of DISTRICT.** DISTRICT represents and warrants as follows:

- (A) It is the responsible plan fiduciary for the control and/or management of the assets of the Plan, and for the selection and monitoring of service providers for the Plan. CONSULTANT is entitled to rely upon this statement until notified in writing to the contrary.
- (B) The person signing the Agreement on behalf of DISTRICT has all necessary authority to do so.
- (C) The execution of this Agreement and the performance thereof is within the scope of the investment authority authorized by the governing instrument and/or applicable laws. The signatory on behalf of DISTRICT represents that the execution of the Agreement has been duly authorized by appropriate action and agrees to provide such supporting documentation as may be reasonably required by CONSULTANT.
- (D) The Plan and related Trust permit payment of fees out of Plan assets. DISTRICT has determined that the fees charged by CONSULTANT are reasonable and are the obligation of the Plan; however, if DISTRICT desires, it may pay the fees directly, rather than with Plan assets.

**7. Representation of CONSULTANT.** CONSULTANT represents as follows:

- (A) CONSULTANT is registered as an investment adviser ("RIA") under the Investment Advisers Act of 1940.
- (B) The person signing this agreement on behalf CONSULTANT has the power and authority to enter into and perform this Agreement.

- (C) CONSULTANT agrees to take reasonable steps to protect Private Participant Information and Plan Investment Data in its possession;

CONSULTANT is not responsible for the assessment of systems and procedures of third parties for the protection of plan and participant data;

CONSULTANT is not responsible for the actions by or the failure to act by DISTRICT, by other service providers, or by Plan participants to protect Data;

CONSULTANT shall have no liability in the event of a Data breach or a violation of participant privacy rights (under the California Consumer Privacy Act or otherwise) unless said breach is the direct result of negligence, recklessness, or willful misconduct of an employee of CONSULTANT.

**8. Standard of Care.**

- (A) CONSULTANT will perform the Fiduciary Services described in Appendix B to the Plan based on the standard of care as set forth in the Investment Advisor Act of 1940 and, as such, in accordance with the prudent man rule set forth in ERISA Section 404(a)(1)(B).
- (B) CONSULTANT will perform the Non-Fiduciary Services described in Appendix C using reasonable business judgment and shall not be liable for any liabilities and claims arising thereunder, unless directly arising from CONSULTANT's intentional misconduct or gross negligence.

9. **Termination.** Either party may terminate this Agreement upon 30 days prior written notice to the other party. Such termination will not, however, affect the liabilities or obligations of the parties arising from transactions initiated prior to such termination, and such liabilities and obligations (together with the provisions of section 8, 17, and 18) shall survive any expiration or termination of this Agreement. Upon termination, CONSULTANT will have no further obligation under this Agreement to act or advise DISTRICT with respect to services under this Agreement.

10. **Receipt of Disclosure and Consent to Electronic Delivery.** DISTRICT acknowledges receipt and undertakes to review and consider the disclosures made by CONSULTANT (including in this Agreement, the Form ADV Part 2 and CONSULTANT's Privacy Policy), in particular the portions related to services, compensation, and potential conflicts of interest, as well as the remainder of the disclosures concerning, among other matters, background information such as educational and business history, business practices such as the types of advisory services provided, the methods of securities analysis used, and the like.

Further, DISTRICT consents to electronic delivery (via email or other generally accepted method) of current and future distributions of CONSULTANT's Form ADV Part 2 and Privacy Policy. Consent to electronic delivery may be canceled at any time by sending a written request to CONSULTANT.

11. **Notices.** Any and all notices required or permitted under this Agreement shall be in writing and shall be sufficient in all respects if (i) delivered personally, (ii) mailed by registered or certified mail, return receipt requested and postage prepaid, or (iii) sent via a nationally recognized overnight courier service to the address in Appendix A and CONSULTANT's address 155 N. Lake Ave., Ste. 950, Pasadena, CA 91101, or such other address as any party shall have designed by notice in writing to the other party.

12. **Assignability.** This Agreement is not assignable by either Party hereto without the prior written consent of the other Party.

13. **Effect.** This Agreement shall be binding upon and shall inure to the benefit of the Parties and their respective heirs, successors, survivors, administrators and assigns.
14. **Entire Understanding and Modification.** This Agreement constitutes and contains the entire understanding between the parties and supersedes all prior oral or written statements dealing with the subject matter herein. This Agreement can be amended or modified by the written consent of the Parties.
15. **Severability.** If any one or more of the provisions of this Agreement shall, for any reason, be illegal or invalid, such illegality or invalidity shall not affect any other provision of this Agreement and this Agreement shall be enforced as if such illegal or invalid provision had not been contained herein.
16. **Headings.** All headings used herein are for ease of reference only and in no way shall be construed as interpreting, decreasing or enlarging the provisions of this Agreement.
17. **Applicable Law; Forum.** The laws of the State of California shall govern this Agreement in all respects, including but not limited to the construction and enforcement thereof, unless otherwise preempted or superseded by federal law.
18. **Arbitration Agreement.** To the extent permitted by law, all controversies between DISTRICT and CONSULTANT, which may arise out of or relate to any of the services provided by CONSULTANT under this Agreement, or the construction, performance or breach of this or any other Agreement between CONSULTANT and DISTRICT, whether entered into prior to, on or subsequent to the date hereof, shall be settled by binding arbitration in Pasadena, Los Angeles County, California, under the Commercial Arbitration Rules of the American Arbitration Association. Judgment upon any award rendered by the arbitrator(s) shall be final, and may be entered into any court having jurisdiction.
19. **Amendment Process.** The Agreement may be modified, by written agreement of both DISTRICT and CONSULTANT.
20. **Waiver of Limitation.** Nothing in this Agreement shall in any way constitute a waiver or limitation of any rights which DISTRICT or Plan or any other party may have under federal or state securities laws.

This Agreement constitutes both an agreement between the parties and a disclosure statement. The Parties have caused this Agreement to be executed by their duly authorized officers as of the date set forth above. This Agreement shall not be binding on CONSULTANT or the RIA until each has accepted it, in writing, as indicated by their signatures below.

**Greater Los Angeles County Vector**  
**DISTRICT: Control District**

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Shuster Advisory Group, LLC**

Signature: \_\_\_\_\_

Name: Mark Shuster

Title: Managing Partner

Date: \_\_\_\_\_

\*The DISTRICT is signing this Agreement both as the employer that sponsors the Plan and as the fiduciary responsible for selecting the Plan's investments and engaging its service providers.

**APPENDIX A – CLIENT/PLAN SPONSOR - PLAN INFORMATION**

<b>DISTRICT/Plan Sponsor</b> Greater Los Angeles County Vector Control District			
<b>Plan Name 1</b> Greater Los Angeles County Vector Control District 457(b) Plan	<b>Type of Plan</b> <input type="checkbox"/> 401(k) <input checked="" type="checkbox"/> 457(b) <input type="checkbox"/> 401(a) <input type="checkbox"/> 403(b) <input type="checkbox"/> Part-time Seasonal (OBRA) <input type="checkbox"/> Retiree Health Savings <input type="checkbox"/> Defined Benefit Plan <input type="checkbox"/> Other: _____		
<b>Plan Name 2</b> Greater Los Angeles County Vector Control District 401(a) Plan	<b>Type of Plan</b> <input type="checkbox"/> 401(k) <input type="checkbox"/> 457(b) <input checked="" type="checkbox"/> 401(a) <input type="checkbox"/> 403(b) <input type="checkbox"/> Part-time Seasonal (OBRA) <input type="checkbox"/> Retiree Health Savings <input type="checkbox"/> Defined Benefit Plan <input type="checkbox"/> Other: _____		
<b>Plan Name 3</b>	<b>Type of Plan</b> <input type="checkbox"/> 401(k) <input type="checkbox"/> 457(b) <input type="checkbox"/> 401(a) <input type="checkbox"/> 403(b) <input type="checkbox"/> Part-time Seasonal (OBRA) <input type="checkbox"/> Retiree Health Savings <input type="checkbox"/> Defined Benefit Plan <input type="checkbox"/> Other: _____		
<b>Plan Name 4</b>	<b>Type of Plan</b> <input type="checkbox"/> 401(k) <input type="checkbox"/> 457(b) <input type="checkbox"/> 401(a) <input type="checkbox"/> 403(b) <input type="checkbox"/> Part-time Seasonal (OBRA) <input type="checkbox"/> Retiree Health Savings <input type="checkbox"/> Defined Benefit Plan <input type="checkbox"/> Other: _____		
<b>Plan Name 5</b>	<b>Type of Plan</b> <input type="checkbox"/> 401(k) <input type="checkbox"/> 457(b) <input type="checkbox"/> 401(a) <input type="checkbox"/> 403(b) <input type="checkbox"/> Part-time Seasonal (OBRA) <input type="checkbox"/> Retiree Health Savings <input type="checkbox"/> Defined Benefit Plan <input type="checkbox"/> Other: _____		
<b>Mailing Address</b> 12545 Florence Avenue	<b>City</b> Santa Fe Springs	<b>State</b> CA	<b>Zip Code</b> 90670
<b>Legal Address</b> ( <input checked="" type="checkbox"/> Same as Mailing Address)	<b>City</b>	<b>State</b>	<b>Zip Code</b>

EXHIBIT  
 CONTRACT (LATE SUPPLEMENTAL) DATED 05-06-2026

## APPENDIX B – FIDUCIARY SERVICES

CONSULTANT will perform the following fiduciary services:

1. Development of an Investment Policy Statement (IPS). The IPS establishes the investment policies and objectives for the Plan(s), and shall set forth the asset classes and investment categories to be offered under the Plan(s), as well as the criteria and standards for selecting and monitoring the investments. The DISTRICT shall have the ultimate responsibility and authority to establish such policies and objectives and to adopt the investment policy statement.
2. Consistent with the Investment Policy Statement, CONSULTANT will select the initial investment options within the Plan(s).
3. CONSULTANT will periodically review the investments within the Plan(s) and shall be responsible for making additions/deletions thereto.
4. CONSULTANT will provide periodic investment advisory reports that document consistency of fund management and performance to the guidelines set forth in the IPS, and to make recommendations to maintain, or remove and replace investment options. Reports to include: Market Overview, In-Depth Portfolio Summary, Plan Asset Allocation Analysis and Fund Performance Comparison to the Index.
5. Meet with DISTRICT on a periodic basis to discuss reports and recommendations.
6. Annually review the IPS with the DISTRICT to ensure it continues to meet the DISTRICT's needs.
7. Selection of a default investment for participants who fail to make an investment election.
8. Coordinate the Deferred Compensation Committee meetings, record the meeting minutes and provide minutes to the attending members.

### LIMITATIONS ON FIDUCIARY SERVICES

CONSULTANT shall not be responsible or liable for the recommendations of, or services rendered by anyone other than CONSULTANT. The ability to perform the above services is contingent upon the rules, policies, processes, and responsiveness to our requests for information of DISTRICT, plan sponsor, record keeper(s), and/or third party administrator(s).

## APPENDIX C – NON-FIDUCIARY SERVICES

CONSULTANT will perform the following Non-Fiduciary services:

1. Provide Plan design consulting and Plan document review
2. Provide vendor management/issue resolution
3. Provide consulting assistance on fiduciary best practices
4. Assist in the transition of previous record-keeper(s) and/or Plan provider(s)
5. Provide custom communications when needed
6. Assist in communications with recordkeeper(s) and/or Plan provider(s)
7. Distribute Plan level newsletters
8. Provide RFP services and Plan fee negotiations
9. Incumbent vendor and fee review
10. Contract review support
11. Employee education
12. Provide assistance with mandatory and optional legislative changes

### LIMITATIONS ON NON-FIDUCIARY SERVICES

CONSULTANT shall not be responsible or liable for the recommendations of, or services rendered by anyone other than CONSULTANT. CONSULTANT and DISTRICT/plan sponsor will work together to determine mutually agreed upon for services requiring both parties to coordinate and/or attend. The ability to perform the above services is contingent upon the rules, policies, processes, and responsiveness to our requests for information of DISTRICT, plan sponsor, record keeper(s), and/or third-party administrator(s).

## APPENDIX D - FEE SCHEDULE

1. All fees are billed in arrears.
2. The initial fee will be the amount, prorated for the number of days included in the initial billing period from the effective payment start date.
3. If this Agreement is terminated prior to the end of a billing period, CONSULTANT shall be entitled to a fee, prorated for the number of days in the billing period prior to the effective date of termination.
4. All fees will be due and payable within 30 days and are payable to “Shuster Advisory Group, LLC”
5. The annual fee for services shall be as follows:

Beginning with the Effective Date of this Agreement and continuing until the earlier of the date the plans are converted to a new record-keeper and assets from the prior record-keeper are transferred, the date the plans are converted to a new record-keeper and the first payroll deferral is processed by the new record-keeper, or the date it is decided to remain with the incumbent record-keeper and new pricing is implemented, if applicable, (hereafter known as the “Conversion Date”) the fee for service shall be \$2,000.00 per month. Fees will accrue and be paid from Plan assets to CONSULTANT by the record keeper upon the Conversion Date.

After the “Conversion Date”, the fee for service shall be \$2,000.00 per month. Fees will be deducted from Plan assets and will be paid to CONSULTANT by the record-keeper.

At CONSULTANT’s discretion the billing period described above may be adjusted to quarterly.

EXHIBIT  
CONTRACT (LATE SUPPLEMENTAL) DISTRIBUTED 05-06-2026

Greater Los Angeles County Vector Control District			
Board of Trustees Committee Interest Sheet 2026			
Committee	Trustee Name	City	Notes
<b>Audit</b>	Heber Marquez	Maywood	Chair
	Stan Liu	Diamond Bar	Vice Chair
	Steve Croft	Lakewood	
	Dorothy Pemberton	Downey	
	Cathy Houwen	Lakewood	
<b>Budget &amp; Finance</b>	Catherine Houwen	La Habra Heights	Chair
	Mark Bollman	Cerritos	Vice Chair
	Stan Liu	Diamond Bar	
	Steven Goldsworthy	LA County	
	Sonny Santa Ines	Bellflower	
	Robert Copeland	Signal Hill	
<b>Education and Publicity</b>	Dorothy Pemberton	Downey	Chair
	Mary Ann Pacheco	Whittier	Vice Chair
	Emily Holman	Long Beach	
	Arleen B. Rojas	Carson	
	Catherine Houwen	La Habra Heights	
<b>Personnel</b>	Steve Ryfle	Glendale	Chair
	Matthew Wight	La Mirada	Vice Chair
	Margarita Rios	Norwalk	
	Catherine Houwen	La Habra Heights	
	Heidi Heinrich	Santa Clarita	
<b>Policy</b>	Heidi Heinrich	Santa Clarita	Chair
	Luis Roa	Hawaiian Gardens	Vice Chair
	Mary Ann Pacheco	Whittier	
	Catherine Houwen	La Habra Heights	
	Dr. Jeff Wassem	Burbank	
	Ivan Altamirano	Commerce	
<b>Risk Management</b>	Gustavo Camacho	Pico Rivera	Chair
	Margarita Rios	Norwalk	Vice Chair
	Ali Saleh	Bell	
	Heidi Heinrich	Santa Clarita	
	Arleen B. Rojas	Carson	
<b>Legislative</b>	Dr. Jeff Wassem	Burbank	Chair
	Paulette Francis	Gardena	Vice Chair
	Maria Avalos	South Gate	
	Dorothy Pemberton	Downey	
	Hector Delgado	South El Monte	
<b>AD Hoc SIT</b>	Dr. Jeff Wassem	Burbank	Chair
	Avik Coredeiro	Montebello	Vice Chair
	Steve Croft	Lakewood	
	Catherine Houwen	La Habra Heights	
	Howard Brody	San Marino	
<b>AD Hoc Facility Expansion</b>	Emily Holman	Long Beach	
	Mark Bollman	Cerritos	Chair
	Howard Brody	San Marino	Vice Chair
	Steven Goldsworthy	LA County	
	Matthew Wight	La Mirada	
	Stan Liu	Diamond Bar	
	Howard Brody	San Marino	
Avik Cordeiro	Montebello		
<b>AD Hoc Communications Advisory Committee</b>	Sonny Santa Ines	Bellflower	Chair
	Ali Saleh	Bell	Vice Chair
	Jonathan Sanabria	Huntington Park	
	Isabel Aguayo	Paramount	
	Kevin Lainez	Commerce	
<b>Nominating (Past Presidents)</b>	Ali Saleh	Bell	Chair
	Emily Holman	Long Beach	Vice Chair
	Heidi Heinrich	Santa Clarita	
	Steve Appleton	LA City	
	Mark Bollman	Cerritos	
	Steve Croft	Lakewood	
	Dr. Jeff Wassem	Burbank	



**REQUEST FOR PROPOSALS (RFP)**  
**Multi-Channel Communications & Outreach Platform**  
**Greater Los Angeles County Vector Control District (GLACVCD)**

**APRIL 17, 2026**

**E-DELIVERY ADDRESS**

Allison Costa  
Assistant General Manager  
[acosta@GLAmosquito.org](mailto:acosta@GLAmosquito.org)

**CONTACT INFORMATION FOR INQUIRIES**

**contact via e-mail and phone call**

Allison Costa  
Assistant General Manager, Administrative Services  
[acosta@GLAmosquito.org](mailto:acosta@GLAmosquito.org)  
562-777-5005

**NON-MANDATORY PRE-PROPOSAL  
VIDEO SUBMISSION**

E-mail to [acosta@GLAmosquito.org](mailto:acosta@GLAmosquito.org)  
by May 3, 2026; 5:00 PM

**PROPOSAL DUE DATE**

May 3, 2026; 5:00 PM

**REQUIRED NUMBER OF PROPOSALS**

One (1) electronic copy (PDF)



**REQUEST FOR PROPOSALS (RFP)**  
**Multi-Channel Communications & Outreach Platform**  
**Greater Los Angeles County Vector Control District (GLACVCD)**

**To interested and qualified Vendors:**

The Greater Los Angeles County Vector Control District (GLACVCD) is soliciting Proposals from qualified vendors **to provide a Communications Platform and Consulting Services.**

Requirements for this RFP are enclosed.

In order to be considered in the selection process, interested parties shall submit one (1) electronic copy (PDF) of their Proposals and Fees via email no later than 5:00 PM, May 3, 2026, to:

Allison Costa  
Assistant General Manager, Administrative Services  
[acosta@GLAmosquito.org](mailto:acosta@GLAmosquito.org)

A non-mandatory pre-proposal recording by your firm may be submitted via email to [acosta@GLAmosquito.org](mailto:acosta@GLAmosquito.org) by 5:00 PM, May 3, 2026.

If you have any questions, please contact via email or phone call:  
Allison Costa  
Assistant General Manager, Administrative Services  
[acosta@GLAmosquito.org](mailto:acosta@GLAmosquito.org)  
562-777-5005

Late proposals will not be accepted.

Sincerely,

Allison Costa  
Assistant General Manager, Administrative Services  
GLACVCD



**REQUEST FOR PROPOSALS (RFP)**  
**Multi-Channel Communications & Outreach Platform**  
**Greater Los Angeles County Vector Control District (GLACVCD)**

**1. Introduction**

The Greater Los Angeles County Vector Control District (“District”) is a public health agency and California Special District formed in 1952 through a citizen petition aimed at controlling mosquitoes emanating from the Los Angeles River and to protect residents from vector-borne diseases like West Nile virus and dengue fever. The District has evolved over time and now provides mosquito, midge, and black fly control services to nearly six million residents in 36 cities and unincorporated portions of Los Angeles County totaling an area of just over 1,000 square miles. The District is governed by 37 Trustees. One Trustee is appointed by each of the 36 cities and the County Board of Supervisors appoint one to represent unincorporated areas of Los Angeles County. Trustee duties and responsibilities include setting policy, establishing the budget, approving expenditures, and retaining legal counsel.

**2. Project Description**

The District is seeking proposals from qualified vendors to provide a comprehensive, unified communications platform to support public outreach, emergency notifications, seasonal campaigns, and community education. The platform will enable the District to deliver timely, accurate, and coordinated messaging to residents across multiple communications channels. The District is also seeking public education consulting services for an upcoming Proposition 218 initiative in 2027.

**3. Project Objective**

The District seeks a single, integrated platform that allows staff to create and distribute communications across SMS, email, social media, and direct mail from one system, while maintaining compliance with all applicable regulations.

**4. Scope of Services**

The selected vendor shall provide a fully integrated communications platform including SMS, email, social media publishing, and direct mail capabilities, along with implementation, training, and ongoing support.

**5. Required Use Cases & Functional Scenarios**

**A. Mosquito Activity Alerts**

- a. Geo-targeted alerts to specific service areas
- b. Real-time or same-day development of public health notifications
- c. Targeting by GIS boundary, ZIP code, or neighborhood

**B. Emergency Communications**

- a. High-priority alerts via SMS, email, and social media
- b. System capacity to deliver large-scale notifications rapidly
- c. Vendor must specify delivery speed and system capacity

### **C. Seasonal Campaigns**

- a. Multi-channel campaign creation and scheduling
- b. Reusable templates for recurring campaigns
- c. Automation of outreach messaging

### **D. Unified Multi-Channel Publishing (Required)**

- a. Single-entry content creation with distribution across SMS, email, social media, and direct mail
- b. Centralized dashboard for all communications
- c. No duplication of effort across channels

### **E. Social Media Integration**

- a. Publishing to multiple platforms from one interface
- b. Scheduling and coordination of posts
- c. Compliance with public records requirements

### **F. Direct Mail Integration**

- a. Ability to support address-based outreach campaigns
- b. Integration with mailing services
- c. Vendor must describe turnaround time and cost structure

### **G. Audience Development & Compliance**

- a. Tools to build and manage opt-out subscriber lists
- b. Integration with website and outreach efforts
- c. Compliance with the TCPA, CAN-SPAM, CCPA, and CPRA
- d. Ability to leverage publicly available data for targeting

### **H. Consulting Services (Proposition 218 Initiative)**

- a. Strategic communications support for public education campaigns
- b. Experience with public agency outreach required
- c. Provide at least two relevant case studies

## **6. Implementation & Support**

- a. Detailed implementation plan and timeline
- b. Data migration and system configuration
- c. Staff training
- d. Ongoing technical support and account management

## **7. Vendor Qualifications**

- a. Experience with public agencies or special districts
- b. Proven multi-channel communications experience
- c. References from similar organizations

## **8. Proposal Requirements**

- a. Company Overview
- b. Proposed Solution

- c. Implementation Plan
- d. Relevant Experience
- e. Cost Proposal (implementation and annual)
- f. References

## **9. Evaluation Criteria**

- a. Ability to meet required use cases
- b. Strength of multi-channel integration
- c. Public sector experience in California
- d. Compliance and risk mitigation
- e. Quality of consulting services
- f. Total cost of services

As part of the evaluation, the District will also contact references listed in the proposal.

The District Selection Panel will review the proposals received, and rank them based on the above criteria, and establish the highest ranked vendor. The District may choose not to conduct oral interviews and negotiate a contract with the highest ranked vendor after the evaluation of written proposals.

After ranking, cost negotiations will begin with the most qualified vendor. Should negotiations fail or result in a price that the District does not consider fair and reasonable, negotiations must be formally terminated, and the District must then undertake negotiations with the second most qualified vendor. If the negotiations with the second most qualified vendor are not successful, negotiations must be formally terminated and the District must then undertake negotiations with the third most qualified vendor, and so on, until the price is determined to be fair and reasonable by the District.

## **10. Contract Award**

Any contract resulting from this RFP will be awarded to a vendor whose Proposal meets the technical requirements of the RFP and is evaluated as the highest ranked proposal. Proposals will be ranked in accordance with the evaluation criteria stated in this RFP.

Negotiations regarding a fair and reasonable price will occur subsequent to vendor selection. Should the District be unable to obtain a fair and reasonable price through negotiations with the highest qualified proposer, the District shall enter into negotiations with the next highest proposer and may award the contract if the parties are able to arrive at a fair and reasonable price. If that is unattainable, the District shall enter into negotiations with the next highest qualified proposer in sequence until an agreement is reached. All agreements are subject to Board approval.

## **11. Timeline**

RFP Issue Date:	April 17, 2026
Proposals Due:	May 3, 2026
Selection:	May 7, 2026
Board Approval:	June 11, 2026

## 11. Required Format for Technical Proposal Submittal

Please submit your Technical Proposal in the format specified below:

**Cover Letter:** Emphasize strong points of the project team and the firm's experience. Include the name, address, telephone number, title, and signature of the firm's contact person for the proposal. The cover letter shall state that the submittal is valid for 90 days.

**Table of Contents:** Provide contents of proposal.

**Fee Proposal:** The Fee Proposal shall be submitted in a separate envelope as indicated in the following section.

*Note: Use of the District's seal is prohibited on any documents without District authorization. Consultants shall not include the District's seal in their proposals without authorization.*

## 12. Fee Proposal Submittal

Fee Proposal shall be submitted as a separate .pdf.

Fee shall be provided in detail per each task identified on this RFP, including staff hours, hourly rates, and any subconsultant costs (if applicable). If subconsultant is proposed, provide the same detail with hours and hourly rates. Each stage of the proposed timeline shall have fees explained in detail.

## 13. Questions Regarding This RFP

All questions regarding this RFP must be submitted via email or phone call:

Allison Costa

Assistant General Manager, Administrative Services

[acosta@GLAmosquito.org](mailto:acosta@GLAmosquito.org)

## 14. Proposal Submittal Protocol

Interested and qualified vendors shall submit their proposals as follows:

- **.pdf file 1:** Technical Proposal – Please name the .pdf file:  
**TECHNICAL PROPOSAL**  
**Multi-Channel Communications & Outreach Platform for GLACVCD**
- **.pdf file 2:** Fee Proposal – Please name the .pdf file:  
**FEE PROPOSAL**  
**Multi-Channel Communications & Outreach Platform for GLACVCD**

**Proposal submittal due date is:**

May 3, 2026, 5:00 PM

**Proposals shall be emailed to:**

Allison Costa

Assistant General Manager, Administrative Services

[acosta@GLAmosquito.org](mailto:acosta@GLAmosquito.org)

**Late proposals will not be accepted.**

**15. Pre-Contractual Expenses in Responding To the RFP Preparation**

The District shall not be liable for any pre-contractual expenses incurred by any proposer or by any selected vendor. Each proposer shall protect, defend, indemnify, and hold harmless the District from any and all liability, claims, or expenses whatsoever incurred by, or on behalf of, the entity participating in the preparation of its responses to this RFP. Pre-contractual expenses are defined as expenses incurred by proposers and the selected vendor, if any, in:

- Preparing and submitting information in response to this RFP
- Negotiations with the District on any matter related to this procurement
- Costs associated with interviews, meetings, travel, or presentations
- All other expenses incurred by a proposer/vendor prior to the date of award and a formal notice to proceed.

**The District reserves the right to amend, withdraw, and cancel this RFP. The District reserves the right to reject all responses to this request at any time prior to contract execution, or only award a partial contract for a limited scope of work. The District reserves the right to request or obtain additional information about any and all proposals.**

**END OF RFP**



## **ADDENDUM NO. 1**

### **Request for Proposals (RFP) Multi-Channel Communications & Outreach Platform Greater Los Angeles County Vector Control District (GLACVCD)**

**Issued: April 23, 2026**

This Addendum forms part of the above-referenced RFP and is intended to clarify questions received from prospective vendors.

The responses provided herein are intended to clarify the District's expectations and do not materially modify the scope of work or requirements set forth in the original RFP. All other terms and conditions remain unchanged.

Vendors are responsible for acknowledging receipt of this Addendum in their proposal submission.

### **QUESTIONS AND RESPONSES**

**Q1: Is the District seeking a fully hosted SaaS solution, or would an on-premise/hybrid deployment also be acceptable?**

A: The District's preference is for a fully hosted SaaS solution. Alternative deployment models (e.g., hybrid) may be considered if the vendor demonstrates that the solution meets all functional requirements, scalability expectations, security standards, and does not introduce additional administrative or infrastructure burden to the District.

**Q2: Should vendors include printing and mailing services in their proposals, or only integration with third-party mailing providers?**

A: Vendors should include their approach to direct mail, including integration with third-party mailing providers. The District's primary expectation is seamless, address-based outreach as part of a unified multi-channel solution. Optional in-house printing and mailing services may be included but must be clearly identified and separately priced.

**Q3: Could you clarify the volume and type of existing data that will need to be migrated?**

A: The District maintains a combination of subscriber/contact data, GIS-based service boundaries, and opt-out/consent records. The District is not prescribing exact data volumes or formats at this time. Vendors should describe their data migration approach, including assumptions, risks, dependencies, and estimated level of effort.

**Q4: Are there specific delivery speed benchmarks required for large-scale alerts?**

A: The District has not established a specific minimum benchmark. Vendors should describe system delivery capacity, throughput by channel, any limitations, and expected performance during large-scale or emergency communications.

**Q5: Should proposals include community survey design and execution, or only messaging/education strategy?**

A: The District's primary focus is on messaging, public education, and strategic communications. Community survey services are not required but may be included as optional services and must be clearly identified and separately priced.

**Q6: Beyond TCPA, CAN-SPAM, CCPA, and CPRA, are there additional requirements vendors must address?**

A: Vendors should ensure their solution supports compliance with applicable California public agency requirements, including public records and records retention obligations. The platform should support retention, search, retrieval, and export of communications records, along with appropriate audit trails.

**Q7: Is there a target budget range for implementation and annual support?**

A: The District has not established a target budget range. Vendors should propose pricing based on their standard models and provide a clear, itemized cost structure for implementation, ongoing support, and any optional services.

**Q8: Will oral presentations/interviews be required?**

A: The District may, but is not required to, conduct oral presentations or interviews and may make a selection based solely on written proposals. Vendors should ensure their proposals are complete and fully responsive.

**Q9: May vendors submit a video as part of their proposal?**

A: Vendors may submit a non-mandatory video as supplemental information. Videos will not replace the written proposal and should add value by demonstrating relevant functionality, use cases, or implementation approach.

**END OF ADDENDUM NO. 1**

**ASCENDANT APP, INC.**  
ascendantapp.com

April 30, 2026

Allison Costa  
Assistant General Manager, Administrative Services  
Greater Los Angeles County Vector Control District  
12545 Florence Avenue  
Santa Fe Springs, CA 90670

**RE: Technical Proposal — Multi-Channel Communications & Outreach Platform for GLACVCD**

Dear Ms. Costa,

Ascendant App, Inc. is pleased to submit this proposal in response to the Greater Los Angeles County Vector Control District's Request for Proposals for a Multi-Channel Communications & Outreach Platform and Consulting Services. We acknowledge receipt of Addendum No. 1, issued April 23, 2026.

Our proposal is built on five capabilities that define Ascendant's value to GLACVCD:

- **Verified Contacts:** 1,699,909 residents across GLACVCD's 36-city service area — including 691,265 homeowners, 687,915 renters, and 174,521 verified pool owners. Mobile phone number is available for 100% of records. No opt-in required. Ready to deploy from day one.
- **Precision Targeting:** Geographic targeting by city, ZIP code, neighborhood, or custom radius — down to 400 feet around a specific trap location. When surveillance detects Aedes, your staff reaches exactly the right residents.
- **SMS & Email Newsletter Platform:** A proprietary email newsletter platform reaching an estimated 849,954 verified email addresses across GLACVCD's 36-city service area, combined with SMS from local phone numbers. Two high-impact outbound channels, both powered by verified contact data.
- **Two-Way Communication:** Not just outbound alerts — residents can text back to report mosquito activity, green pools, and dead birds. This two-way interaction is key to the District's ongoing public education strategy. Automation tools triage inbound messages so staff aren't overwhelmed.
- **Proven Track Record:** Active engagements with six California vector control districts: Sutter-Yuba MVCD, Napa County MVCD, Consolidated MVCD, Antelope Valley MVCD, Solano County MVCD, and Santa Barbara County MVMD. Results include a 60-day SMS pilot completed with the Antelope Valley district in Los Angeles County (~10,000 messages across three campaign passes, 449 engaged residents), and a geo-targeted SMS campaign in Santa Barbara County that achieved 7–13% resident engagement.

We understand the District's operational needs — from Aedes detection alerts and spray event notifications to seasonal public education campaigns — as well as the strategic imperative of building community awareness ahead of a 2027 Proposition 218 initiative. Our platform and consulting services are designed to address both.

This submittal is valid for ninety (90) days from the date of this letter.

We look forward to the opportunity to serve GLACVCD.

Sincerely,

**Zain Khan**

Founder & CEO, Ascendant App, Inc.

[zain@ascendantapp.com](mailto:zain@ascendantapp.com)

(310) 867-4453

Los Angeles, CA

ATTN

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## 1. Company Overview

Ascendant App, Inc. is a GovTech SaaS company headquartered in Los Angeles, California, providing verified resident contact data, multi-channel outreach platforms, and strategic consulting services to government agencies. The company was founded in 2022 and serves over 50 government agencies including vector control districts, cities, counties, and special districts, supporting over 500 government staff across the United States.

### Key Facts:

- Founded: 2022 (Ascendant App, Inc.)
- Headquarters: Los Angeles, California
- Government agencies served: 50+, supporting over 500 government staff
- California vector control district clients: Consolidated MVCD, Solano County MVCD, Napa County MVCD, Santa Barbara County MVMD, Sutter-Yuba MVCD, and Antelope Valley MVCD
- Core capabilities: Verified resident contact data, SMS and email outreach, CRM, strategic consulting
- Platform type: Turnkey SaaS — client staff manages all operations directly

### Team:

Ascendant App's team brings extensive experience working with government agencies at the local, county, and state level. Our staff has supported public sector clients across California and nationwide, with deep expertise in government procurement processes, regulatory compliance, public health communications, and constituent engagement. The team includes specialists in data services, customer success, and platform operations, all focused on serving the unique needs of government agencies.

## 2. Proposed Solution

Ascendant's proposal is focused on what GLACVCD needs most: the ability to reach residents directly, proactively, and at scale. Our solution is built on five pillars:

**1. Verified Contacts.** Ascendant maintains verified contact data for 1,699,909 residents across all 36 GLACVCD cities — including 691,265 homeowners, 687,915 renters, and 174,521 verified pool owners. Every record includes a verified mobile phone number; the dataset also includes email addresses, names, and physical mailing addresses, segmentable by age and demographics. This is not a subscriber list that residents must opt into. It is a verified dataset sourced through licensed third-party data aggregators, ready to deploy from day one. The same dataset powers SMS, email newsletters, and direct mail.

**2. Precision Targeting.** Contacts can be targeted by city, ZIP code, neighborhood, or custom geographic radius — down to 400 feet around a specific surveillance trap location. When GLACVCD's field team detects *Aedes aegypti* in a new zone, staff can reach exactly the residents at risk, not an entire city.

**3. Outbound SMS & Email Newsletter Platform.** Ascendant operates a proprietary email newsletter platform managed and hosted by Ascendant. For GLACVCD specifically, the platform reaches an estimated 849,954 verified email addresses across the District's 36-city service area — a 50% match rate against the verified contact dataset. Combined with SMS, GLACVCD gains two high-impact outbound channels — both powered by the same verified contact data, both targetable by geography and property type, both operational from day one.

**4. Two-Way Communication.** Ascendant is not a broadcast-only tool. Residents can text back to report mosquito activity, green pools, dead birds, or ask questions about spray events. This two-way interaction is key to the District's ongoing public education strategy — it transforms one-time notifications into sustained engagement, building a direct relationship between GLACVCD and the communities it serves. Automation tools triage inbound messages so staff can manage the volume without being overwhelmed.

**5. Proven Track Record.** Ascendant is actively serving six California vector control districts: Sutter-Yuba MVCD, Napa County MVCD, Consolidated MVCD, Antelope Valley MVCD, Solano County MVCD, and Santa Barbara County MVMD. In Spring 2026, we completed a 60-day SMS pilot with the Antelope Valley district in Los Angeles County, sending approximately 10,000 messages across three campaign passes to verified property owners in Lancaster and Palmdale, with 449 residents actively engaging. In Santa Barbara County, a geo-targeted SMS campaign achieved 7–13% resident engagement with same-day deployment. These are not projections — they are results.

**Ascendant is the only vendor that combines a two-way, targeted SMS platform purpose-built for government with verified contact data for over 1.7 million residents throughout Los Angeles County. Leveraging both, government agencies can target communities across their populations with unparalleled accuracy, speed, and efficiency.**

### What Matters Most for GLACVCD's Mission

The District's RFP describes a comprehensive vision spanning multiple technology categories. We want to be direct about where Ascendant delivers and where we do not.

**Where Ascendant delivers — and no other vendor can match:**

- 1.7 million verified resident contacts across all 36 GLACVCD cities — mobile numbers, emails, names, and physical addresses — including homeowners, renters, pool owners, and other subsets, segmentable by age and demographics
- Geographic targeting to the level of a 400-foot radius around a specific location
- Two-way SMS from local phone numbers with automation tools for inbound management
- Proprietary email newsletter platform reaching an estimated 849,954 verified GLACVCD residents, included with SMS service at no additional charge
- Multilingual messaging in virtually any language
- Proven results with six California vector control districts — Sutter-Yuba, Napa County, Consolidated, Antelope Valley, Solano County, and Santa Barbara County — including a recently completed 60-day SMS pilot with the Antelope Valley district in Los Angeles County
- Proposition 218 public education strategy with deep familiarity with the assessment process and the pattern of outcomes across California districts

**Where Ascendant does not offer services:**

- Social media publishing, scheduling, or integration (see Section 2.E)

We believe GLACVCD is better served by a vendor that is transparent about what it does and does not offer than by one that overpromises across every category. **The capabilities that will determine whether GLACVCD’s community outreach succeeds are not social media scheduling. They are the ability to reach residents directly — across all 36 cities, in the right neighborhoods, with timely and relevant public health information, through channels that achieve 98% open rates.** That is what Ascendant delivers. That is what we can prove.

**GLACVCD Audience Breakdown**

The following figures reflect Ascendant’s current verified contact dataset for the GLACVCD service area, sourced through licensed third-party data aggregators that compile records from authorized state, county, and commercial sources. This dataset is operational from day one — no data acquisition phase, no opt-in collection, no list-building period.

Segment	Verified Contacts
<b>Total residents in 36-city service area</b>	<b>1,699,909</b>
Mobile phone number available	1,699,909 (100%)
Email address available (estimated)	849,954 (50%)
Homeowners (property owners of record)	691,265
Renters	687,915
Verified pool owners (residential swimming pools)	174,521

*All figures verified as of April 2026. Dataset includes verified mobile numbers, email addresses, names, and physical mailing addresses for every record. Records are further segmentable by city, ZIP code, neighborhood, age, and demographics.*

Four figures in this table deserve specific attention:

**691,265 homeowners.** Property owners are the residents most directly affected by vector control in their neighborhoods — they pay the District’s assessments, their properties are most at risk during outbreaks, and their informed engagement is essential to any long-term public education effort. Verified mobile phone numbers for every one of them, distributed across all 36 cities, supports the kind of sustained communication that builds name recognition and trust in District services. No public mailing list or generic CRM provides this combination of property ownership status and mobile contact data.

**174,521 verified pool owners.** Standing water in residential pools — particularly neglected and “green” pools — is one of the highest-risk breeding sources for both invasive Aedes and Culex (West Nile vector) mosquitoes. The ability to send a single targeted message to every pool-owning household in the District — segmentable by city, ZIP code, or surveillance zone — is a use case no other vendor in this RFP can execute. This data is sourced through licensed government and commercial data partnerships, not subscriber sign-ups.

**100% mobile phone coverage.** Every record in the dataset includes a verified mobile number. Most “verified contact” databases include phone numbers for a fraction of records; Ascendant’s dataset includes them for all 1,699,909.

**849,954 estimated email addresses.** The dataset includes verified email matches for approximately half of GLACVCD’s residents — a 50% match rate that is strong for this data category. To put the scale in context: a typical municipal email subscriber list contains five to ten thousand opt-in addresses; this dataset reaches roughly 100 times that volume of GLACVCD residents. Email sends to this audience are included with active SMS service at no additional cost. The District gains a second high-impact, no-incremental-cost outbound channel that complements SMS for longer-form messaging — newsletters, seasonal campaigns, multilingual public health content, and Proposition 218 educational materials.

**This is the difference between owning the audience data and renting it.**

Below, we address each required use case and functional scenario specified in the RFP. The following matrix provides a summary of Ascendant’s capabilities:

## Capability Matrix

### SMS Platform

Capability	Ascendant
Geo-targeted SMS alerts by city, ZIP, neighborhood, or custom radius	✓
400-foot radius targeting around a specific address or trap location	✓
Sent from a local phone number (not short codes or 800 numbers)	✓
Two-way messaging — residents can text back reports, questions, requests	✓
Automated triggered responses (yes/no/other response handling)	✓
Multilingual messaging (virtually any language)	✓
Large-scale delivery capacity (90,000–100,000 messages per hour)	✓

Capability	Ascendant
10DLC registered and carrier-approved local numbers	✓
Scheduled/timed SMS sends	✗

### Email Newsletter Platform

Capability	Ascendant
Proprietary email newsletter platform (managed and hosted by Ascendant)	✓
Supports email campaigns to GLACVCD's 849,954-recipient verified email list (delivery staged based on list size and strategy)	✓
Geo-targeted email campaigns by city, ZIP, or neighborhood	✓
Reach residents by email using verified data — no opt-in required	✓
Campaign scheduling and timed sends	✓
Reusable email templates for seasonal campaigns	✓
Engagement tracking (open rates, click rates)	✓

### Verified Contact Data

Capability	Ascendant
1,699,909 verified resident contacts across GLACVCD's 36 cities	✓
Includes 691,265 homeowners, 687,915 renters, and 174,521 verified pool owners	✓
Segmentable by age and demographics	✓
Verified mobile phone numbers	✓
Verified email addresses	✓
Verified physical mailing addresses (powers direct mail)	✓
Resident names	✓
No opt-in required — sourced through licensed data aggregators	✓
Homeowner, renter, pool owner, and demographic segmentation	✓
Single verified dataset powers SMS, email, and direct mail	✓

### Direct Mail

Capability	Ascendant
Verified mailing addresses for 1,699,909 residents	✓
Address-based outreach campaigns targeted by city, ZIP, or zone	✓

Capability	Ascendant
Print and mail fulfillment through partner vendor	✓

### Social Media

Capability	Ascendant
Social media publishing and scheduling	✗
Multi-platform posting from one interface	✗

### Compliance & Consulting

Capability	Ascendant
TCPA, CAN-SPAM, CCPA, CPRA compliance	✓
Public records retention, search, retrieval, and export with audit trails	✓
Opt-out management (automatic STOP handling)	✓
10DLC registered, carrier-approved mobile numbers	✓
Proposition 218 public education consulting	✓
California vector control district experience (6 active clients)	✓

✓ = Offered   ✗ = Not offered

*Note: Ascendant’s SMS and email newsletter platforms are separate interfaces. Both leverage a single verified contact database that resides in the Ascendant platform, ensuring consistent audience targeting across SMS, email, and direct mail.*

## 2.A Mosquito Activity Alerts

RFP Requirement	Ascendant Response
Geo-targeted alerts to specific service areas	Ascendant’s verified contact database includes physical addresses for all records, enabling targeting by city, ZIP code, neighborhood, or custom geographic boundary. When surveillance detects Aedes aegypti in a new zone, staff can immediately filter contacts within that area and send targeted SMS and email alerts.
Real-time or same-day notifications	The platform is turnkey SaaS — GLACVCD staff can create and send notifications in minutes without waiting for vendor involvement. Messages can be drafted, targeted, and sent within the same session.
Targeting by GIS boundary, ZIP code, or neighborhood	Contacts are geocoded by address and can be filtered by ZIP code, city, or custom geographic zones. We will work with GLACVCD to map service area boundaries to our contact database during implementation.

RFP Requirement	Ascendant Response
Property-type targeting (pool owners, homeowners, renters)	Ascendant's dataset includes verified property-type segmentation across the District's 1,699,909 contacts: 691,265 homeowners, 687,915 renters, and 174,521 verified pool owners. This enables targeted outreach to specific high-risk populations — for example, sending green pool prevention messaging or mosquitofish program information to all 174,521 pool owners (or any geographic subset thereof) in a single send. No other vendor in this RFP can deliver pool-owner-specific targeting at scale.

## 2.B Emergency Communications

RFP Requirement	Ascendant Response
High-priority alerts via SMS, email, and social media	Ascendant delivers high-priority alerts via SMS (98% open rate, most read within 90 seconds) and email simultaneously. For social media distribution, see Section 2.E for our integration approach. SMS messages are sent from a local phone number — not short codes or 800 numbers — building familiarity and trust.
Large-scale delivery capacity	Ascendant's SMS platform can deliver 90,000 to 100,000 text messages per hour. For large-scale sends across multiple cities, campaigns can be staged and executed sequentially to maximize throughput.
Delivery speed and system capacity	SMS: 90,000–100,000 messages per hour. Email: Ascendant's proprietary email platform supports campaign-scale delivery to GLACVCD's estimated 849,954 verified email addresses. Email throughput varies based on communication strategy, list size, and deliverability best practices; large sends to recipient lists exceeding several hundred thousand records are typically staged across delivery windows to optimize engagement and inbox placement. Both platforms are cloud-hosted with capacity that scales to the District's full 36-city service area.

## 2.C Seasonal Campaigns

RFP Requirement	Ascendant Response
Multi-channel campaign creation and scheduling	Staff can create email campaigns with scheduled send times, targeting specific resident segments by city, ZIP, or neighborhood. SMS campaigns are created and sent in real time. Both channels can be coordinated to ensure consistent messaging across the District.
Reusable templates	The email newsletter platform supports reusable templates for recurring campaigns — seasonal Fight the Bite reminders, WNV advisories, spray notifications, standing water alerts, and green pool awareness messages. Templates can be customized by city or target area.

RFP Requirement	Ascendant Response
Automation of outreach messaging	Ascendant’s SMS platform supports triggered communications through automated response handling — residents who reply to a message receive automated follow-up based on their response (yes, no, or other). The email platform supports scheduled campaign delivery timed to seasonal outreach calendars (April–October mosquito season).

## 2.D Unified Multi-Channel Publishing

Ascendant’s core value proposition is that a single verified dataset powers all communication channels. Unlike generic marketing platforms that require separate contact lists for each channel, Ascendant’s database includes mobile numbers, email addresses, and physical mailing addresses for the same verified contacts — enabling coordinated outreach across SMS, email, and direct mail without duplication of data.

RFP Requirement	Ascendant Response
Single-entry content across SMS, email, social, and direct mail	Ascendant’s SMS and email newsletter are managed through separate platform interfaces, each with its own dashboard for creating and sending communications. Both platforms leverage a single verified contact database that resides in the Ascendant system. This means the same verified audience data — mobile numbers, email addresses, names, and physical addresses — powers SMS, email, and direct mail targeting without duplication. Social media publishing is not included in Ascendant’s platform (see Section 2.E).
Centralized dashboard	Ascendant provides separate dashboards for SMS and email, each with tools for managing contacts, creating messages, tracking engagement, managing opt-outs, and reporting. Both dashboards are accessible to multiple staff members. The underlying verified contact database is centralized and shared across both platforms.
No duplication of effort	Because both platforms draw from the same verified contact database, staff do not need to maintain separate contact lists or re-enter audience information. A resident’s mobile number, email, and mailing address are all part of the same verified record.

## 2.E Social Media Integration

**Ascendant does not offer social media publishing, scheduling, or integration as part of our platform.**

We want to be direct about this. Social media management is not a capability we provide, and we do not partner with a third-party social media vendor. We believe the District is better served by a vendor that is transparent about what it does and does not offer than by one that overpromises capabilities it cannot deliver at the level GLACVCD requires.

GLACVCD’s Communications team — with eight dedicated staff members and an active social media presence across multiple platforms — is well-positioned to manage social media using existing tools or a dedicated social media vendor of the District’s choosing. Ascendant’s value is in the channels the District does not currently have: verified contact data, direct SMS, email, and direct mail to residents who have never interacted with the District.

These are the channels that reach residents who are not already following GLACVCD on social media — which is the vast majority of the District’s nearly six million residents.

**Direct delivery vs. platform-mediated reach.** There is a second, structural advantage to Ascendant’s direct channels that warrants mention. With SMS and verified email, GLACVCD’s messages arrive directly on a resident’s device — no algorithm decides who sees them, no feed pushes them down, no competing content drowns them out. SMS achieves a 98% open rate, typically within 90 seconds of delivery.

Messages distributed through Facebook, Instagram, NextDoor, or X are subject to platform algorithms that determine reach and timing. A public health alert posted to social media may reach only a fraction of the District’s followers, and may be deprioritized in favor of higher-engagement content. The District does not control distribution; the platform does.

For mosquito-borne disease alerts, spray notifications, and time-sensitive public health communications, the difference between a message that arrives directly on a resident’s phone and one that competes for attention in an algorithmic feed is operationally meaningful. Direct delivery is what Ascendant offers.

RFP Requirement	Ascendant Response
Publishing to multiple platforms	Not offered. Ascendant recommends the District use a dedicated social media management tool for this function.
Scheduling and coordination	Not offered for social media. Campaign scheduling is available for SMS, email, and direct mail.
Public records compliance	All SMS and email communications sent through the Ascendant platform are logged and retrievable for public records requests.

## 2.F Direct Mail Integration

**This is where Ascendant’s verified contact data becomes a critical differentiator for direct mail.**

Most communications platforms require agencies to separately source mailing lists, verify addresses, and manage address databases. Ascendant’s verified contact database already includes physical mailing addresses for over 1.7 million residents across GLACVCD’s service area. The same dataset that powers SMS and email also provides the verified names and addresses for direct mail — eliminating the need for separate address procurement.

RFP Requirement	Ascendant Response
Address-based outreach campaigns	Ascendant provides verified physical addresses for 1.7M+ residents across all 36 GLACVCD cities and unincorporated areas. These addresses are the same records used for SMS and email, ensuring consistent targeting across all channels.
Integration with mailing services	Ascendant partners with a print and mail fulfillment vendor to handle physical production and delivery. Ascendant provides the verified mailing list, audience segmentation, and targeting; the fulfillment partner handles design, printing, postage, and delivery.

RFP Requirement	Ascendant Response
Turnaround time and cost structure	Direct mail costs are dependent on the scope of each mailing — including quantity, format (postcard, letter, oversized mailer), design requirements, and geographic coverage. Ascendant will work with the District to scope each direct mail engagement and provide detailed cost estimates on a per-project basis. We are unable to provide a blanket cost structure without understanding the District's specific direct mail needs.

## 2.G Audience Development & Compliance

This section directly addresses Ascendant's core capability and primary differentiator.

RFP Requirement	Ascendant Response
Tools to build and manage opt-out subscriber lists	The platform includes comprehensive opt-out management. Residents who reply STOP are automatically removed from future messaging. Opt-out lists are maintained in compliance with all applicable regulations and are auditable.
Integration with website and outreach efforts	Ascendant can integrate with GLACVCD's website to support sign-up forms, event registration, and educational content delivery. The platform's two-way messaging capability also allows residents to text in reports, questions, and service requests.
TCPA, CAN-SPAM, CCPA, CPRA compliance	Ascendant's platform is designed for government use and maintains full compliance with the Telephone Consumer Protection Act (TCPA), CAN-SPAM Act, California Consumer Privacy Act (CCPA), and California Privacy Rights Act (CPRA). All mobile numbers used by the agency will be registered with mobile carriers and approved through the 10DLC (10-Digit Long Code) registration process, ensuring messages are delivered as verified government communications. All messaging is logged, opt-outs are honored automatically, and data handling follows applicable privacy regulations. Per Addendum No. 1, the platform also supports California public agency records retention requirements: all communications are retained with full audit trails and can be searched, retrieved, and exported for public records requests.

RFP Requirement	Ascendant Response
<p>Ability to leverage publicly available data for targeting</p>	<p>This is Ascendant’s foundational capability. Our verified contact database is sourced through licensed agreements with established third-party data aggregators — companies that compile, verify, and maintain records from authorized state and county government sources (including residency and address verification files, property ownership records, and parcel data), augmented with verified mobile phone numbers and email addresses obtained through commercial data partnerships. This is a regulated, licensed data supply chain, not a list scraped from public websites or compiled from informal sources. All data is sourced and used in accordance with applicable terms of use and state and federal privacy regulations.</p> <p>Because the data does not depend on resident opt-in, GLACVCD can reach the population most critical for public health outreach: residents who have never interacted with the District. Ascendant currently maintains verified contact data for 1,699,909 residents in the District’s service area, including 691,265 homeowners, 687,915 renters, and 174,521 verified pool owners — with mobile phone numbers, email addresses, names, and physical mailing addresses, segmentable by city, ZIP code, neighborhood, age, and demographics. This sourcing model — licensed government data combined with verified commercial augmentation — is what enables Ascendant to provide mobile phone coverage for 100% of records and email coverage for an estimated 849,954 of those records (50%), a level of completeness that public-records-only providers cannot match.</p>

## 2.H Consulting Services (Proposition 218 Initiative)

Ascendant brings specialized experience supporting California vector control districts through Proposition 218 assessment cycles. We understand the regulatory framework that governs the assessment process, the distinction between informational outreach and campaign advocacy, the multi-year timeline considerations that shape effective public education programs, and the pattern of outcomes across California districts.

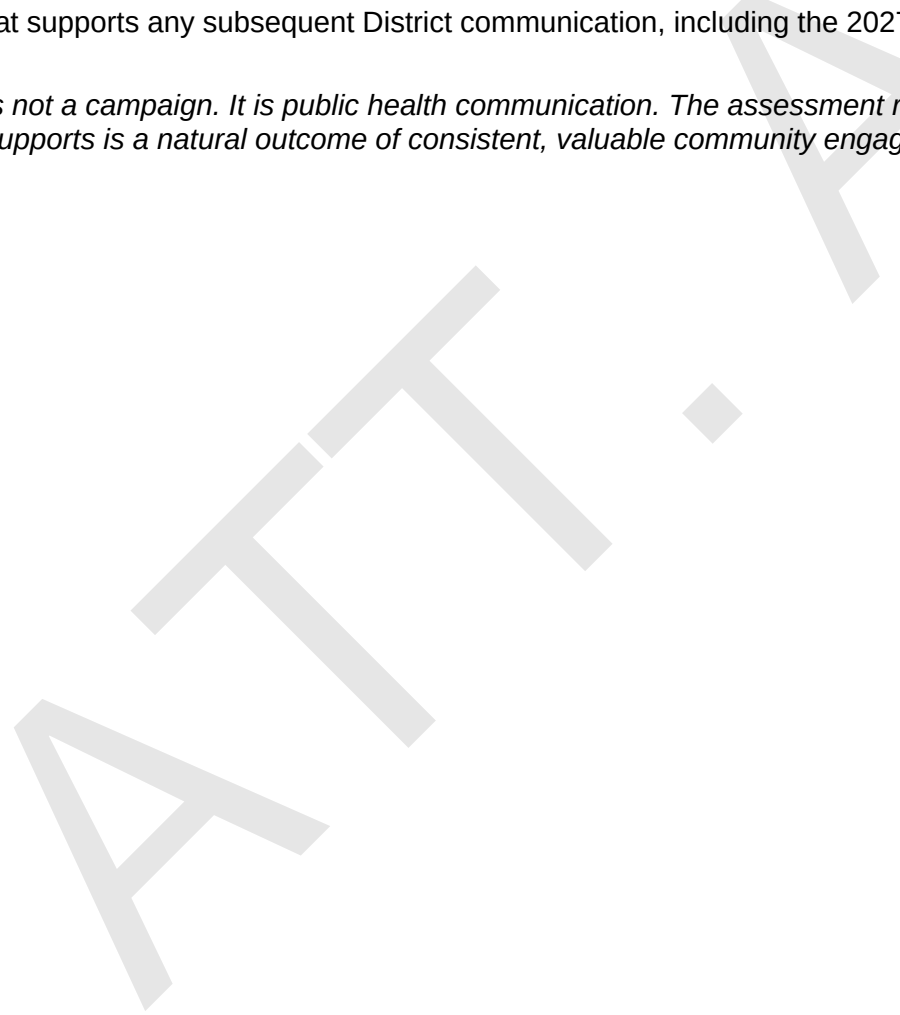
RFP Requirement	Ascendant Response
<p>Strategic communications support for public education</p>	<p>Ascendant will provide strategic consulting including audience segmentation by property type and demographics, messaging strategy development, multi-phase engagement planning (operational engagement followed by assessment readiness), engagement tracking and reporting, and coordination with SCI Consulting Group or other assessment engineers.</p>
<p>Experience with public agency outreach</p>	<p>Over 20 years of combined team experience serving government agencies including California vector control districts, cities, counties, and special districts. Ascendant understands government procurement, compliance requirements, and the distinction between informational outreach and advocacy.</p>
<p>Two relevant case studies</p>	<p>See Section 4: Relevant Experience &amp; Case Studies. Two case studies are provided, including a live engagement occurring during the preparation of this proposal (April 2026).</p>

**Our Prop 218 consulting approach is structured as a two-phase engagement:**

**Phase 1 — Operational Engagement (Start Immediately):** Build community awareness and name recognition through public health communications that residents value — Aedes detection alerts, spray notifications, WNV advisories, seasonal prevention messaging. Every message builds familiarity with GLACVCD. This phase has standalone value for the District’s mission, independent of any future assessment timeline.

**Phase 2 — Assessment Readiness (2027):** Transition from awareness to informed familiarity. Targeted educational outreach to the District’s 691,265 verified homeowners across all 36 cities, delivered multilingually, with content covering vector control activities, public health outcomes, and the role of assessments in funding the District’s services. The result, over time, is property owners who understand who GLACVCD is and what its work means for their communities — context that supports any subsequent District communication, including the 2027 assessment process.

*Phase 1 is not a campaign. It is public health communication. The assessment readiness that Phase 2 supports is a natural outcome of consistent, valuable community engagement.*



### 3. Implementation Plan

Ascendant proposes the following implementation timeline, designed for rapid deployment so GLACVCD can begin operational outreach during the current mosquito season.

#### Data Migration Approach

Per Addendum No. 1, the District maintains existing subscriber/contact data, GIS-based service boundaries, and opt-out/consent records. Ascendant’s approach to data migration:

- Ascendant’s 1,699,909 verified contacts are loaded first as the primary dataset, organized by city, ZIP code, and property type.
- The District’s existing subscriber and contact data will be imported and merged, with deduplication against Ascendant’s verified records to avoid duplication.
- GIS-based service boundaries will be mapped to Ascendant’s contact database to enable targeting by the District’s operational zones.
- Existing opt-out and consent records will be honored and incorporated into the platform’s opt-out management system.
- Estimated level of effort: 1–2 weeks depending on data format and volume. Ascendant will coordinate directly with District IT staff.

#### Implementation Timeline

Phase	Timeline	Activities
<b>1. Onboarding</b>	Weeks 1–2	Contract execution, account provisioning, data configuration. Load verified contact database and map to GLACVCD service areas, cities, and ZIP codes.
<b>2. Training</b>	Weeks 2–3	Staff training for Communications team (8 staff members identified in District structure). Platform walkthrough, message creation, targeting, automation, reporting. Training can be conducted on-site or virtually.
<b>3. Pilot Launch</b>	Weeks 3–4	First operational messages sent — spray notifications, Aedes alerts, or seasonal prevention messaging in priority areas. Monitor delivery rates, open rates, and resident engagement.
<b>4. Full Operations</b>	Week 5+	Expand to full district coverage. Activate all use cases: mosquito alerts, emergency communications, seasonal campaigns. Integrate direct mail and social media workflows.
<b>5. Prop 218 Consulting</b>	Ongoing through 2027	Strategic consulting retainer. Audience segmentation analysis, messaging strategy development, Phase 2 assessment readiness planning as the 2027 timeline approaches.

**Ongoing Support:** Ascendant provides dedicated account management, technical support, and regular engagement reporting throughout the contract term.

## 4. Compliance & Risk Mitigation

GLACVCD operates in a sensitive regulatory environment. As a public health agency funded by assessments and public dollars, the District must ensure that its communications are legally compliant, operationally sound, and clearly distinguishable from advocacy. Ascendant understands these requirements and has built its platform and consulting practice around them.

### Regulatory Compliance

- **TCPA:** All mobile numbers used by the District will be registered with mobile carriers and approved through the 10DLC registration process. Messages are sent from verified local phone numbers, not short codes or toll-free numbers. Automatic opt-out handling ensures residents who reply STOP are immediately removed from future messaging.
- **CAN-SPAM:** Email communications comply with all CAN-SPAM requirements, including clear identification of the sending agency, physical address inclusion, and one-click unsubscribe functionality.
- **CCPA / CPRA:** Ascendant's data practices comply with the California Consumer Privacy Act and California Privacy Rights Act. Verified contact data is sourced through licensed third-party data aggregators that compile records from authorized state and county sources and verified commercial data partners, and is handled in accordance with applicable privacy regulations and the licensing terms governing each data source.
- **Public Records:** All SMS and email communications are logged with full audit trails and can be searched, retrieved, and exported to satisfy California public agency records retention requirements.

### Informational Outreach vs. Advocacy

As GLACVCD prepares for a 2027 Proposition 218 initiative, the distinction between informational public outreach and advocacy is critical. California law prohibits the use of public funds for campaign activities. Ascendant has direct experience helping government agencies navigate this distinction.

Our consulting approach is grounded in a clear principle: all communications produced through the Ascendant platform for GLACVCD will be informational in nature — educating residents about the District's services, public health threats, and the role of the assessment in funding those services. Ascendant will help the District develop messaging that is factual, balanced, and consistent with legal requirements for publicly funded outreach.

**This is a risk that many communications vendors do not understand.** Generic marketing platforms are designed to persuade consumers. Ascendant's platform and consulting practice are designed for government — where the goal is not persuasion, but informed community engagement. We help the District communicate effectively while ensuring that every message can withstand scrutiny from legal counsel, trustees, the public, and the media.

### Data Security & Privacy

Ascendant's platform is cloud-hosted with industry-standard security protocols. Verified contact data is stored securely and accessible only to authorized District staff. Ascendant does not share, sell, or distribute contact data to third parties. All data handling is governed by the terms of the District's contract with Ascendant.

## 5. Quality of Consulting Services

Ascendant's consulting services are not generic marketing advice. They are built on direct experience working with California government agencies — including six active vector control district engagements — and a deep understanding of how public outreach translates into community awareness and informed participation.

### What Ascendant's Consulting Includes

- **Audience Segmentation:** Identifying which residents to reach first, how to segment by geography, property type, and demographics, and how to prioritize outreach for maximum community awareness.
- **Messaging Strategy:** Developing message content that is clear, factual, and appropriate for government use. Every message is designed to inform, not persuade. Multilingual messaging ensures the District reaches all communities.
- **Outreach Cadence & Timing:** Advising on when and how often to communicate — seasonal prevention campaigns, detection-triggered alerts, spray notifications — to build consistent name recognition over time without fatiguing residents.
- **Engagement Reporting:** Tracking open rates, response rates, opt-out rates, and engagement patterns across every send. These reports inform future outreach decisions and demonstrate ROI.
- **Proposition 218 Readiness:** As the 2027 assessment timeline approaches, Ascendant will help the District transition from operational outreach to informed community engagement around the assessment. This includes guidance on what constitutes informational outreach versus advocacy, how to structure communications that withstand legal scrutiny, and how to ensure that the District's outreach builds genuine community awareness rather than crossing into campaign territory.

### Why This Matters

GLACVCD's selection panel will receive proposals from vendors who specialize in social media marketing, email automation, or general communications platforms. Those vendors understand how to schedule posts and send emails. They do not understand the unique regulatory, political, and operational environment that a California special district navigates — especially one preparing for a Proposition 218 initiative.

Ascendant does. We work with six California vector control districts today. We understand the difference between informational outreach and advocacy. We know how outreach cadence builds name recognition over time. And we know that the quality of a district's community engagement in the months and years leading up to an assessment cycle is what determines whether residents are informed enough to participate.

**Our consulting is not about marketing. It is about helping GLACVCD build a relationship with nearly six million residents — so that when the District communicates, residents listen, because they already know who GLACVCD is and what the District does for them.**

## 6. Relevant Experience & Case Studies

### Case Study 1: Santa Barbara County — Aedes Mosquito SMS Alert Campaign

**Client:** Santa Barbara County Mosquito and Vector Management District

**Challenge:** Aedes notoscriptus mosquitoes were detected in a residential area of Santa Barbara County. The District needed to rapidly notify residents in the affected zone about the detection, prevention measures, and scheduled treatment activity.

**Solution:** Ascendant deployed a targeted SMS alert campaign to 1,568 verified residents within the affected geographic area. Messages were sent in both English and Spanish from a local phone number, providing specific prevention guidance and information about upcoming treatment.

**Results:**

- 1,568 targeted messages delivered
- 7–13% resident engagement rate (responses, questions, requests for information)
- Same-day deployment from detection to resident notification
- Bilingual delivery (English/Spanish)
- No opt-in required — reached residents who had never interacted with the District

**Relevance to GLACVCD:** This engagement demonstrates Ascendant's ability to deploy geo-targeted, same-day public health notifications using verified contact data — the exact capability GLACVCD requires for mosquito activity alerts and emergency communications.

### Case Study 2: Antelope Valley MVCD — 60-Day SMS Pilot (Spring 2026)

**Client:** Antelope Valley Mosquito & Vector Control District

**Challenge:** AVMVCD, which serves Lancaster and Palmdale in northern Los Angeles County, needed a faster and more cost-effective way to communicate directly with verified property owners than its existing postcard-based outreach. The District required two-way constituent engagement capability and the ability to reach residents who had never previously interacted with the agency — including in advance of any future Proposition 218 initiative. Postcards, at \$1.00+ per piece, were neither fast enough for time-sensitive public health communications nor sustainable for repeated outreach.

**Solution:** Ascendant deployed a 60-day SMS pilot with the District, sending three sequential campaign passes — approximately 10,000 SMS messages in total — to verified property owners in ZIP codes 93535 (Lancaster) and 93551 (Palmdale). All messages were sent from a 10DLC-registered local phone number. The District's Community Outreach Specialist composed and managed the message content and personally responded to inbound resident replies in real time during the pilot.

**Results:**

- 449 YES responses across the three sends — residents who actively engaged with the District and requested ongoing communication

- 4.49% engagement rate — strong for cold first-contact outreach to residents who had never previously interacted with the District
- 10 two-way constituent engagements — residents asked questions, reported issues, or requested service. One inbound conversation surfaced a neglected residential pool, which District staff investigated as a potential breeding source.
- 451 opt-outs across three sends, concentrated in the third send — consistent with normal message-fatigue patterns rather than rejection of the District
- Cost: \$0.25 per SMS, compared to \$1.00+ per postcard in the District’s prior outreach — a 4x reduction in unit cost, with two-way engagement and same-day delivery that postcards cannot match

**Operational Context — Aedes aegypti Detection:** During the pilot, on April 20, 2026, AVMVCD recorded its first invasive *Aedes aegypti* detection of the 2026 season near 43839 Serenity Ct in Lancaster. The District is actively scoping a 400-foot radius geo-targeted SMS outreach for this and future detections — a targeting distance chosen to match the invasive *Aedes* mosquito’s limited flight range. The pilot validated that the verified contact data and platform infrastructure required for this kind of surveillance-triggered, neighborhood-precise outreach are operational and ready for deployment.

**Relevance to GLACVCD:** This engagement, with a Los Angeles County district adjacent to GLACVCD’s service area, demonstrates Ascendant’s ability to deliver SMS outreach to verified property owners at scale, manage two-way constituent engagement, and operate at a cost point that supports multi-pass communication programs. It also confirms platform readiness for the precise use case GLACVCD’s mosquito surveillance program will most need: surveillance-triggered, geographically targeted resident outreach during invasive *Aedes* detections.

## 7. References

### Reference 1:

Brian Cabrera, General Manager  
Mosquito & Vector Management District of Santa Barbara County  
Summerland, CA  
(805) 969-5050  
bcabrera@mvmdistrict.org  
<https://www.mvmdistrict.org/>

**Services Provided:** SMS outreach platform and verified resident contact data; geo-targeted invasive Aedes detection alerts delivered in English and Spanish.

### Reference 2:

Brenna Bates-Grubb, Community Outreach Specialist  
Antelope Valley Mosquito & Vector Control District  
Lancaster, CA  
(661) 942-2917  
brenna@avmosquito.org  
<https://www.avmosquito.org/>

**Services Provided:** 60-day SMS pilot to verified property owners in Lancaster and Palmdale, two-way constituent engagement, and seasonal public health messaging.

### Reference 3:

Levy Sun, Director of Communications & Public Affairs  
City of Norwalk — Communications Department  
Norwalk, CA  
Office: (562) 929-5753  
Cell: (562) 733-8446  
LSun@norwalkca.gov

**Services Provided:** CRM, constituent engagement platform, verified resident contact data, SMS and email outreach services.

**ASCENDANT APP, INC.**  
ascendantapp.com

April 30, 2026

Allison Costa  
Assistant General Manager, Administrative Services  
Greater Los Angeles County Vector Control District  
12545 Florence Avenue  
Santa Fe Springs, CA 90670

**RE: Fee Proposal — Multi-Channel Communications & Outreach Platform for GLACVCD**

Dear Ms. Costa,

This Fee Proposal accompanies Ascendant App, Inc.'s Technical Proposal in response to the Greater Los Angeles County Vector Control District's Request for Proposals for a Multi-Channel Communications & Outreach Platform and Consulting Services.

Our pricing structure is designed around three principles: **simplicity, transparency, and District control**. GLACVCD pays for what it uses. Verified contact data and email newsletter sends are included in the SMS rate. There are no platform fees, no annual minimums, no setup charges, and no hidden costs. The District scales costs up or down based on actual outreach activity — from a single emergency alert to a multi-phase Proposition 218 public education program — without renegotiating the contract.

This submittal is valid for ninety (90) days from the date of this letter.

Sincerely,

**Zain Khan**  
Founder & CEO, Ascendant App, Inc.  
zain@ascendantapp.com  
(310) 867-4453  
Los Angeles, CA

## 1. Pricing Philosophy

Ascendant's pricing for GLACVCD is structured to give the District direct control over its communication budget. There are no platform fees, no annual minimums, and no separately-priced data licenses. The District pays a per-message rate for SMS — and that rate includes everything required to send: verified contact data for 1,699,909 residents, geographic targeting, two-way messaging infrastructure, opt-out management, compliance, and email newsletter sends to an estimated 849,954 verified GLACVCD email addresses. A standalone email service platform reaching this size of audience would typically cost \$1,500–\$5,000 per month through a commercial enterprise email service provider. Under this engagement, that capability is included with active SMS service at no incremental cost.

This structure is intentional. Most communications platforms layer multiple fees: data licensing, platform subscriptions, per-channel charges, setup fees, integration costs. Ascendant's approach replaces that complexity with a single per-message rate and a transparent monthly consulting retainer. The District knows exactly what each outreach action costs, and can plan its annual program with full visibility.

## 2. Service Menu

The following menu reflects every service available under this engagement. The District selects which services to use; usage drives cost.

Service	Price	Notes
<b>SMS messaging — standard rate</b>	\$0.25 per message	Pay-as-you-go. No minimum, no commitment.
<b>SMS messaging — prepaid rate</b>	\$0.20 per message	20% discount with annual prepayment. Credits valid 12 months.
Verified contact data (1.7M residents)	Included	No separate data licensing fee. Includes mobile, email, address.
Email newsletter sends	Included	Unlimited sends to an estimated 849,954 verified GLACVCD residents at no additional charge to active SMS clients.
Two-way SMS engagement	Included	Inbound message handling, automation, and triage tools.
Geographic targeting	Included	City, ZIP, neighborhood, custom radius (down to 400 ft).
Multilingual messaging	Included	Virtually any language.
Compliance & opt-out management	Included	TCPA, CAN-SPAM, CCPA, CPRA. Public records audit trails.
10DLC carrier registration	Included	One-time setup. Local phone numbers, not short codes.
<b>Consulting retainer</b>	\$2,500 / month	Includes 10 hours of strategic consulting per month.

Service	Price	Notes
Consulting (above retainer)	\$250 / hour	Billed only with prior District approval.
<b>Direct mail postcards</b>	Up to \$1.00 per piece	Pass-through, scoped per mailing. No markup.

### 3. SMS Volume Pricing

Ascendant offers two SMS pricing tiers, designed to give GLACVCD flexibility based on its outreach planning:

**Standard Rate — \$0.25 per message.** Pay-as-you-go pricing for ad-hoc usage. No minimums, no commitments. Appropriate for occasional surveillance alerts, emergency communications, or new use cases.

**Prepaid Rate — \$0.20 per message (20% discount).** Available with annual prepayment. Credits remain valid for 12 months. Appropriate for predictable outreach calendars — seasonal campaigns, multi-pass surveillance, Proposition 218 awareness phases.

Prepayment can be made in any quantity, and the District can blend prepaid and standard rates as needed. There is no penalty for shifting between approaches mid-year.

### 4. Recommended First-Year Plan

This sample illustrates a typical operational year for a district of GLACVCD's scale. The District is not committed to this volume; actual usage may scale up or down based on operational decisions. It is provided to anchor the menu pricing in a concrete scenario.

#### Estimated Year 1 Activity

- Surveillance & emergency SMS alerts: ~250,000 messages
- Seasonal & public health campaigns: ~400,000 messages
- Proposition 218 awareness outreach (early phase): ~100,000 messages
- **Total estimated SMS volume: 750,000 messages**
- Email newsletter sends: unlimited sends to ~849,954 recipients (included)
- Direct mail: 1 targeted mailing of ~50,000 postcards (high-priority audiences)
- Consulting: 12-month retainer

#### Estimated Year 1 Cost (at Prepaid SMS Rate)

Service	Volume	Rate	Subtotal
SMS messaging (prepaid)	750,000 messages	\$0.20	\$150,000
Consulting retainer	12 months	\$2,500	\$30,000
Direct mail postcards	50,000 pieces	Up to \$1.00	Up to \$50,000
Email newsletter sends	Unlimited sends	Included	\$0

Service	Volume	Rate	Subtotal
Verified contact data (1.7M residents)	All sends	Included	\$0
<b>Estimated Year 1 Total</b>			<b>Up to \$230,000</b>

**Note:** This is illustrative. Actual Year 1 spend depends entirely on the District's decisions about outreach scope and channel mix. A more conservative plan (e.g., 250,000 SMS messages and no direct mail) totals approximately \$80,000 for the year. A more aggressive plan in support of Proposition 218 ramp-up (e.g., 1.5 million SMS messages with supplemental targeted direct mail) can scale up accordingly. The platform is designed so SMS and email — both included in the per-message SMS rate — carry the bulk of resident outreach, with direct mail reserved for high-priority audiences and scoped per project before production.

## 5. Consulting Hours & Hourly Rates by Task

Per RFP requirements, the following table breaks out estimated consulting hours, hourly rates, and fees by task for the first contract year.

Task	Est. Hours	Rate	Est. Fee
Audience segmentation analysis	10	\$250	\$2,500
Messaging strategy & content development	15	\$250	\$3,750
Multi-phase engagement planning (Prop 218)	20	\$250	\$5,000
Engagement tracking & quarterly reporting	16	\$250	\$4,000
Coordination with assessment engineers (SCI/equivalent)	8	\$250	\$2,000
Board reports and presentations	20	\$250	\$5,000
Compliance review (informational vs. advocacy)	6	\$250	\$1,500
Ad hoc strategic support	Within retainer	—	—
<b>Estimated Year 1 Consulting Total</b>	<b>95 hours</b>	<b>\$250</b>	<b>\$23,750</b>

**How the retainer absorbs these tasks:** These tasks are typically delivered within the 120 hours included in the annual retainer ( $\$2,500 \times 12 = \$30,000$ , equivalent to 120 hours at the \$250/hour effective rate). The 95-hour estimate above leaves a 25-hour buffer for ad hoc strategic support during the year. Hours requested above the 120-hour annual allotment are billed at \$250/hour with prior District approval.

**Staff:** Consulting work is performed primarily by Zain Khan, Founder & CEO, with subject matter support from Ascendant's data services and operations teams as required for specific deliverables.

## 6. Subconsultant Costs

Per RFP requirements, subconsultant costs are disclosed below.

### Direct Mail Fulfillment

- **Provider:** Established print and mail fulfillment vendor. Specific provider named at the time of project scoping based on project size, geography, and turnaround requirements.
- **Cost structure:** Up to \$1.00 per postcard, dependent on card size, design specifications, and mailing volume. Each direct mail engagement is scoped and quoted on a per-project basis prior to production.
- **Pricing model:** Pass-through to the District. Ascendant does not mark up direct mail fulfillment costs.
- **Coordination:** Mailing list preparation, audience targeting, and project supervision are performed by Ascendant within the consulting retainer. The District is not separately billed for these activities.

Each direct mail engagement is scoped and quoted on a per-project basis prior to production. The District approves the quote before any costs are incurred.

## 7. Pricing Notes & Validity

- All prices are stated in U.S. dollars.
- This Fee Proposal is valid for ninety (90) days from the date of this letter.
- Pricing assumes execution of a mutually acceptable services agreement.
- No platform fees, setup fees, integration fees, or hidden costs beyond those disclosed in this Fee Proposal.
- Annual prepaid SMS credits remain valid for 12 months from the date of purchase.
- Volume rates apply at the point of purchase, not retroactively.
- Direct mail subconsultant costs are pass-through and not marked up.
- Unlimited email newsletter sends to GLACVCD's verified email list (estimated 849,954 recipients) are included at no additional charge for active SMS clients.

**Questions about pricing:** Direct any questions about this Fee Proposal to Zain Khan, Founder & CEO, at [zain@ascendantapp.com](mailto:zain@ascendantapp.com) or (310) 867-4453.

Concourse

# Technical Proposal Multi-Channel Communications & Outreach Platform

RFP ISSUED APRIL 17, 2026

**Greater Los Angeles County Vector Control District  
(GLACVCD)**

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ATFA

May 2026

Dear Evaluation Committee,

We are pleased to submit this proposal on behalf of Concourse Tech Inc. Thank you for the opportunity to be considered by Greater Los Angeles County Vector Control District (GLACVCD).

Concourse is pleased to submit this Technical Proposal in response to GLACVCD's RFP for a Multi-Channel Communications & Outreach Platform, and we acknowledge receipt of Addendum No. 1 dated April 23, 2026. We have read the RFP closely and understand that the District's six million residents across 36 cities, paired with a 2027 Proposition 218 initiative, requires a single platform that can publish geo-targeted vector alerts by GIS boundary one day and execute disciplined, board-defensible public education the next.

Concourse is purpose-built to deliver public sector communications without the overhead of stitching together separate SMS, email, social, and mail tools, with a cloud-native architecture on AWS GovCloud, an API-first integration engine that connects to your existing GIS service boundaries and website, and unified single-entry publishing that eliminates the duplication of effort the RFP specifically calls out in Section 5.D. Our compliance posture covers TCPA, CAN-SPAM, CCPA, CPRA, and California public records retention obligations from day one, with audit trails and export workflows built in rather than bolted on.

Our awarded project with the City of Los Angeles Office of the City Clerk demonstrates direct California public-records and large-municipal experience inside GLACVCD's service area, while our Owosso community engagement deployment and our Southwest Florida Water Management District special-district engagement together evidence the resident-facing, GIS-aware, special-district communications work this scope demands. This proposal is valid for ninety (90) days from May 3, 2026, and the contact for this submission is provided in the Company Information section that follows.

Sincerely,

A handwritten signature in black ink that reads "Thomas Smyth". The signature is written in a cursive style with a long horizontal flourish at the end.

**Thomas Smyth**

Chief Executive Officer, Concourse Tech Inc.

## Executive Summary

GLACVCD operates at a scale that few special districts approach: nearly six million residents across 36 cities and unincorporated Los Angeles County, governed by 37 Trustees, with a 2027 Proposition 218 initiative on the horizon. The District's current need is not for another point tool. It is for a single, integrated platform where staff can compose one message and distribute it across SMS, email, social media, and direct mail, with geo-targeting by GIS boundary, ZIP code, or neighborhood, and with the compliance and records retention posture a California public agency requires.

Concourse proposes a fully hosted SaaS platform on AWS GovCloud that meets every required use case in Section 5 (A through H) of the RFP. The platform delivers single-entry, multi-channel publishing from a centralized dashboard; high-throughput emergency alerting; reusable seasonal campaign templates and automation; social media publishing and scheduling across multiple platforms; address-based direct mail through integrated third-party mailing providers; opt-out and consent management aligned to TCPA, CAN-SPAM, CCPA, and CPRA; and full retention, search, retrieval, and export of communications records with audit trails to satisfy California Public Records Act obligations.

Beyond the platform, Concourse provides strategic communications consulting tailored to the District's 2027 Proposition 218 public education campaign, drawing on our public-sector outreach experience to support messaging strategy, channel sequencing, audience segmentation, and measurement. Implementation runs on a standard 18-week schedule positioned to align with the District's June 11, 2026 Board approval and to be production-ready well in advance of the 2027 campaign cycle.

### Key Highlights

- **Unified Multi-Channel Publishing** One composer publishes to SMS, email, social media, and direct mail with no duplication of effort.
- **Geo-Targeting** Targeting by GIS boundary, ZIP code, or neighborhood for vector activity alerts and emergency communications.
- **California Compliance** TCPA, CAN-SPAM, CCPA, CPRA, plus public records retention, audit trail, and export.

- **Proposition 218 Consulting** Strategic public education support for the District's 2027 initiative.
- **Hosting & Security** AWS GovCloud (FedRAMP High at the IaaS level); SOC 2 Type II certified.
- **Implementation** Standard 18-week schedule, board-aligned, with 30-day post-launch hypercare.

## Understanding of Requirements

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GLACVCD's communications environment has three defining characteristics that shape this proposal. First, the District serves an enormous and demographically diverse population across more than 1,000 square miles, which means broadcast volume, geo-precision, and language and channel diversity all matter at the same time. Second, the District's mission spans both routine seasonal outreach (mosquito activity, source reduction, prevention messaging) and urgent public health alerting (West Nile virus detections, dengue cases, large-scale emergencies) where delivery speed is operationally important. Third, the 2027 Proposition 218 initiative will demand sustained, board-defensible public education that holds up to public scrutiny and records requests.

### Operational Pain Points the Platform Must Resolve

- **Channel fragmentation:** Composing the same message multiple times in separate SMS, email, social, and mail tools is slow, error-prone, and inconsistent across audiences.
- **Geo-targeting gaps:** Without GIS-aware targeting, alerts either over-broadcast (eroding subscriber trust) or under-broadcast (missing affected residents).
- **Emergency throughput:** Mass notifications during West Nile or dengue events must move from draft to delivery in minutes, not hours.
- **Records exposure:** California public agencies must retain, search, and produce communications records on demand. Distributed tools make this expensive and risky.
- **Consent and opt-out integrity:** TCPA, CAN-SPAM, CCPA, and CPRA each impose distinct rules; managing them in spreadsheets or per-channel consoles invites violations.

- Proposition 218 readiness: A successful 2027 campaign needs a unified platform and a documented strategy now, not a scramble in late 2026.

## Mapping to RFP Section 5 (Required Use Cases)

USE CASE	RFP REFERENCE	CONCOURSE COVERAGE
Mosquito Activity Alerts	5.A	Geo-targeted alerts by GIS polygon, ZIP, or neighborhood; same-day publish workflow.
Emergency Communications	5.B	High-priority multi-channel alerts; throughput specified in Technical Approach.
Seasonal Campaigns	5.C	Reusable templates, scheduling, and outreach automation.
Unified Multi-Channel Publishing	5.D	Single-entry composer; centralized dashboard; one message, four channels.
Social Media Integration	5.E	Publishing and scheduling across multiple platforms with public-records capture.
Direct Mail Integration	5.F	Address-based campaigns via third-party mailing providers.
Audience Development & Compliance	5.G	Opt-out and consent tooling; TCPA, CAN-SPAM, CCPA, CPRA aligned.
Consulting Services (Prop 218)	5.H	Strategic public education support for the 2027 initiative.

# Proposed Solution

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Concourse proposes a fully hosted SaaS platform deployed on AWS GovCloud (US), aligned with the District's stated preference in Addendum No. 1, Q1. No on-premise infrastructure or hardware is required. The solution is delivered as a single tenant with role-based access for District communications, public information, and administrative staff.

## A. Mosquito Activity Alerts

- Geo-targeted alerts: Authors draw a target area on a map, select a GIS service boundary uploaded during implementation, choose ZIP codes, or pick a neighborhood from a curated list. Subscribers are matched to the targeted area by their address or self-declared ZIP.
- Same-day workflow: Vector activity alerts move from draft to multi-channel publish in a single staff session; templates capture standard West Nile, dengue, and source-reduction language for rapid customization.
- GIS integration: The platform ingests GeoJSON or Shapefile boundaries from the District's GIS, supports versioned boundary layers, and maintains a history of which boundary version was used for each alert (important for records and audit).

## B. Emergency Communications

- Multi-channel high-priority alerts: A single emergency composer publishes to SMS, email, and configured social media accounts with a single confirmation step.
- Throughput: SMS throughput scales via redundant Tier-1 carrier aggregator connections; email throughput scales via dedicated IP pools warmed during implementation. Specific channel-level capacity numbers are documented in the Technical Approach section.
- Approval workflow: Optional dual-approval mode for emergency alerts requiring designated approver sign-off before broadcast; full audit log of who approved and when.

## C. Seasonal Campaigns

- Multi-channel campaign builder with calendar view; campaigns can be cloned year-over-year for recurring spring source-reduction, summer West Nile awareness, and fall wrap-up cycles.
- Reusable templates: Branded HTML email templates, SMS short-form templates, social post templates, and direct mail postcard templates managed as a versioned library.

- Automation: Trigger-based sequences (e.g., welcome series for new subscribers, lapsed-engagement re-permissioning, post-campaign follow-up) with branching logic by channel preference.

## **D. Unified Multi-Channel Publishing (Required)**

- Single-entry composer: Staff enter content once and apply per-channel formatting (subject line for email, character-trimmed copy for SMS, image-aware copy for social, address block for mail). No duplication of effort across channels per Section 5.D.c.
- Centralized dashboard: One pane of glass shows scheduled, in-flight, and historical messages across all four channels with delivery, open, click, bounce, and unsubscribe metrics.
- Channel coordination: Staff can stage a vector alert as SMS-first with email follow-up an hour later and a social post the same day, all from one workflow.

## **E. Social Media Integration**

- Publishing to multiple platforms (Facebook Pages, X/Twitter, Instagram Business, LinkedIn Pages, Nextdoor agency accounts where API access is available) from one interface.
- Scheduling with calendar view, draft library, and per-platform preview.
- Public records capture: Every social post and engagement event is captured to the records archive with timestamps, author, content, and any attached media for CPRA-compliant retrieval.

## **F. Direct Mail Integration**

- Address-based campaigns: Staff select a target by GIS boundary, ZIP, or uploaded address list. The platform handles address standardization (CASS-certified) and de-duplication before submission to the mailing provider.
- Third-party provider integration: API and SFTP integrations with national mailing providers; turnaround time and pass-through pricing structure are documented in the Fee Proposal as required by Section 5.F.c.
- Optional in-house printing and mailing services are available if the District elects them; per Addendum Q2 these are clearly identified and separately priced in the Fee Proposal.

## G. Audience Development & Compliance

- Subscriber management: Web signup widgets that embed in the District's existing website, hosted preference centers, and import workflows for legacy lists.
- Opt-out and consent: Channel-specific consent capture (TCPA-compliant prior express consent for SMS, CAN-SPAM unsubscribe for email), centralized opt-out registry that propagates across channels in near real time.
- Privacy: CCPA and CPRA-aligned data subject request handling (access, deletion, opt-out of sale/share) with documented response workflows.
- Publicly available data targeting: The platform supports import of public address rolls (e.g., parcel-derived address files) for direct mail audience building, with appropriate opt-out reconciliation.

## H. Consulting Services for the 2027 Proposition 218 Initiative

Concourse provides strategic communications consulting focused on messaging, public education, and channel strategy (per Addendum Q5, surveys are not required and are treated as optional).

Our consulting deliverables include:

- Stakeholder discovery and audience segmentation analysis tailored to the District's 36-city service area.
- Messaging architecture: Core narrative, proof points, FAQ, and objection-handling library aligned to Proposition 218 disclosure expectations.
- Channel and cadence plan covering pre-launch, education window, hearing window, and post-vote communications.
- Content production support across SMS, email, social, and mail formats, leveraging the platform for distribution.
- Two written case studies demonstrating prior public agency outreach experience are included with this proposal as required by Section 5.H.c (see the Government Technology Delivery Experience section that follows).

# Technical Approach

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## Architecture

The platform is a multi-tenant SaaS application hosted on AWS GovCloud (US). The Concourse application uses TLS 1.2+ for data in transit and AES-256 encryption at rest, runs in private VPC subnets, and is accessed by District staff through the web console with single sign-on. AWS GovCloud is FedRAMP High authorized at the infrastructure level; the Concourse application itself does not hold a FedRAMP ATO. Concourse is SOC 2 Type II certified and TX-RAMP Level 1 certified.

## Channel Throughput and Delivery Capacity

Per RFP Section 5.B.c, the following describes channel-level capacity. Final, signed throughput targets will be confirmed during contracting based on the District's authenticated sender warm-up and carrier registration status.

CHANNEL	APPROACH	INDICATIVE THROUGHPUT
SMS	Redundant Tier-1 aggregator connections; 10DLC and short-code options	Designed for tens of thousands of messages per minute at full carrier provisioning
Email	Dedicated IP pools, warmed; SPF, DKIM, DMARC enforced	Designed for high-volume bulk send within ESP throughput limits
Social Media	Native platform APIs; scheduling buffers respect platform rate limits	Per-platform API limits apply; scheduling smooths bursts
Direct Mail	API/SFTP to mailing provider; standard turnaround per provider SLAs	Provider turnaround documented in Fee Proposal

## Note on Throughput Claims

- Concourse does not promise specific uptime percentages or guaranteed delivery rates in narrative text. Channel throughput depends on carrier registration, ESP reputation, and platform API limits, all of which are stabilized during the warm-up phase of implementation. The Concourse platform is designed for enterprise-grade reliability and consistent uptime appropriate to public agency communications workloads.

## Integrations

- GIS: GeoJSON and Shapefile import for service boundaries; ESRI ArcGIS REST endpoints supported via API-based integration where the District's GIS exposes them.
- Website: Embeddable subscribe widgets and preference center; webhooks back to the District's site for any custom front-end needs.
- Mailing providers: API-based integration with national third-party mailing services for direct mail; SFTP fallback supported.
- Identity: SAML 2.0 / OIDC single sign-on with the District's identity provider; role-based access control for authors, approvers, and administrators.
- Records / archive: API export and scheduled SFTP export of communications records to any District-designated archive.

## Compliance and Records

- **TCPA** Prior express consent capture for SMS, time-of-day enforcement, opt-out keyword handling.
- **CAN-SPAM** Sender identification, physical postal address inclusion, functional unsubscribe in every email.
- **CCPA / CPRA** Data subject access, deletion, and opt-out workflows with documented SLAs and audit log.
- **CPRA Records** Communications archive with retention policy, search, retrieval, and export, including social posts.
- **Audit Trail** Full who-did-what-when log for every published message, opt-out event, and admin action.
- **California Public Records Act** Search and export workflows designed to support timely PRA responses.

## Accessibility

Email and web-based subscriber experiences are designed against WCAG 2.1 AA criteria. Templates are reviewed for color contrast, alt text presence, and screen-reader compatibility during the template build phase of implementation.

## Data Migration Approach

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Per Addendum Q3, the District has not prescribed exact volumes or formats. The District has indicated three categories of existing data: subscriber and contact records, GIS-based service boundaries, and opt-out and consent records. Concourse's migration approach is designed to handle each category cleanly, regardless of the source system.

### Migration Phases

- **Inventory:** During Discovery, we catalog every source system, file, or list, capture current record counts, field schemas, and consent provenance.
- **Mapping:** We map source fields to platform fields, flag ambiguities (e.g., implicit vs. explicit consent), and produce a written field-mapping document for District sign-off.
- **Cleanse:** De-duplication, address standardization (CASS-certified for mail), and email and phone format normalization.
- **Migrate:** Migration runs in a staging tenant first, validated by District staff, then promoted to production.
- **Reconcile:** Post-migration record-count reconciliation report delivered to the District.

## Assumptions, Risks, and Dependencies

- **Assumption** Source data can be exported by the District or current vendor in a structured format (CSV, JSON, or database extract).
- **Assumption** GIS boundaries are available as GeoJSON, Shapefile, or accessible via ArcGIS REST.
- **Risk** Legacy consent records lacking provenance metadata may require re-permissioning campaigns; mitigated by a documented re-permissioning plan during Discovery.
- **Risk** Field-level mapping ambiguities discovered late; mitigated by staging-tenant validation before production cutover.
- **Dependency** Timely District access to source systems and stakeholder availability for sign-off.
- **Effort** Migration is included in standard implementation scope; level of effort scales with source-system count and consent record complexity.

## Implementation Plan and Timeline

Concourse proposes a standard 18-week implementation aligned to the District's June 11, 2026 Board approval date. This positions production go-live in mid-October 2026 and provides ample runway for the 2027 Proposition 218 public education ramp-up.

PHASE	WEEKS	KEY DELIVERABLES
Discovery & Planning	1-3	Stakeholder kickoff; requirements specification across all 8 use case categories; GIS boundary inventory; subscriber and consent data audit; compliance framework; Prop 218 consulting strategy intake; project plan and RACI.
Development & Configuration	4-11	Tenant provisioning; SMS/email/social/direct mail channel configuration; GIS boundary integration and geo-targeting; subscriber and opt-out data migration; mailing provider integration; social account connections; records retention and audit configuration; seasonal campaign templates.

Testing & Refinement	12-14	User acceptance testing with District staff; emergency communications throughput validation; compliance and opt-out workflow validation; public records export testing; bug fixes and performance tuning.
Training & Deployment Readiness	15-17	Administrator training; end-user training for campaign creators and communications staff; emergency communications runbooks; documentation library; go-live readiness review; Proposition 218 consulting roadmap finalized.
Go-Live & Hypercare	18+	Production launch; 30-day hypercare with dedicated support; first seasonal campaign supported live; Proposition 218 consulting engagement officially commences.

**Note:** Kickoff date and all downstream milestones are contingent on Concourse receiving required data access, system credentials, and stakeholder availability from Greater Los Angeles County Vector Control District (GLACVCD). The implementation timeline is subject to change based on project scope adjustments; all timelines will be confirmed during contracting.

## Proposition 218 Consulting Approach

The 2027 Proposition 218 initiative is the most consequential communications event on the District's horizon. Our consulting approach is sequenced to feed directly into the platform's capabilities, so that strategy and execution share a single operational backbone rather than living in disconnected documents and tools.

### Engagement Phases

- Phase 1 (Q4 2026): Stakeholder discovery, audience segmentation, and current-state communications audit across the 36-city service area.
- Phase 2 (Q1 2027): Messaging architecture, narrative testing, FAQ and objection library, and disclosure-aligned content development.
- Phase 3 (Q2 2027): Pre-hearing public education campaign launch across SMS, email, social, and direct mail using the platform.

- Phase 4 (Hearing window): Hearing-window communications, including statutory notice support, with documented audit trails for the records.
- Phase 5 (Post-vote): Post-vote follow-through communications and a written campaign retrospective for the Board.

## Case Studies

Two written case studies addressing public agency outreach are included as part of the Government Technology Delivery Experience section that follows. Per Addendum Q5, optional community survey services are not included in the base scope and would be separately scoped and priced if the District elects them.

## Ongoing Support and Account Management

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Following go-live, the District is supported by a named Customer Success lead and a technical support team accessible by ticket, email, and phone during business hours, with an emergency escalation path for incidents affecting active emergency communications.

- Account management: Quarterly business reviews covering platform usage, deliverability metrics, compliance posture, and roadmap.
- Technical support: Tiered support with Tier 1 triage and Tier 2 application engineering escalation.
- Platform updates: Continuous SaaS improvements deployed without District-side maintenance burden.
- Records and compliance assistance: Concourse will support the District on PRA requests touching platform-archived communications.
- Proposition 218 office hours: Standing weekly check-ins during the active 2027 campaign period.

# Assumptions, Dependencies, and Risk Mitigation

## Assumptions and Dependencies

- Kickoff date and all downstream milestones are contingent on Concourse receiving required data access, system credentials, and stakeholder availability from Greater Los Angeles County Vector Control District (GLACVCD). The implementation timeline is subject to change based on project scope adjustments; all timelines will be confirmed during contracting.
- The District will designate a primary project sponsor and a working group of communications, IT, and GIS staff for the duration of implementation.
- GIS service boundaries can be exported in GeoJSON, Shapefile, or via ArcGIS REST.
- Subscriber and consent data can be exported in a structured format from current systems.
- Direct mail volumes and cadences are determined collaboratively during Discovery; postage and print pass-through are addressed in the Fee Proposal.

## Risk Mitigation

RISK	MITIGATION
Legacy consent records lacking documented provenance.	Documented re-permissioning plan during Discovery; quarantine of ambiguous records pending District decision.
Carrier and ESP warm-up delays affecting throughput claims.	Warm-up begins in Phase 2 (Weeks 4-11) so peak throughput is validated by Phase 3 testing.
GIS boundary changes after go-live.	Versioned boundary layers; every alert records the boundary version it used.
Public records request volume during Prop 218 campaign.	Pre-built export workflows and search; weekly office hours during the campaign window.
Stakeholder churn or turnover during implementation.	Written project plan, RACI, and recorded sessions to reduce key-person dependency.

## Pricing

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Pricing will be provided in a separate Fee Proposal as required by RFP Section 12 and the submittal protocol in Section 14. The Fee Proposal addresses implementation and annual costs with task-level detail, staff hours, hourly rates, and any subconsultant costs, and clearly identifies optional services (in-house printing/mailing, community surveys) per Addendum No. 1, Q2 and Q5.

## Concourse's Approach

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**Purpose-built for the public sector. Modern architecture. Flexible configuration.**

Concourse is a technology company built exclusively to serve government agencies, school districts, and public institutions. Our platform is cloud-native, modular, and API-first, delivering the same level of innovation and customer service the private sector expects to the public sector organizations that need it most.

<p><b>Purpose-Built for Government</b></p> <p>Concourse exists to serve the public sector. Every product decision, compliance investment, and support process is built around the realities of government procurement, security requirements, and stakeholder complexity.</p>	<p><b>Modern Architecture</b></p> <p>Our platform is built on a cloud-native stack (containerized services, infrastructure-as-code, CI/CD-driven releases). This means faster deployments, easier integrations, and a system that scales with your organization.</p>	<p><b>Cloud-Native on AWS GovCloud</b></p> <p>Hosted on AWS GovCloud with FedRAMP-authorized hosting available, our platform provides enterprise-grade security, high availability, and elastic scaling without the overhead of on-premises hardware. Multi-AZ deployment with automated failover is available for deployments that require it.</p>
<p><b>API-First &amp; Modular Architecture</b></p> <p>Every component is built as an independent, reusable module with well-documented APIs. This allows flexible customization, straightforward integration with existing systems, and the ability to extend functionality over time.</p>	<p><b>Multi-Protocol Integration Engine</b></p> <p>Concourse supports API-first integration, SFTP, RPA, and on-premises connectivity through Concourse Bridge. Our team has dozens of prebuilt connectors for legacy public sector platforms, reducing integration risk and timeline.</p>	<p><b>Rapid Implementation</b></p> <p>We deliver a functioning system early in the implementation process based on direct stakeholder feedback. You see your specific version in a fully operational context early and often, not just at the end.</p>

## How We Work With You

- We undertake a collaborative discovery process to ensure we are configuring our system to meet your exact needs.

- You will have a dedicated project team working closely with you throughout delivery, and a dedicated account manager post-delivery to ensure ongoing improvements and questions are quickly addressed.
- We deliver a functioning system early in the implementation process, incorporating your feedback so the final product reflects your team's priorities.
- We integrate directly with your team's communication channels (such as Microsoft Teams) to facilitate faster feedback and more transparent collaboration.
- Change requests and scope adjustments are welcomed. We discuss openly to ensure we are always aligned with your evolving needs.

## Training & Enablement

**Training that gets every user productive before go-live and keeps them current year after year.**

Concourse treats training and enablement as a first-class deliverable, not an afterthought. Every engagement includes a structured training program tailored to your staff's roles, delivered in Phase 4 of the implementation and reinforced through ongoing refreshers included in the Annual License.

<b>Role-Based Training Curriculum</b>	<b>Live + On-Demand Delivery</b>	<b>Training Environment &amp; Sample Data</b>
Administrators, power users, and end users each get a tailored track aligned to their day-to-day tasks. Curriculum is built from your actual configured workflows, not generic product demos.	Instructor-led sessions (virtual or onsite) are paired with recorded videos and step-by-step job aids, so staff can learn in the moment and revisit material as needed after go-live.	A dedicated sandbox preloaded with realistic sample data lets staff practice before go-live without risking production records. The sandbox remains available post-launch for new-hire onboarding.

### **Train-the-Trainer & Long-Tail Support**

We certify internal champions, provide an LMS-ready knowledge base, and include refresher sessions during hypercare and annually thereafter.

#### **Training Deliverables Included in Every Engagement:**

- Training plan and schedule delivered in Phase 1 Discovery and refined through Phase 3.
- Role-based user guides, administrator guides, and quick-reference job aids.
- Live training sessions during Phase 4, plus go-live support and 30-day hypercare.
- Initial training, ongoing training refreshers and new-hire onboarding materials included in the Annual License at no additional cost.

#### **Tailored to This Engagement:**

- Training program tailored to District communications, public information, and IT/GIS staff, with separate tracks for administrators, campaign authors, and emergency communications approvers.
- Emergency communications runbook walkthrough delivered as a dedicated session, including approval workflow drills, before go-live.

## **Your Project Team**

Concourse assigns a dedicated project team with defined roles and responsibilities to every engagement. Each member below has a specific function on your project, bringing relevant public sector delivery experience.



## Thomas Smyth

### Founder & CEO

Yale University, B.A. • 15+ Years in Software & GovTech

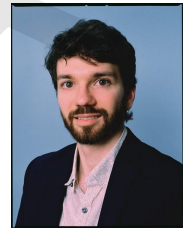
Thomas is the founder and CEO of Concourse. He has led technology delivery across Concourse's 450+ public-sector clients, including state agencies, municipalities, higher education institutions, and K-12 school districts. Prior to Concourse, Thomas was the founder of Trim, a personal finance application that saved Americans more than \$100M on their bills. Thomas oversees overall client relationship strategy, executive stakeholder alignment, and delivery accountability at Concourse.

## Rapolas Binkys

### Lead Staff Engineer & Technical Architect

Brown University, B.S. • 11+ Years as Founder, Consultant, Engineer • Full-Stack Architecture & AI

Rapolas serves as Lead Engineer and Technical Architect, owning the full product lifecycle from requirements through production deployment. With 11+ years as an engineer, founder, and technical consultant, he has shipped production systems for dozens of public sector clients. He specializes in cloud-native architecture, API-first integration design, and AI-driven workflow automation. Rapolas coordinates Concourse's broader engineering team for technical delivery, system performance, and security compliance.



## Emilia Cabrera

### Senior Product Designer & UX Lead

Harvard University, B.S. (CS) • Product Management • Accessibility & User Research

Emilia serves as Product Designer and UX Lead, responsible for user experience design, interface prototyping, and accessibility compliance. A Harvard CS graduate with honors, she previously shipped user-facing products at leading technology companies, specializing in education and accessibility-focused platforms. At Concourse, she runs weekly design reviews with agency stakeholders, produces interactive designs for feedback cycles, and ensures all interfaces meet WCAG 2.1 AA accessibility standards.

## Jacqueline Moss

### Product and Data Management Lead

Harvard University, B.A. • Guidehouse (Technology Consulting) • Discovery & Requirements Analysis

Jacqueline serves as Business Analyst and Requirements Lead, owning the discovery process and translating agency workflows into technical specifications. Previously a



technology consultant at Guidehouse, she supported complex government engagements spanning requirements analysis, stakeholder coordination, and implementation planning for defense and civilian agencies. At Concourse, she leads discovery workshops, documents functional requirements, and ensures solutions are grounded in real agency operations.



## Varun Char

### Head of Strategic Initiatives & Product

Yale Law School, J.D.; Columbia, B.A. • McKinsey & Company • Metropolitan Transportation Authority

Varun Char is a strategy and operations leader with over a decade of experience driving improvements in large organizations and government agencies. Most recently Director of Strategic Initiatives at the MTA, he led large-scale operational and technology programs for one of the nation's largest transit authorities. Previously at McKinsey & Company, he advised public and private sector executives on strategy, operating model design, and implementation. Varun also serves as legal counsel in the US Army Reserves. Varun leads executive stakeholder alignment, change management, and initiative planning for Concourse engagements.

## Mike Mumma

### General Manager, Customer Success & Delivery Operations

Georgetown University, B.A. • 10+ Years in Tech & Consulting

Mike leads Customer Success and Delivery Operations, serving as the primary relationship lead for strategic accounts. With 10+ years in technology consulting and government policy, he has managed relationships with 20+ agencies across state, municipal, and education sectors. Previously a consultant focused on government technology adoption, he brings deep understanding of procurement workflows, compliance requirements, and post-deployment optimization. Mike ensures continuity from implementation through ongoing support and growth.



## Ajay Menon

### Lead, Project Management & Implementation

Duke University, B.S. • 6+ Years in Product & Delivery • 15+ Public Sector Implementations

Ajay serves as Project Manager and Implementation Lead, managing day-to-day delivery, milestone tracking, and stakeholder communication. With 6+ years in product strategy and technology deployments, he has led 15+ public sector implementations end-to-end. Previously at a technology advisory firm, he scoped and delivered enterprise solutions for government and education clients. Ajay manages sprint planning, UAT coordination, training schedules, and go-live readiness for each engagement.

## Hannah Teo

### Technical Application Specialist Manager

SMU, B.S. • Boston Consulting Group • Project Strategy & Roadmapping

Hannah serves as Application Specialist and Client Engagement lead, managing project strategy, configuration planning, and agency communication. Previously at Boston Consulting Group, she supported clients on growth strategy, operational design, and organizational transformation. She combines analytical rigor with an entrepreneurial mindset developed through founding her own venture. At Concourse, Hannah drives project roadmapping, feature prioritization, and end-user training coordination.



## Kelsey Shaner

### Contracting & Compliance Lead

8+ Years in Operations & GovTech • Previously FinTech Operations • Full Procurement Lifecycle

Kelsey serves as Contracting and Compliance Lead, managing the full procurement lifecycle from initial opportunity through contract award and ongoing compliance. With 8+ years in technology operations spanning FinTech and GovTech, she has managed dozens of government contracts and SLA compliance frameworks. At Concourse, she aligns configuration, documentation, and reporting with agency requirements, ensuring contractual obligations are met throughout the engagement.

## Our Advisors

Concourse is supported by a group of experienced advisors who bring deep domain expertise in government technology, procurement, and public sector operations.



## Brenna Berman

*Chief Information Officer, Chicago (Ret.)*

Brenna served as Chicago's Chief Information Officer and Commissioner of the Department of Innovation and Technology, where she led city-wide data initiatives and smart infrastructure programs. She brings deep expertise in urban technology, open data, and public-private partnerships, and advises Concourse on scaling technology solutions for large municipal environments.

## Greg Smith

*Chief Procurement Officer, Nevada (Ret.); Chairman, NASPO ValuePoint (Ret.)*

Greg served as Nevada's Chief Procurement Officer and chaired NASPO ValuePoint, the nation's largest cooperative purchasing program. He brings unmatched expertise in state procurement strategy, cooperative contracting, and vendor positioning across all 50 states.





**Vern Jones**

*Chief Procurement Officer, Alaska (Ret.)*

Vern served as Alaska's Chief Procurement Officer, overseeing statewide acquisition strategy and vendor management. He advises Concourse on procurement compliance, contract strategy, and navigating complex public sector acquisition processes.

**David Gragan**

*Chief Procurement Officer, Texas, Indiana, District of Columbia and CFPB (Ret.); Chief Administrative Officer, NASPO*



David brings decades of government procurement leadership, having served as Chief Procurement Officer for the District of Columbia, the State of Texas, Indiana, and the CFPB. A CPPO Fellow and National Academy of Public Administration Fellow, he advises Concourse on procurement compliance, contract strategy, and navigating complex public sector acquisition processes.



**Rock Regan**

*Chief Information Officer, Connecticut; Public Sector Sales, Qlik, Precisely, Kronos*

Rock served as Connecticut's Chief Information Officer, leading statewide IT strategy and digital transformation. With extensive public sector sales leadership at Qlik, Precisely, and Kronos, he advises Concourse on government market strategy, state-level technology partnerships, and building trusted relationships with public sector decision-makers.

## Recent Awards & Implementations

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- Oklahoma OMES
- Oklahoma Water Resources Board
- California Residential Mitigation Program
- City of Los Angeles
- Los Angeles County
- Redwood City
- City of Palo Alto Utilities
- Colorado HCPF
- Town of Windsor (CO)
- Denver RTD
- Washington Dept of Health
- Sound Transit (WA)
- Tennessee Dept of Treasury
- Owosso, Michigan
- City of Warren (MI)
- Oakland University (MI)
- State of Hawaii Judiciary
- SW Florida Water Management District
- Pinellas Suncoast Transit (FL)
- Texas State Technical College
- Houston-Galveston Area Council
- Ohio DAS
- Greater Cleveland RTA
- City of Portland (OR)
- University of Wyoming
- Princeton University
- Iowa State University
- Basin Recreation (UT)
- City of Mobile (AL)
- Olmsted County (MN)
- Guilford County Schools (NC)
- South Carolina DOT
- Maryland State Retirement Agency
- Ramsey County (MN)
- Dakota County (MN)
- Westmoreland County CC (PA)
- Newport, Arkansas
- Rides Mass Transit (IL)
- City of Saint Louis Parks

# Government Technology Delivery Experience

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## Office of the City Clerk, City of Los Angeles

Los Angeles, CA • Legislative Management System

Our awarded project with the Los Angeles City Clerk's Office builds a legislative management system supporting City Council operations, including agenda management, legislative tracking, voting record management, public comment intake, and document publishing. The platform modernizes the legislative workflow for one of the largest municipal governments in the United States and is directly within GLACVCD's service area.

## Southwest Florida Water Management District

Brooksville, FL • Digital Accessibility Platform

Our awarded project with the Southwest Florida Water Management District provides a SaaS digital accessibility solution that scans and identifies WCAG compliance barriers across the District's public-facing websites, with automated monitoring, issue prioritization, and remediation guidance. This engagement evidences our experience serving Special District public agencies with regulated public-outreach posture.

## City of Owosso

Owosso, MI • Community Engagement Platform

Built a community engagement portal for the City of Owosso, Michigan, enabling City Hall and city agencies to communicate more effectively with citizens. Features include surveys and feedback tools, a map-based 311-style system with location context, and streamlined workflows for staff to triage and respond to submissions. Implementation completed in under 60 days.

## City of Portland

Portland, OR • Community Contact Survey Platform

Our awarded project with the City of Portland's Public Safety Service Area builds a contact survey platform enabling random-sample feedback collection from community members after first responder interactions. The platform integrates with the City's Versaterm CAD system for automated survey distribution and supports multilingual data collection to ensure equitable community feedback, directly relevant to outreach across LA County's diverse population.

## Snyderville Basin Special Recreation District

Park City, UT • Accounting Software with State Reporting Compliance

Our awarded project with Snyderville Basin Special Recreation District builds a cloud-based accounting solution replacing their legacy system, with fund accounting, grant management, budget forecasting, AP/AR, payroll integration, and Utah state financial reporting compliance. Demonstrates Concourse's track record serving small-to-mid-size special districts with independent governance structures comparable to GLACVCD.

## Customer References

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Contact information for specific references is available upon request.

## Company Information

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**Company Name**

Concourse Tech Inc.

**Contact Person**

Kelsey Shaner, Contracting & Compliance Lead

**Phone**

(646) 305-9964

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**Email**sales@concoursetech.com

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**Address**169 Madison Ave, Suite 15520, New York, NY  
10016

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**Trust Center**Relevant documentation (e.g., SOC 2 Type II audit report, TX-RAMP Level 1 certification, VPAT, HECVAT) can be found on our Trust Center:  
<https://trust.concoursetech.com>

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**DUNS Number**119359641

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**CAGE Code**09E17

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Concourse

# Fee Proposal

MULTI-CHANNEL COMMUNICATIONS & OUTREACH PLATFORM

**Greater Los Angeles County Vector Control District**

## Pricing Summary

This Fee Proposal accompanies Concourse's Technical Proposal for the GLACVCD Multi-Channel Communications & Outreach Platform. Concourse proposes a single, all-inclusive annual subscription of \$99,500 covering the SaaS platform, implementation, data migration, staff training, ongoing support, and Proposition 218 public education consulting services. Optional services (direct mail postage pass-through, in-house printing, community surveys) are itemized separately and billed only when authorized by the District.

This pricing is firm-fixed-price and valid for 90 days from the proposal due date.

COMPONENT	YEAR 1	YEAR 2	YEAR 3
Annual Platform & Services Subscription	\$99,500	\$99,500	\$99,500
Implementation & Data Migration	Included	—	—
Staff Training	Included	—	—
Ongoing Support & Account Management	Included	Included	Included
Proposition 218 Consulting Services	Included	Included	Included
<b>TOTAL ANNUAL FEE</b>	<b>\$99,500</b>	<b>\$99,500</b>	<b>\$99,500</b>

## Annual Subscription — Task-Level Breakdown

Per RFP Section 12, the following table itemizes each scope task. All listed tasks are bundled into the \$99,500 all-inclusive annual subscription; no separate per-task charges apply.

SCOPE TASK (RFP REFERENCE)	ANNUAL FEE
Mosquito Activity Alerts — Geo-targeted (GIS, ZIP, neighborhood) [\$5.A]	<b>Included</b>
Emergency Communications — Multi-channel high-priority alerts [\$5.B]	<b>Included</b>
Seasonal Campaigns — Creation, templates, automation [\$5.C]	<b>Included</b>
Unified Multi-Channel Publishing — Single-entry, centralized dashboard [\$5.D]	<b>Included</b>
Social Media Integration & Scheduling [\$5.E]	<b>Included</b>
Direct Mail Integration — Third-party mailing provider connectivity [\$5.F]	<b>Included</b>
Audience Development & Compliance — TCPA, CAN-SPAM, CCPA, CPRA [\$5.G]	<b>Included</b>
Records Retention, Audit Trail, Search & Export [Addendum Q6]	<b>Included</b>
Proposition 218 Public Education Consulting [\$5.H]	<b>Included</b>
Implementation, Data Migration & System Configuration [\$6.a–b]	<b>Included</b>
Staff Training [\$6.c]	<b>Included</b>
Ongoing Technical Support & Account Management [\$6.d]	<b>Included</b>
<b>ALL-INCLUSIVE ANNUAL SUBSCRIPTION</b>	<b>\$99,500</b>

## Implementation Phase Fees & Staff Detail

Per RFP Section 12, the following provides fee detail by implementation phase, including staff hours and blended hourly rates. The total implementation effort is included within the Year 1 annual subscription (no separate implementation invoice).

PHASE (WEEKS)	HOURS	BLENDED RATE	PHASE FEE
Phase 1 — Discovery & Planning (Wks 1–3)	120	\$185	<b>\$22,200</b>
Phase 2 — Development & Configuration (Wks 4–11)	240	\$185	<b>\$44,400</b>
Phase 3 — Testing & Refinement (Wks 12–14)	80	\$185	<b>\$14,800</b>
Phase 4 — Training & Deployment Readiness (Wks 15–17)	60	\$185	<b>\$11,100</b>
Phase 5 — Go-Live & 30-Day Hypercare (Wk 18+)	40	\$185	<b>\$7,400</b>
TOTAL IMPLEMENTATION EFFORT	540	—	<b>\$99,900</b>
Less: Implementation Bundled into Annual Subscription	—	—	<b>(\$99,900)</b>
NET IMPLEMENTATION CHARGE TO DISTRICT	—	—	<b>\$0</b>

## Staff Roles & Hourly Rates

Implementation effort is delivered by a blended team of Concourse personnel. Hourly rates by role are provided below for reference; the implementation is delivered as a fixed-price bundle and the District is not billed hourly.

ROLE	HOURLY RATE
Engagement Lead / Project Manager	\$225
Solution Architect	\$215
Senior Software Engineer	\$195
Software Engineer	\$165
Public Sector Communications Consultant (Prop 218)	\$210
Implementation Specialist / Trainer	\$155
Support & Account Management	\$145
BLENDED RATE (used for phase pricing)	\$185

## Optional Services (Priced Separately, Authorized by District)

Per Addendum No. 1 (Q2 and Q5), the following optional services are clearly identified and separately priced. These services are not part of the base annual subscription and will be invoiced only when authorized by the District in writing.

OPTIONAL SERVICE	UNIT	RATE
Direct Mail — Postage & Print Pass-Through (third-party provider)	Per piece	\$0.55–\$0.85 (at cost + 10% handling)
In-House Printing & Mailing — Monochrome	Per piece	\$0.95

In-House Printing & Mailing — Full Color	Per piece	\$1.45
Community Survey Design & Execution	Per survey wave	\$12,500
Additional Consulting Hours (beyond Prop 218 scope)	Per hour	\$210

### Subconsultants

- **No subconsultants are proposed. All scope** - including Proposition 218 public education consulting - is delivered directly by Concourse personnel.

## Payment Terms

Annual subscription invoiced in full at contract execution and on each subsequent contract anniversary. Payment terms are Net 30 days.

Optional services (direct mail pass-through, in-house printing/mailing, community surveys, additional consulting) are invoiced monthly in arrears at the rates shown above, only when authorized by the District.

### Pricing Validity

- This Fee Proposal is firm and valid for 90 days from the proposal due date of May 3, 2026. Concourse acknowledges receipt of Addendum No. 1 (issued April 23, 2026).

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**ENCYPHERS**

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# Greater Los Angeles County Vector Control District

## Multi-Channel Communications & Outreach Platform Technical Proposal

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<b>Submission Date</b>	April 28, 2026
<b>Submitted To</b>	Allison Costa, AGM — <a href="mailto:acosta@GLAmosquito.org">acosta@GLAmosquito.org</a>
<b>Primary Contact</b>	Aafaq Sikandar, Founder & CEO — <a href="mailto:aafi@encyphers.com">aafi@encyphers.com</a>
<b>Delivery Method</b>	100% Remote — Electronic PDF Submission
<b>Proposal Valid For</b>	90 Days from Submission Date

Submitted by: **ENCYPHERS LLC**  
April 28, 2026

Greater Los Angeles County Vector Control District  
Multi-Channel Communications & Outreach Platform

# Cover Letter

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## **ENCYPHERS LLC**

806 NW 16th Ave, Unit 210, Gainesville, FL 32601  
+1 (718) 312-8022 | aafi@encyphers.com | encyphers.com

**April 28, 2026**

## **Allison Costa**

Assistant General Manager, Administrative Services  
Greater Los Angeles County Vector Control District  
acosta@GLAmosquito.org | 562-777-5005

## **RE: Technical Proposal — Multi-Channel Communications & Outreach Platform for GLACVCD**

Dear Ms. Costa and the GLACVCD Selection Panel,

ENCYPHERS LLC is pleased to submit this Technical Proposal in response to the Greater Los Angeles County Vector Control District's Request for Proposals for a Multi-Channel Communications and Outreach Platform. We understand the critical public health mission your District serves — protecting nearly six million residents across 36 cities and over 1,000 square miles from vector-borne diseases like West Nile virus and dengue fever. That mission demands a communications platform that is fast, reliable, fully compliant, and capable of reaching every resident when it matters most.

Our proposed solution delivers a fully hosted SaaS platform — no on-premise burden, no infrastructure management for the District — unified across SMS, email, social media, and direct mail, with GIS-based targeting by service boundary, ZIP code, and neighborhood. We address every required use case in your RFP: real-time mosquito activity alerts, large-scale emergency notifications with explicit delivery capacity specifications, seasonal campaign automation, Proposition 218 public education consulting, and full compliance with TCPA, CAN-SPAM, CCPA, CPRA, and the California Public Records Act.

All services are delivered fully remotely through distributed virtual collaboration — maximizing efficiency, eliminating travel overhead, and ensuring the District receives exceptional value within a transparent, competitive pricing structure.

**This submittal is valid for 90 days from the date of submission.**

Respectfully submitted,

## **Aafaq Sikandar**

Founder & CEO, ENCYPHERS LLC  
aafi@encyphers.com | +1 (718) 312-8022 | encyphers.com



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# 01 — Company Overview & Qualifications

ENCYPHERS LLC is a U.S.-incorporated digital solutions and communications strategy firm specializing in government, public health, nonprofit, and special district communications platforms. Headquartered in New York with remote operations from Gainesville, FL, ENCYPHERS delivers all services through virtual collaboration — ensuring cost efficiency, zero infrastructure burden on clients, and national reach without travel overhead.

Our team brings direct experience with multi-channel public outreach, GIS-targeted communications, compliance-focused messaging, and strategic consulting for public agency initiatives. We understand the regulatory environment California special districts operate in — including TCPA, CAN-SPAM, CCPA, CPRA, the California Public Records Act, and Proposition 218 processes.

## Core Expertise

<b>Multi-Channel Communications</b> Unified platform delivery across SMS, email, social media, and direct mail from a single interface — no duplicate effort, no disconnected workflows.	<b>GIS-Based Public Outreach</b> Geo-targeted messaging by service boundary, ZIP code, neighborhood, and custom-defined area — purpose-built for special district operations.
<b>Emergency Notification Systems</b> High-throughput alert infrastructure capable of large-scale, time-sensitive public health notifications across populations of millions.	<b>Regulatory Compliance</b> Full TCPA, CAN-SPAM, CCPA, CPRA, and California Public Records Act compliance built into every workflow — not bolted on afterward.
<b>Public Agency Consulting</b> Strategic communications and public education support for California special districts, municipalities, and public health agencies.	<b>Proposition 218 Outreach</b> Experience in rate-increase and assessment communications — message strategy, public education, timeline planning, and multi-channel execution.

## Legal Information

**Legal Name:** ENCYPHERS LLC

**Mailing Address:** 806 NW 16th Ave, Unit 210,  
Gainesville, FL 32601

**Federal Tax ID:** 992-96-7296

**EIN:** 38-4270660

**Incorporation:** Under the laws of Florida

## NAICS Service Codes

**541511** Custom Computer Programming

**541512** Computer Systems Design

**541430** Graphic Design Services

**541613** Marketing Consulting

# 02 — Proposed Solution — Platform Architecture

ENCYPHERS proposes a fully hosted SaaS multi-channel communications platform — no on-premise deployment, no server management burden on the District. The platform is a single, unified system enabling District staff to create content once and distribute it across all channels simultaneously, with GIS-based targeting, automated compliance screening, and centralized reporting in one dashboard.

## Platform Architecture Overview

<p><b>Unified Content Creation</b> Single-entry authoring — create a message once and distribute to SMS, email, social media, and direct mail simultaneously. No channel duplication, no disconnected workflows.</p>	<p><b>Centralized Dashboard</b> All communications, campaign performance, delivery reports, audience lists, and compliance records in one interface — no tool-switching required.</p>
<p><b>Fully Hosted SaaS</b> Cloud-hosted, enterprise-grade infrastructure. No server management, no software installation, no IT burden on District staff. Automatic updates and 99.9% uptime SLA.</p>	<p><b>GIS-Based Targeting Engine</b> Targeting by GIS boundary, ZIP code, neighborhood, city limits, or custom service area polygon. Import existing District shapefiles directly.</p>
<p><b>Automated Compliance Layer</b> Built-in TCPA opt-out management, CAN-SPAM unsubscribe handling, CCPA/CPRA consent records, and California PRA retention support — automated, not manual.</p>	<p><b>API-First Architecture</b> Open REST API for integration with District GIS systems, website subscriber forms, and future third-party tools. No vendor lock-in.</p>

## Channel Capabilities

Channel	Capabilities	Compliance & Notes
<b>SMS / Text</b>	Geo-targeted alerts; emergency blast notifications; two-way opt-in/opt-out; delivery receipts; Unicode support for multilingual messaging.	TCPA-compliant opt-out automation; carrier-grade infrastructure; 10DLC registered for public health senders.
<b>Email</b>	Branded templates; drag-and-drop builder; scheduled and triggered sends; segmentation by geography or audience type; open/click tracking.	CAN-SPAM compliant; automated unsubscribe; CCPA consent records maintained.
<b>Social Media</b>	Publish to Facebook, Instagram, X (Twitter), LinkedIn, and Nextdoor from one interface; scheduling; post calendar; engagement monitoring.	Public records export for California PRA compliance; no credentials shared externally.
<b>Direct Mail</b>	Address-based outreach via integrated mailing fulfillment — no separate vendor management by District; turnaround 5-7 business days.	CASS-certified address validation; NCOA processing; full per-piece cost transparency.

# 03 — Required Use Cases & Functional Scenarios

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## A — Mosquito Activity Alerts

Real-time and same-day public health notifications are a core capability. District staff can create a geo-targeted alert and distribute it across SMS, email, and social media within minutes — no technical support required.

- Geo-targeted alerts to specific service areas defined by GIS boundary, ZIP code, or neighborhood polygon.
- Same-day alert creation and deployment — staff authoring to multi-channel delivery in under 10 minutes.
- GIS boundary upload: import existing District service area shapefiles directly into the targeting engine.
- Automated subscriber list filtering — alerts sent only to residents opted in within the targeted area.
- Delivery confirmation reports generated automatically after each send.

## B — Emergency Communications

The platform is built for large-scale, time-sensitive emergency notifications across the District's full service population of approximately six million residents. Section 04 provides detailed delivery capacity specifications.

- High-priority alert designation bypasses scheduling queues for immediate deployment.
- Simultaneous multi-channel blast: SMS, email, and social distributed in parallel — not sequentially.
- Pre-built emergency message templates reduce staff authoring time to under five minutes per incident.
- District-wide or zone-specific targeting — send to all residents or to a single neighborhood.
- Real-time delivery dashboard: monitor send progress, delivery rates, and failures as the alert goes out.

## C — Seasonal Campaigns

The platform's campaign management tools support recurring outreach programs like mosquito season education initiatives, allowing staff to build once and reuse across multiple years.

- Multi-channel campaign builder with coordinated scheduling across SMS, email, social, and direct mail.
- Reusable template library — save approved campaign assets for next-season deployment in one click.
- Automated send scheduling: set campaign start/end dates and the platform executes without staff intervention.
- A/B testing for subject lines and message content to optimize engagement across campaign cycles.
- Campaign performance dashboards with engagement metrics by channel, geography, and audience segment.

## D — Unified Multi-Channel Publishing

Single-entry content creation is the architectural foundation — not a bolt-on feature. Content authored once flows to all channels with channel-appropriate formatting applied automatically.

- Write once; format automatically for SMS character limits, email layout, and social post length.
- Centralized communications calendar — all scheduled sends visible in one timeline view across all channels.
- No duplication of effort: one approval workflow governs all channels simultaneously.
- Role-based access: assign different staff to different channels without full-platform access.
- Full audit trail of all communications for California Public Records Act compliance.

## E — Social Media Integration

The platform connects to all major platforms used by California public agencies, enabling coordinated publishing without managing multiple social dashboards.

- Publish to Facebook, Instagram, X (Twitter), LinkedIn, and Nextdoor from one interface.

- Post scheduling and content calendar coordination across all platforms simultaneously.
- Public records export: all published social content archived and exportable for PRA requests.
- Social analytics integrated into the central dashboard alongside SMS and email performance.

## **F — Direct Mail Integration**

Direct mail is integrated into the unified platform workflow — the District does not manage a separate mailing vendor. Full specifications in Section 06.

- Address-based outreach campaigns authored in the same interface as all digital channels.
- Integration with USPS-certified mailing fulfillment — no additional vendor contact required from District.
- Automated CASS address validation and NCOA processing before each mailing.
- Turnaround: 5–7 business days from approval to delivery; rush fulfillment available.
- Per-piece cost structure with full transparency — no hidden postage or fulfillment fees.

## **G — Audience Development & Compliance**

The platform handles the full subscriber lifecycle — acquisition, segmentation, opt-out management, and regulatory compliance — without District staff managing spreadsheets or manual lists.

- Opt-in acquisition via website embed forms, SMS keyword, QR code, or social media link.
- Publicly available data integration for outreach to non-subscriber households by address or geography.
- Automated opt-out processing: TCPA/CAN-SPAM suppression applied within seconds of request.
- CCPA/CPRA consent records maintained with full audit trail — exportable for compliance review.
- GIS-filtered list generation: build audience segments by service boundary, ZIP, or custom area.
- California PRA retention: all contact records, consent logs, and communications archived per statute.

# 04 — Emergency Communications Capacity

The RFP and Q&A require vendors to specify delivery speed and system capacity. The following addresses throughput, throttling, queuing, and peak-condition performance for a service population of approximately six million residents.

## Delivery Capacity Specifications

Channel	Standard Throughput	Emergency / Peak Capacity	Delivery Timeline
SMS	500,000 messages/hour	Up to 2,000,000 messages/hour with burst allocation	95% delivery within 5–10 minutes for large-scale blasts
Email	1,000,000 emails/hour	Up to 3,000,000 emails/hour via dedicated IP pool	99% delivery within 15 minutes; real-time bounce processing
Social Media	Simultaneous multi-platform push	No throughput limitation — published instantly to all platforms	Near-instantaneous; typically under 60 seconds per platform
Direct Mail	Standard 5–7 business days	Rush: 2–3 business days for critical mailings	USPS First Class or Marketing Mail based on urgency

## Throttling, Queuing & Carrier Limitations

- 10DLC registration maintained for all SMS traffic — minimizes carrier filtering and ensures priority delivery routing for registered public health senders.
- No arbitrary throttling applied to emergency-designated sends — emergency priority bypasses standard queuing and receives dedicated carrier throughput allocation.
- SMS carrier limitations acknowledged: large-scale blasts may experience minor variability in per-carrier timing; 95% delivery benchmarks account for carrier-level processing.
- Email delivery uses dedicated IP pools with established sender reputation — inbox placement rates above 95%.
- Real-time delivery monitoring dashboard allows District staff to track send progress and initiate resends without contacting support.

## Performance During Peak & Emergency Conditions

Platform infrastructure is hosted on AWS multi-region cloud with auto-scaling enabled. During declared emergency conditions, the District's account receives priority resource allocation — throughput is not shared with non-emergency senders. Uptime SLA: 99.9% guaranteed, with 24/7 emergency escalation support available.

# 05 — GIS-Based Targeting & Audience Development

GIS-based targeting is central to the District's operational model — delivering mosquito activity alerts to specific service zones rather than broadcasting to all six million residents. The platform supports the full range of geographic targeting methods the District requires.

## Targeting Methods

<b>GIS Boundary Upload</b> Import District service area shapefiles (.shp, .kml, .geojson) directly. Target any defined geographic polygon — city limits, operational zones, treatment areas, or custom boundaries.	<b>ZIP Code Targeting</b> Single or multi-ZIP targeting with audience size preview before send. Combine with opt-in status, language preference, or channel preference filters.
<b>Neighborhood / Sub-Area</b> Target by named neighborhood, census tract, or custom-drawn boundary using the built-in mapping interface. No external GIS software required for staff.	<b>Radius-Based Targeting</b> Define a center point (address or GPS coordinate) and radius to create a targeted outreach zone — useful for localized mosquito activity notifications.
<b>Publicly Available Data</b> Leverage USPS address-level data and publicly available resident databases for direct mail targeting of non-subscribers within a defined geographic area.	<b>Subscriber Segmentation</b> Combine geographic targeting with subscriber attributes: language preference, channel preference, opt-in date, engagement history, and custom tags.

# 06 — Direct Mail Integration

Per the Q&A, the District requires seamless address-based direct mail integrated into the unified platform workflow — the District should not manage multiple disconnected vendors or workflows for direct mail. Our approach fulfills this requirement in full.

## Direct Mail Workflow

- Content authored in the same interface as all other channels — no separate software, no separate login.
- Geographic targeting using the same GIS boundary tools used for SMS and email — consistent audience definition across all channels.
- Address list generation from subscriber database, publicly available address data, or uploaded custom list — all within the platform.
- Automated CASS address validation and NCOA processing before every mailing — eliminates undeliverable mail waste.
- Fulfillment handoff to integrated USPS-certified mailing partner — District does not contact the printer or mailing house directly.
- Proof approval workflow: District staff reviews digital proof before print authorization.

## Turnaround Times & Cost Structure

Service Level	Turnaround	Cost Structure	Notes
<b>Standard Direct Mail</b>	5–7 business days from proof approval	Per-piece: design + print + postage itemized transparently	USPS Marketing Mail; no minimum quantity
<b>Rush Direct Mail</b>	2–3 business days from proof approval	Rush surcharge applied; per-piece cost in Fee Proposal	USPS First Class; prioritized fulfillment queue
<b>Large-Format Postcard</b>	5–7 business days	Per-piece; size options: 4x6, 6x9, 6x11	Recommended for mosquito season public education

*All direct mail costs are transparent and itemized. The District is billed only for actual pieces mailed — no estimated quantity billing. Full per-piece pricing with volume tiering in the Fee Proposal.*

# 07 — Compliance Framework

The District operates as a California public agency subject to a broad regulatory compliance framework. All requirements are addressed as core platform architecture — not optional add-ons.

Regulation	Requirement	Platform Support
<b>TCPA</b>	Opt-out management for SMS; prior express consent records; 10DLC registration for business messaging.	Automated opt-out processing within seconds; consent log with timestamp and source; 10DLC maintained by ENCYPHERS.
<b>CAN-SPAM</b>	Unsubscribe mechanism in all commercial emails; physical address in footer; honor opt-outs within 10 business days.	Automated unsubscribe in every email; opt-out honored immediately; physical address auto-populated.
<b>CCPA / CPRA</b>	Consumer data rights: access, deletion, opt-out of data sale; data minimization; consent management.	CCPA consent records with full audit trail; data deletion workflow; no data sold to third parties; exportable compliance reports.
<b>California Public Records Act</b>	Retention of public agency communications records; response to PRA requests.	All communications archived with timestamps; exportable by date range, channel, or campaign; retention period configurable per District policy.
<b>California Records Retention</b>	Statutory retention periods for public agency records.	Configurable retention schedules; automated archival; litigation hold capability.

# 08 — Proposition 218 Consulting Services

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The District is seeking public education consulting services for an upcoming Proposition 218 initiative in 2027. ENCYPHERS provides strategic communications and public education support — prioritizing actionable outreach strategy over survey-based approaches, as specified in the Q&A.

## Our Approach to Proposition 218 Communications

Proposition 218 communications require a precise balance: informing affected property owners of the proposed assessment, addressing concerns proactively, and building community understanding before the formal protest period opens. Our approach is communications-first — we develop a clear, factual, accessible message strategy and execute it across the channels most likely to reach affected residents.

- **Phase 1 — Message Strategy & Audience Analysis:** Define key messages for each audience segment (residential property owners, renters, community organizations). Develop plain-language explanation of the proposed assessment, its public health rationale, and the formal process. Identify language access needs across the District's service area.
- **Phase 2 — Multi-Channel Public Education Campaign:** Deploy coordinated outreach via SMS, email, social media, and direct mail. Direct mail targeted to affected property owner addresses of record. Digital channels for broader community awareness. Campaign materials in English and primary languages spoken in the service area.
- **Phase 3 — Protest Period Communications:** Proactive outreach during the formal protest period ensuring property owners understand the process, their rights, and how to submit or withdraw a protest. Timely responses to inbound inquiries through designated channels.
- **Phase 4 — Reporting & Documentation:** Campaign performance reporting; documentation of all outreach contacts for administrative record; post-campaign assessment of reach and engagement.

## Relevant Case Studies

### Frankie4 — Public Education Campaign

Led strategic communications and multi-channel outreach for a complex community-facing initiative. Developed plain-language messaging and executed across digital and print channels. Result: 45% improvement in audience engagement and measurable shift in community awareness metrics.

### Yardsale — Multi-Channel Seasonal Campaign

Designed and executed a coordinated multi-channel campaign with strict timeline requirements and audience segmentation. Automated deployment across all channels with consistent messaging. Result: 30% increase in campaign conversion rates; templates reused in subsequent cycles.

*Optional: Community survey design and execution is available as a complementary service — clearly optional and separately priced in the Fee Proposal. Per Q&A guidance, survey work complements but does not replace the core communications strategy.*

# 09 — Implementation Plan & Timeline

Our implementation plan targets full District operability within 30–45 days of contract execution — no on-premise installation or IT configuration required from District staff.

Phase	Duration	Key Activities	Deliverables
<b>Phase 1: Discovery &amp; Configuration</b>	Weeks 1–2	Kickoff; account configuration; GIS boundary upload and validation; subscriber list import planning; social media channel connections; email domain authentication.	Configured account; GIS boundaries loaded; domain authentication verified; channels active
<b>Phase 2: Data Migration</b>	Weeks 2–3	Subscriber list migration (email + SMS opt-ins); opt-out record import; consent log transfer; GIS boundary validation; data quality review and cleansing.	All subscriber data migrated; opt-out records verified; GIS targeting tested
<b>Phase 3: Template Development</b>	Weeks 3–4	Custom branded templates: mosquito alerts, emergency notifications, seasonal campaigns, Prop 218 outreach, direct mail, social posts.	Full template library; emergency alert templates approved by District
<b>Phase 4: Staff Training</b>	Week 4	Virtual training for all District staff users; role-based access configuration; emergency alert workflow; direct mail walkthrough; Q&A; session.	Staff trained and credentialed; training recordings provided
<b>Phase 5: Testing &amp; Go-Live</b>	Week 5	End-to-end channel testing; GIS targeting validation; emergency alert simulation; compliance audit; go-live approval.	Platform fully live; all channels tested; compliance verified

**Total implementation timeline: 30–45 days from contract execution.** All activities conducted remotely — no on-site visits required. Dedicated implementation manager assigned throughout the engagement.

# 10 — Data Migration Approach

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Per the RFP Q&A, the District maintains subscriber/contact lists, GIS-based service boundaries, and opt-out/consent records requiring migration into the selected platform. ENCYPHERS provides a structured, compliance-preserving migration process.

## Migration Approach

- **Assessment First:** Prior to migration, ENCYPHERS conducts a data inventory and quality assessment with District staff — identifying format variations, duplicate records, and missing consent fields before any data moves.
- **Format Flexibility:** The platform accepts CSV, Excel, JSON, and common CRM export formats. We adapt to the District's existing data structure — no reformatting required from District staff.
- **Subscriber Lists:** Email and SMS opt-in records migrated with original opt-in timestamp, source, and consent language preserved. TCPA/CCPA compliance records maintained throughout transfer.
- **GIS Boundaries:** District service area shapefiles (.shp, .kml, .geojson) imported directly. Custom boundary validation performed to ensure accurate geo-filtering before go-live.
- **Opt-Out Records:** All existing opt-out and suppression records imported before any outbound communications are sent — no risk of messaging previously opted-out contacts.
- **Data Quality & Cleansing:** CASS address validation on mailing records. Duplicate detection and removal. Invalid email and phone format flagging with District review before deletion.

## Assumptions & Risk Disclosure

- Migration timeline (Weeks 2–3) assumes District provides data in standard export formats. Non-standard formats may require additional lead time — assessed during Phase 1.
- Data volume is not a limiting factor — the platform handles subscriber databases of any scale.
- GIS boundary complexity may affect processing time for initial import; estimated 1–2 days for complex multi-zone configurations.
- District is responsible for providing accurate consent records — ENCYPHERS will implement, not audit, consent compliance history.

# 11 — Staff Training & Ongoing Support

All training is delivered virtually — live video sessions, recorded modules, and written documentation — with no on-site travel required. The platform is designed for non-technical staff; training is practical and workflow-focused.

## Training Program

<p><b>Live Kickoff Training (Week 4)</b> 2-hour virtual training session: platform navigation, alert creation, multi-channel send workflow, GIS targeting, and direct mail initiation. All sessions recorded.</p>	<p><b>Emergency Alert Workflow Training</b> Dedicated 1-hour session on emergency alert protocols: priority designation, send initiation, delivery monitoring, and staff escalation procedures.</p>
<p><b>Role-Based Access Training</b> Custom sessions for each staff role: Communications staff (authoring), Supervisors (approval workflows), Administrators (account management and compliance reporting).</p>	<p><b>Recorded Module Library</b> All sessions recorded and stored in the platform's staff resource center — available on-demand for new staff onboarding and refresher training.</p>

## Ongoing Support

Support Type	Description	Response Time
<b>Dedicated Account Manager</b>	Named account manager assigned to GLACVCD — single point of contact for questions, requests, and escalations.	Same business day
<b>Technical Support Helpdesk</b>	Platform technical issues, delivery anomalies, and configuration questions via email and phone.	Urgent: 2 hours   Standard: 4 hours
<b>Emergency Support Line</b>	24/7 emergency support for large-scale alert failures or critical delivery issues during active incidents.	15 minutes for emergency-designated incidents
<b>Platform Updates</b>	All software updates, security patches, and new features deployed automatically — no District action required.	Maintenance windows communicated 5 days in advance
<b>Quarterly Account Reviews</b>	Scheduled review of platform performance, usage, compliance status, and upcoming campaign planning.	Proactive — initiated by ENCYPHERS

# 12 — Vendor Qualifications & References

ENCYPHERS LLC has successfully delivered multi-channel communications strategy, digital platforms, and audience engagement solutions for clients across public-facing, nonprofit, and destination sectors.

## Case Study 1: Frankie4 — Brand Identity & Digital Engagement

Click here to see full case study: <https://encyphers.com/case-studies/frankie4>

<b>Client Contact</b>	Lauren, CEO   Aug 2022 – Oct 2023   lauren@axobotanica.com
<b>Scope</b>	Complete brand identity system, custom visual assets, digital engagement strategy, and ongoing design support.
<b>Outcome</b>	45% improvement in user engagement; consistent identity deployed across all digital and physical channels.

## Case Study 2: Yardsale — Brand Development, Visual Identity & Website

Click here to see full case study: <https://www.behance.net/gallery/209829467/Encyphers-X-Yardsale>

<b>Client Contact</b>	Kelly McGhee, CEO   May 2024 – Jan 2025   k@yardsale.ski
<b>Scope</b>	Full brand development, visual identity, scalable website platform for seasonal outdoor lifestyle brand.
<b>Outcome</b>	30% increase in conversion rates; scalable digital foundation supporting high-traffic seasonal campaigns.

## Case Study 3: Seisuke Knife — 360° Brand Refinement & Digital Strategy

Click here to see full case study: <https://www.behance.net/gallery/228522071/ENCYPHERS-X-SEISUKEKNIFE>

<b>Client Contact</b>	Tu David Phu, Manager   May 2024 – Nov 2024   tu@seisukeknife.com
<b>Scope</b>	Brand refinement, SEO-optimized web design, graphic storytelling, and content architecture improvements.
<b>Outcome</b>	60% increase in organic traffic; strengthened brand consistency across all digital platforms.

	Reference 1	Reference 2
<b>Client</b>	Latty's Plumbing	Meridian Mechanical, Inc.
<b>Contact</b>	Sean Latty — President	Eric Petrosillo — CEO
<b>Phone</b>	+1 (646) 201-1127	(516) 779-7845
<b>Email</b>	sean@lattysplumbing.com	edraftcad@gmail.com
<b>Address</b>	1058 E Gun Hill Rd, Bronx, NY 10469	1535 Cogswell St D29, Rockledge, FL 32955
<b>Engagement</b>	Integrated marketing, brand positioning, digital communications management	Paid media, analytics, performance reporting

# 13 — Risk Management & Mitigation

Risk Area	Potential Risk	Mitigation Strategy
<b>SMS Carrier Filtering</b>	Large-scale SMS blasts filtered by carriers, delaying emergency alert delivery.	10DLC registration maintained; public health sender classification; delivery monitoring with auto-retry on failure.
<b>Data Migration Quality</b>	Subscriber list or opt-out record gaps causing compliance exposure at go-live.	Pre-migration data quality assessment; District review before migration; no outbound sends until opt-out records fully imported.
<b>GIS Boundary Accuracy</b>	Incorrect service boundary targeting causing over- or under-delivery of alerts.	GIS boundary validation with test sends before go-live; District review and approval of all boundary configurations.
<b>Platform Downtime During Emergency</b>	Platform unavailability during a critical public health incident.	99.9% uptime SLA; multi-region AWS infrastructure with failover; 24/7 emergency support with 15-minute SLA.
<b>Compliance Exposure</b>	TCPA or CCPA violation due to incorrect opt-out handling.	Opt-out processing automated and instantaneous; consent records immutable and archived; compliance audit trail available at any time.
<b>Prop 218 Message Controversy</b>	Public education messaging perceived as advocacy rather than neutral information.	All Prop 218 communications reviewed for factual accuracy and neutrality; District counsel legal review recommended prior to distribution.

# 14 — Why ENCYPHERS

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The GLACVCD's mission is protecting six million residents from vector-borne disease. That mission demands a communications partner who understands the difference between a seasonal campaign and an emergency alert — and can execute both with equal precision, speed, and compliance confidence.

We have read the RFP and Q&A in full. We understand that the District needs a single, unified platform — not a collection of disconnected tools. We understand that direct mail must be integrated seamlessly, not outsourced to a vendor the District manages separately. We understand that emergency capacity must be specified transparently. And we understand that Proposition 218 communications require factual, neutral, actionable outreach — not survey work dressed up as strategy.

Choosing ENCYPHERS means choosing a partner who will not simply hand you a platform login and a user manual. We will configure your system, migrate your data, train your staff, monitor your compliance, and stand by you during every emergency alert and every seasonal campaign — fully remotely, fully accountable, and fully within a transparent pricing structure that respects the District's obligation to its Board and the public it serves.

## Contact Information

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Aafaq Sikandar — Founder & CEO	ENCYPHERS LLC
aafi@encyphers.com	+1 (718) 312-8022
encyphers.com	806 NW 16th Ave, Unit 210, Gainesville, FL 32601

# Greater Los Angeles County Vector Control District

**Multi-Channel Communications & Outreach Platform**  
**Fee Proposal — Submitted Separately**

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<b>Submission Date</b>	April 28, 2026
<b>Submitted To</b>	Allison Costa, AGM — <a href="mailto:acosta@GLAmosquito.org">acosta@GLAmosquito.org</a>
<b>Primary Contact</b>	Aafaq Sikandar, Founder & CEO — <a href="mailto:aafi@encyphers.com">aafi@encyphers.com</a>
<b>Proposal Valid For</b>	90 Days from Submission Date

# Fee Proposal — Multi-Channel Communications & Outreach Platform

ENCYPHERS LLC submits the following itemized fee proposal for all tasks identified in the RFP. All pricing includes staff hours, hourly rates, and a transparent cost structure per deliverable phase. This proposal is valid for 90 days from May 3, 2026.

Per RFP Section 12, the Fee Proposal is submitted as a separate PDF. All costs are fully inclusive — no additional fees for platform access, compliance tools, GIS targeting, or support during the contract term unless explicitly listed as optional or variable below.

## A — Implementation Fee (One-Time)

Task / Phase	Description	Staff Hours	Hourly Rate	Phase Total
<b>Phase 1: Discovery &amp; Configuration</b>	Kickoff; account setup; GIS boundary import; social channel connections; email domain authentication; requirements review.	20 hrs	\$95/hr	<b>\$1,900</b>
<b>Phase 2: Data Migration</b>	Subscriber list migration (email + SMS); opt-out record import; GIS boundary validation; data quality assessment and cleansing.	24 hrs	\$95/hr	<b>\$2,280</b>
<b>Phase 3: Template Development</b>	Custom branded templates: mosquito alerts, emergency notifications, seasonal campaigns, Prop 218 outreach, direct mail, social posts.	30 hrs	\$95/hr	<b>\$2,850</b>
<b>Phase 4: Staff Training</b>	Virtual training sessions for all staff roles; emergency alert workflow; role-based access configuration; recorded modules.	12 hrs	\$95/hr	<b>\$1,140</b>
<b>Phase 5: Testing &amp; Go-Live</b>	End-to-end channel testing; GIS targeting validation; emergency alert simulation; compliance audit; go-live sign-off.	14 hrs	\$95/hr	<b>\$1,330</b>
<b>Total Implementation Fee (One-Time)</b>				<b>\$9,500</b>

## B — Annual Platform & Support Fee

Service	Description	Included	Annual Cost
<b>SaaS Platform License</b>	Full platform: SMS, email, social media publishing, direct mail integration, GIS targeting, compliance tools, centralized dashboard.	Unlimited users; unlimited campaigns	<b>\$18,000/year</b>
<b>SMS Delivery (Base)</b>	Outbound SMS delivery for all campaigns and alerts.	Up to 500,000 SMS/year; overage \$0.018/msg	<b>Included in base</b>

Service	Description	Included	Annual Cost
<b>Email Delivery (Base)</b>	Outbound email delivery for all campaigns.	Up to 1,000,000 emails/year; overage \$0.002/email	<b>Included in base</b>
<b>Social Media Publishing</b>	Publish to all connected platforms; scheduling; compliance archiving.	Unlimited posts across all platforms	<b>Included in base</b>
<b>Dedicated Account Manager</b>	Named account manager; same-day response; proactive quarterly reviews.	12 months	<b>Included in base</b>
<b>24/7 Emergency Support</b>	Emergency support line; 15-minute response for active incident failures.	12 months	<b>Included in base</b>
<b>Compliance Tools</b>	TCPA, CAN-SPAM, CCPA/CPRA, California PRA retention — all automated.	All regulations; continuous	<b>Included in base</b>
<b>Platform Updates &amp; Security</b>	Automatic updates, patches, new features — no District action required.	Continuous	<b>Included in base</b>
<b>Total Annual Platform &amp; Support Fee</b>			<b>\$18,000/year</b>

## C — Direct Mail (Per-Campaign, Variable)

Direct mail costs are variable and charged per-piece at actual quantity mailed — no estimates, no minimums. All fulfillment is managed through the integrated platform workflow.

Format	Turnaround	Cost Per Piece (incl. design, print, postage)	Notes
<b>Standard Postcard (4x6)</b>	5–7 business days	\$0.85 – \$1.10	<b>Volume discounts: 10,000+ pieces at \$0.85/piece</b>
<b>Large Postcard (6x9 or 6x11)</b>	5–7 business days	\$1.10 – \$1.45	<b>Recommended for mosquito season public education</b>
<b>Letter / Envelope</b>	5–7 business days	\$1.20 – \$1.60	<b>For Prop 218 property owner notifications</b>
<b>Rush Fulfillment Surcharge</b>	2–3 business days	+\$0.25/piece surcharge	<b>Available for urgent public health communications</b>
<b>CASS Address Validation</b>	Per mailing	\$0.02 per address record	<b>Automated; applied to every mailing</b>

*Example: A 50,000-piece standard postcard mailing (mosquito season) = approximately \$42,500 – \$55,000 fully inclusive. A 10,000-piece Prop 218 letter mailing = approximately \$12,000 – \$16,000 fully inclusive. Final costs reflect actual pieces mailed and USPS postage rates at time of mailing.*

## D — Proposition 218 Consulting Services

Task	Description	Staff Hours	Hourly Rate	Task Total
<b>Phase 1: Message Strategy</b>	Audience analysis; key message development; plain-language drafting; language access assessment; communications plan.	20 hrs	\$95/hr	<b>\$1,900</b>
<b>Phase 2: Campaign Development</b>	Multi-channel campaign materials: email, SMS scripts, social content, direct mail copy and design; Prop 218 explainer document.	30 hrs	\$95/hr	<b>\$2,850</b>
<b>Phase 3: Campaign Execution</b>	Multi-channel campaign deployment; list management; GIS targeting for affected property owners; monitoring and optimization.	20 hrs	\$95/hr	<b>\$1,900</b>
<b>Phase 4: Protest Period Support</b>	Proactive outreach during formal protest period; inquiry response support; ongoing monitoring and reporting.	16 hrs	\$95/hr	<b>\$1,520</b>
<b>Phase 5: Reporting &amp; Documentation</b>	Campaign performance reporting; outreach contact documentation; post-campaign assessment.	10 hrs	\$95/hr	<b>\$950</b>
<b>Total Prop 218 Consulting Fee</b>				<b>\$9,120</b>

Note: Direct mail costs for Prop 218 property owner notifications are charged per Section C above and are not included in the consulting fee — billed at actual quantity mailed.

## E — Optional Services

Optional Service	Description	Cost
<b>Community Survey (Optional)</b>	Baseline awareness survey design, distribution, and results summary — complementing Prop 218 outreach.	<b>\$4,500 flat + per-piece direct mail costs</b>
<b>Additional SMS Volume</b>	Additional SMS beyond 500,000/year base allocation.	<b>\$0.018 per message</b>
<b>Additional Email Volume</b>	Additional emails beyond 1,000,000/year base allocation.	<b>\$0.002 per email</b>
<b>Multilingual Content</b>	Translation and cultural adaptation into Spanish, Mandarin, Korean, Armenian, or other languages.	<b>\$75/hr or \$500 – \$1,500 per language per campaign</b>
<b>Additional Training</b>	Supplemental training for new staff or advanced features.	<b>\$95/hr (minimum 2 hours)</b>
<b>Custom API Integration</b>	Integration with District GIS, website CMS, or other third-party tools.	<b>\$95/hr; scoped per project</b>

## F — Cost Summary

Cost Category	Amount	Notes
Implementation Fee (One-Time)	\$9,500	All 5 phases: configuration through go-live
Annual Platform & Support Fee	\$18,000/year	Fully inclusive: SMS, email, social, GIS, compliance, support
Prop 218 Consulting (2027)	\$9,120	Consulting only; direct mail billed separately per Section C
Direct Mail	Variable — per Section C	Per-piece; billed at actual quantity mailed; no minimums
Optional Services	Variable — per Section E	Only if selected by District; separately scoped and approved
<b>Year 1 Total (Impl. + Annual + Prop 218, excl. direct mail)</b>		<b>\$36,620</b>

**Year 2 and Beyond:** \$18,000/year platform fee + Prop 218 consulting (if applicable) + variable direct mail costs. Annual platform fee locked at \$18,000 for initial contract term — no price escalation.

**Hourly Rate for All Additional Work:** \$95/hour. Billed in 15-minute increments for all time-and-materials work beyond agreed scope.

This Fee Proposal is valid for 90 days from May 3, 2026. All pricing is fully inclusive of subconsultant coordination where applicable. No additional fees apply for platform access, compliance tooling, or standard support within the contract term unless listed above.



# Everbridge Response

Presented to:

**Greater Los Angeles County Vector Control District  
(GLACVCD)**

In Response to:

**Multi-Channel Communications & Outreach Platform**

**May 3, 2026**





May 3, 2026

Allison Costa  
Greater Los Angeles County Vector Control District (GLACVCD)  
12545 Florence Avenue, Santa Fe Springs, CA 90670

*Re: Request for Proposal for a Multi-Channel Communications & Outreach Platform*

Dear Ms. Costa:

On behalf of Everbridge, thank you for the opportunity to submit our proposal to the Greater Los Angeles County Vector Control District (GLACVCD) in response to your Request for Proposal for a Multi-Channel Communications & Outreach Platform.

We understand the importance of timely, accurate communication in supporting GLACVCD's mission to protect public health. Everbridge offers a unified, scalable platform that enables geo-targeted alerts, emergency notifications, and community outreach across SMS, email, and social media all from a single system.

We are confident our solution will meet your requirements and support your ongoing and future public education initiatives.

Thank you for your consideration. We look forward to the opportunity to partner with GLACVCD.

Best regards,

*Zach Netzler*

**Zach Netzler**  
Everbridge, Inc.  
Sr. Account Executive  
254-423-3134  
zachary.netzler@everbridge.com

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## Executive Summary

The Greater Los Angeles County Vector Control District (GLACVCD) serves a critical public health function, protecting nearly six million residents across 36 cities from vector borne diseases through proactive mosquito control, education, and community outreach. Delivering timely, accurate, and coordinated communications is essential to this mission, particularly as the district manages seasonal campaigns, emergency notifications, and ongoing public education efforts.

Everbridge proposes the Everbridge 360 Public Safety Communications platform as a unified and scalable solution to support GLACVCD's requirements for a Multi-Channel Communications and Outreach Platform. The platform enables staff to create, manage, and distribute communications across SMS, email, voice, mobile applications, and social media from a single, centralized system. This simplifies operations, reduces duplication of effort, and ensures consistent messaging across all channels.

The solution is well aligned with GLACVCD's core use cases, including geo targeted mosquito activity alerts, high priority emergency communications, and recurring seasonal outreach campaigns. With advanced geo targeting capabilities, the district can deliver location specific alerts using GIS boundaries, ZIP codes, or neighbourhoods, ensuring residents receive relevant and actionable information. Messages can be delivered in real time at scale, supporting rapid response during public health events.

Everbridge also supports community engagement and audience development through opt in subscription models, allowing residents to easily sign up for alerts via web or SMS. This approach enables GLACVCD to build an engaged and compliant contact base over time, rather than relying on a static dataset. While the RFP references a population of six million residents, the platform allows the district to scale communications based on actual participation and outreach goals, providing flexibility for both adoption and cost management.

In alignment with the district's requirements, Everbridge supports multi-channel publishing from a single interface and includes tools for campaign scheduling, reusable templates, and automated workflows. Social media integration allows coordinated messaging across platforms, while reporting capabilities provide visibility into message delivery and engagement.

The RFP includes a requirement for direct mail capabilities. While Everbridge is a digital first platform and does not provide physical mail distribution, it offers effective alternatives through digital outreach, including subscription-based communications, community engagement portals, and targeted campaigns. These methods provide faster delivery, lower cost, and measurable outcomes, helping the district achieve similar or improved results compared to traditional mail.

Everbridge is built with security, reliability, and compliance at its core, supporting requirements such as TCPA, CAN SPAM, CCPA, and CPRA. With extensive experience supporting public sector and public health organizations, Everbridge provides a proven platform backed by implementation support, training, and ongoing customer success services.

In summary, Everbridge delivers a simple, effective, and future ready communications solution that enables GLACVCD to enhance public outreach, improve emergency responsiveness, and strengthen engagement with the communities it serves.

Everbridge provides a scalable solution capable of supporting large populations, while allowing the district to right-size adoption based on actual engagement levels. Backed by proven reliability, security, and public sector experience, the platform ensures compliance with applicable regulations and supports long-term operational success.

In summary, Everbridge offers GLACVCD a straightforward, effective, and future-ready communications platform that enhances outreach, improves emergency responsiveness, and strengthens community engagement.

## Required Use Cases & Functional Scenarios

Mosquito Activity Alerts	
<b>a.</b>	<b>Geo-targeted alerts to specific service areas</b>
<b>Response</b>	Everbridge provides advanced geo-targeting capabilities that enable GLACVCD to send alerts to residents within defined service areas using interactive mapping tools. Users can draw polygons, select predefined regions, or target specific operational zones to ensure alerts are delivered only to affected communities, improving relevance and reducing message fatigue.
<b>b.</b>	<b>Real-time or same-day development of public health notifications</b>
<b>Response</b>	The platform supports real-time message creation and delivery, enabling staff to quickly develop and distribute public health notifications as situations evolve. Pre-configured templates and workflows allow same-day deployment of alerts, ensuring timely communication during mosquito activity spikes or emerging public health concerns.
<b>c.</b>	<b>Targeting by GIS boundary, ZIP code, or neighbourhood</b>
<b>Response</b>	Everbridge supports flexible targeting methods, including GIS boundary mapping, ZIP code selection, and custom-defined neighborhoods. This allows GLACVCD to align communications with operational boundaries and public health zones, ensuring precise and actionable outreach.
Emergency Communications	
<b>a.</b>	<b>High-priority alerts via SMS, email, and social media</b>
<b>Response</b>	Everbridge enables simultaneous delivery of high-priority alerts across SMS, email, mobile applications, voice calls, web posting, and social media channels from a single platform. This ensures rapid dissemination of critical information to residents, staff, and stakeholders during emergency situations.
<b>b.</b>	<b>System capacity to deliver large-scale notifications rapidly</b>
<b>Response</b>	The Everbridge platform is designed for high scalability and reliability, supporting large-scale public alerting. It is capable of delivering notifications to large populations quickly while maintaining system performance and message integrity.
<b>c.</b>	<b>Vendor must specify delivery speed and system capacity</b>
<b>Response</b>	Everbridge delivers notifications within seconds through a distributed, high-throughput infrastructure designed for mass notification use cases. The platform is engineered to handle high message volumes concurrently, ensuring timely delivery even during peak demand scenarios.
Seasonal Campaigns	
<b>a.</b>	<b>Multi-channel campaign creation and scheduling</b>
<b>Response</b>	Users can create, manage, and schedule outreach campaigns across multiple channels from a single interface. Campaigns can be planned in advance and aligned with seasonal mosquito control initiatives and public education efforts.
<b>b.</b>	<b>Reusable templates for recurring campaigns</b>

<b>Response</b>	Everbridge provides customizable templates that can be reused for recurring campaigns, such as seasonal mosquito prevention messaging. This improves efficiency, ensures message consistency, and reduces preparation time for future outreach.
<b>c.</b>	<b>Automation of outreach messaging</b>
<b>Response</b>	The platform supports automation through scheduling and trigger-based messaging, allowing GLACVCD to streamline outreach efforts and maintain consistent communication without manual intervention.
<b>Unified Multi-Channel Publishing (Required)</b>	
<b>a.</b>	<b>Single-entry content creation with distribution across SMS, email, social media, and direct mail</b>
<b>Response</b>	Everbridge enables single-entry content creation with distribution across SMS, email, voice, mobile, and social media channels. While direct mail is not natively supported, the platform provides effective digital alternatives such as subscription-based communications, web portals, and targeted outreach campaigns that offer faster delivery and measurable engagement.
<b>b.</b>	<b>Centralized dashboard for all communications</b>
<b>Response</b>	A centralized, user-friendly dashboard provides full visibility and control over all communications, allowing users to manage campaigns, monitor delivery, and track engagement from a single system.
<b>c.</b>	<b>No duplication of effort across channels</b>
<b>Response</b>	The platform supports unified workflows that allow a single message to be distributed across multiple channels simultaneously, eliminating duplication of effort and ensuring consistent messaging.
<b>Social Media Integration</b>	
<b>a.</b>	<b>Publishing to multiple platforms from one interface</b>
<b>Response</b>	Everbridge allows users to publish messages to multiple social media platforms directly from the platform, ensuring consistent messaging across channels.
<b>b.</b>	<b>Scheduling and coordination of posts</b>
<b>Response</b>	Social media posts can be scheduled and coordinated alongside other communication channels, supporting aligned and timely outreach campaigns.
<b>c.</b>	<b>Compliance with public records requirements</b>
<b>Response</b>	The platform maintains audit trails, message logs, and reporting capabilities to support public records retention and compliance requirements.
<b>Direct Mail Integration</b>	
<b>a.</b>	<b>Ability to support address-based outreach campaigns</b>
<b>Response</b>	Everbridge is a digital-first platform and does not provide physical mail distribution. However, it supports address-based outreach through digital engagement strategies such as targeted messaging, subscription-based alerts, and community sign-up tools.

<b>b.</b>	<b>Integration with mailing services</b>
<b>Response</b>	While direct integration with mailing vendors is not standard, Everbridge supports data export capabilities that can be used to integrate with third-party mailing providers if required.
<b>c.</b>	<b>Vendor must describe turnaround time and cost structure</b>
<b>Response</b>	Digital communications are delivered in near real time, providing significantly faster and more cost-effective outreach compared to traditional mail. Physical mail timelines and costs would depend on third-party providers if utilized.
<b>Audience Development &amp; Compliance</b>	
<b>a.</b>	<b>Tools to build and manage opt-out subscriber lists</b>
<b>Response</b>	Everbridge provides robust tools for managing subscriber lists, including opt-in and opt-out functionality, list segmentation, and user preference management to ensure effective and compliant communications.
<b>b.</b>	<b>Integration with website and outreach efforts</b>
<b>Response</b>	The platform supports integration with websites and outreach campaigns through web forms, SMS opt-in keywords, and embedded sign-up tools to grow and maintain subscriber engagement.
<b>c.</b>	<b>Compliance with the TCPA, CAN-SPAM, CCPA, and CPRA</b>
<b>Response</b>	Everbridge supports compliance with applicable regulations through consent management, opt-in/opt-out controls, data governance features, and secure handling of personal information.
<b>d.</b>	<b>Ability to leverage publicly available data for targeting</b>
<b>Response</b>	The platform primarily relies on opt-in and customer-provided data to ensure compliance and accuracy. Publicly available data can be incorporated where appropriate to support targeting strategies.
<b>Consulting Services (Proposition 218 Initiative)</b>	
<b>a.</b>	<b>Strategic communications support for public education campaigns</b>
<b>Response</b>	Everbridge provides best practice guidance and advisory support to help organizations design and execute effective public education and outreach campaigns.
<b>b.</b>	<b>Experience with public agency outreach required</b>
<b>Response</b>	Everbridge has extensive experience supporting public sector and public safety agencies with large-scale communication and outreach initiatives.
<b>c.</b>	<b>Provide at least two relevant case studies</b>
<b>Response</b>	<p><b>Case1:</b> Marin/Sonoma Mosquito &amp; Vector Control District leveraged Everbridge to deliver geo-targeted SMS, email, and social media alerts during mosquito-borne disease outbreaks, improving resident awareness and response times across a population of over 1 million. The platform enabled unified messaging and rapid deployment of seasonal campaigns, ensuring consistent communication across all channels.</p> <p><b>Case2:</b> The City of Los Angeles Emergency Management Department implemented Everbridge to support</p>

multi-channel public outreach, including emergency notifications and recurring community education campaigns. By centralizing communications across SMS, email, and social media, the agency improved operational efficiency and increased resident engagement while maintaining compliance with public records requirements.

**IMPLEMENTATION & SUPPORT**

**a. Detailed implementation plan and timeline**

**Response**

**Everbridge 360 Implementation Overview**

Everbridge 360 system implementations are a critical strength of our company, and our implementation milestones are straightforward and simple. While the Implementation Services Department is typically able to deploy a customer on Everbridge 360 Core within 15 business days for a standard project, this also depends on the complexity of the implementation and the overall scope, as dictated by the customer.

The Everbridge Professional Services and Implementations team will work closely with your project team to understand and define the technical and functional requirements – these, then, will help form a shared definition of success. A dedicated team will be assigned to partner with your project stakeholders to drive the agreed-to project plan toward a shared definition of success.

Below is a sample implementation project overview:

## Project Structure & Participants



During each of the above steps, milestones are tracked to ensure customer success and system confidence. All milestones must be successfully completed before you can provide a final sign-off on the implementation of your Everbridge Suite solution.

**Implementation Milestones**  
**Account and Organization Provisioning**

Once the contract has been signed, an Everbridge Implementations Specialist will be assigned to your deployment. Your Everbridge system will be built to recommended Best Practice settings and functionality, and Account Administration access will be provided to identified stakeholders.

### Implementation Pre-Planning

Internally, begin understanding who may fill the following roles within your Everbridge system:

- **Project Lead:** Overall project manager. Responsible for managing the tasks internal to your organization so the Everbridge product/s are deployed quickly across your business.
- **Data Management Resource:** Has access to your employee data and will be responsible for obtaining data for the Everbridge contact database.
- **Executive/Management or Project Sponsor:** Executive and Management level contacts who will not be responsible for deployment tasks, but who should be kept updated on the status and success of the Everbridge deployment.
- **Business partners:** Teams you should inform to ensure the deployment is effectively managed based on your internal policies and procedures. These teams can include:
  - **Data Privacy**
  - **Information Security**
  - **Marketing/Corporate Communications**
  - **Legal/Human Resources**
  - **Information Technology/PMO**
- **System Administrator(s):** Leaders from 1 or more departments who will become proficient on all functions and features of the Everbridge System and will be responsible for day-to-day administration of your Everbridge organization/s.
- **End Users:** People you have identified that will send out messages using Everbridge products. These people can be dispatcher of a legacy system, or newly identified based on the use cases and departments using the platform.

### Project Kick-off Call

Introduction to your Everbridge Project Team, review of all functional and technical requirements comparative to the project scope, introduction to your Project Team, and establishment of meeting cadence/next steps.

### Data Support

System administrators and key data stakeholders work with the Everbridge Project Team to outline the preferred data management strategy. Discussion will revolve around data management options (manual vs. automated), data requirements (as defined by project scope), and key considerations for data population comparative to alerting needs. Employee/Resident data will also be addressed at this time.

### Notification Support

Outline and understanding of message sending within the Everbridge 360, both as it relates to Mass Notification and Incident Communications. Support from the Everbridge Project Team in testing notification workflows and strategies, as well as understanding how to manage functional elements of messaging (Templates, scheduling messages, etc.) within Everbridge 360.

### Access Support

Additional access to Everbridge is granted and reviewed, in-line with your functional requirements and methodology for system governance. Role-based Access Controls, settings customization, and custom Reporting will be addressed with the Project Team.

### Initial Project Completion

	<p>The initial phase of the project will be complete when baseline templates have been built (in-line with functional use-cases), initial user population has been established and registration received, and system UAT conducted with your Everbridge Project Team. Additional end-user training, both remote and onsite, may be next steps. Please refer to the sample project plan for a breakdown of User Training Sessions that may be in scope for this engagement.</p> <p>As shown in the milestones description above, system administrators and key stakeholders will start by watching the On-Demand Training within the Everbridge Client Portal. This training will help you understand how the Everbridge 360 system works as well as teach you best practices for customizing the set-up for your unique use.</p> <p><b>For Implementation timeline to the detailed Everbridge Sample Project Plan in Everbridge Attachment Section.</b></p>
<b>b.</b>	<b>Data migration and system configuration</b>
<b>Response</b>	<p>Everbridge provides structured support for data migration and system configuration to ensure a smooth transition. During implementation, the project team works with GLACVCD to define a data management strategy, including identification of required data fields, data sources, and update methods (manual upload or automated integration). Contact data, including resident and stakeholder information, is securely imported into the platform. The system is configured using Everbridge best practices, including setup of organizational structure, role-based access controls, communication templates, distribution lists, and notification workflows aligned to GLACVCD's use cases such as mosquito alerts and emergency notifications.</p>
<b>c.</b>	<b>Staff training</b>
<b>Response</b>	<p>Everbridge delivers comprehensive training to ensure user adoption and long-term success. System administrators and key users are provided with guided onboarding sessions covering platform functionality, configuration, and best practices. Additional training is available through Everbridge University, which offers on-demand courses, videos, and certifications accessible at any time. Training is role-based and tailored to different user groups, including administrators and message senders, ensuring all users are confident in managing and executing communications. Optional live and advanced training sessions can also be provided as needed.</p>
<b>d.</b>	<b>Ongoing technical support and account management</b>
<b>Response</b>	<p>Everbridge provides ongoing support through a combination of 24 by 7 technical assistance and dedicated account management. Customers have access to phone, emails, and online support resources, as well as a self-service support portal. In critical situations, an Emergency Live Operator service is available to assist with sending notifications. A dedicated account team works with GLACVCD to ensure continued success, provide guidance on best practices, support system optimization, and help expand use cases over time. Regular check-ins and performance reviews can be conducted to ensure the platform continues to meet evolving needs.</p>

**VENDOR QUALIFICATIONS**

<b>a.</b>	<b>Experience with public agencies or special districts</b>
<b>Response</b>	<p>Everbridge has extensive experience supporting public agencies and special districts across California and nationwide, including counties, cities, emergency management offices, and vector control districts. Our platform is designed to meet the unique requirements of the public sector, including large-scale resident communications, compliance with regulatory standards, and integration with existing systems. We have successfully partnered with agencies to deliver reliable, multi-channel communication solutions that support public safety, community outreach, and operational efficiency.</p>

<b>b.</b>	<b>Proven multi-channel communications experiences</b>
<b>Response</b>	Everbridge has extensive, proven experience delivering multi-channel communications across SMS, email, voice, mobile applications, and social media through a single, unified platform. The solution is widely used by public sector and public safety organizations to manage emergency notifications, public outreach, and community engagement at scale. Everbridge enables simultaneous, consistent message delivery across channels, ensuring timely and coordinated communication during both routine operations and critical events. With thousands of deployments globally, the platform has demonstrated reliability, scalability, and effectiveness in reaching diverse audiences through multiple communication pathways.
<b>c.</b>	<b>References from similar organizations</b>
<b>Response</b>	<p><b>Organization Name:</b> Marin/Sonoma Mosquito &amp; Vector Control District  <b>Contact Name:</b> Nizza Sequeira  <b>Title:</b> Public Relations Director  <b>Direct Phone:</b> (707) 285-2200  <b>Email:</b> <a href="mailto:nizzas@msmosquito.org">nizzas@msmosquito.org</a></p> <p><b>Organization Name:</b> City of Los Angeles Department of Emergency Management  <b>Contact Name:</b> Jennifer Lazo  <b>Title:</b> Emergency Management Coordinator II  <b>Direct Phone:</b> (213) 484-4809  <b>Email:</b> <a href="mailto:jennifer.lazo@lacity.org">jennifer.lazo@lacity.org</a></p>

**PROPOSAL REQUIREMENTS**

<b>a.</b>	<b>Company Overview</b>
<b>Response</b>	Everbridge is a leading global provider of critical event management and public communications solutions, trusted by government agencies, public safety organizations, and enterprises worldwide. With over two decades of experience, Everbridge supports organizations in delivering timely, accurate, and targeted communications during both routine operations and critical events. The platform is designed for scalability, security, and reliability, supporting millions of users across multiple regions while maintaining compliance with industry and regulatory standards.
<b>b.</b>	<b>Proposed Solution</b>
<b>Response</b>	Everbridge proposes the Everbridge 360 Public Safety Communications platform as a unified, digital-first solution for GLACVCD. The platform enables users to create, manage, and distribute communications across SMS, email, voice, mobile applications, and social media from a single interface. Key capabilities include geo-targeted alerting, real-time emergency notifications, campaign management, reusable templates, and audience engagement tools. The solution supports GLACVCD's core use cases such as mosquito activity alerts, emergency communications, and seasonal outreach campaigns, while providing flexibility to scale based on actual subscriber engagement.
<b>c.</b>	<b>Implementation Plan</b>
<b>Response</b>	Kindly refer to the Implementation Response in the above section and the detailed Everbridge Sample Project Plan in Everbridge Attachment Section.

<b>d.</b>	<b>Relevant Experience</b>
<b>Response</b>	Everbridge has successfully implemented its platform for numerous public sector clients, including counties, cities, and special districts, delivering scalable multi-channel communication solutions with minimal disruption. Our team provides structured onboarding, data migration, configuration, and training to ensure a smooth deployment aligned with each agency's operational needs and timelines.
<b>e.</b>	<b>Cost Proposal (implementation and annual)</b>
<b>Response</b>	Cost Proposal is attached as a separate PDF according to RFP criteria.
<b>f.</b>	<b>References</b>
<b>Response</b>	References were provided in Vendor Qualification Section C.

DRAFT

# Everbridge 360 Public Safety Communications Overview




Everbridge empowers state and local governments with cutting-edge emergency communication tools and customized risk insights. Respond swiftly and effectively to emergencies, protect your staff, safeguard public resources, and reduce disruptions to essential services. With Everbridge, you can improve community trust, secure critical infrastructure, and uphold operational continuity – even in the face of unforeseen crises.

## Essential critical communication tool for organizations

State and local governments using Everbridge experience reliable, enhanced operational efficiency, faster crisis response, and improved community trust. Citizens are informed and protected during emergencies, while local government operations remain uninterrupted. The platform ensures compliance with regulatory standards and establishes a foundation of resilience for future events. Everbridge empowers local governments to serve their communities with confidence, precision, and transparency, ensuring lives are protected and services are delivered seamlessly in any situation.

## How Everbridge empowers state and local government organization

 <p><b>Proactive threat detection</b></p> <p>Access real-time risk intelligence, enhanced by the Everbridge network effect, as neighboring communities share critical updates. Leverage data from local sources, including other state and local government agencies, to identify and mitigate hazards.</p>	 <p><b>Efficient response workflows</b></p> <p>Streamline emergency responses with automated workflows, improving coordination and reducing response times for critical incidents.</p>	 <p><b>Seamless communications</b></p> <p>Enable two-way communication to manage emergencies effectively, keeping personnel and community members informed and safe.</p>	 <p><b>Enhanced operational safety</b></p> <p>Utilize advanced tools and risk insights to strengthen operational continuity, safeguard public resources, and meet compliance requirements seamlessly.</p>
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## Prepare, communicate, and respond to a weather event with Everbridge Mass Notification and Public Safety solutions



### Benefits

- **Proactive management:** harness real-time intelligence to make swift, informed decisions.
- **Timely intelligence:** access crucial data to anticipate and mitigate risks to personnel and assets.
- **Automated communications:** streamline messaging to prevent chaos and ensure safety with minimal disruption.
- **Coordinated responses:** integrate resources and implement recovery plans effectively through a centralized collaboration platform.



### Features

- **Rapid information dissemination:** ensure critical information reaches the right individuals swiftly and reliably, enhancing situational awareness.
- **Geo-targeted alerts:** deliver precise notifications based on location, allowing for targeted responses and localized action.
- **Multi-lingual support:** communicate effectively with diverse audiences by providing alerts and updates in multiple languages.
- **Two-way communication:** facilitate interactive dialogue to gather feedback and adjust strategies in real-time.



### Invest in Outcomes

Invest in a solution that can prepare you for severe weather and help you respond during any kind of critical event. Our customers experience the following results:

- ◆ Hyper-relevant intelligence provides ample time for preparation, often over 24 hours.
- ◆ Opt-in alerting greatly expands the reach of communications, in one case from 6% to 75%.
- ◆ Two-way communications enables organizations to send alerts and receive responses from employees in just seconds.

## Mass Notification with Incident Communications

Critical events happen every day: severe weather, workplace violence, active shooters, terrorism, IT, and power outages. Everbridge Mass Notification enables you to connect and inform your entire organization in an emergency – within seconds. Facilitate two-way communication and mobilize your response team. Know your people are safe and your operations, supply chains and brand reputation are protected.

### Reliable and Secure

#### Market-leading innovation backed by security and reliability

Communicate quickly and reliably during emergencies with a platform trusted by millions in 200+ territories and countries. Secure access collaboration protects your data with 325+ security controls. Securely store your data in your country of preference.



### Targeted Broadcast

#### Reach the Right People with the Right Message, at the Right Time

Broadcast to virtually any communication device and channel, including audio, text, and mobile. Easily select your audience – individuals or groups – through lists or geo-targeting. Facilitate two-way communication so you know your people are safe.



### One Platform

#### Manage Everything in One Simple, Intuitive, and Automated Platform

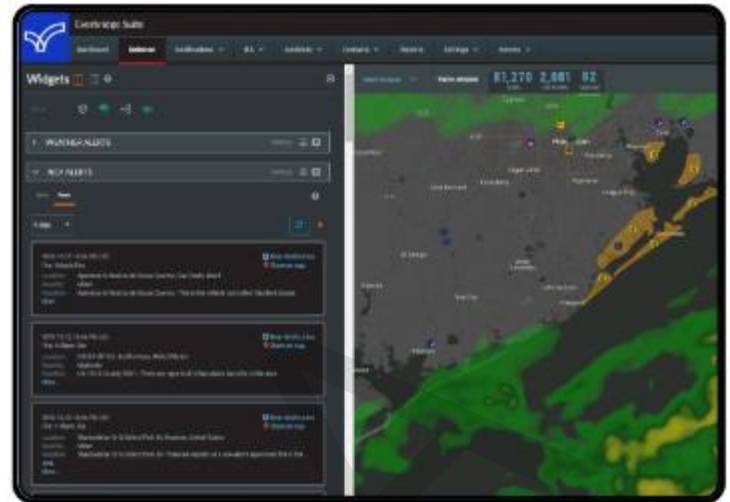
Send your message in seconds and mobilize a coordinated response with just a few clicks. Integrate easily with your HR and BC Planning systems. Eliminate errors with preconfigured templates and guided workflows.



## Geo-Intelligent

### Send Alerts to multiple Contact Paths

- ◆ Text
- ◆ Email
- ◆ Mobile App Notification
- ◆ Voice Call
- ◆ Slack
- ◆ Social Media & Digital Signage








## Simple, Powerful & Intuitive User Interface

### Empower Users

- ◆ Manage settings, limits, and defaults through a user-friendly interface
- ◆ Import and organize contact data in a way that is meaningful to your organization
- ◆ Define role-based access controls to separately manage users and contacts
- ◆ Customize portals to allow contacts to update and manage their accounts



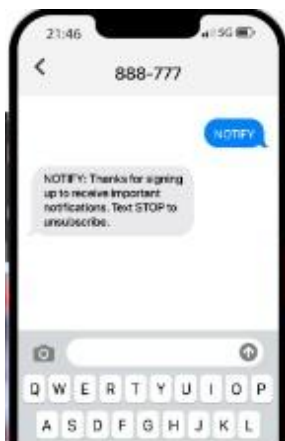
## Benefits of Mass Notification Software

 <p>Reliable and scalable platform</p>	 <p>Communicate and respond more quickly to disruptive events</p>	 <p>Send consistent and error-free messages quickly</p>	 <p>Automate and customize response activities to meet your needs</p>	 <p>Integrate easily with common HR and BC Planning systems</p>
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# Community Engagement

AN ACTIVE, ENGAGED COMMUNITY

Everbridge Community Engagement makes it easier than ever for public officials to connect with employees and visitors. Visitors and employees can text a zip code or keyword of interest, opting in to receive relevant and timely texts, emails, or social notifications.



## AN EASY WAY TO CONNECT WITH THE COMMUNITY

- ◆ One step text message opt-in.
- ◆ With quick SMS sign-up, public officials can easily publicize and grow their opt-in subscriber lists.
- ◆ Communicate with specific languages in your area with multiple languages support.

Send a text saying "notify" to 888-777 to sign up for notifications!  
 Envie un mensaje de texto con la palabra "notify" al 888-777 para inscribirse a las notificaciones.



## TARGETED, TIMELY, HELPFUL COMMUNICATIONS

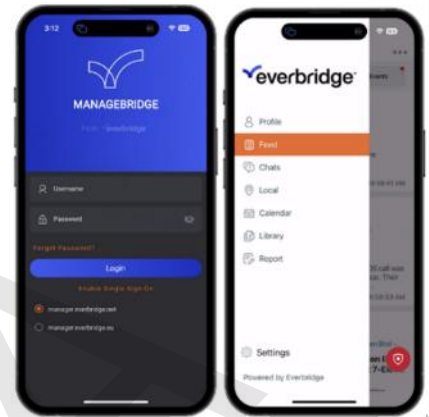
- ◆ Target by event keywords
- ◆ Reliable delivery of text messages through true SMS.
- ◆ Send rich information, including links to photos, attachments, and more information.
- ◆ Publish and distribute information at scale with the push of a button:



## Everbridge 360 Mobile Applications

### ManageBridge – Client Administrative Users App

Using the ManageBridge application with your smartphone or tablet, you can access the Everbridge system for launching/managing notifications whenever you need it, no matter where you are. Built as a native application, ManageBridge reliably works under adverse network conditions and provides you the full communication power of the Everbridge system whether you are working out in the field or just down the hall. ManageBridge brings the same set of rich communications features available in Mass Notification to administrators who frequently use mobile devices. With ManageBridge, users can monitor and initiate communications from smartphones and tablets while on the go. ManageBridge is a free native mobile application available to Everbridge clients that gives them more control over their emergency notifications than ever before.



#### **Key benefits include:**

- ◆ Real-Time—Provide instant updates and gather quick responses to assess what resources are needed and available
- ◆ Connected—Transmit SMS messages in low bandwidth or weak connectivity areas using Apple iOS and Android devices
- ◆ Targeted—Create specific stakeholder conference notifications to bring response teams and executives together, or launch secure push notifications on-the-fly
- ◆ Interactive—Monitor real-time push notifications from mobile devices using an interactive graphical reporting interface

## Everbridge 360 Mobile App and Desktop App – Employees and Recipients

In addition to our traditional contact paths, we offer the Everbridge 360 Mobile App, an application that allows your employees and internal stakeholders to receive push notifications, respond to and initiate messages, and send pictures and their geographic location directly to the Everbridge console from their smartphone.

With the Everbridge 360 Mobile App, you can enhance your emergency resources with your entire recipient network, turning mobile notification recipients into valuable additional eyes and ears right where the action is.

#### **Key benefits include:**

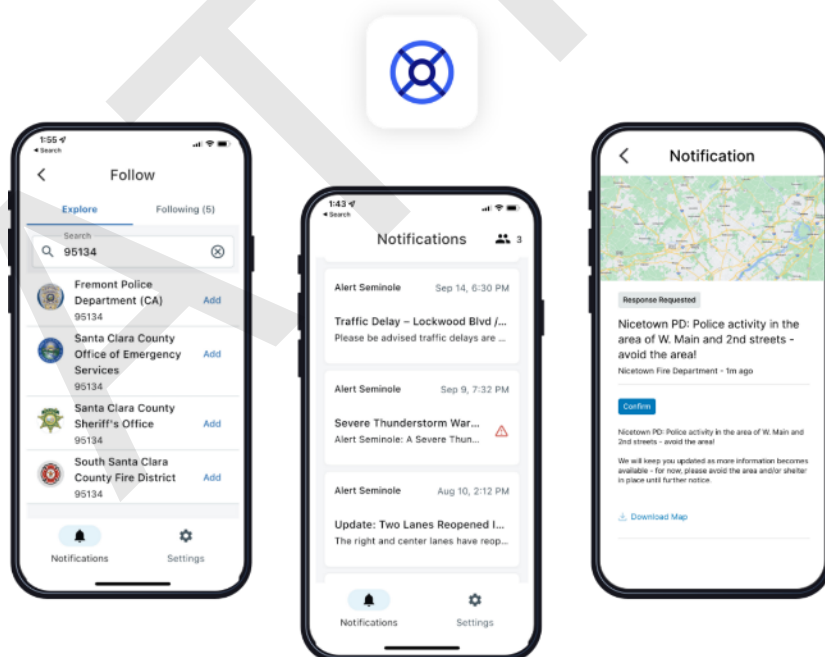
- ◆ The Everbridge 360 Mobile App allows users to share information via email and SMS. This functionality can be enabled or disabled by our clients, based on desires and internal policies
- ◆ The Everbridge 360 Mobile App allows users to provide images. Images can be shared from the device camera or from the local photo library
- ◆ The Everbridge 360 Mobile App allows users to share their geographical location. It is completely up to the user (optional) to share their location via the Everbridge 360 Mobile App

- ◆ Everbridge supports the ability to display content and images shared from the mobile application into the vendor's map user interface. This is available using the Everbridge 360 Mobile App widget within the Universe tab in the system
- ◆ Everbridge allows administrators to identify custom categories to proactively collect and categorize important feedback. This is conducted by configuring desired Categories through the Settings menu in the settings area of the product. Once configured, users of the Everbridge 360 Mobile app can share information regarding these categories
- ◆ Everbridge allows administrators to allow contacts to share messages with their extended network. This functionality can be enabled or disabled by our clients

Customers can collect field-based intelligence from their recipients by establishing custom “unsolicited messaging” categories that can be used with the Everbridge 360 Mobile App to report storm damage, maintenance issues, security concerns, or other critical events that may require immediate attention from your organization.

## Public Safety App

Receive official alerts about emergencies, road closures, crime advisories, announcements, reminders, and community updates straight to your mobile device. Everbridge partners with thousands of public safety agencies to keep you informed about local events that matter.



## Everbridge Privacy, Security and Compliance

Everbridge is committed to providing a secure environment using state of the art technologies to safeguard your information. At Everbridge, safety is always balanced with privacy. We help you comply with all local and global regulations while protecting the privacy of your employees. Everbridge maintains several security certifications such as:



### Everbridge Security Overview

- ◆ **Access to contact data**
  - Control how contact data is collected, who has access to personal identifying information (PII), and how location data is displayed. Access to contact data is dependent on:
- ◆ **Double opt-ins for the Everbridge App, Member Portal, and collection of PII**
  - The organization can request the data
  - The contact can choose to provide the data
- ◆ **Role-based access to data and controls**
  - Eight role types available with many configurable permission options
  - Access to data can be restricted within the organization
- ◆ **Encryption of location data**
  - Whether just checking in, activating a safe corridor, or issuing an SOS, location is encrypted and can only be viewed by those who have the right roles and permissions
  - Controlled access and disclosure of how location data is used

◆ **Location Sharing**

Everbridge supports both explicit (user provided) and implicit locations from the mobile app. Implicit locations are only loosely tied to a profile and no one is being tracked. Implicit locations are for reference in the back end only and are not displayed on a map or in the contact profile. The platform uses implicit locations for private incident zones.

◆ **Private Incident Zones**

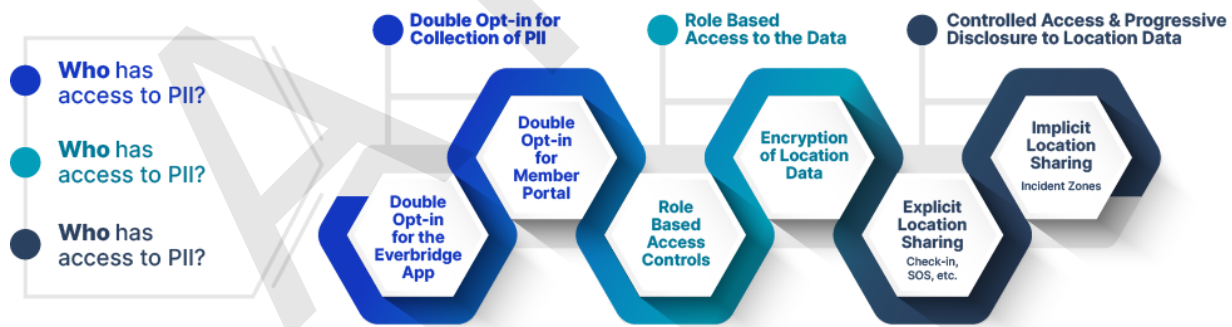
If a contact enters a private incident zone, the contact will get a push notification. Only the name of the contact reached is reported—not the location of the individual.

◆ **Public Incident Zones**

If a contact enters a public incident zone and taps the crosshairs on the map, visits the local page, or moves 100 meters (every 10 minutes for Android users), the contact will get a push notification.

**Satisfy HIPAA, FedRAMP, ISO and Other Compliance Requirements with Everbridge**

- All chats are encrypted using modern elliptic-curve encryption, with one-time key pairs at the application layer.
- During transmission, per-channel symmetric keys encrypt chat content.
- While at rest, chat content is encrypted with a separate device-specific, symmetric key.
- Push notification content is also encrypted.
- Networking throughout the app uses HTTPS encrypted communication.
- Keys can be revoked for each unique user/device combination and are never kept in permanent storage.
- TLS 1.2 or better is enforced by the app at the device Operating System level.
- OS-level encryption and sandboxing protects stored data.
- Databases are encrypted with SQL Cipher.
- Everbridge servers are registered using DNS CAA records to prevent man-in-the-middle attacks.



For more information about privacy, security, and compliance visit:

<https://www.everbridge.com/about/legal/compliance/>

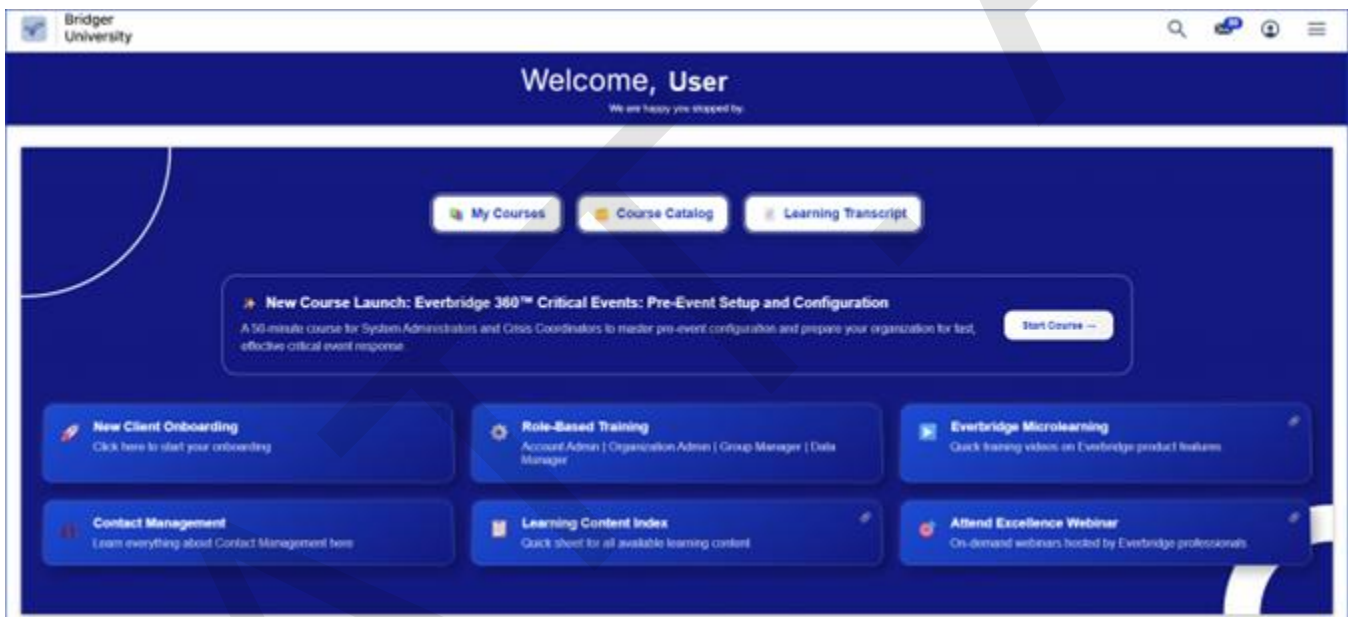
## Technical Support, Training & Professional Services

Our 23 years of experience supporting critical event solutions across all major markets have helped us develop the most experienced professional services team in the industry.

### Technical Support

The Everbridge Customer Support team is committed to helping our clients achieve and maintain performance excellence. As part of our commitment, it is our goal to improve the Everbridge experience by managing and resolving your technical inquiries. Technical support services are available to clients as part of the Everbridge solution. They include the self-service Support Center, email support, and phone support that are available 24x7x365. They also include a top-priority phone queue to the Emergency Live Operator service provided to help send emergency notifications if you cannot access the Everbridge interface directly and is available 24x7x365.

### Everbridge University



Everbridge University (EBU) and the Everbridge YouTube Channel provide a hub of over 250+ interactive self-service resources to prepare your team to be confident in their decisions using Everbridge. Available 24x7x365, Everbridge University offers role-based training and certifications that incorporate skills, concepts, and best practices to effectively leverage Everbridge solutions.

### Professional Services

Everbridge Professional Services utilizes a proven, four-stage implementation and project management methodology offering the following benefits:

- ◆ Leverages best practices and subject matter expertise built over 2000+ deployments
- ◆ Mitigates risk through effective planning, project management, and regular communication for the duration of the project
- ◆ Ensures product configurations solve for business needs, providing customer self-sufficiency over the long-term

## Everbridge Best in Resilience Certification

As the pioneers in Critical Event Management, Everbridge has developed a proprietary Critical Event Management (CEM) Standards Framework™ offering certified organizations the industry’s first end-to-end methodology for evaluating and benchmarking resilience. The Everbridge Best in Resilience™ Certification Program provides a unique standards framework for assessing an organization’s overall resilience, leveraging 23+ years of professional services engagements in over 150 countries to offer businesses and government agencies an end-to-end methodology for evaluating resilience when confronted with critical events. The program recognizes organizations, private and public, that embody readiness, responsiveness, and resilience when confronted with critical events.



This framework is based on experience from over 23 years of professional service implementations across thousands of enterprises from over 150 countries and tens of billions of critical interactions delivered.

The Best in Resilience™ Certification enables leaders to understand their current capabilities and make informed choices based on their risk appetite. Further, it can be used as a value signal, providing confidence to employees and key stakeholders.

## Everbridge Partner Ecosystem

**Innovate faster. Reduce complexity. Leverage current investments. Maintain resilience.**

The largest ecosystem of physical security, cybersecurity, IT operations, and risk management partners in the industry extends the value of your existing infrastructure investments and speeds time to value.



Please visit this site for more information: <https://www.everbridge.com/platform/ecosystem/>

## Supplement Project Information Appendix

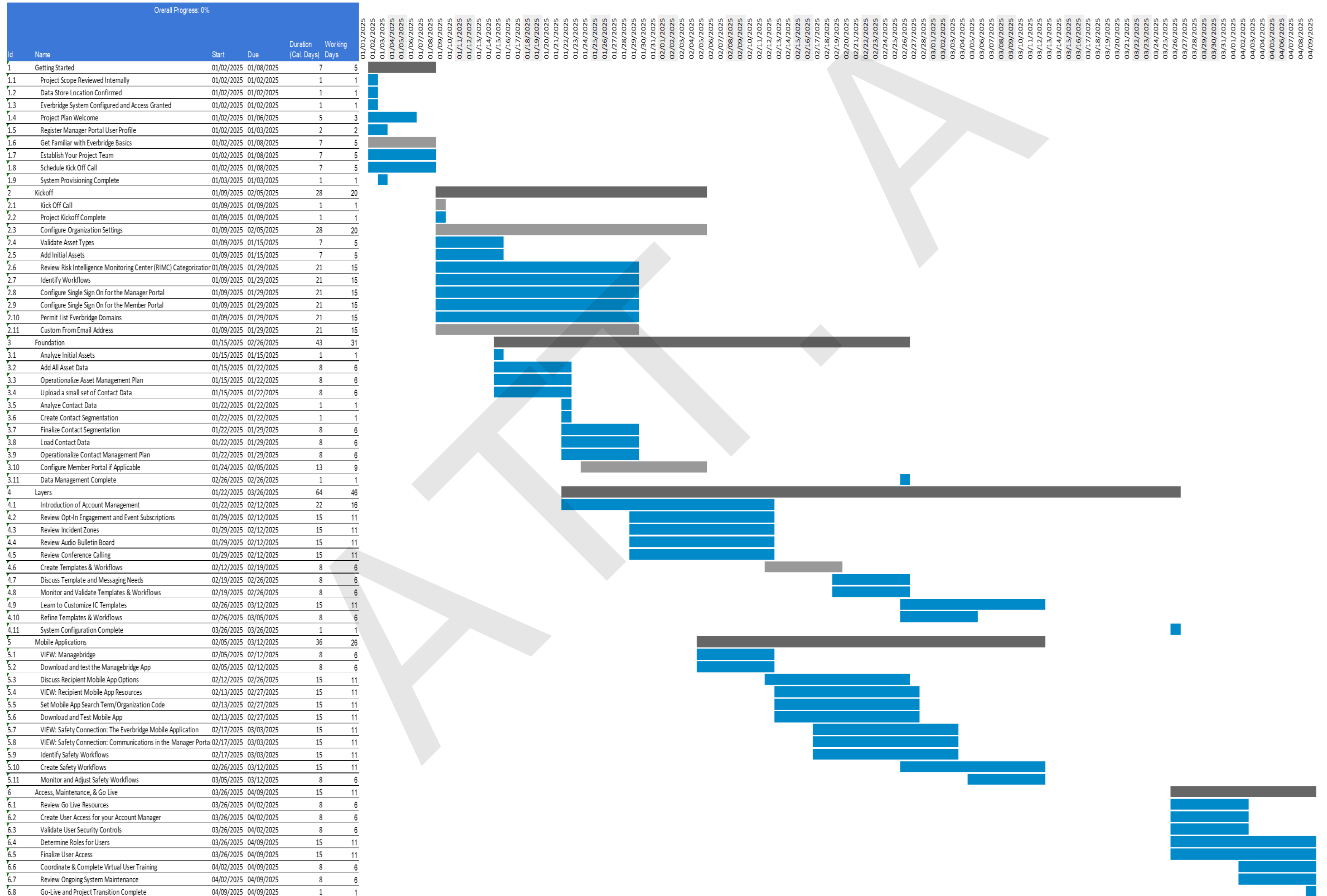
Please find the following attachments included in support of Everbridge's response to Greater Los Angeles County Vector Control District (GLACVCD) for review.

- ◆ Everbridge Implementation Plan (Sample)

ATTACHMENT

## Everbridge Implementation Plan (Sample)

\*Note: The project plan outlined below is tentative and subject to change based on findings from the discovery phase. Adjustments may be made to align with project requirements, stakeholder inputs, and evolving priorities.



Everbridge empowers enterprises and government organizations to anticipate, mitigate, respond to, and recover stronger from critical events. In today's unpredictable world, resilient organizations minimize impact to people and operations, absorb stress, and return to productivity faster when deploying critical event management (CEM) technology. Everbridge digitizes organizational resilience by combining intelligent automation with the industry's most comprehensive risk data to Keep People Safe and Organizations Running™.

***Non-Disclosure***

***This proposal contains business, technical, and financial information that if disclosed would result in substantial injury to Everbridge's competitive position. Everbridge requests that such data be used only for the evaluation of this response and not be shared with outside parties.***

## Quotation

Quote #: Q-261921-1  
 Date Created: 4/28/2026  
 Expires On: 5/27/2026

Salesperson: Zach Netzler  
 Email: zachary.netzler@everbridge.com

**Bill to:**  
 Greater Los Angeles County Vector Control District  
 12545 Florence Ave.  
 Santa Fe Springs CA 90670  
 United States

**Ship to:**  
 Greater Los Angeles County Vector Control District  
 12545 Florence Ave.  
 Santa Fe Springs CA 90670  
 United States

**Bill to Contact:**  
 Name:  
 Phone:  
 Email:

**Primary Contact:**  
 Name: Allison Costa  
 Email: acosta@glamosquito.org

Contract Summary Information	
Contract Period:	36 Months
Payment Term:	Net 30
Everbridge Entity:	Everbridge, Inc. - 26-2919312

### Year 1

DESCRIPTION	QTY	PRICE
Everbridge 360 – Public Safety Comms (Public Alerting)	100,000	USD 24,300.00
<b>Year 1 TOTAL:</b>		USD 24,300.00

### Year 2

DESCRIPTION	QTY	PRICE
Everbridge 360 – Public Safety Comms (Public Alerting)	100,000	USD 24,300.00
<b>Year 2 TOTAL:</b>		USD 24,300.00

### Year 3

DESCRIPTION	QTY	PRICE
Everbridge 360 – Public Safety Comms (Public Alerting)	100,000	USD 24,300.00
<b>Year 3 TOTAL:</b>		USD 24,300.00

One Time Fees:

DESCRIPTION	QTY	PRICE
ProServ - Everbridge 360 – Public Safety Comms	100,000	USD 2,430.00
<b>One Time Fees: TOTAL:</b>		USD 2,430.00

**Quote Terms:**

1. By signing this Quote, or issuing a Purchase Order referencing this Quote or the services in this Quote, you represent that you read, understand and agree the terms of the Master Service Agreement below apply to this Quote and any other services provided by Everbridge and are authorized on behalf of the Client to execute the Quote and bind Client to the Master Services Agreement  
<https://www.everbridge.com/master-services-agreement-v11-jan-2025>
2. Subject to sales taxes where applicable.
3. Except for currency designation, the supplemental notes below, if any, supplied in this Quote are for informational purposes and not intended to be legally binding or override the language of the Master Services Agreement.

**Supplemental Notes:**

Client will have access to contact 100,000 contacts. If the account grows above 100,000 contacts, client will need to add additional contact licenses.

**Please, Sign, Date and Return:**

Signature:

Date:

Name (Print):

Title:

**Please, Sign, Date and Return:**

Signature:

Date:

Name (Print):

Title:

**Everbridge, Inc.**  
**Corporate Headquarters: 8300 Boone Blvd, Suite 800**  
**Vienna, VA 22182**  
**(818) 230-9700**  
 THANK YOU FOR YOUR BUSINESS!



# Everbridge Public Safety Communications

## Overview

**Everbridge Public Safety Communications combines the power of the Everbridge 360 platform with Community Engagement (formerly Nixle), Everbridge's anonymous opt-in SMS community alerting service, to provide a complete platform for managing a full spectrum of community communications.**

Everbridge Public Safety Communications is built on the robust Everbridge 360 platform featuring advanced security protocols, scalable infrastructure, mobile accessibility, interactive reporting, and adaptive resource mapping designed to mirror your organization. These capabilities are supported by enterprise-grade data management tools, offering flexible and comprehensive data handling options. Everbridge Public Safety Communications enables the sending of targeted or broad notifications via text, voice, email, desktop alerts, social media and secure internal collaboration. Alerts can be targeted to individuals or groups using predefined lists, geographic locations, and visual intelligence tools.

Everbridge Public Safety Communications allows FEMA-approved alerting authorities to issue public alerts through FEMA's Integrated Public Alert and Warning System (IPAWS). Once FEMA credentials are obtained, administrators upload the assigned digital certificate into their Everbridge Organization.

Everbridge Public Safety Communications with Community Engagement (formerly Nixle), utilizing SMS zip code and keyword opt-ins, makes it easy to expand your community reach:

- Everbridge Community Engagement enables individuals to quickly sign up, based on their locations of interest, or by simply sending a keyword via SMS. These individuals are known as Subscribers—communications recipients not managed by organizations, but whom Everbridge offers organizations to communicate with just as easily as organization Contacts. Organization Contacts are recipients whom organizations upload to Everbridge or register via Member Portal and are maintained directly by the organization.
- Everbridge Community website and Public Safety mobile app allow subscribers to manage their personal profiles, explore organizations in their communities, and subscribe anonymously to receive messages regarding specific topics or general messages from organizations.
- Each organization can optionally have its own branded website where subscribers can gather more information about a topic and view previous messages.

Below is a list of the key inclusions for your Everbridge Public Safety Communications system.

## Core Platform Access

- Unlimited Users/Administrators for:

- Web-based portal to initiate messages, reporting, and administration of groups and users.
- ManageBridge Application (iOS, Android).
- Three (3) Organizations with unlimited nested static and dynamic groups.
- One (1) Contact data location may be chosen per organization, in either the United States, Germany, Canada, or the United Kingdom.
- Four (4) Everbridge basic conference bridge codes.
- Basic Audio Bulletin Board with unique organization ID.

**Core Features**

- Custom-branded portal for connecting with Contacts you uploaded into Everbridge or have signed up via your member portal.
- Custom-branded subscription pages within Everbridge Community to make it easy for individuals to opt into receiving your messages (powered by Community Engagement).
- Flexible role-based access controls to manage user permissions.
- Real-Time dashboard.
- Interactive map to view alerts and launch communications.
- Automatically broadcast customized government-issued weather messages (US and Europe) based on the recipient, location and type of weather events.
- Custom reporting.
- Secure Collaboration encrypted chat with individuals or groups via mobile and desktop.
- Everbridge Elastic Infrastructure for message delivery.
- Everbridge Community Engagement Subscriptions (formerly Nixle) with five (5) opt-in keywords.
- Client hereby grants to Company a non-exclusive, royalty-free, and fully-paid, transferable, worldwide, irrevocable, and perpetual right and license (including the right to sublicense through multiple tiers of sublicensees) to (a) use, copy, display, disseminate, publicly perform, publicly display, digitally transmit, publish, translate, reformat, create derivative works from, and otherwise use communications Client sends through the Solutions (“Client Communications”) as necessary to provide the applicable Solutions and for public facing communications to citizens, other public groups and public facing websites, including social media (e.g., Google Alerts, National Center for Missing & Exploited Children) and users of the Everbridge Community Engagement/Everbridge Nixle service (collectively, “Public Communications”), (b) use and display Client’s trademarks, service marks and logos, in connection with providing the applicable Solutions, including any Public Communications, and (c) to use, sell, offer to sell, and otherwise exploit any product or service based on, embodying, incorporating, or derived from the Client Communications. Client hereby grants to Company a non-exclusive, fully paid right to place a widget on Client’s website to facilitate Subscriber opt-in registrations to the applicable Solutions. Client further acknowledges and agrees that all personal information collected from or about individuals registering through such widget by Company as well as any other personal information used in connection with the Solutions, shall be controlled and processed by Company in accordance with the

Community Engagement (formerly Nixle) and Visitor Engagement Services-Specific Data Practices in Company's privacy notice available at: <https://www.everbridge.com/about/legal/everbridge-global-privacy-notice>.

### Advanced Capabilities

- Access to Incident Management to automate incident communication workflows.
- Incident Chat to coordinate and collaborate.
- SmartConference with four (4) lines for audio conference bridging.
- Single Sign-On (SSO).
- Desktop Alerts – Urgent full-screen takeover alerts.
- Contact Management and Notification APIs.
- Email Ingestion – Launch notifications through email.

## Key features

### Core Messaging Capabilities

- One-screen broadcast creation workflow to speed message creation and reduce human error.
- Standard, polling, or on-the-fly 'One-Touch' Conference Call messages.
- Multi-language Text-to-Speech Engine and Custom Voice Recording.
- Real-time reporting for situational awareness and after-action analysis.
- Five (5) Live Operator Message Initiations per year.
- Unlimited Communication Templates.
- Audio Bulletin Board.
- Notification escalation: Automatically sends to the next person/group if no confirmation is received
- Four (4) Everbridge basic conference bridge codes.
- Customizable caller ID and source email address.

### User Access & Security

- Single Sign-On (SSO) for simplified user management.
- Interactive Dashboard for organizational activity summary.
- Flexible role-based access controls to manage user permissions.
- Access to:
  - Real-Time Dashboard
  - Notifications History
  - Interactive mapping
  - Custom Reporting

### Publishing & Distribution

- Everbridge Network: Access situational intelligence and notifications shared by other public and private groups.
- Web Posting: Publish notifications to websites and services via HTTPS API.
- Social Media Integration: Publish directly to Facebook and Twitter.

- Mobile App from Everbridge: Notifications to smartphones of residents and employees, with custom logo display.
- Audio Bulletin Board: Contacts can retrieve messages at their convenience.
- For authorized authorities in the United States, publish messages:
  - Wireless Emergency Alerts (WEA) (short text message to mobile phones).
  - Emergency Alert System (EAS) (short text message to televisions and audio message to radio).
  - Non-Weather Emergency Alerts (NWEM) (short audio messages to NOAA radio).
  - COG-to-COG (messages to other alerting authorities who have access to IPAWs).
  - *Note: Everbridge has no influence over the channel permissions assigned to a client. For instance, if a client is granted access to send only to WEA, then Everbridge cannot force the notification to also be sent to the EAS channel.*

### Messaging Channels & Delivery

- SMPP based True SMS text messaging: Character limits for SMS text messages are determined by telecommunication providers. Everbridge reserves the right to change the length of a single SMS Text message if telecommunication providers update these amounts.
- Email.
- Voice messages.
- Mobile app.
- TAP.
- Microsoft Teams.
- Slack.
- Pager.
- TTY.
- Fax.
- Organization-specific customizable caller ID.
- Everbridge transmits messages through various channels using standard protocols. Messaging services like email, voice calls, and SMS may experience delays or undelivered messages due to third parties, often chosen by you or the recipient (e.g., busy signal, carrier network issues, or dead battery). Everbridge does not guarantee delivery and recommends using multiple channels for critical communications.

### Message Credit System

- Messaging is subject to usage limits ("Message Credits") as outlined in your quote or pricing document.
- Monitor usage, limits, and remaining credits via the Client Portal.
- Each of the following is counted towards message credits:
  - SMS text messages.
  - Voice messages or Conference Voice: One minute or portion of a minute of the voice message, calculated on a cumulative basis per month, per destination country.
  - TTY: One minute per TTY message.

- Fax: Per Page Transmitted.

### Mobile & Location-Based Features

- Access to ManageBridge for launching, monitoring, and receiving notifications on on-going incidents.
- Everbridge Public Safety mobile app community members to receive notifications.
- Everbridge 360 mobile app for staff and community officials.
- Public Incident Zone: Alert residents via Everbridge's Mobile app when entering an impacted area.

### Geospatial & Contact Management Tools

- Integrated contact selection: GIS/map-based, rule-based, group-based, or individual.
- Map-based drawing and selection tools with imported shape files (e.g., Google Maps, Bing Maps, ESRI).
- Automatic and custom point address geo-coding for contacts.
- Contact filtering based on custom criteria.
- Self-service contact record adjustments.
- Contact import via CSV upload and Contact API.
- Bulk contact management automation via Secure FTP.

### IPAWS Integration (U.S. Only)

- Client Responsibilities:
  - Maintain credentials, Digital Certificate, COG ID, and Common Name in Everbridge account.
  - Ensure only FEMA-authorized Alert Originators access IPAWS-OPEN.
  - Notify Everbridge of any changes to access rights.
  - Assume full responsibility for message content and credential security.
- Messaging via IPAWS:
  - Everbridge is not liable for distribution or delivery through IPAWS-OPEN.
  - FEMA may include features within IPAWS architecture not supported by Everbridge.
- User Capabilities:
  - View permissions assigned to the COG ID via Organization Settings.
  - Send notifications to IPAWS Channels authorized on the Alert Originator's COG profile.
  - Select "live" or "test" IPAWS environments before sending.
  - Review messages sent to the client's COG ID via Everbridge Interactive Visibility.
- Termination:
  - Access ends upon contract termination or breach of MOA.
  - Everbridge may terminate access if FEMA changes system terms or feasibility.
- **IPAWS Authorization:** Client represents and warrants to Everbridge that any employee, agents, or representatives of Client who access IPAWS-OPEN using Client's credentials provided by FEMA (each, an "IPAWS User"), are authorized by FEMA to use IPAWS-OPEN, have completed all required training, and Client has executed an IPAWS Memorandum of Agreement ("MOA") with FEMA. Client shall contact Everbridge immediately upon any change in Client or any IPAWS User's right to access IPAWS-OPEN. Client

shall only access IPAWS-OPEN using its designated credentials and FEMA-issued digital certificate (“Digital Certificate”). Client acknowledges and agrees that Everbridge shall not have access to its credentials and that Client assumes full responsibility for maintaining the confidentiality of any credentials issued to it. Client shall be solely responsible for any and all claims, damages, expenses (including attorneys’ fees and costs) that arise from any unauthorized use or access to IPAWS-OPEN.

- **Credentials:** Client shall load and maintain within its Everbridge account Organization, its Digital Certificate, COG ID, and Common Name. Client authorizes and requests Everbridge to use the foregoing stored information to connect Client to IPAWS-OPEN.
- **Messaging:** Client acknowledges and agrees that: (i) upon submission of messages to IPAWS-OPEN, Everbridge shall have no further liability for the distribution of such message, and that the distribution through IPAWS-OPEN, including, but not limited to, delivery through the Emergency Alert System (also referred as Commercial Mobile Alert System), is in no way guaranteed or controlled by Everbridge; (ii) Everbridge shall not be liable as a result of any failure to receive messages distributed through IPAWS-OPEN; (iii) FEMA may include features within IPAWS architecture not supported by Everbridge, and Everbridge shall not be required to provide such additional features to Client; and (iv) Client shall be solely responsible and liable for the content of any and all messages sent through IPAWS-OPEN utilizing its access codes.
- **Term:** Client acknowledges and agrees that access to IPAWS-OPEN shall be available once Client has provided Everbridge with the Digital Certificate and any other reasonably requested information to verify access to the system. Upon termination of the Agreement access to IPAWS-OPEN shall immediately terminate. In addition, Everbridge may immediately terminate, without liability, access to IPAWS-OPEN, if Client breaches this Addendum, the MOA, or FEMA changes the IPAWS-OPEN system so that it materially changes the business terms and/or feasibility for Everbridge to provide such access.

## Set-up, Implementation & Support

- Up to 10 remote hours of support via a dedicated Implementation Specialist during a Standard
- Implementation. These 10 hours are inclusive of web-based training, system testing, and administrative set-up. Your Implementation Specialist will also deliver your EB Suite system with best-practice recommended settings configured.
- Initial Contact Data Upload and Test Broadcast Support.
- 5 Live Operator Message Initiations per year.
- Unlimited Access to Everbridge University classes.
- 24x7 Customer Support (phone, web, email).
- Global Support/Operations Centers for Redundant Live Support.
- To enable our customer support teams to more effectively solve our customers’ support-related issues by providing analytics, suggesting guidance, and improving our knowledge base, we use an artificial intelligence feature and provide access to our knowledge base through an artificial intelligence chat feature. Access to

support tickets is needed for the feature to operate, except for the chat feature where no support ticket or other customer data is required.

**For IPAWS (U.S. Only)**

- This feature is only for clients who have received credentials from FEMA.
- Implementations Team must enable the approved channels for a client's Organization. Please note, IPAWS is not available at the Account Level.
- Client administrators must load the FEMA-provided digital certificate in the Settings page for the desired organizations.
- Clients must contact Everbridge Technical Support if they want to make subsequent changes to their channel options.
- Everbridge may terminate access if FEMA changes system terms or feasibility.

## Usage

For more information about the policies that apply to our Services and how you use them, refer to our Policy Page <https://www.everbridge.com/company-policies>. You will obtain all requisite permissions or consents to support your use. For more information on the accreditations, certifications and operational practices relevant to the Service(s) you have purchased from us, refer to [trust.everbridge.com](https://trust.everbridge.com).

For a full product description, along with best practices and product details, please see the Everbridge User Guide and Everbridge University.

## Overview

The **Everbridge Public Safety Communications** deployment follows a comprehensive project methodology to ensure a successful implementation of the Everbridge platform. Professional Services led deployments focus on achieving rapid time-to-value, ensuring clients fulfil their duty of care by protecting employees, residents, and assets during critical events. The service includes remote consulting & training assistance for system configuration, data management, and communication training. Deployments are led by an experienced consultant with Critical Event Management (“CEM”) and technology expertise.

## Scope

Everbridge will provide client access to an Everbridge Consultant for the following:

- **System Provisioning:** Baseline account set up by Implementation Specialist. Everbridge will provision up to three (3) Organizations as aligned with client licensing and to meet client’s use-case needs. The default configuration will be one Organization serving as the Production environment for public facing communication, one Organization for internal employee communication, and one Organization as a sandbox or testing environment.
- **System Configuration:** Everbridge will provide an initial configuration of the Organization(s) to align with Best Practice recommendations. These settings will be reviewed with the client during deployment to ensure they are aligned to support the client’s various use-cases.
  - Everbridge 360 Organization Settings:
    - Default Notification Settings
    - Customizable caller ID, Voice Greetings, and custom voice recording
    - Email Branding and Header/Footer
    - Smart Conference Bridges
    - Visitor/Community Engagement keywords for SMS opt-in message capability
- **Data Management Consultation:** The Everbridge Consultant will provide remote consulting sessions focused on the successful understanding and configuration of contact data management in Everbridge.
  - Everbridge will conduct a deep dive session with the client’s project team to map out data requirements to maximize use of Everbridge based on client’s use-cases, including delivery methods, static address information, and additional information fields.
  - Everbridge will guide and assist the client in configuring the Everbridge system to support the proposed data structure.
  - Client will be responsible for configuring the contact data file(s) to be passed to Everbridge. Everbridge will guide the client through an initial manual upload of contact data and assist with data validation and troubleshooting of errors (if

required).

- *Everbridge does support a direct integration to a number of third-party HRIS tools, and this will be provided as an option if applicable.*
  - Client is encouraged to automate the data transfer to Everbridge, and the Everbridge Consultant will provide documentation on how to automate via SFTP or API. It is the responsibility of the client for creating, scheduling and maintaining the data transfer process itself.
  - Everbridge consulting will be limited to one source of contact data only. Client can choose to integrate additional data sources if needed in the future.
- **Communications Training:** A Professional Services resource will conduct remote consultation sessions on the Communications module of Everbridge. If necessary, consulting will also cover Mass Notification and Incident Communication to support the client communication use-cases. Consultation sessions will train the client team on how to create, manage, and maintain Communication Templates.

Training will follow a ‘train-the-trainer’ methodology, to build proficiency and allow the client to be self-sufficient with communication management in the future. Training will cover both Administrator and Operator roles for Communications. Training sessions can be recorded by the client for use as internal resources for future training needs. Aside from any templates created during training sessions, client will be responsible for building all templates to meet use-case needs.

- **Integrated Public Alert & Warning System (IPAWS):** A Professional Services resource will conduct remote consulting sessions on the configuration of IPAWS channels for authorized authorities (US only).
  - Emergency Alert System (EAS) – send short text messages to televisions and audio messages to radio
  - Wireless Emergency Alerts (WEA) – send short text messages to mobile phones
  - Non-Weather Emergency Alerts (NWEM) – send short audio messages to NOAA radio
- **User Management:** A Professional Services resource will conduct remote consulting sessions on User Management within Everbridge.
  - Extensive overview of Role Based Access Controls (RBAC) across the Everbridge platform.
  - Specific focus on user roles tailored to client use-cases, to ensure use of the Everbridge system meets client’s internal governance policies.

- **Mobile App(s) Deployment:** A Professional Services resource with extensive deployment experience will provide remote consulting services focused on configuring and deploying the following Everbridge mobile apps:
  - **ManageBridge** (for administrators and operators)
  - **Everbridge 360 Mobile App** (for internal contacts)
  - **Public Safety by Everbridge App** (for public recipients)
- **Single Sign-On (SSO):** A Professional Services Resource will provide consultative support on how the client can configure Single Sign-On within the Everbridge platform. Single Sign-On can be configured at both the Account and Organization level for both Manager and Member Portals.
  - **Manager Portal** configuration for authenticated user access (e.g. administrators and operators) to Everbridge and the Everbridge ManageBridge App.
  - **Member Portal** configuration to facilitate contact access to the Everbridge 360 Mobile App and/or Everbridge Member Portal.
- **Custom From Email:** The Everbridge Consultant will guide the client team through the configuration of a 'Custom From Email' for email communication. Successful configuration and deployment of this feature will require assistance from the client's IT team.
- **AI-Enabled Functionality:** A Professional Services resource will provide remote consulting sessions focused on AI-enabled capabilities embedded within applicable Everbridge platform modules. Consultation may include:
  - Overview of AI-enabled functionality available within the client's licensed Everbridge modules.
  - Guidance on best practices for configuring and utilizing AI-supported features to support operational workflows and communication processes.
  - Consultation on how AI-enabled capabilities may assist with message creation, incident management activities, or other supported platform workflows where applicable.
  - Review of client use-cases and discussion of how available AI-driven features may be applied within the client's operational environment.

Consulting services are limited to advisory guidance on AI functionality available within the client's licensed Everbridge products. Development of custom AI models, custom integrations, or bespoke AI solutions is out of scope.

- **Project Management:** Provides a baseline project plan for the client to leverage. Additional project management resources can be purchased to assist with ongoing activities such as project plan revisions, risk mitigation, gap analysis, etc.

- **Post Go Live Transition** from the Everbridge deployment team to the Everbridge Account Management and Product Support teams.

### Out of Scope Items

- Onsite training (training requires a minimum of 2 consecutive days at (1) client location).
- Development & maintenance of any custom integrations by Everbridge (e.g., API).
- Training or consultation on any Everbridge products beyond Everbridge Public Safety Communications.
- Integration with any legacy, internal/proprietary, or third-party systems not contained in Everbridge list of approved connectors.
- Migration of data from 1 or more legacy systems into Everbridge.

### Resource Estimates and Pricing

#### Contractor Compensation

Service Item	Location	Cost
Everbridge Public Safety Communications	REMOTE	
<b>Total</b>		<b>See Quote</b>

**Completion Criteria:** The engagement is considered complete upon the delivery of the Professional Services Scope outlined within this inclusion sheet. The Professional Services rendered pursuant to this inclusion sheet shall be valid and usable for the lesser of twelve (12) months or the completion of the services scope defined in this inclusion sheet. At the end of 12 months, all remaining consulting support will expire and will no longer be valid.



# **Earn Trust. Secure Funding. Stop Disease.**

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Greater Los Angeles County Vector Control District (GLACVCD)

Multi-Channel Communications & Outreach Platform RFP  
Technical Proposal

**Christopher Thiers**  
**Account Executive, Special Districts**  
**720.307.2123**  
**[Chris.Thiers@granicus.com](mailto:Chris.Thiers@granicus.com)**

Date: May 1, 2026

**Granicus**  
1999 Broadway, Suite 3600  
Denver, CO 80202  
[www.granicus.com](http://www.granicus.com)

Commercial – In Confidence



# 1. Cover Letter

April 30, 2026

Allison Costa  
Assistant General Manager, Administrative Services  
Greater Los Angeles County Vector Control District  
[acosta@GLAmosquito.org](mailto:acosta@GLAmosquito.org)

Dear Ms. Costa,

Granicus is pleased to submit this proposal in response to the Greater Los Angeles County Vector Control District's (GLACVCD) Request for Proposals for a Multi-Channel Communications & Outreach Platform. We appreciate the opportunity to formally respond to GLACVCD's RFP.

Granicus brings extensive experience supporting California special districts and public health agencies with compliant, large-scale, multi-channel communications. Our proposed solution combines Granicus' platform and services to provide GLACVCD with a unified system for mosquito and vector activity alerts, urgent communications, strategic initiatives (like Proposition 218 awareness), public education, and long-term community engagement.

This proposal reflects our understanding of GLACVCD's operational realities: geographically diverse service areas, the need for rapid public health notification, strict compliance requirements, and limited staff capacity to manage fragmented communications tools. We are committed to working alongside your team to understand your goals, adapt to your priorities as they evolve, and ensure the partnership delivers measurable value to the residents you serve. Our team offers one integrated platform, one accountable partner, and a proven approach that reduces operational risk while improving outreach effectiveness.

The undersigned certifies that this proposal is valid for ninety (90) days from the submittal deadline. Granicus acknowledges receipt of Addendum No. 1, issued April 23, 2026.

Sincerely,

Christopher Thiers  
Account Executive, Special Districts  
[chris.thiers@granicus.com](mailto:chris.thiers@granicus.com)

Granicus  
1999 Broadway, Suite 3600  
Denver, CO 80202

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### 3. Executive Summary

Greater Los Angeles County Vector Control District (GLACVCD) protects the health of nearly six million residents across 36 cities and unincorporated areas and operates in one of the most complex public health environments in California. Meeting this mission requires the ability to communicate quickly, accurately, and consistently across multiple channels while maintaining regulatory compliance and public accountability. Over the coming year, GLACVCD is simultaneously educating and asking those residents to invest, through Proposition 218, in the future of vector control across the region.

Granicus understands the complexity of this goal, and our proposal is structured to ensure that our partnership achieves it. GLACVCD staff gain a unified communications tool to plan, author, approve, distribute, and track communications across SMS, email, social media, and direct mail. This approach reduces operational overhead, eliminates duplication of effort, and mitigates the compliance risks associated with managing multiple disconnected tools.

Granicus provides deep public-sector expertise to support GLACVCD's full communications mission through implementation, training, and consulting services tailored to public health notifications, recurring seasonal vector education, and public education initiatives such as the upcoming Proposition 218 initiative. Every engagement is aligned with California public agency requirements, public records laws, and the legal boundary between education and advocacy.

Granicus has supported public sector agencies in creating these durable communications processes before and we are committed to partnering with GLACVCD's mission: protecting residents, working to secure funding for critical programs like the Sterile Insect Technique, and earning the community's continued confidence. The result is a long-term communications infrastructure that supports immediate and daily operational needs while enabling strategic outreach, audience development, and measurable engagement outcomes well beyond any single campaign.

## 4. Company Overview

**Legal Name: Granicus, LLC (DBA Granicus)**

Company Website: [www.granicus.com](http://www.granicus.com)

FEIN: 41-1941088

Granicus is registered as a partner with pre-negotiated pricing through NASPO, OMNIA, or other Federal/State Cooperative Agreements.

### US Office Locations

#### Denver, CO (HQ)

1999 Broadway, Suite 3600  
Denver, CO 80202

#### Washington D.C.

1152 15th Street NW, Suite 800  
Washington, DC 20005

Granicus has been designing and implementing modern solutions for our government partners since our founding in 1999. We provide technology and services that empower government organizations to create seamless digital experiences for the people they serve. Offering the industry's leading cloud-based solutions for all aspects of government services to more than 7,000 public sector organizations, Granicus helps turn government missions into quantifiable realities.

Our comprehensive cloud-based solutions empower stronger relationships between government and residents across the U.S., U.K., Australia, New Zealand, Latin America, the Caribbean, and Canada. By simplifying interactions with residents, Granicus brings governments closer to the people they serve - driving meaningful change for communities around the globe.

Granicus products connect more than 300 million people, creating a powerful network to enhance government transparency and constituent engagement.

**With Granicus as their digital partner, organizations around the globe build stronger relationships with citizens - improving internal and external operations, community engagement, resident services, and trust in government.**

98%

Client retention rate  
across federal,  
state/provincial,  
and local governments

#### DEDICATED CUSTOMER SUPPORT & SUCCESS TEAMS

A robust implementation and customer success organization provide 24/7/365 support resources whenever you need them.

#### RECOGNIZED By GovTech

Granicus has been selected as a GovTech 100 company by Government Technology magazine every year since 2018.



## Granicus is 100% Government Focused

Granicus is a 100% government-only SaaS and services provider, dedicated exclusively to serving public agencies. We do not sell to the private sector. This singular focus ensures that our technology, security model, implementation approach, and support services are designed specifically around government operational realities, statutory requirements, and public accountability.

Granicus supports local governments, counties, and special districts of all sizes, including public health agencies operating at significant geographic scales. This experience enables Granicus to deliver solutions that are proven, compliant, and operationally practical for agencies like GLACVCD.

GLACVCD faces a communications environment defined by urgency, scale, and trust. Granicus understands and is purpose built to address the specific challenges present in this RFP, including:

- **Limited internal staff capacity** to manage and maintain specialized, multichannel communication tools.
- **The need for rapid, reliable public health alerts**, including mosquito/vector activity notifications and urgent response messaging.
- **Fragmented legacy systems**, which increase operational risk and slow response times.
- **Heightened public scrutiny and trust requirements**, particularly for public health and safety communications.
- **Ongoing community education needs**, such as seasonal mosquito prevention campaigns and year-round public awareness.
- **Resident expectations for timely, digital first communication** across email, SMS, web, and accessible formats.

These challenges are not theoretical; they are the design input behind the **Granicus** platform and the reason GLACVCD's requirements align closely with our standard capabilities and service model.

## Employees

Granicus employs over 2,000 employees in seven countries including the United States, Canada, United Kingdom, Australia, and New Zealand. We have over 1,000 US-based Granicus employees.

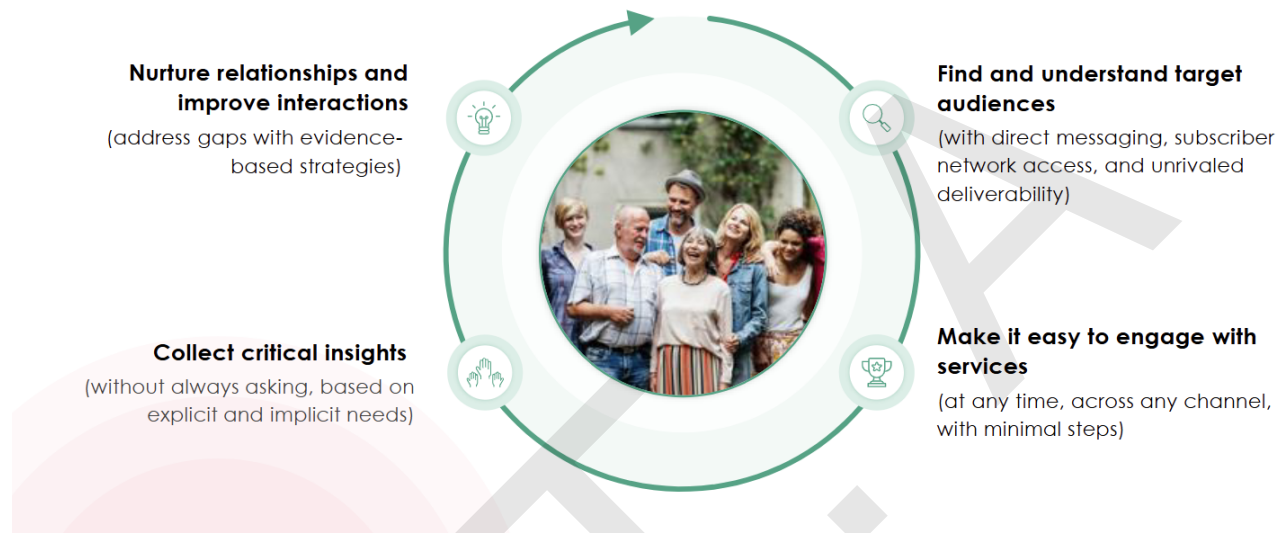
### Why Partner with Granicus

Most government software vendors provide technology that helps solve common user experience challenges. But great customer experience moves beyond individual user experience and instead focuses on the full range of customer interactions a resident has as well as finding ways to modernize back-office operations.

Granicus follows a human-centered design approach to creating better experiences that lead to better outcomes. We know government and the challenges staff face despite desires to do things differently.

## Introducing the Granicus Platform

Positive government outcomes like these don't have to be uncommon. In fact, we believe they can be the norm. That's why we're excited to introduce Granicus' platform, which connects built-for-government digital services, communication, and engagement tools to help organizations like yours increase resident awareness to services, drive engagement, and build trust in government with enhanced customer journeys.



Our team of experts and consultants will help you establish a culture of ongoing innovation. We know how important it is to learn from people navigating similar challenges. That's why we are proud to foster a global community of digital practitioners that gives you a unique opportunity to learn from a network of your peers.

Government leaders face many challenges. Legacy technology, disconnected processes, perceived lack of transparency, and frustration with inefficient service delivery – just to name a few – all of which can erode trust and derail the important work of government.

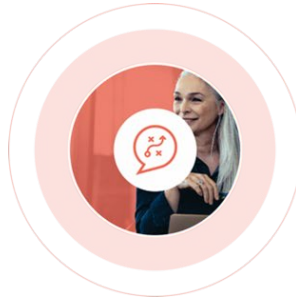
Granicus is the only public sector solution and service provider that is uniquely able to help you elevate and evolve customer experience through transformed end-to-end digital solutions and services that are accessible to anyone, at any time, from anywhere.

Every year, Granicus powers billions of interactions between governments and residents across website visits, email and SMS messages, and digital services. This data-backed knowledge and analysis of how users and government interact allows us to continually refine our best-practices approach, enabling us to both accelerate our own service delivery and help you meet your customer experience goals.



### Connected Technology

Technology designed for governments fosters seamless customer experiences, prioritizing citizens throughout the journey.



### Experience Services

Trusted experience advisors empower governments to design, support, and deliver exceptional services that drive measurable social outcomes.



### Data-Driven Insights

Better understand your community using insights from 30 Billion annual government interactions to serve your customers more effectively.

These three elements work in concert to ensure that you deliver integrated, efficient and accessible services, improve engagement, while driving trust and tangible outcomes within the communities you serve.

## Financial Stability/Details

Granicus, LLC is a global leader in customer engagement and experience technology and services for the public sector. Granicus is a private company, and our financial position is not public information. Granicus is backed by Vista Equity Partners and Harvest Partners who together manage portfolio assets valued at upwards of \$100 billion. Since its inception in 1999, Granicus has a proven track record that includes more than 20 years of experience delivering similar services to our 7,000+ government customers.

If there are any concerns regarding Granicus's financial standing, please reach out to [contracts@granicus.com](mailto:contracts@granicus.com).

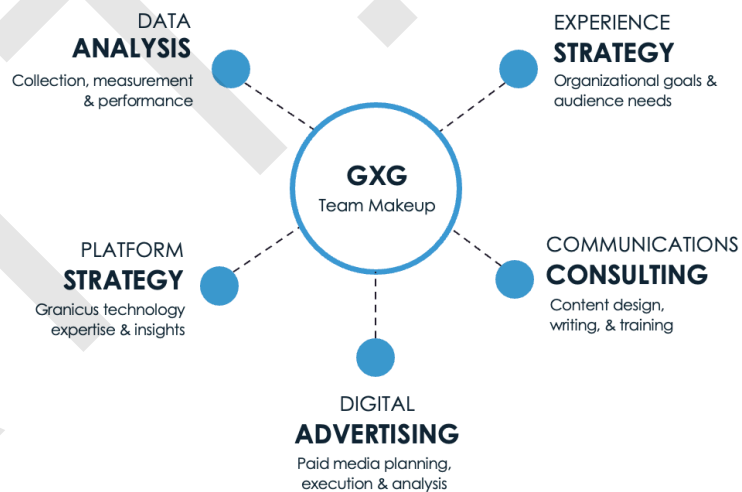
## 5. Proposed Solution

GLACVCD is seeking voter approval for a new property assessment to support the expansion of its Sterile Insect Technique (SIT) program and strengthen long-term mosquito control efforts. Growing public health risks driven by the spread of *Aedes aegypti*, climate impacts, and recent resurgence events have increased the urgency for a sustainable funding model. A prior assessment campaign relied largely on broad, mass-market outreach and resulted in mixed support, particularly among business owners and multi-unit property owners. Feedback from that effort indicated confusion around the assessment structure and an insufficiently clear articulation of value for non-residential audiences. At the same time, the benefits of SIT will take several years to fully materialize, requiring sustained education, expectation-setting, and trust-building in advance of a targeted Fall 2027 vote.

Proposition 218 assessments are parcel based and weighted by the amount of the assessment on each parcel, which must be proportional to the special benefit that parcel receives. Because of that, businesses and large-parcel property owners carry outsized weight in Proposition 218 votes affecting GLACVCD. GXG will place emphasis on reaching those segments through targeted, relevant messaging delivered via a coordinated, multi-channel strategy.

### Granicus Core Capabilities

Granicus offers agency services from the Granicus Experience Group (GXG) to work as an extension of your team, partnering with you to maximize the impact of the Granicus platform, optimize communications, and transform your overall customer experience. GXG is a cross-functional team of experienced strategists, marketing analysts, communicators, and Granicus technology experts ready to work as an extension of your team. They will leverage best-in-class, human-centered practices and partnerships to maximize Granicus' platform and transform your overall customer experience.



GXG follows an agile, iterative approach to our work, fusing insights from data, customer experience, technology, and communications experts throughout our phases of work. Our collaborative approach is designed to also bring your teams along in this journey, learning and growing digital skills, and gaining empathy for your customers.

### Our Approach

GXG takes a consultative, collaborative approach to helping our customers maximize the value they get out of the Granicus platform and develop strategic, human-centered experiences that help you quickly grow your audience and then inform,

educate, and compel them to take action. The team uncovers insights into the people you want to reach and engage in building custom experiences that drive impact.

Our proven approach of connecting communications to customer journeys and experience has powered more than 10 years of increased digital maturity and sophistication at such government CX pioneers as Healthcare.gov and Medicare.gov, along with the Department of Veterans Affairs and the Social Security Administration. Whether an agency is focused on outreach, awareness, digital service adoption, or workforce development, our data-driven, human-centered approach is designed to solve their unique challenges and reduce customer burdens.

## Core Capabilities

- **Omnichannel Communications Experience Design.** Conduct detailed analyses of the current communications experience and optimize it for subscriber engagement, insights, and program efficiency. Consider measurable goals, audience personas, journey maps, and messaging frameworks. Could include a multi-phase digital campaign strategy, omnichannel message mapping (including transactional), and a multichannel customer experience strategy.
- **Campaign and Transactional Messaging Strategy.** Identify goals, audience, cadence, and messages per campaign or per transactional messaging use case. Determine data needs, including configuration, topic creation, questions, and data uploads. Identify and design toward campaign metrics of success.
- **Content Management and Optimization.** Draft content for individual messages and opt-in capture points, including visual content and design. Manage the review and approval process across multiple stakeholders. Includes proofreading, editing, link destination verification, and recommendations for link-shortening and outreach tracking.
- **Programmatic Management.** Design and optimize drip campaigns. A drip campaign is a series of messages scheduled to send to segmented recipients at preplanned moments. Manage link-tracking parameters, for all outreach, that allow for measuring the impact of outreach regarding website behavior. This link-tracking enables data-driven decisions and comprehensive analysis of A/B testing strategies tied to key website goals.
- **Subscriber Data Management and Configuration.** Identify potential data for segmentation and personalization based on relevance and needs. Then develop, deliver, manage, and check technical account configuration solutions and conduct outreach tracking to support outreach requirements and reporting needs.
- **Reporting and Analysis.** Analyze growth and effectiveness of programs through regular, custom reports and dashboards. Track key metrics and trends and uncover insights to inform recommendations for optimization for programmatic and automated messaging. Ensure outreach technical configuration and tracking support for future reporting needs. Build a compelling narrative based on tying data and analytics to goals and priorities to better demonstrate impact.
- **Training and Resources.** Develop a custom best-practice curriculum to grow employees' and contractors' comfort and admin ability with Granicus Communications. We will develop the training curriculum based on specific needs and knowledge gaps.

- **Website User Experience.** Improve site UX through understanding your audiences' needs and designing a services-first architecture that improves outcomes.
- **Engagement Strategy.** Define and develop opportunities for two-way stakeholder engagement, including surveys, idea boards, issue reporting, forums, and project updates to ensure stakeholders' voices are part of vital processes.
- **Digital Advertising.** End-to-end digital advertising services, including paid media strategy, campaign planning, execution, and performance analysis, to help public sector organizations reach priority audiences and drive measurable outcomes.

## Required Use Cases & Functional Scenarios

### A. Mosquito Activity Alerts

#### a. Geo-targeted alerts to specific service areas

Our solution supports geographic targeting using boundaries such as ZIP code, neighborhood, and service-area segmentation. Granicus will help provide and supplement existing resident data to ensure a full picture of the resident is available. This allows GLACVCD to tailor mosquito and vector activity alerts to the precise areas affected rather than issuing countywide messages.

#### b. Real-time or same-day development of public health notifications

Authorized staff can draft, approve, and send alerts within the same business day using customized or templated bulletins and workflows, supporting timely response to changing mosquito conditions. While our GXG team will be working to craft highly-refined messaging for Proposition 218 awareness, your internal staff will be fully equipped to develop, draft, and send public health notifications without needing our help. GLACVCD will have full control and access to the communication systems without limitation so that your daily communication needs are met.

#### c. Targeting by GIS boundary, ZIP code, or neighborhood

The platform supports adding geographic criteria to subscriber data, enabling alerts based on zip code, neighborhood, voting district, etc.

### B. Emergency Communications

#### a. High-priority alerts via SMS, email, and social media

Our solution enables high-urgency notifications to be distributed simultaneously across SMS, email, and connected social media accounts, ensuring message consistency for both key vector messaging day to day and initiative-specific messaging around Proposition 218.

#### b. System capacity to deliver large-scale notifications rapidly

The platform is designed for high-volume, rapid message distribution through Short Code SMS messaging, the highest throughput option, and provides delivery reporting to confirm reach.

**c. Vendor specification of delivery speed and system capacity**

Granicus can provide delivery architecture, throughput expectations, and carrier dependencies during implementation.

## C. Seasonal Campaigns

**a. Multi-channel campaign creation and scheduling**

Staff can plan, schedule, and execute campaigns that span multiple channels using a single campaign framework. Once campaigns have been created, scheduling for the future is a simple configuration. Saved campaigns can also be tied to automation workflows to allow for more complex scheduling.

**b. Reusable templates for recurring campaigns**

Reusable templates allow GLACVCD to standardize messaging for recurring seasonal education while updating content as needed. This keeps campaign content consistent and on brand across messages.

**c. Automation of outreach messaging**

Automated workflows support drip campaigns, reminders, and follow-up messaging based on schedules or subscriber behavior.

## D. Unified Multi-Channel Publishing (Required)

**a. Single-entry content creation across all channels**

Content is authored once and distributed across selected channels without re-entry or duplication.

**b. Centralized dashboard for all communications**

Email, SMS, and social media postings are managed from a unified interface with a centralized dashboard. Direct mail and paid media placement will be managed in separate channels as these messages will target different groups than those sent via email, SMS, and social media postings and, therefore, will be more highly curated.

**c. No duplication of effort across channels**

Unified workflows reduce staff workload and ensure consistency across all outbound messages. Our platform allows for one message to be published to various channels with minimal effort after drafting. Our team will manage the most time-consuming channels of paid media and direct mail on your behalf, post content creation.

## E. Social Media Integration

**a. Publishing to multiple platforms from one interface**

Granicus supports centralized publishing to multiple social platforms including X and Facebook from one interface.

**b. Scheduling and coordination of posts**

Posts can be scheduled in advance and coordinated with email and SMS outreach to ensure unified messaging across channels arrives to every resident at the right time in the right way.

### **c. Compliance with public records requirements**

Our solution is engineered with a high degree of fault tolerance and redundancy to ensure records are available for public records requirements.

Should we experience any issues, the following backup, restore, and Disaster Recovery procedures are in place.

- A complete backup of all client data is performed every 24 hours.
- A full operational backup is conducted on a weekly basis.
- In each case, backups are written to enterprise-class storage.
- Backups are secured at a site remote from the data center.
- Backups are destroyed in line with our retention policy.

## **F. Direct Mail Integration**

### **a. Address-based outreach campaigns**

Granicus has included a postcard-based direct mail campaign that can be targeted by custom address, parcel, or service area. We have included up to 50,000 direct mail pieces that can be split into two campaigns of 25,000 apiece.

### **b. Integration with mailing services**

Granicus manages end-to-end coordination with trusted print and mailing partners, utilizing premium print standards for high-quality postcard delivery and incorporating unique, door-level tracking for every postcard. This ensures a customized resident engagement journey that aligns to the overall program and audience experience.

### **c. Turnaround time and cost structure**

Once designs are finalized and approved by the printer, postcards will be shipped within 5 business days. We have included up to 50,000 postcards as part of this proposal, with design costs included in the cost.

## **G. Audience Development & Compliance**

### **a. Opt-out and subscriber management tools**

Granicus provides compliant opt-in and opt-out management across all channels. Subscribers can manage email subscriptions at any time through a self-service menu, and all SMS messages are opt-out compliant. The administrative staff can also manage subscriber data at any point to manually adjust subscription settings within the platform through an easy-to-use interface.

### **b. Integration with website and outreach efforts**

Granicus offers a variety of subscriber capture tools that can be deployed onto your web sites including, but not limited to overlays, embedded subscription boxes, subscription links, and embedded custom sign-ups.

### **c. Compliance with TCPA, CAN-SPAM, CCPA, and CPRA**

Granicus complies with many standards and regulations, including FedRAMP (at the moderate level), ISO 27001, General Data Protection Regulation (GDPR), and California Consumer Privacy Act (CCPA) & California Privacy Rights Act (CPRA). Our

FedRAMP authorization also requires that we conform to NIST 800-853 standards and FIPS 140-2 validated security standards. Output from the Granicus Communications system is encrypted in transit based on https/TLS 1.2.

**d. Use of publicly available data for targeting**

Where appropriate, publicly available data can be leveraged to enhance geographic or audience targeting, ensuring that messaging is relevant to the residents receiving it.

## H. Consulting Services – Proposition 218 Initiative

**a. Strategic communications support**

Granicus will support the GLACVCD with strategic, compliant public education in advance of the District's anticipated Proposition 218 initiative. GXG will partner with District staff to help plan and deliver clear, factual communications that explain the purpose, structure, and public health rationale of the proposed assessment, with a focus on building understanding and trust over time.

Our approach emphasizes audience specific education, plain-language messaging, and disciplined use of approved communication channels including email, SMS, website, direct mail and related outreach tools to ensure residents and property owners receive consistent and accurate information. GXG will provide strategic guidance to help the District clearly distinguish permissible public education from advocacy, aligning all materials with compliance requirements and public agency standards. The result is a structured, repeatable communication framework that supports informed decision-making while protecting the District's compliance, reputation, and long-term public health mission.

**b. Experience with public agency outreach**

GXG has extensive experience supporting federal, state, and local public agencies with complex outreach and public education initiatives that require clarity, scale, and regulatory discipline. GXG works as an extension of agency teams to plan and deliver plain-language, audience-focused communications across digital channels.

**Relevant public-sector outreach experience includes:**

- **Philadelphia Water Department (PWD):** Ongoing strategic communications and outreach support focused on customer education, program awareness, and content development. GXG partners with PWD staff to provide data-driven planning, campaign support, and agile response to evolving public communications needs, using digital channels to reach and inform diverse customer populations.
- **Virginia Department of Medical Assistance Services (DMAS):** Supported statewide public communications and digital engagement for health and benefits programs, helping translate complex policy information into plain-language, resident-focused outreach.
- **U.S. Department of Veterans Affairs – Veterans Experience Office:** Supported the design and delivery of a unified communications experience for transitioning service members, helping coordinate and sequence benefits related information across programs. GXG's work emphasizes segmentation, accessibility, and

plain-language education to reduce confusion and improve awareness during a highly sensitive and regulated transition period.

Across engagements, GXG emphasizes audience understanding, message clarity, accessibility, and alignment with public-sector governance requirements, helping agencies deliver trustworthy, effective outreach at scale.

**c. Relevant case studies**

Case studies demonstrating Proposition 218–aligned public education efforts are provided in the **Relevant Experience** section.

ATTENTION

## 6. Implementation & Support

Granicus will deliver a documented implementation plan including system configuration, data setup, training, launch milestones, and support escalation paths. Dedicated account management and technical support are provided throughout the contract period.

### Implementation Plan

The Granicus Experience Group (GXG) will partner with GLACVCD to plan and support a communications and engagement initiative in advance of a Proposition 218 assessment campaign. GXG will take a phased, services led approach that aligns strategy, data, and execution to improve public understanding of GLACVCD's role, clearly communicate the purpose and value of the proposed assessment, and drive measurable awareness and engagement across priority audiences.

### GXG Tailored Support for GLACVCD

The engagement will begin with a focused discovery and strategy phase to define objectives, success metrics, priority audiences, and a clear and consistent value proposition for the assessment and SIT program. GXG will review available historical campaign data and collaborate with District stakeholders to address prior challenges and messaging gaps. Building on this foundation, GXG will develop an audience segmentation and activation strategy using demographic, geographic, and property type data, enabling more precise and localized outreach within GLACVCD boundaries.

GXG will then support coordinated, multichannel communications including email, SMS, digital advertising, and engagement portals to reinforce understanding over time, reduce message fatigue, and adapt based on audience response. Paid media will be used strategically to extend reach and engage audiences that are less responsive to owned channels. Throughout the engagement, GXG will provide ongoing monitoring, reporting, and optimization, using performance insights to continuously refine messaging, channels, and investment levels as GLACVCD progresses toward the Fall 2027 vote and beyond.

### Legal and Communications Considerations (Proposition 218)

GXG recognizes the legal distinction under California law between permissible public education and impermissible advocacy related to ballot measures. All communications developed under this engagement will be strictly informational in nature and designed to provide accurate, fair, and impartial information about Proposition 218, GLACVCD's services, and the potential impacts of the proposed assessment. Messaging will focus on explaining the context, process, and implications of the assessment without advocating for a particular voting outcome or using public resources to influence voter behavior, ensuring alignment with applicable California Government Code requirements and established public agency best practices.

## Scope of Services

### 1. DISCOVER & PLAN

GXG will build a Strategic Blueprint to define success, align on a measurement plan, understand key audiences, and map ideal future-state journeys. Services include:

- **Project Kickoff.** Align on timeline, goals and deliverables.
- **Stakeholder Discovery:**
  - Discovery Session: Conduct up to one (1) two-hour discovery session with key GLACVCD stakeholders.
  - Stakeholder Interviews: Conduct individual interviews of up to five (5) stakeholders, potentially including members of audience and internal decision makers. To be defined at kickoff.
  - Surveys: Design and develop up to two (2) custom surveys to understand audiences, perceptions, and needs.
- **Experience Center.** Facilitate up to one (1) collaborative virtual workshop for up to two (2) hours with up to eight (8) key stakeholders to inform the Strategic Blueprint. Through a series of design-thinking activities and discussions, GXG will lead your team through our proven, four-step framework to experience planning. With a shared understanding of your goals and current state, Granicus will help you prioritize next steps, identifying quick wins and strategies for long-term success.
- **Communications Audit.** Review available communications and outreach (e.g., email, advertising, website, social media, pamphlets, etc.) related to driving awareness of Proposition 218 and general education/awareness initiatives.
- **Key Findings Report.** Review relevant content, data, reports, or plans to demonstrate understanding of GLACVCD's current efforts, including analysis, goals, and stakeholder mapping.
- **Strategic Blueprint.** Informed by the Granicus research efforts, this guiding document maps an improved, future-state communications experience. The future-state recommendations in the blueprint include:
  - Up to four (4) key audience personas, which could include barriers, needs, and perceptions of GLACVCD
  - Up to four (4) constituent journey maps. Map an ideal future-state journey, including considerations for audience opt-in, data capture for segmentation
  - Up to four (4) messaging frameworks. Informed by data and empathy, we map anticipated questions audiences may have and use those to inform high-level messaging frameworks for each journey.
  - Paid Media Plan. Develop a detailed plan aligned to program goals and desired outcomes, including channels and budgeting guidance.
  - Strategic recommendations for communications account configuration to optimize results
  - Performance benchmarks and plan for reporting

## 2. BUILD & LAUNCH

While building the Strategic Blueprint, GXG will identify quick wins for foundational communications and provide ongoing communications and paid media services. Includes:

- **Audience Capture Strategy.** Develop creative assets and copy as needed for audience capture points, such as text-to-subscribe, website overlays, partner widgets, signup boxes, and Granicus Network promotions. Determine and implement online and offline capture points, including incorporating capture points into social media and other communications.
- **Segmentation Foundation.** Provide strategic recommendations and activate Questions functionality within our platform to begin gathering information about newly acquired subscribers, establishing a foundation for increased segmentation and personalization over time.
- **UTM Strategy.** GXG will design and implement a UTM tagging strategy to accurately track user engagement and attribute traffic, ensuring parameters are consistent and aligned to reporting needs.
- **Email Templates.** Design and develop custom templates optimized for accessibility, mobile devices, GLACVCD's style guide, and flexibility for field office branding.
- **Landing Page Development.** Develop up to five (5) engagement landing pages for use with paid media advertising and awareness-driving emails to educate residents on SIT, Proposition 218, and other information with a goal to drive subscriptions to opt-in communications.
  - GXG will use the Strategic Blueprint to inform the creation of written content, including copy and images. Includes one round of GLACVCD review/edits. GLACVCD is required to provide a subject-matter expert to inform the content and provide feedback as needed.

Informed by the Strategic Blueprint, GXG will build and launch foundational communications, using best-in-class email and SMS practices to nurture audiences through multiple touchpoints.

- **Database Seeding.** GXG will design, develop, and send up to three (3) email campaigns with up to three (3) messages per campaign. The focus of the campaigns is to build awareness of Proposition 218 among residents and business owners, drive them to the engagement landing page, and push for new opt-in subscribers. Includes:
  - Performing a data pull based on GLACVCD's geographic and demographic data.
  - Drafting messaging and content, including graphic design and sourcing stock imagery as needed
  - Managing campaign setup
  - Managing QA/review and approval process
  - Defining a message-testing process
  - Develop branded message templates
  - Providing performance reports for each campaign

- Campaign support services are limited to English language only. Additional languages will require a change of scope.
- GLACVCD may request one re-send of each campaign with subject line changes only. Changes to the email body content may require a change order.
- **Campaign Support.** Develop, execute and optimize up to six (6) programmatic, automated drip campaigns with up to three (3) messages per campaign. A campaign is defined as a series of more than two (2) messages with a shared goal and programmatic theme. Campaign types include: welcome, programmatic, and re-engagement. GXG will create a customized campaign plan to identify goals, audience, journey, and content. Campaign services include:
  - Drafting messaging and content, including graphic design and sourcing stock imagery as needed
  - Managing campaign setup within the platform
  - Managing QA/review and approval process
  - Defining a message-testing process
  - Develop branded message templates
  - A/B testing the messages for maximum engagement
  - Providing performance reports for each campaign
  - Campaign support services are limited to English language only. Additional languages will require a change of scope.
- **Ad-hoc email/SMS Sending Support.** GXG will respond to all ad-hoc requests for one-off, single-message email/SMS sending within 24 hours, providing level of effort and timing estimates for each request via email. This level of service is designed to meet short-term needs and to provide additional bandwidth to clients for important communications. Assumptions include:
  - GLACVCD adoption of GXG's intake form and production process
  - Number of ad-hoc requests fulfilled not to exceed two (2) sends per quarter (8 sends per year).
  - Ad-hoc requests will require a minimum of 72 hours to turnaround.
  - Exceptions for faster turnaround times can be made on a case-by-case basis for emergent communications.
  - GLACVCD provides draft copy for each one-off message
  - Includes GXG providing ad-hoc setup in the platform, copyediting, QA, and internal testing prior to send.
  - GLACVCD may request a resend of an ad-hoc communication to those subscribers who did not open the original message. We recommend waiting 72 hours before resending the communication to allow time for subscribers to open the original ad-hoc communication.
  - Email/SMS support is limited to English only. Additional languages will require a change of scope.
- **Digital Advertising Support:**
  - Execute paid media initiatives in support of the campaign strategy (i.e., launching and managing advertising efforts as defined in the Paid Media Plan).

- Monitor campaign performance and apply ongoing optimization based on agreed KPIs, focusing resources on the most effective creative and tactics.
  - Provide performance reporting that tracks project progress, outreach/campaign performance, and results against campaign goals.
  - Channels for consideration include Google (Search, Performance Max), Meta (Facebook, Instagram, Threads), and Programmatic (Display, Re-targeting, ConnectedTV).
  - Phasing of channels will be focused first on driving awareness to build audiences before leveraging methods (e.g. retargeting, Connected TV) based on behavior and driving desired action.
- **Postcard Mailers**
    - Develop message design, manage print production, mailing coordination, and performance tracking. This service is intended to complement digital communications by reaching residents who may not engage via email or online channels, while driving recipients to next steps through simple calls to action.
    - Coordinate creative development, vendor production, and quality assurance to ensure postcards are accurate, accessible, and aligned with GLACVCD's brand and communication objectives.
    - Includes up to two (2) postcard mailings for a total of 50,000 postcards (e.g. two mailings of 25k postcards)
    - Once designs are finalized and approved by the printer, postcards will be shipped within 5 business days.

### 3. MANAGE & OPTIMIZE

- **Reporting and analysis.** GXG will analyze the growth and effectiveness of the program's digital efforts through regular, custom reports. We will track key metrics and trends and uncover insights to inform recommendations for optimization for programmatic, day-to-day, and automated messaging.
- **Project management.** GXG will lead up to one (1) weekly status call with the primary POC for GLACVCD.

### Acceptance Criteria

Upon completion of a deliverable, GXG will confirm its completion via email and GLACVCD will reply via email with acceptance or rejection of the deliverable.

### Rates and Services as Basis for Additional Work

Our prices are based on the level of effort of our team to deliver the specific scope, which scales based on the size of your account, number of audiences, number of stakeholders and other factors, informed by our past performance with other customers. We sell our services as Firm Fixed Price, which allows us to stay flexible, adjusting our scope to meet customer needs as they may adjust throughout the course of the period of performance.

### General Project Assumptions

- GXG will require access to all relevant documents, GLACVCD materials, and personnel during the period of performance.

- GLACVCD will provide comments and approvals in a timely manner. Should GLACVCD delay project review/approvals for more than ten (10) days, a revised timeline may be required.
- GLACVCD will develop a list of stakeholders and approvers of the project, as well as give best estimates of approval processes required to finalize deliverables.
- No more than two (2) rounds of GLACVCD review for deliverables (not including website content) with the first round focused on any substantive changes requiring reworking of assets or plans and the second round focused on any refinements to those assets or plans.
- GLACVCD project owners will aggregate feedback from all key business partners and communicate to Granicus.
- Granicus assumes that if GLACVCD requires additional deliverables and/or change of scope, the final budget and delivery date potentially may be impacted.

#### **The following items are assumed to be Out-of-Scope:**

Any deliverable or consulting services requested but not outlined in this SOW will result in a change of scope. Costs in this scope of work are related to the scope outlined above. Any changes to the scope or requested changes beyond the scope above may result in additional costs, which will be approved by GLACVCD in advance in writing. This may include:

- Any additional rounds of review above and beyond what is documented in this SOW.
- Additional creative changes will be considered out of scope.
- Any out-of-pocket costs, not identified as part of this SOW consisting of, but not limited to photography, video, re-touching art and consumables, and/or purchasing artwork, etc.
- Any support for employee communications or crisis projects.
- Translation Services
- Custom Short Code for SMS communications

## Change Control Procedure

The scope change request process will be the vehicle for communicating change. Either party may initiate a change request. Both parties must review the proposed change and either approve or reject change, in writing, prior to proceeding with any change to this SOW.

## Support - GXG Staff Availability

GXG staff are available during the hours of 9 a.m. - 5 p.m. ET, Monday through Friday, except for the following:

- **US Holidays:** New Year's Day, Martin Luther King Jr. Day, President's Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Thanksgiving Day, Day After Thanksgiving/Lincoln's Birthday, Christmas Eve, Christmas Day.
- **Granicus Company Holidays (2026):** April 15, August 5, October 14, and Election Day (November 3)

## 7. Relevant Experience



### Virginia Department of Medical Assistance Services (DMAS)

#### How DMAS Increased Enrollment in Medicaid with Help from Granicus Digital Experts

##### Overview

In May 2018, Virginia Gov. Ralph Northam and state lawmakers reached an agreement to expand the Medicaid program, offering low- or no-cost health care options to close to 400,000 newly eligible adults statewide. DMAS's mission is to inform as many newly eligible adults as possible to give them the opportunity to have health coverage.

With the help of the Granicus Experience Group (GXG) team of digital communications experts and Granicus platform, DMAS was able to enroll more than 250,000 new adult members in Medicaid.

##### Situation

Following the passage of the Medicaid expansion legislation, leaders at DMAS wanted as many of the 400,000 eligible participants to enroll in Medicaid.

##### Solution – GXG + Granicus Communications

The GXG team quickly realized that DMAS needed to use email to reach their target personas, so they began designing an outreach campaign using Granicus Communications.

##### Results



To read the full story, visit <https://granicus.com/success-stories/virginia-increases-enrollment-in-medicaid/>

## The US Department of Labor

### How the HIRE Vets Medallion Program grew its program applications by 127% with support from the Granicus Experience Group

#### Overview

The U.S. Department of Labor's "HIRE Vets Medallion Award" recognizes employers who recruit, employ, and retain veterans. With the help of the Granicus Experience Group (GXG) and Granicus Communications, the program saw significant increases in applications and revenue.

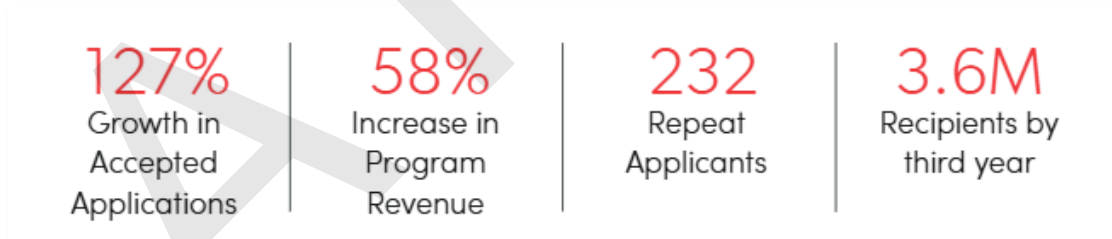
#### Challenge

In 2017, Congress created a new program to recognize employers for recruiting, employing, and retaining veterans. But with no brand recognition and funded only by application fees, the team needed to effectively get the word out about participation.

#### Solution

Working closely with GXG, HIRE Vets built an audience capture strategy and outreach program that leveraged Granicus to raise awareness about HIRE Vets, while also ushering members through participation. As the organization grew over the first three years, GXG's strategy adapted alongside their needs.

#### Results



For more details visit <https://granicus.com/success-stories/how-the-hire-vets-medallion-program-grew-its-program-applications-by-127-with-support-of-the-granicus-experience-group/>

## King County, Washington Elections (KCE)

### Meeting the Needs of Mail-in Voting

#### Overview

KCE was looking to increase transparency and awareness for Washington's vote-by-mail ballot processing services by sending updates to voters throughout the process. With targeted messaging provided through Granicus Communications and support from GXG, the KCE team sent one-to-one notifications to voters who submitted their mail-in ballot, with over 80% of participating voters able to get their ballots corrected before the voting deadline in the most recent general election.



"King County came to this with big dreams and goals. Granicus gave us an incredibly helpful, generous [GXG] team that allowed us to manage any hurdles that we faced as we were increasing our understanding of the systems, abilities, and limitations."

Jaclyn Adams  
 Project Manager KCE

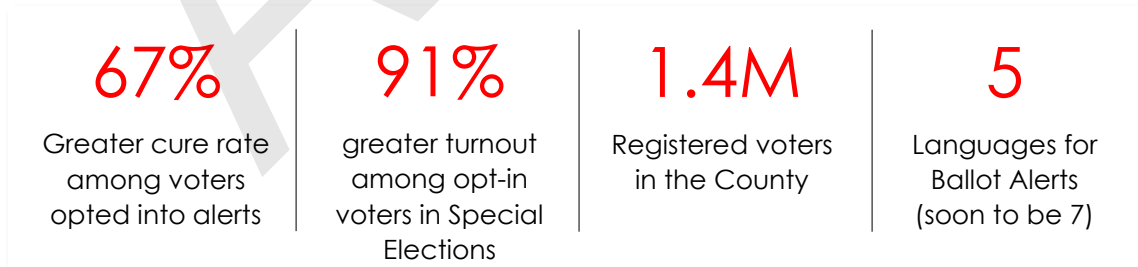
#### Challenge

Working within the country's 13th largest county, KCE conducts elections for 192 jurisdictions and 1.4 million registered voters with a team made up of state- and nationally certified election administrators with many years of experience not only running vote-by-mail elections but proudly setting standards in those elections. Recent races have placed vote-by-mail elections into the spotlight, focusing on KCE's core values: accuracy, equity, integrity, service, teamwork, and transparency.

#### Solution

Ahead of the 2022 General Election, KCE allowed voters to sign up through the "My Voter Information" page of the county website for text and email alerts about their ballot status. Initially, KCE offered ballot alerts in English, Chinese, Korean, Spanish, and Vietnamese. Powered by a GXG custom-built API, KCE was able to send seamless, targeted messaging through Granicus Communications.

#### Results



The success of the new program was seen almost immediately. In the 2022 November General Election, over 80% of challenged voters who received ballot alerts took action to cure, or correct, the challenges and have their ballot counted. In comparison, the cure rate for other voters was 48%. That success continued in a 2023 special election that saw 65% turnout among voters who opted in to receive ballot alerts, while the overall voter turnout was 34%. For more information visit: <https://granicus.com/success-stories/king-county-mail-in-ballots-and-voting-participation/>

## 8. Cost Proposal (Under Separate Cover)

Our Fee Proposal has been included as a separate attachment as instructed.

Granicus proposes a single Master Agreement combining our Granicus platform (Engagement Cloud) and GXG managed services (Services) across two periods of performance of 18 months each, so our proposal is developed based on those two overarching factors:

- **Technology:** The Engagement Cloud software subscription is invoiced upfront at the start of each applicable period. One-time fees, setup, configuration, training, and short code provisioning, are invoiced at contract execution. The platform subscription, which covers full platform access including SMS capacity and short code, is prepaid for the full period of performance (POP) which is 18 months at subscription commencement. The subscription tier is established at the outset of the agreement based on the best available estimate of anticipated contact growth and may be right sized at each renewal based on observed results. Based on GLACVCD's current opt-in database of 55,000 contacts, prior campaign data, planned audience capture strategies, and Granicus property owner data, we anticipate meaningful growth, with the potential to exceed 1,000,000 contacts over the program period. Therefore, Granicus has set pricing for 500,000 contacts, with an option to right-size at or before the 18-month renewal if that number is surpassed.
- **Services:** GXG develops pricing based on a clear understanding of the scope and the level of effort required to deliver it successfully. We account for factors such as the size and complexity of the engagement, number of audiences and stakeholders, and the activities needed across strategy, execution, and quality assurance - drawing on our experience delivering similar work. Services are typically priced as firm fixed fees, which provides cost certainty for GLACVCD while allowing flexibility to adjust the work as your needs evolve during the period of performance.

No other vendor combines the capabilities of our Granicus platform and managed services into a single accountable program for a Proposition 218 outcome. This is not a multi-vendor arrangement; it is one team, one contract, one point of accountability.

## 9. References

### Los Angeles Council District 7 - Office of Councilmember Monica Rodriguez

<b>Description</b>	LA City Council District 7 uses Granicus Outreach on an almost weekly basis to send a regular newsletter as well as send targeted mailers on community events, capital improvements, and other public service announcements leveraging a database of almost 200k registered voters and hundreds of demographic data points.
<b>Address</b>	Office of Councilwoman Monica Rodriguez 200 N Spring Street, Rm 455 Los Angeles, CA 90012
<b>Contact</b>	Adrian Vasquez Deputy Chief of Staff / Comms Director
<b>Phone</b>	818.756.8409
<b>Email</b>	<a href="mailto:adrian.f.vazquez@lacity.org">adrian.f.vazquez@lacity.org</a>
<b>Website</b>	<a href="https://cd7.lacity.gov/about/team-mrod">https://cd7.lacity.gov/about/team-mrod</a>

### Virginia Department of Medical Assistance Services

<b>Description</b>	Communications, Website, Advanced Analytics, Consulting Services (GXG)
<b>Address</b>	600 East Broad Street Richmond, VA 23219
<b>Contact</b>	Rob Crawford Office of the Chief of Staff - Agency Operations and Continuity Advisor
<b>Phone</b>	804.801.4454
<b>Email</b>	<a href="mailto:rob.crawford@dmass.virginia.gov">rob.crawford@dmass.virginia.gov</a>
<b>Website</b>	<a href="https://www.dmass.virginia.gov/">https://www.dmass.virginia.gov/</a>

### Visit Mobile, Alabama

<b>Description</b>	CRM, CMS, Data Engine, SEO, Paid Media, Strategy, Act On (Communications), DTN
<b>Address</b>	One South Water Street Mobile, AL 36602
<b>Contact</b>	Oliver Dorgan Vice President Digital & Creative Marketing
<b>Phone</b>	251.208.2000 251.208.2015

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<b>Email</b>	<a href="mailto:odorgan@mobile.org">odorgan@mobile.org</a>
<b>Website</b>	<a href="https://www.mobile.org/">https://www.mobile.org/</a>

ATFA



# ***Earn Trust. Secure Funding. Stop Disease.***

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Greater Los Angeles County Vector Control  
District (GLACVCD)

Multi-Channel Communications & Outreach Platform RFP  
Fee Proposal

**Christopher Thiers**  
**Account Executive, Special Districts**  
**720-307-2123**  
**[chris.thiers@granicus.com](mailto:chris.thiers@granicus.com)**

Date: May 1, 2026

**Granicus**  
1999 Broadway, Suite 3600  
Denver, CO 80202  
**[www.granicus.com](http://www.granicus.com)**

Commercial – In Confidence



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ATTN: A

# Multi-Channel Communications & Outreach Platform Fee Proposal

- **Submitted To:** Greater Los Angeles County Vector Control District (GLACVCD)
- **Submitted By:** Granicus, LLC
- **Quote Reference:** Q-535793 Prepared: April 30, 2026 | Valid Through: June 19, 2026
- **Pricing Model:** Firm Fixed Price (FFP) | Net 30 | 36-Month Term

The GXG Government Experience Services are priced as Firm Fixed Price (FFP), not Time and Materials. This structure benefits the District directly: the price is fixed regardless of hours invested, budget risk stays with Granicus, and our team is incentivized by milestone acceptance rather than time logged. Pricing is developed from a clear understanding of scope complexity, audience mix, and deliverable requirements, drawing on GXG's experience with comparable public-sector programs. We are pricing this out as two Periods of Performance (POP) of 18 months each.

To the extent the District requires additional visibility into the basis for GXG pricing; Granicus is prepared to discuss the underlying scope assumptions during any oral presentations or follow-up conversations. The task-level investment schedule below maps each Engagement Cloud and GXG deliverable to a discrete fee allocation, organized by phase, in alignment with the RFP's requested structure.

This Fee Proposal, together with the Technical Proposal, constitutes the complete Granicus response to the GLACVCD RFP for a Multi-Channel Communications & Outreach Platform (Issued April 17, 2026). Submission acknowledges receipt of Addendum No. 1 (Issued April 23, 2026).

## Investment Summary

<b>Investment Component</b>	<b>Period of Performance 1 (POP 1) 18 months</b>	<b>Period of Performance 2 (POP 2) 18 months</b>	<b>3-Year Total</b>
Ongoing Program Investment	\$817,714*	\$810,613**	\$1,628,327
Platform & Services Subscription	\$525,832	\$562,640	\$1,088,472
<b>TOTAL PROGRAM INVESTMENT</b>	<b>\$1,343,546</b>	<b>\$1,373,253</b>	<b>\$2,716,799</b>

\*Paid Media Note: The ongoing program investment includes \$330,000 (POP 1) in paid media spend managed on the District's behalf across Google, Meta, and programmatic channels. This reflects actual advertising spend, not a Granicus markup and is included within the program fee.

\*\*Estimated cost as scope of the project evolves.

## Section 1 – Ongoing Program Investment

The program investment covers full program implementation and managed services across three phases. Billing is milestone-based (40% at contract signature / 30% at Strategic Blueprint acceptance / 30% at first campaign launch). All other one-time fees are billed upon contract execution.

<b>Phase</b>	<b>Description</b>	<b>Fee</b>
Discover & Plan (Phase 1)	Platform setup, configuration & training; SMS short code provisioning; stakeholder kickoff; GXG discovery, platform onboarding.	\$140,330
Build & Launch (Phase 2)	Strategic Blueprint, audience capture, campaign development, paid media development and placement, direct mail production, and creative production.	\$459,288
Manage & Optimize (Phase 3)	Reporting, analytics, project management, ongoing program optimization.	\$218,096
<b>FEE TOTAL</b>		<b>\$817,714</b>

## Section 2 - POP Platform & Services Subscription

Period of Performance (POP) subscription fees are billed at the beginning of each period of performance on a Net 30 basis and renew 18 months into the 36-month term.

<b>Subscription Component</b>	<b>Period of Performance 1 (POP 1) 18 months</b>	<b>Period of Performance 2 (POP 2) 18 months</b>
Engagement Cloud Enhanced (Up to 500,000 Unique Contacts)	\$309,164	\$330,805
Custom SMS Short Code - Annual Lease	\$31,481	\$33,685
Additional SMS - 5,000,000 Messages/Year	\$88,937	\$95,163
Enhanced Constituent Data Package	\$96,250	\$102,987
<b>ANNUAL SUBSCRIPTION TOTAL</b>	<b>\$525,832</b>	<b>\$562,640</b>

*Unique Contact Overages: Subscription is scoped for up to 500,000 unique contacts. Overages are billed in arrears at the contracted rate and adjusted at annual renewal.*

## Commercial Terms

We have also included a copy of our Master Subscription Agreement on the following pages, which includes our most critical terms, as an attachment.

<b>Term</b>	<b>Detail</b>
Agreement Term	36 months from the date an Order commences that references the Granicus License Agreement at <a href="http://granicus.com/legal/licensing">granicus.com/legal/licensing</a> .
Payment Terms	Net 30. Annual platform & subscription fees are due at the beginning of each period of performance.
Program Investment Pricing Model	Firm Fixed Price (FFP), not Time & Materials. Scope and price are fixed.
Program Investment Billing	Milestone-based billing: 40% at signature, 30% at Strategic Blueprint acceptance, 30% at first campaign launch.
SMS Volume	5,000,000 messages per year. Unused messages do not carry over. CTIA-compliant explicit opt-in required for all destinations.
Governing Terms	Granicus License Agreement at <a href="http://granicus.com/legal/licensing">granicus.com/legal/licensing</a> .
Contract Execution	This proposal is valid through June 19, 2026. Granicus is prepared to execute upon Board approval and will work with the District to ensure timely contract execution within that window. All agreements subject to GLACVCD Board approval.
Period of Performance (POP)	2 separated periods of 18 months during which the work will be performed.

# Master Subscription Agreement

We have included a copy of our Master Subscription Agreement on the following pages.

ATTN: A

## Subscription and Services Agreement US/Canada

This Subscription and Services Agreement (“**Agreement**”) is effective as of the date an Order or SOW (as defined below) commences that references this Agreement (“**Effective Date**”), and is a contract between the party procuring Granicus Products and/or Services named in the Order or SOW (“**Client**”) and Granicus, LLC, a Minnesota Limited Liability Company for those Clients located in the US, or Granicus Canada Holdings, U.L.C., an unlimited liability corporation for those Clients located in Canada (“**Granicus**”).

**1. Definitions.** For the purpose of this Agreement, the following terms have the corresponding definitions:

“**Content**” means any material or data: (i) displayed or published on Client’s website; (ii) provided by Client to Granicus to perform the Services; or (iii) uploaded into Products by Client or on Client’s behalf. Content expressly excludes Granicus Data;

“**Deliverable(s)**” means any computer software, and related written documentation, reports or materials developed by Granicus as part of a Services engagement;

“**Granicus Data**” means data owned, generated or collected by Granicus separately from Content provided by Client, including data generated by use of the Products or personal information related to individuals who use the Products or Services, which is collected and used in accordance with applicable law and in conformance with publicly posted privacy policies;

“**IP Rights**” means all current and future worldwide statutory or other proprietary rights, whether registered or unregistered, including but not limited to, moral rights, copyright, trademarks, rights in designs, patents, rights in computer software data base rights, rights in know-how, mask work, trade secrets, inventions, domain or company names and any application for the foregoing, including registration rights.

“**Order**” means a binding proposal, written order, or purchasing document setting forth the Products made available to Client under the terms of this Agreement either directly with Granicus or through an authorized third party reseller;

“**Products**” means the: (i) online or cloud subscription services; (ii) on premise software; (iii) embedded software; and (iv) Granicus Data, licensed to Client, and hardware components purchased by Client under this Agreement, as applicable and as set forth in the Order or SOW;

“**Services**” means the consulting, integration, installation, and/or implementation services to be performed by Granicus as described in the SOW; and

“**SOW**” means a statement of work agreed to by the parties that references this Agreement and describes the Services and Deliverables provided as part of a Services engagement pursuant to the Services provisions set forth in this Agreement.

## 2. Intellectual Property Ownership and Use Rights.

a) **Intellectual Property Ownership.** Granicus and its licensors own all IP Rights in the Products and Granicus Data. Client and its authorized users have no right, title or interest in the Products or Granicus Data other than the license rights expressly granted herein. All rights not expressly granted herein are reserved by Granicus and its licensors.

b) **License to Products.** Granicus hereby grants Client a non-exclusive, non-transferable license to access and use the Products identified in the Order during the Term set forth therein. In addition to the terms of this Agreement and the Order, product-specific license terms applicable to certain of the Products and Granicus Data can be found at [www.Granicus.com/legal/licensing](http://www.Granicus.com/legal/licensing) and are hereby incorporated into this Agreement by reference.

c) **Third Party Contractors.** Client may permit its third-party contractors to access and use the Products solely on behalf of and for the benefit of Client, so long as: (i) such contractor agrees to comply with this Agreement as if it were Client; (ii) Client remains responsible for each contractor's compliance with this Agreement and any breach thereof; and (iii) all volume or transaction-based use of the Products includes use by contractors. All rights granted to any contractor terminate immediately upon conclusion of the Services rendered to Client that give rise to such right. Upon termination of such rights, contractor will immediately cease all use of the Products and uninstall and destroy all confidential or proprietary Granicus information in its possession. Client will certify compliance with this section in writing upon Granicus' request.

d) **Data Sources.** Client may only upload data related to individuals that originates with or is owned by Client. Client shall not upload data purchased from third parties without Granicus' prior written consent and list cleansing Services provided by Granicus for an additional fee.

e) **Content.** Client can only use Products to share Content that is created by or owned by Client and/or Content for affiliated organizations, provided that use by Client for affiliated organizations is in support only, and not as a primary communication vehicle for such organizations that do not have their own license to the Products. Granicus does not own the Content submitted by Client nor is Granicus responsible for any Content used, uploaded or migrated by Client or any third party. Granicus will not sell, use, or disclose any Content for any purpose other than performing Services subject to this Agreement. For clarification, the fact that Content and Granicus Data may contain the same or similar information does not minimize or limit the ownership or use rights of either party as it relates to Content on the part of Client, or Granicus Data on the part of Granicus.

f) **Advertising.** Client shall not use Products to promote products or services available for sale through Client or any third party without Granicus' prior written consent.

g) **Restrictions.** Client shall not:

- (i) Use or permit any end user to use the Products to store or display adult content, promote illegal or immoral activities, send or store infringing, obscene, threatening or unlawful or

tortious material or disrupt others use of the Products, network services or network equipment, including unsolicited advertising or chain letters, propagation of computer worms and viruses, or use of the Products to make unauthorized entry into any other device accessible via the network or Products;

- (ii) Disassemble, decompile, reverse engineer or make derivative works of the Products;
- (iii) Rent, lease, lend, or host the Products to or for any third party, or disclose the Products to any third party except as otherwise permitted in this Agreement or an Order or SOW;
- (iv) Use the Products in violation of any applicable law, rule, or regulation, including violation of laws regarding the processing, use, or disclosure of personal information, or violation of any United States export control or regulation, United States embargo, or denied or sanctioned parties prohibitions; or
- (v) Modify, adapt, or use the Products to develop any software application intended for resale which uses or competes with the Products in whole or in part.

### 3. **Term; Termination.**

a) **Agreement Term.** This Agreement begins on the Effective Date and remains in effect for the period set out in the Order ("**Initial Term**"). Thereafter, this Agreement will continue in effect until all Orders or SOWs have expired or been terminated.

b) **Order Term.** Each Order will be effective on the date set out therein and will remain in effect during the Initial Term identified in the Order. Each Order will automatically renew for twelve (12) month terms (each, a "**Renewal Term**") unless either party gives the other party notice of non-renewal within thirty (30) days of notification of price change as described in Section 4.d., or within sixty (60) days prior to the start of the next Renewal Term, whichever is later. The Initial Term and all Renewal Terms are collectively, the "**Term**".

c) **SOW Term.** Each SOW will begin on the effective date of the SOW and will remain in effect until the Services are completed, this Agreement is terminated, or the termination date set out in the SOW (the "**Termination Date**"), whichever is later. If no specific Termination Date is designated in the SOW, Client may terminate the SOW upon thirty (30) days written notice to Granicus.

d) **Subscription Term.** The annual term for all Products licensed to Client on a subscription basis begins upon the Effective Date of the applicable Order and are based on subscription term and not actual usage. Products licensed on a subscription basis are deemed delivered upon Initial Availability. Initial Availability of a Product means the earlier of: (i) the issuance of a user name and password to Client to access the Product; (ii) the provision of the Product in its hosted environment on behalf of Client by Granicus technical personnel; or (iii) access to the Product by Granicus or third-party services personnel in order to commence configuration or implementation Services on behalf of Client.

e) **Termination for Default.** Either party may terminate this Agreement or any Order or SOW by written notice if the other party commits a material breach of this Agreement or the applicable Order or SOW and fails to cure such breach within thirty (30) days after receipt of such notice, or an additional period of time as agreed to by the parties.

f) **Non-Appropriation.** Client may terminate this Agreement or any Order or SOW by providing Granicus written notice during the then-current Term for lack of appropriation of funds for the Renewal

Term so long as Client has made best efforts to secure the necessary consents for renewal and obtain appropriate funds for payment of the fees.

g) **Effect of Termination.** Upon expiration or termination of an Order or SOW for any reason: (i) Client's right to access and use the Products will immediately cease (except for perpetual licenses granted under an Order, which will continue to be governed by this Agreement for the duration of the license); (ii) Client will promptly remit any fees due to Granicus under all Orders and SOWs; (iii) Granicus will promptly cease performance of any Services; and (iv) the parties will return or destroy any Confidential Information of the other party in its possession, and certify upon request to the other party of compliance with the foregoing. Client will have thirty (30) days from the expiration date of a subscription to extract or download any Content stored in the Products. Granicus has no obligation to retain any Content after such thirty (30)-day period nor is Granicus responsible for extracting the data on Client's behalf absent separate written agreement and the payment of additional fees.

h) **Survival.** Sections 4 (Fees, Payment), 9 (Confidentiality), 10 (Indemnification), 11 (Limitation of Liability), 13 (Governing Law) and any other clause that by its nature is intended to survive will survive termination of this Agreement indefinitely or to the extent set out therein.

#### **4. Fees; Payment.**

a) **Fees.** Client will pay all fees, costs and other amounts as specified in each Order or SOW. Annual or subscription fees are due upfront at the beginning of each annual Term. Services fees and one-time fees are due according to the billing frequency specified in each Order or SOW. Absent any specific billing frequency, Client will pay fees for Services on a monthly basis in arrears for time and materials engagements, or milestone basis as billed upon delivery of each milestone. GXG Services are billed up front annually prior to the then-current term. Hardware will be invoiced to Client upon shipment. Granicus may suspend Client's access to any Products if there is a lapse in payment not remedied promptly upon notice to Client. A lapse in the Term of each Order or SOW will require the payment of a setup fee to reinstate the subscription. All fees are exclusive of applicable state, local, and federal taxes, which, if any, will be included in the invoice. It is Client's responsibility to provide applicable exemption certificate(s).

b) **Payment.** Client will remit payment of the fees due within thirty (30) days of receipt of an accurate invoice from Granicus or its authorized reseller, or if Client is subject to different payment terms imposed by applicable regulation, such required payment duration. Any disputed amounts will be identified in writing to Granicus within the payment period or be deemed accurate and payable. With respect to any amount due to Granicus which is not paid within the payment period, Granicus may apply interest at the rate of one and half percent (1.5%) per month, or such lesser amount required by law, assessed from the due date through the date of payment. Client acknowledges and agrees that orders placed by Client for Products and Services will be non-cancellable and the fees paid are non-refundable unless otherwise expressly stated in the Agreement.

c) **Purchase Orders.** Upon request, Granicus will reference a purchase order number on its invoices if Client provides the corresponding purchase order information to Granicus prior to generating the invoice. Client agrees that a failure to provide Granicus with purchase order information will not relieve Client of its obligations to provide payment in accordance with this section.

d) **Price Changes.** Subject to any price schedule or pre-negotiated fees to which this Agreement or an Order may be subject, Granicus will provide notice of any price changes prior to the end of the current Term, which subject to Section 3.b, will become effective as of the next Renewal Term. Such notification may be made via Order, email, or invoice provided by Granicus. Renewals at the same volume amount will not increase more than ten percent (10%) over the prior year's fees. Purchases of additional Products will be at Granicus' then-current price and licenses, subject to volume or transaction metrics, and will be reviewed annually prior to commencement of the Renewal Term, with fees adjusted to cover increases in Client's use.

e) **Cooperative Purchasing.** To the extent permitted by law the terms of this Agreement may be extended for use by other municipalities, school districts and governmental agencies. Orders and SOWs entered into by such third parties are independent agreements between the third party and Granicus and do not affect this Agreement or any Order or SOW between Granicus and Client.

f) **Overages.** For any Products or Services purchased in tiers, with volume caps, specified number of users, or other measured metrics, it is the Client's responsibility to purchase up to the level of use needed by Client. Any overage will be charged to Client at the then-current rate for such tier or volume, or the rate set forth in Client's pricing arrangements with Granicus or Granicus resellers. Payment for such overages must be made in the then-current term unless otherwise agreed to by the parties in writing.

g) **Resellers.** If Client has entered into a separate agreement with an authorized distributor or reseller of Products and/or Services, the terms of such third-party agreement will supersede conflicting terms contained herein solely as they relate to payment schedules and pricing as negotiated between Client and the reseller.

## 5. **Client Responsibilities.**

a) **Content.** Client will be solely responsible for the Content submitted to the Products and will comply with all laws, rules and regulations relating to the use, disclosure and transmission of such Content, including providing such to Granicus. Client represents and warrants it has the legal right to provide the Content to Granicus and that such use or disclosure does not violate the intellectual property, privacy or other legal rights of any third party. Client grants Granicus a limited, non-exclusive right during the Term to access and use the Content to provide the Products and Services. Content does not include user feedback related to the Products or Services, which Granicus is free to use without any further permission or consideration to Client.

b) **Data Backup and Protection.** Client will maintain a back-up of any data or data files provided to Granicus. For certain Products, Granicus offers functionality that requires subscribers to enable password protection of subscriber profiles and associated data. Client assumes all responsibility for implementing and enforcing this security functionality in its sole discretion.

c) **Passwords.** Sign-on credentials used to access the Products are non-transferable. Client is responsible for keeping all passwords secure and for all use of the Products through Client's sign in credentials.

d) **Cooperation.** Client will provide any assistance reasonably required by Granicus to perform the Services, including timely review of plans and schedules for the Services and reasonable access to Client's

offices for Services performed onsite. Services delayed or unable to be performed due to lack of Client cooperation or communication will be deemed delivered and no refunds will be issued for such services.

e) **Third-Party Technology.** Client will be responsible for securing all licenses for third party technology necessary for Granicus to perform the Services (including the right for Granicus to use such technology) and will be responsible for the performance of any third-party providing goods or services to Client related to the Services, including such third party's cooperation with Granicus.

f) **Use of Messaging Services.** Client may use Products to send emails and messages to users and third parties. Client is solely responsible for any such message and their content, including securing the legal right to send the message. Messages may be blocked, delayed, or prevented from being delivered by destination servers and other reasons outside of Granicus' control, and there is no warranty that messages will reach their intended destination in a given timeframe.

6. **Support.** Basic support and maintenance services provided to Client for Products ("Support") is included in the fees paid for the Granicus Product subscription or maintenance during the Term and will be provided in accordance with the Service Level Agreement set forth at [www.granicus.com/legal/licensing](http://www.granicus.com/legal/licensing). Granicus may update its Support obligations under this Agreement, so long as the level of Support agreed to by the parties is not materially diminished due to such modification.

## 7. **Representations; Warranties; Disclaimers.**

a) **Representations.** Each Party represents that it has validly entered into this Agreement and has the legal power to do so.

b) **Warranties:**

(i) Each party warrants that it has the rights necessary to grant to the other party the licenses granted in this Agreement.

(ii) Granicus warrants that it will perform its obligations in a professional and workmanlike manner in accordance with industry standards.

(iii) Client's sole and exclusive remedy and Granicus' sole obligation for breach of the warranties in this Section are as follows: (i) for a breach of the warranty in Section 7.b.(i), the indemnity in Section 10 of this Agreement; and (ii) reperformance of the non-conforming Services for a breach of the warranty in Section 7.b.(ii), provided that Client notifies Granicus of a non-conformity in this Section during the thirty (30) day period following Granicus' completion of the applicable Services.

c) **Disclaimers.** EXCEPT AS EXPRESSLY STATED IN THIS THIS SECTION, THE PRODUCTS AND SERVICES ARE PROVIDED "AS IS" AND GRANICUS DISCLAIMS ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY, TITLE, NON-INFRINGEMENT, AND FITNESS FOR A PARTICULAR PURPOSE. GRANICUS DOES NOT WARRANT THAT PRODUCTS OR SERVICES WILL MEET CLIENT'S REQUIREMENTS OR THAT THE OPERATION THEREOF WILL BE UNINTERRUPTED OR ERROR FREE.

## 8. Services.

a) Granicus will perform Services in accordance with this Agreement and the SOW. Granicus is not obligated to provide any Services unless set out in the SOW. Unless otherwise set out in the SOW or as agreed to by the parties the Services will be performed remotely. Any estimates provided in the SOW, including expected hours to complete the Services and any timeline provided by Granicus, are based on known functional requirements and technical environments as of the effective date of the SOW. Changes or delays in the work schedule originating with Client are subject to the project change procedure and may result in an increase in fees.

b) Granicus grants Client a non-exclusive, non-transferable, royalty-free, perpetual license to use the Deliverables on behalf of and for the benefit of Client independently and with the Products. Granicus retains all right, title and interest to the Deliverables except for those rights expressly granted to Client. Deliverables and Services are deemed accepted upon delivery unless otherwise set forth in a SOW.

c) Any modifications to the Services must be in writing and signed by authorized representatives of each party. Granicus personnel performing Services at Client's offices will comply with Client's policies and procedures in effect at such location.

d) If agreed to by the Parties in the SOW, Client will also pay for all reasonable travel-related and out-of-pocket expenses incurred by Granicus in the performance of the Services in accordance with Client's travel and expense policy which will be provided to Granicus in writing (or Granicus' policy if none is provided by Client) and which will be billed monthly and due thirty (30) days following date of invoice.

9. **Confidentiality.** During performance of the Services, each party may receive Confidential Information of the other party.

a) **"Confidential Information"** means all confidential and/or trade secret information of either party (**"Disclosing Party"**), including but not limited to: (i) Granicus' Products; (ii) non-public information if it is clearly and conspicuously marked as "confidential" or with a similar designation at the time of disclosure; (iii) non-public information of the Disclosing Party if it is identified as confidential and/or proprietary before, during, or promptly after presentation or communication; and (iv) any information that should be reasonably understood to be confidential or proprietary given the nature of the information and the context in which disclosed, in each case that is disclosed to the other party (**"Receiving Party"**) or to which the Receiving Party gains access in connection with performance of the Services.

b) Subject to freedom of information, government transparency, or similar applicable law, each Receiving Party will receive and hold any Confidential Information in strict confidence and will: (i) protect and safeguard the Confidential Information against unauthorized use, publication or disclosure; (ii) not reveal, report, publish, disclose, transfer, copy or otherwise use any Confidential Information except as specifically authorized by the Disclosing Party; (iii) not use any Confidential Information for any purpose other than in performance of this Agreement; (iv) restrict access to Confidential Information to those of its advisors, officers, directors, employees, agents, consultants, contractors and lobbyists who have a need to know, who have been advised of the confidential nature thereof, and who are under express written obligations of confidentiality or under obligations of confidentiality imposed by law or rule; and (v) exercise at least the same standard of care and security to protect the confidentiality of the Confidential Information received by it as it protects its own confidential information, but no less than a reasonable degree of care.

c) If a Receiving Party is requested or required in a judicial, administrative, or governmental proceeding to disclose any Confidential Information, it will notify the Disclosing Party as promptly as practicable so that the Disclosing Party may seek an appropriate protective order or waiver for that instance, unless such notification is prohibited by law or judicial order.

d) The foregoing obligations do not apply to information that: (i) is already public or becomes available to the public through no breach of this section; (ii) was in the Receiving Party's lawful possession before receipt from the Disclosing Party; (iii) is lawfully received independently from a third party who is not bound by a confidentiality obligation; or (iv) is independently developed by or on behalf of the Receiving Party without use of any Confidential Information.

e) Upon written request of the Disclosing Party, the Receiving Party agrees to promptly return or destroy all Confidential Information in its possession, and certify its destruction in writing, provided that the Receiving Party may retain a copy of the returned or destroyed items for archival purposes in accordance with its records retention policies and subject to this section.

f) Disclosing Party may be irreparably damaged if the obligations under this section are not enforced and as such may not have an adequate remedy in the event of a breach by Receiving Party of its obligations hereunder. The parties agree, therefore, that Disclosing Party is entitled to seek, in addition to other available remedies, an injunction restraining any actual, threatened or further breaches of the Receiving Party's obligations under this section or any other appropriate equitable order or decree.

## **10. Indemnification.**

a) Granicus will defend, indemnify and hold Client harmless from and against all losses, liabilities, damages and expenses including reasonable attorney fees (collectively, "Losses") arising from any claim or suit by an unaffiliated third party that the Products or Deliverables, as delivered to Client and when used in accordance with this Agreement and the applicable Order or SOW, infringes a valid U.S. copyright or U.S. patent issued as of the date of the applicable Order or SOW (a "Claim").

b) To the extent permitted by applicable law, Granicus will have control of the defense and reserves the right to settle any Claim. Client must notify Granicus promptly of any Claim and provide reasonable cooperation to Granicus, upon Granicus' request and at Granicus' cost, to defend such Claim. Granicus will not agree to any settlement which requires acknowledgment of fault or an incurred liability on the part of an indemnified party not otherwise covered by this indemnification without indemnified party's prior consent. Client may elect to participate in the defense of any claim with counsel of its choosing at its own expense.

c) If the Products or Deliverables are subject to a claim of infringement or misappropriation, or if Granicus reasonably believes the Products or Deliverables may be subject to such a Claim, Granicus reserves the right, in its sole discretion, to: (i) replace the affected Products or Deliverable with non-infringing functional equivalents; (ii) modify the affected Products or Deliverable to render it non-infringing; or (iii) terminate this Agreement or the applicable Order or SOW with respect to the affected Granicus Product or Deliverable and refund to Client any prepaid fees for the then-remaining portion of the Order or SOW Term.

d) Granicus will have no obligation to indemnify, defend, or hold Client harmless from any Claim to the extent it is based upon: (i) a modification to the Granicus Product or Deliverable by anyone other than Granicus; (ii) a modification made by Granicus pursuant to Client's required instructions or specifications or in reliance on materials or information provided by Client; (iii) combination with the Products or Deliverable with non-Granicus software or data; or (iv) Client's (or any authorized user of Client) use of any Products or Deliverables other than in accordance with this Agreement.

e) This section sets forth Client's sole and exclusive remedy, and Granicus' entire liability, for any Claim that the Products, Deliverables or any other materials provided by Granicus violate or infringe upon the rights of any third party.

#### **11. Limitation of Liability.**

a) EXCEPT FOR LIABILITY THAT CANNOT BE LIMITED OR EXCLUDED UNDER APPLICABLE LAW, UNDER NO CIRCUMSTANCES WILL EITHER PARTY BE LIABLE FOR ANY: (I) SPECIAL, INDIRECT, PUNITIVE, INCIDENTAL, OR CONSEQUENTIAL DAMAGES; OR (II) LOSS OR DAMAGE TO DATA, LOST PROFITS, SALES, BUSINESS, GOODWILL OR ANTICIPATED SAVINGS, WHETHER AN ACTION IS IN CONTRACT OR TORT (INCLUDING NEGLIGENCE) AND REGARDLESS OF THE THEORY OF LIABILITY, EVEN IF A PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

b) IN NO EVENT, EXCEPT FOR CLIENT'S OBLIGATIONS TO PAY AMOUNTS DUE UNDER THE ORDER OR SOW, OR GRANICUS' INDEMNIFICATION OBLIGATIONS SET FORTH IN SECTION 10 (INDEMNIFICATION), WILL EITHER PARTY'S MAXIMUM AGGREGATE LIABILITY FOR ALL CLAIMS ARISING IN CONNECTION WITH THIS AGREEMENT (IN TORT (INCLUDING NEGLIGENCE), CONTRACT OR OTHERWISE) EXCEED THE AMOUNT OF FEES PAID BY CLIENT TO GRANICUS OR GRANICUS' RESELLER, AS APPLICABLE, IN THE SIX (6) MONTHS IMMEDIATELY PRECEDING THE DATE THE DAMAGED PARTY NOTIFIES THE OTHER PARTY IN WRITING OF THE CLAIM. HOWEVER, IF CLIENT HAS PAID NO FEES UNDER THE TERMS OF AN ORDER IN THE TWELVE (12) MONTH PERIOD PRECEDING THE DATE OF THE INCIDENT GIVING RISE TO THE CLAIM, THE AGGREGATE LIABILITY OF GRANICUS TO CLIENT FOR SUCH CLAIM SHALL NOT EXCEED FIVE THOUSAND DOLLARS (\$5,000).

#### **12. General.**

a) **Force Majeure.** With the exception of payment obligations, any delay in the performance by either party of its obligations hereunder will be excused when such delay in performance is due to any cause or event of any nature whatsoever beyond the reasonable control of such Party, including, without limitation, any act of God; any fire, flood, or weather condition; any computer virus, worm, denial of service attack; any earthquake; any act of a public enemy, war, insurrection, riot, explosion or strike; provided, that written notice thereof must be given by such Party to the other Party within twenty (20) days after occurrence of such cause or event.

b) **Independent Contractor.** Each party is an independent contractor and employees of each party are not considered to be employees of the other party. No agency, partnership, joint venture or other joint relationship is created by this Agreement. The parties shall not make any commitments binding on the other or make any representation that they are acting for, or on behalf of, the other. Each party assumes full responsibility for the actions of its personnel while performing the Services and such party will be solely responsible for the supervision, daily direction, control of its personnel, and for the payment of all of their compensation and any taxes related thereto.

c) **Publicity.** Neither party will use the name of the other party in publicity releases or similar activity without the consent of the other party, except Granicus may include Client's name and logo in client lists and similar communications.

d) **Waiver.** No waiver of any breach of any provision of this Agreement or the SOW by either party or the failure of either party to insist on the exact performance of any provision of this Agreement or the SOW will constitute a waiver of any prior, concurrent or subsequent breach of performance of the same or any other provisions hereof, and no waiver will be effective unless made in writing.

e) **Notices.** Other than routine administrative communications, which may be exchanged by the Parties via email or other means, all notices, consents, and approvals hereunder will be in writing and will be deemed to have been given upon: (i) personal delivery; (ii) the day of receipt, as shown in the applicable carrier's systems, if sent via FedEx, UPS, DHL, or other nationally recognized express carrier; (iii) the third business day after sending by U.S. Postal Service, First Class, postage prepaid, return receipt requested; or (iv) sending by email, with confirmed receipt from the receiving party. Either Party may provide the other with notice of a change in mailing or email address in which case the mailing or email address, as applicable, for that Party will be deemed to have been amended. The mailing and email addresses of the Client are as set forth in the Order or SOW, for Granicus as follows:

<b>Granicus</b>
Contracts
1152 15 <sup>th</sup> Street NW, Suite 800 Washington DC 20005
1-800-314-0147
contracts@granicus.com

f) **Severability.** If any provision of this Agreement, Order, or SOW, or portion thereof, is held to be invalid, illegal or unenforceable by a court of competent jurisdiction, such provision will be severed and the remaining provisions of the Agreement, Order or SOW will remain in full force and effect.

g) **Assignment.** Neither Party may assign, delegate, or otherwise transfer this Agreement or any of its rights or obligations hereunder without the prior written consent of the other Party (such consent not to be unreasonably withheld). Notwithstanding the foregoing, either Party may assign this Agreement with reasonable notice to the other party to an affiliate or to a successor in interest resulting from acquisition of all, or substantially all, of the assigning party's business by means of merger, stock or asset purchase, or otherwise. Any assignment or attempted assignment in violation of this Agreement will be null and void. This Contract will bind and inure to the benefit of each party's permitted successors and assigns.

h) **Amendment.** This Agreement may not be amended or modified except by a written instrument signed by authorized representatives of both Parties.

j) **Applicable Law.** Each party will, at all times, exercise its rights and perform its obligations under this Agreement in compliance with all applicable law, rules, and regulations including all applicable local, state and federal laws and regulations prohibiting discrimination and harassment.

k) **Headings.** The various section headings of this Agreement are inserted only for convenience of reference and are not intended, nor will they be construed to modify, define, limit, or expand the intent of the Parties.

l) **No Third-Party Beneficiaries.** This Agreement is binding upon and insures solely to the benefit of the Parties hereto and their respective permitted successors and assigns; there are no third-party beneficiaries to this Agreement.

m) **Conflict of Interest.** Granicus certifies that it is not engaged in any current project or business transaction, directly or indirectly, nor has it any interest, direct or indirect, with any person or business that might result in a conflict of interest in the performance of the Agreement, Order, or SOW.

n) **Anti-Corruption.** Neither Party has received or been offered any illegal or improper bribe, kickback, payment, gift, or item of value from an employee or agent of the other Party in connection with this Agreement. If Client learns of any violation of the above restriction, Client shall immediately notify Granicus.

**13. Governing Law.** If Client is a public entity (a state or any agency or authority thereof, or county, city or town, public educational institution or other entity that serves a public purpose), this Agreement will be governed by and construed in accordance with the laws of the state in which the public entity is located, with venue being a court of competent jurisdiction within such state. If Client is the Federal government of the United States or any branch or agency thereof, this Agreement will be governed by the laws of the United States with venue being any Federal district court of competent jurisdiction. If Client is a private or commercial entity, this Agreement will be governed by the laws of the state of New York, without reference to the state's conflict of law principles, with exclusive jurisdiction of the state and federal courts located in the borough of Manhattan, New York, New York. If Client is located in Canada, this Agreement will be governed by the laws of the Province of Ontario with suit brought only in the General Division of the Ontario Court of Justice. No applicable principals of conflicts of laws, imputed terms of the Uniform Commercial Code, or the United Nations Convention on contracts for the international sale of goods will apply to this Agreement.

**14. Entire Agreement.** This Agreement and Orders and SOWs governed by this Agreement constitutes the entire agreement between Granicus and Client, and supersedes all prior agreements, requests for proposals or pricing and the corresponding responses, understandings, representations or correspondence relevant to the subject matter hereof. Perpetual licenses granted to Client under prior agreements remain in full force and effect. If your organization and Granicus has entered into a separate agreement or is utilizing a contract vehicle for this transaction, the terms of this Agreement are incorporated into such separate agreement or contract vehicle by reference, with any directly conflicting terms and conditions being resolved in favor of the separate agreement or contract vehicle to the extent applicable. Inconsistencies between documents will be resolved in the following order: (i) this Agreement; (ii) Orders and SOWs; (iii) all other purchase documents executed by the parties (except for any pre-printed or standard terms contained on purchase orders which shall have no force or effect); (iv) Granicus'

response to Client's RFI, RFP, RFQ; and (v) Client's RFI, RFP, RFQ. Client has not been induced to enter into this Agreement or the SOW by any representations or promises not specifically stated herein. This Agreement may be updated from time to time at Granicus' sole discretion. Notification to Client will be via email or posting to the Granicus website.

ATTN: A

# GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

12545 Florence Avenue, Santa Fe Springs, CA 90670

Office (562) 944-9656 Fax (562) 944-7976

Email: [info@GLAmosquito.org](mailto:info@GLAmosquito.org) Website: [www.GLAmosquito.org](http://www.GLAmosquito.org)

**PRESIDENT**

*Melissa Ramoso, Artesia*

**VICE PRESIDENT**

*Sonny R. Santa Ines, Bellflower*

**SECRETARY-TREASURER**

*Catherine Houwen, La Habra Heights*

**GENERAL MANAGER**

*Susanne Klüh*

**BELL**

*Ali Saleh*

**BELL GARDENS**

*Marco Barcena*

**BURBANK**

*Dr. Jeff D. Wassem*

**CARSON**

*Arleen B. Rojas*

**CERRITOS**

*Mark W. Bollman*

**COMMERCE**

*Ivan Altamirano*

**CUDAHY**

*Daisy Lomeli*

**DIAMOND BAR**

*Stan Liu*

**DOWNEY**

*Dorothy Pemberton*

**GARDENA**

*Paulette C. Francis*

**GLENDALE**

*Steve Ryfle*

**HAWAIIAN GARDENS**

*Luis Roa*

**HUNTINGTON PARK**

*Jonathan A. Sanabria*

**LA CAÑADA FLINTRIDGE**

*Leonard Pieroni*

**LAKEWOOD**

*Steve Craft*

**LA MIRADA**

*Matthew Wight*

**LONG BEACH**

*Emily Holman*

**LOS ANGELES CITY**

*Steven Appleton*

**LOS ANGELES COUNTY**

*Steven A. Goldsworthy*

**LYNWOOD**

*Rita Soto*

**MAYWOOD**

*Heber Marquez*

**MONTEBELLO**

*Avik Cordeiro*

**NORWALK**

*Margarita L. Rios*

**PARAMOUNT**

*Isabel Aguayo*

**PICO RIVERA**

*Gustavo V. Camacho*

**SAN FERNANDO**

*Sonia Romero-Fuentes*

**SAN MARINO**

*Howard Brody*

**SANTA CLARITA**

*Heidi Heinrich*

**SANTA FE SPRINGS**

*William K. Rounds*

**SIGNAL HILL**

*Robert D. Copeland*

**SOUTH EL MONTE**

*Hector Delgado*

**SOUTH GATE**

*Maria del Pilar Avalos*

**VERNON**

*Melissa Ybarra*

**WHITTIER**

*Mary Ann Pacheco*

## Memorandum

**To: Board of Trustees**

**From: Susanne Klüh, General Manager**

**Date: May 7, 2026**

**Re: Staff Recommendation for FY24/25 Savings Allocation**

As part of the audit for FY24/25 a budget surplus of \$2,258,128 was identified. Staff proposes the following allocation of savings to the District's projects and designated reserve accounts.

**Projects:**

- Allocate \$400,000 to the roof at Santa Fe Springs Headquarters. Project was budgeted in FY24/25 but not completed.
- Allocate \$189,703 to the Proposition 218 funds to have all the funds needed to be able to conduct the vote. Money was expended to the project in 2025 to conduct preliminary balloting, and the results of which led to postponement of the full ballot measure into fall of 2027.
- Allocate \$330,000 for needed new vehicle purchases:  
 3 x EV F150 or GM Silverado - \$52k each => \$156,000  
 3 x F250 - \$58k each => \$174,000

The remaining savings of \$1,338,425 are proposed to go into reserves.

**Reserve amounts as of April 2026:**

Reserve Account	Current Amount	Max. Amount
Emergency Vector Control	\$2,002,000	\$2,200,000
Capital Designated	\$1,722,176	\$3,000,000
Operations Designated	\$ 932,511	\$500,000
OPEB Designated	\$ 600,000	CERBT* \$14,192,486
Compensated Absences	\$ 150,625	\$500,000
Vehicle Replacement	\$ 218,023	\$500,000
Earthquake & Disaster Recovery	\$ 1,084,347	\$1,600,000
Facility Expansion	\$2,100,000	No current maximum

\* CERBT statement April 2026

**Proposed Reserve Allocations:**

- Allocate additional \$700,000 to Facility Expansion Reserve to have adequate funding for the expected increased tenant improvement costs at the Pacoima facility.
- Allocate \$600,000 to OPEB Designated Reserve to continue prefunding Board recommended \$600,000 to CalPERS OPEB Trust Fund for an additional 2 years.
- Allocate the remaining \$38,425 to Earthquake & Disaster Recovery since the District does not have earthquake insurance.

Resulting reserve amounts as of July 2026:

<b>Reserve Account</b>	<b>Current Amount</b>	<b>Max. Amount</b>
Emergency Vector Control	\$2,002,000	\$2,200,000
Capital Designated	\$1,722,176	\$3,000,000
Operations Designated	\$ 932,511	\$500,000
OPEB Designated	\$1,200,000	CERBT \$14,192,486
Compensated Absences	\$ 150,625	\$500,000
Vehicle Replacement	\$ 218,023	\$500,000
Earthquake & Disaster Recovery	\$1,122,772	\$1,600,000
Facility Expansion	\$2,800,000	No current maximum

\* CERBT statement April 2026

**Summary**

**Staff propose to allocate surplus savings from FY24/25 of \$2,258,128 to projects and reserves as described above. Reserve funds will continue to be moved into separate accounts with CLASS.**