

GLACVCD

BOARD OF TRUSTEES MEETING

AGENDA AND EXHIBITS



Thursday September 12th 2019

7:00 p.m. Board Meeting

Santa Fe Springs District Headquarters
12545 Florence Avenue
Santa Fe Springs, CA 90670

Trustee Baru Sanchez, President
Trustee Steve Appleton, Vice President
Trustee Heidi Heinrich, Secretary-Treasurer

General Manager, Truc Dever
Director of Human Resources, Richard Knott
Director of Fiscal Operations, Carolyn Weeks
Director of Operations, Mark Daniel
Director of Community Affairs, Mary-Joy Coburn
Director of Scientific-Technical Services, Susanne Kluh
Board Legal Counsel, Quinn M. Barrow, Richards, Watson, Gershon
Labor Legal Counsel, Scott Tiedemann, Liebert, Cassidy, Whitmore

Copies of staff reports or other written documentation relating to agenda items are available online <https://www.glacvcd.org/board-of-trustees/board-agendas/> and are on file at the District's Headquarters at the Front Office for public inspection. If you have questions regarding an agenda item, please contact the Front Office Staff at (562) 944-9656 ex: 504 during regular business hours.

ADA Information: *The Greater Los Angeles County Vector Control District complies with the Americans with Disabilities Act (ADA). Anyone with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the front office at (562)944.9656 ext. 504. Notification 48 business hours prior to the meeting will enable the facility staff to make reasonable arrangements to assure accessibility to the meeting.*

Please refrain from smoking, eating or drinking in the Boardroom



GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

12545 Florence Avenue, Santa Fe Springs, CA 90670
Office (562) 944-9656 Fax (562) 944-7976
Email: info@glacvcd.org Website: www.glacvcd.org

PRESIDENT

Baru Sanchez, Cudahy

VICE PRESIDENT

Steven Appleton, Los Angeles City

SECRETARY-TREASURER

Heidi Heinrich, Santa Clarita

GENERAL MANAGER

Truc Dever

A G E N D A

THE REGULAR MEETING OF THE BOARD OF TRUSTEES

• Thursday, September 12, 2019 •

District Office
12545 Florence Avenue
Santa Fe Springs, California 90670

6:30 P.M. - Library Conference Room: Pre-meeting refreshments

7:00 P.M. – Board Room, Convene Board of Trustees Meeting

1. **CALL TO ORDER**
2. **QUORUM (ROLL) CALL**
3. **INVOCATION**
4. **PLEDGE OF ALLEGIANCE**
5. **CORRESPONDENCE**
6. **INTRODUCTIONS**
(Introductions requested by staff or Trustees of persons attending the meeting are made at this time).
7. **PUBLIC COMMENT**
(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).
8. **CONSENT AGENDA (8.1-8.2)**
(VOTE REQUIRED)
 - 8.1 Consideration of **Minutes 2019-08** of regular Board Meeting held August 8, 2019. **(EXHIBIT A)**

ARTESIA

Melissa Ramoso

BELL

Ali Saleh

BELL GARDENS

Pedro Aceituno

BELLFLOWER

Sonny R. Santa Ines

BURBANK

Dr. Jeff D. Wassen

CARSON

Elito M. Santarina

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Mark W. Bollman

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DIAMOND BAR

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Catherine Houwen

LAKEWOOD

Steve Croft

LA MIRADA

Larry P. Mowles

LONG BEACH

Emily Holman

LOS ANGELES COUNTY

Steven A. Goldsworthy

LYNWOOD

Salvador Alatorre

MAYWOOD

Ricardo Lara

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SOUTH EL MONTE

Hector Delgado

SOUTH GATE

Denise Diaz

WHITTIER

Josué Alvarado

- 8.2 Consideration of **Resolution 2019-15** Authorizing Payment of Attached Requisition August 1, 2019 through August 31, 2019. (**EXHIBIT B**)
- 8.3 Consideration of one (1) County of Los Angeles Negotiated Tax Exchange Resolution (NTER), related to the annexation of Petition No. 72-1016. This resolution authorizes the County of Los Angeles and GLACVCD to collectively approve and accept the negotiated exchange of ad valorem property tax revenue resulting from the annexation of the subject territories identified in the resolutions to provide revenue to the County Lighting Maintenance Districts (CLMDs) 1687. A copy of the letter from the County of Los Angeles Department of Public Works requesting this resolution is attached. (**EXHIBIT C**)

Analysis: The NTER from the County of Los Angeles is similar to previous L.A. County tax sharing resolutions and seeks to generate revenue to partially fund the services of CLMD 1687. Similar resolutions have previously been adopted by the Board. These Petitions relate to funding for the operation and maintenance of new street lighting services for properties in unincorporated Whittier. Although the District gives up a negligible share of its ad valorem property taxes in these exchanges, in subsequent years, that amount would generally be regained, if not exceeded, due to an increase in property values associated with services provided by the CLMD.

9. COMMITTEE REPORTS

9.1 Personnel Committee

M. Sanabria, Chair

- 9.1.a. **CLOSED SESSION PUBLIC EMPLOYEE PERFORMANCE EVALUATION AND CONFERENCE WITH LABOR NEGOTIATOR**
Public Employee Annual Performance Evaluation (Government Code Section 54957) and Conference with Labor Negotiator (Government Code Section 54957.6)
General Manager Truc Dever
Agency Negotiator: General Counsel Quinn Barrow

ANNOUNCEMENT IN OPEN SESSION OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

RECESS INTO CLOSED SESSION

**RECONVENE INTO OPEN SESSION
CLOSED SESSION ANNOUNCEMENT OPEN SESSION**

- 9.1 b. Consider Personnel Committee’s Recommendation Regarding Extension of General Manager’s Contract with Increased Salary and Benefits

9.2 Ad Hoc Real Estate Committee

B. Sanchez

- 9.2.a. Recommendation by Ad Hoc Real Estate Committee to direct and authorize the General Manager and General Counsel to engage consultants and related professional services to assist the District in determining the propriety and viability of the purchase of real property in Sylmar Facilities vicinity in furtherance of current and future needs. Anticipated consultant and related professional services include, but are not limited to: real estate agent, real property appraiser, environmental due diligence, and title investigation.
RECOMMENDATION: AUTHORIZE

10. STAFF PROGRAM REPORTS: AUGUST 2019

- | | |
|--|------------------------------------|
| 10.1 <u>Manager's Report</u> | T. Dever, General Manager |
| 10.2 <u>Scientific-Technical: (Staff Report A)</u> | S. Kluh, Sci.-Tech Services Dir. |
| 10.3 <u>Operations: (Staff Report B)</u> | M. Daniel, Operations Dir. |
| 10.4 <u>Community Affairs: (Staff Report C)</u> | MJ. Coburn, Community Affairs Dir. |
| 10.5 <u>Fiscal: (Staff Report D)</u> | C. Weeks, Finance Director |
| 10.6 <u>Human Resources: (Staff Report E)</u> | R. Knott, Human Resources Dir. |
| 10.7 <u>Legal Counsel Report</u> | Q. Barrow, Legal Counsel |

11. OTHER

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

12. ADJOURNMENT

The next Board of Trustees meeting will be scheduled on Thursday, October 10, 2019 at 7:00 PM at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.

GLACVCD

BOARD OF TRUSTEES MEETING

STAFF REPORTS



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Truc Dever

General Manager's Report for September 12, 2019 Board of Trustees Meeting

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WHITTIER

Josué Alvarado

While summer is winding down for students headed back to school, our mosquito season continues to ramp up with an increase in West Nile virus and invasive *Aedes* mosquito activity. Service requests in August totaled 1,724, a nearly 25% increase from this time last year; and we have been fielding a high number of media inquiries stemming from the increased activity and resident complaints. On August 27, staff from Operations, Scientific-Technical Services, and Community Affairs all participated in a ride-along media segment with reporter Ted Chen from NBC4-LA. This media opportunity resulted in additional coverage by several other local television and radio news outlets. News coverage of our mosquito control activities and the disease risks this year will help inform residents of their shared responsibility to eliminate standing water sources and take personal mosquito bite prevention measures.

Even though West Nile virus activity is trending lower this year than last year, with 13 positive mosquito samples in 12 cities versus 31 positive samples in 15 cities this time last year, it is still important for residents to take precautions when mosquitoes are present. We continue to promote that message every year with our outreach efforts since West Nile virus is endemic to Los Angeles County and it remains the highest priority for mosquito control districts in California.

In addition to the activity in the field, administrators are working hard to complete recruitment for vacant positions and engaging consultants for development of our Emergency Operations Plan (EOP). We are currently working with Keenan's IMReady experts to survey staff and assess what staff believe are the highest priority threats to them while at work. This will help us focus the EOP on what matters to the District.

Our new auditors from White Nelson Diehl and Evans were at the District the week of August 26 to conduct their interim field work for fiscal year ended June 30, 2019. Thank you to our Director of Fiscal Operations, Carolyn Weeks, for the long hours and amount of work that went into preparation for this audit. We expect a final report to be issued and presented to the Board by November 2019.

I have also been busy working with Board members on our Ad Hoc Real Estate Committee to develop a game plan for potentially purchasing the vacant lot next to our Sylmar branch office. We are researching the property with the LA County Assessor's Office and developing a short-term, contingency use plan for the property if we are able to acquire it in the near future.

Finally, every year, the District hosts an Employee Appreciation Day for full-time and seasonal staff to thank them for their hard work during the season. We always extend an invite to our Trustees, so please mark your calendars for Tuesday, October 8th at Santa Fe Springs Park on Cedardale Drive. More information will be provided as we get closer to the date.

Yours truly,



GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT



SCIENTIFIC-TECHNICAL REPORT

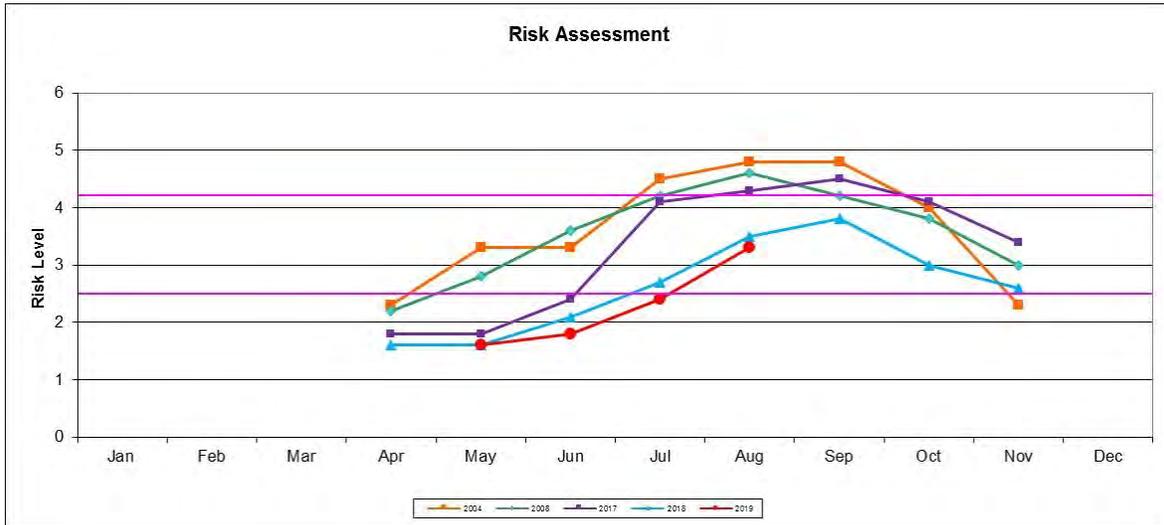
August 2019

Susanne Klueh, Scientific-Technical Services Director
 Harold Morales, Tanya Posey & Steve Vetrone, Vector Ecologists
 Rande Gallant, Faiza Haider & Ryan Amick, Assistant Vector Ecologists
 Angela Arteaga & Christopher Ortiz, Field Assistants

I. RISK ASSESSMENT

WN Surveillance Factor	Assessment Value	Benchmark	Value
1. Environmental Conditions High-risk environmental conditions include above-normal temperatures. Urban mosquitoes breeding in municipal water sources may benefit from below normal rainfall.	1	Avg daily temperature during prior half month $\leq 56^{\circ}\text{F}$	4
	2	Avg daily temperature during prior half month $57-65^{\circ}\text{F}$	
	3	Avg daily temperature during prior half month $66-72^{\circ}\text{F}$	
	4	Avg daily temperature during prior half month $73-79^{\circ}\text{F}$	
	5	Avg daily temperature during prior half month $>79^{\circ}\text{F}$	
2. Adult <i>Cx tarsalis</i> and <i>Cx quinquefasciatus</i> abundance Determined by trapping adults, identifying them to species, and comparing numbers to those previously documented for an area and time	1	Vector abundance well below average ($\leq 50\%$)	3
	2	Vector abundance below average (51-90%)	
	3	Vector abundance average (91-150%)	
	4	Vector abundance above average (151-300%)	
	5	Vector abundance well above average ($>300\%$)	
3. WNV isolation rate in <i>Cx tarsalis</i> and <i>Cx quinquefasciatus</i> mosquitoes Tested in pools of 50. Test results expressed as minimum infection rate (MIR) / 1,000 female mosquitoes tested	1	MIR/ 1000 = 0	4
	2	MIR/ 1000 = 0.1-1.0	
	3	MIR/ 1000 = 1.1-2.0	
	4	MIR/ 1000 = 2.1-5.0	
	5	MIR/ 1000 >5.0	
4. Sentinel Chicken Seroconversion Number of chickens in a flock that develop antibodies to WNV. If >1 flock is present in a region, number of flocks with seropositive chickens is an additional consideration.	1	No seroconversions	1
	2	1 or more seroconversion over a broad region	
	3	1 or 2 seroconversion in single flock in specific region	
	4	>2 seroconversion in one or 1-2 seroconversion in multiple flocks in specific region.	
	5	>2 seroconversions in one or more flocks in specific region	
5. Dead Bird Infection Includes zoo collections.	1	No WNV+ dead birds	3
	2	One or more WNV+ dead birds in a broad region	
	3	1 WNV+ dead bird in specific region	
	4	2 to 5 WNV+ dead birds in specific region	
	5	>5 WNV+ dead bird + reports of dead birds in specific region	
6. Human Cases This factor not to be included in calculation if no cases are detected.	3	One or more human cases in broad region.	5
	4	One human case in specific region	
	5	More than one human case in specific region	
Response Level/ Average Rating Normal Season (1.0-2.5), Emergency Planning (2.6-4.0) , Epidemic (4.1-5.0)		TOTAL	20
		AVERAGE	3.3

S-TS STAFF REPORT A



II. GLACVCD MOSQUITO-BORNE DISEASE WATCH

Summary

- Mosquito abundance in August was on-par with the 5-year average for the month.
- Five (5) human cases have been reported in Los Angeles County, of which three (3) fall into district jurisdiction.
- Statewide, 57 human infections with WNV have been reported.
- A total of 178 SLEV positive mosquito pools have been reported statewide, resulting in three human cases of SLE, but none of them from the Los Angeles County area.
- In August, seven travel-related cases of dengue have been reported, triggering yard inspections within a 150 meter area around the index homes, resulting in 909 property inspections.

Chickens	Number Tested	WNV Positive	WEE Positive	SLE Positive	Other Positive
This Period	201	0	0	0	0
Year to Date	606	0	0	0	0

Dead Birds	Number Submitted	WNV Positive
This Period	4	0
Year to Date	24	0

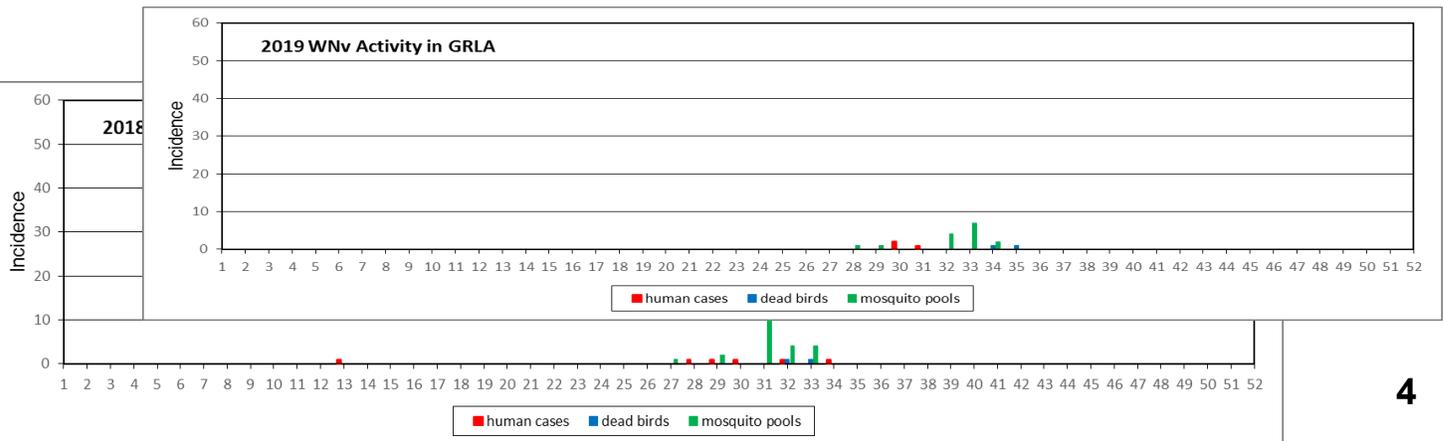
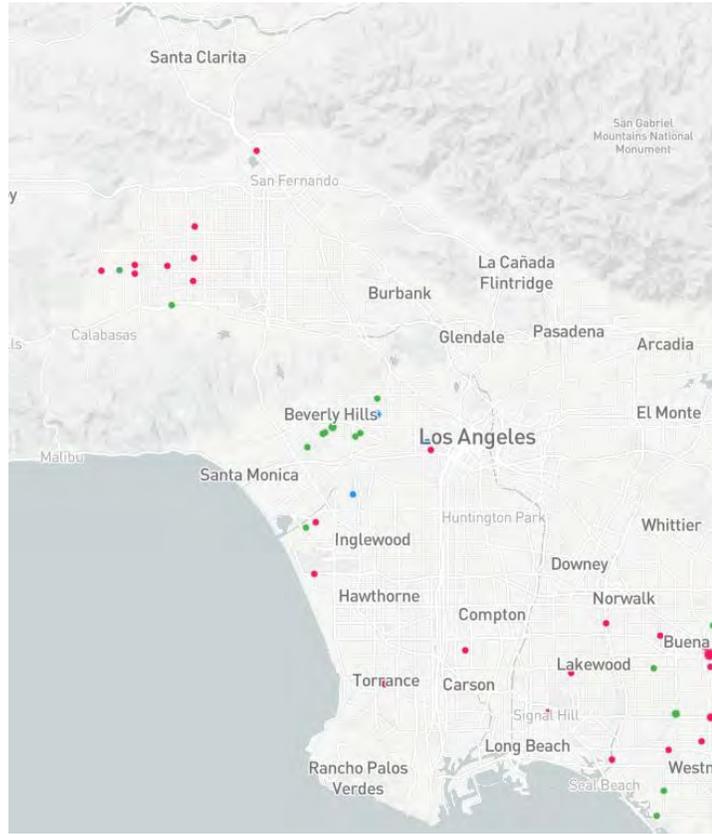
Culex Mosquito Pools	Number Tested	WNV Positive	WEE Positive	SLE Positive	Other Positive
This Period	311	1	0	0	0
Year to Date	1,238	1	0	0	0

Aedes Mosquito Pools	Tested	CHIK	DEN	Zika
This period	35	0	0	0
Year to Date	47	0	0	0

City/Area	GLACVCD WNV+			City/Area	GLACVCD WNV+		
	Human Cases	Mosquito Pools	Dead Birds		Human Cases	Mosquito Pools	Dead Birds
Bellflower		1		Long Beach		1	
Canoga Park		1		Northridge		1	
Carson		1		Reseda		2	
Cerritos		1		Signal Hill		1	
Chatsworth	1			West Hills		2	1
Granada Hills		1		Whittier	1		
Lakewood	1			Winnetka		1	
La Mirada		1		Woodland Hills			1
				Total	3	15	2

*This month's positive samples in red

S-TS STAFF REPORT A



S-TS STAFF REPORT A

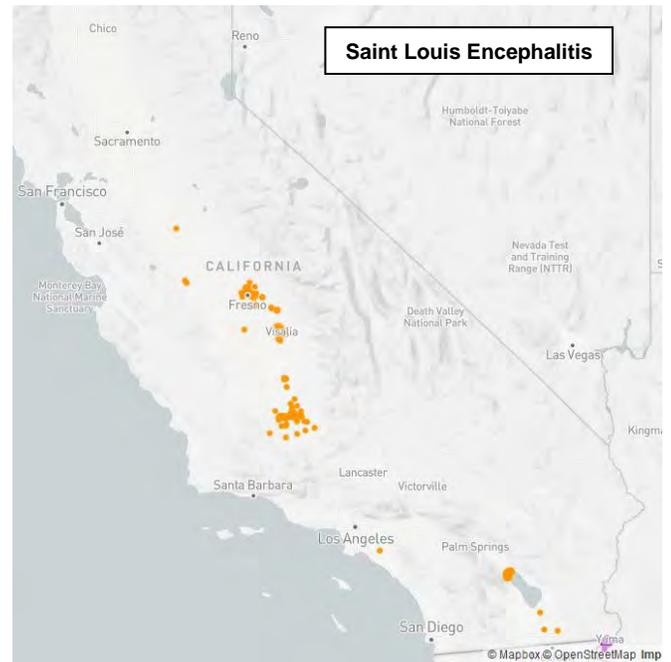
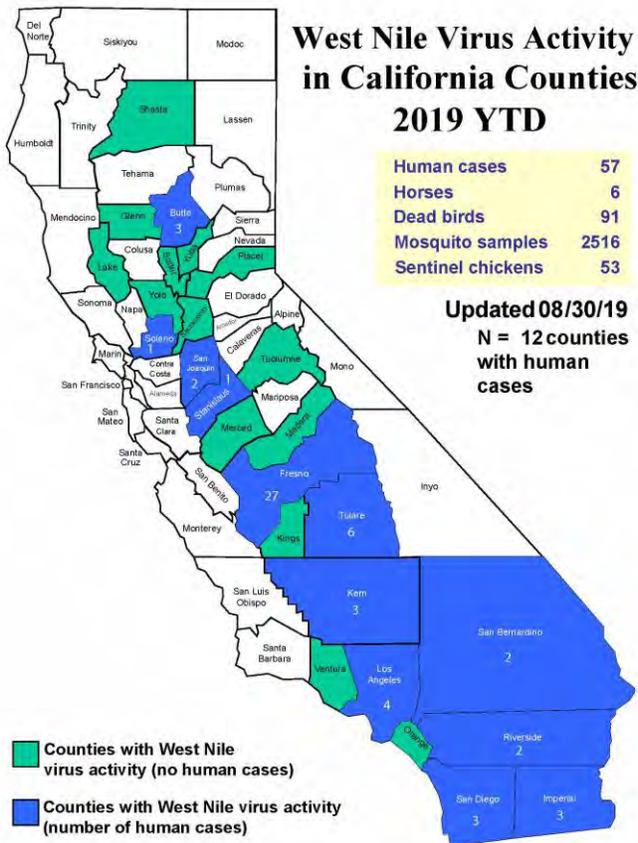
III. STATEWIDE MOSQUITO-BORNE DISEASE WATCH 2019

Reporting Period: January 01 – August 30, 2019

Human Cases	WNV	SLE	WEE
This Period	55	3	0
Year to Date	57	3	0

Chickens	Tested	WNV Pos	SLE Pos	WEE Pos	Other Pos
This Period	1,594	53	0	0	0
Year to Date	6,011	53	0	0	0
Culex Pools	Tested	WNV Pos	SLE Pos	WEE Pos	Other Pos
This Period	10,300	1,422	117	0	0
Year to Date	31,301	2,516	178	0	0
Aedes Pools	Tested	CHIK	DENV	ZIKA	
This Period	258	0	0	0	
Year to Date	541	0	0	0	

Dead Birds	Submitted	WNV Pos
This Period	257	86
Year to Date	1,231	91



GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

OPERATIONS REPORT

August, 2019



Mark Daniel, Operations Director
Martin Serrano, Operations Supervisor, Headquarters
Wesley Collins, Operations Supervisor, Sylmar
Kevin Vargas, Operations Supervisor, USD
Mark Hall, Urban Water Program Manager
Fernando Martinez, Facilities & Fleet Maintenance Supervisor

Departmental Activities

Operations

- Director and UWPM met with California Department of Fish and Wildlife regarding overviews of powers and procedures.
- Aedes teams performed detailed inspections on the areas of (4) additional imported human cases of Dengue fever.
- USD field tour for Clark County Public Works, Vector Control Division.
- USD presentation to CDPH, Vector Management group.
- USD night missions in the down town areas of both Glendale and Los Angeles.
- Increased service request activity, up 118% from last month and up 24% from the same period 2018.

Urban Water Program

- UWPM secured an appointment from the LA County Board of Supervisors to the Rio Hondo Watershed Area Steering Committee.
- Joint USD/Urban Water presentation for Clark County Public Works, Vector Control Division.
- Urban Water presentation to LA County Public Works, Building and Safety Division on Low Impact Development and Vector Control.
- Attended Urban River Revitalization Summit, Los Angeles.

Facilities & Maintenance

- Successfully filled the Maintenance Mechanic position for Santa Fe Spring.
- Completed the outfitting of both trucks for the BMP crew members.
- Auctioned three (3) surplus retired vehicles.
- Upgraded the burglar and fire alarms in the Sylmar facility from analog to digital services. Service savings of approximately \$2,100 annually.
- Installed new upgraded gate opener on the vehicle gate with remote access that satisfies safety concerns.

WORK PERFORMED BY DISTRICT

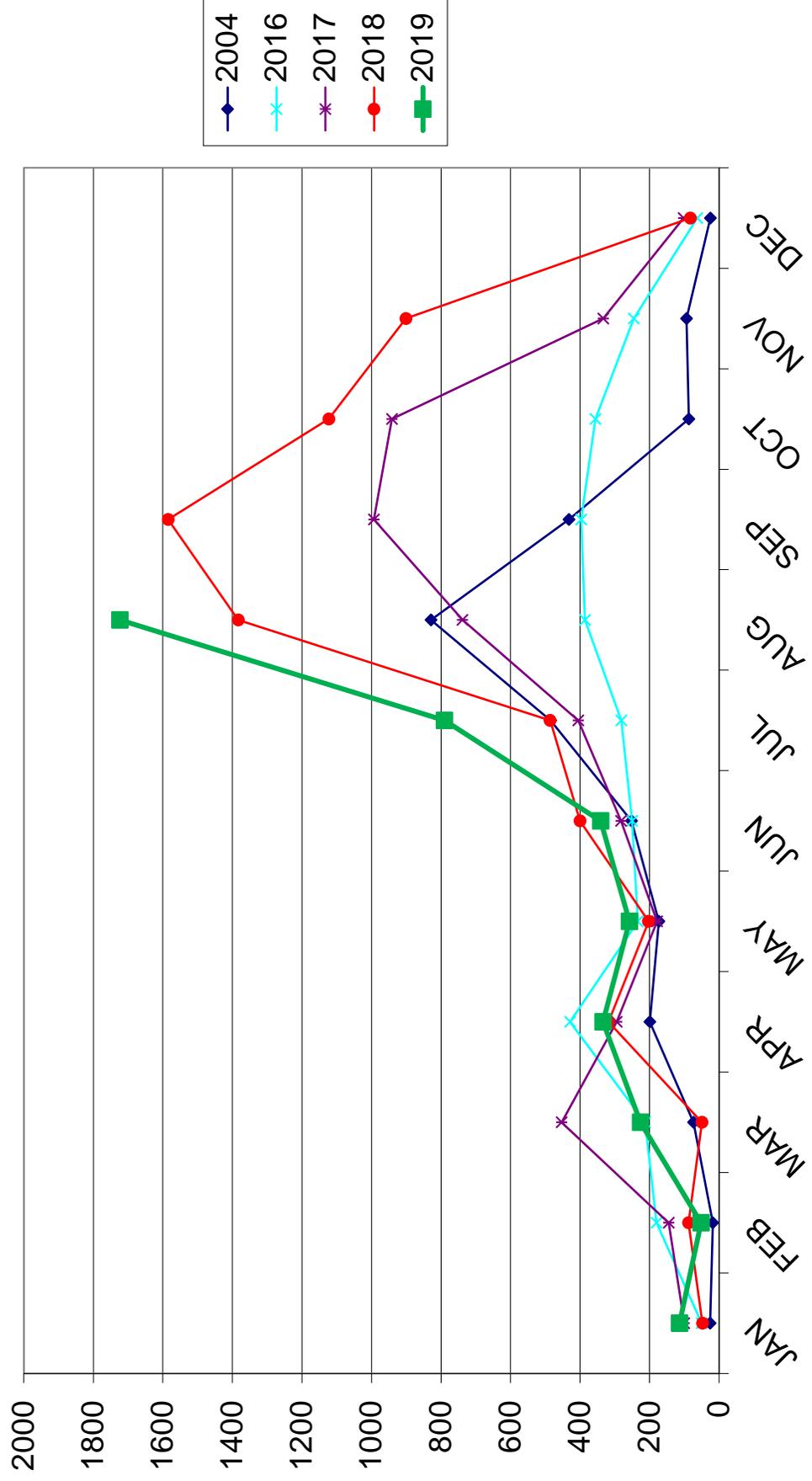
August, 2019

CONTROL AND OPERATIONS

						Hours August	worked 2019
Fishing (Mosquitofish)						20	133
Source Reduction						4	79
Mosquito Control	<i>Sources inspected 22,058 / Sources with larvae 9,517</i>					8,281	31,990
Insecticide used:							
Larvicide oils	19.53	gals @	\$14.13	per =	\$275.96		
Altosid P35	1.26	lbs @	\$17.25	per =	\$21.74		
Altosid Briquets 30 day	2,960	ea @	\$1.14	ea. =	\$3,374.40		
Altosid Briquets XR	40	ea @	\$3.38	ea. =	\$135.20		
Altosid Pellets	3.5	lbs @	\$27.24	per =	\$95.34		
Altosid Liquid Larvicide	0.27	gal @	\$269.62	per =	\$72.80		
Fourstar BTI Brqts 45 day	0	ea @	\$1.30	per =	\$0.00		
Altosid WSP	649	ea @	\$0.84	per =	\$545.16		
Vectobac 12AS	13.53	gals @	\$41.96	per =	\$567.72		
Vectobac G	614.34	lbs @	\$2.75	per =	\$1,689.44		
Duplex G	1.03	lbs @	\$14.25	per =	\$14.68		
Vectomax FG	1072.1	lbs @	\$8.92	per =	\$9,563.13		
Vectomax WSP	817	ea @	\$1.86	per =	\$1,519.62		
Natular	0	gals @	\$877.61	per =	\$0.00		
Vectolex WDG	1.22	lbs @	\$56.21	per =	\$68.58		
Vectobac WDG	136.07	lbs @	\$40.92	per =	\$5,567.98		
Midge Control						1	6
Insecticide used:							
Dimilin WP 25%	0	lbs @	49.34	per =	\$0.00		
Blackfly Control						22	246
Insecticide used:							
Vectobac 12AS	21.09	gals @	\$38.62	per =	\$814.50		
Underground Mosquito Control	<i>UGSD inspected 8,440 / UGSD treated 5,230</i>					2,396	14,076
Insecticide used:							
Vectobac 12AS	16.45	gals @	\$38.62	per =	\$635.30		
Vectolex WDG	262.9	lbs @	\$56.06	per =	\$14,738.17		
Fogging						8	28
Insecticide used:							
Duet	0.03	gals @	\$200.00	per =	\$6.00		
Aquaduet	0.23	gals @	\$653.70	per =	\$150.35		
					Total \$39,856.06		
Supervisory						1,064	7,439
Continuing Education / Training						32	2,243
Overtime: Community Outreach						37	245
Mosquito Control						378	720
<u>REPAIR AND MAINTENANCE OF EQUIPMENT</u>							
Vehicles						475	4,684
Spray Equipment						42	859
Buildings and yards						221	2,165
VEHICLE MILEAGE :	<i>August</i>		<i>2019</i>				
	79,179		371,864			12,981	64,913

Greater Los Angeles County Vector Control District
 Mosquito Service Request Report

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2004	26	18	74	199	173	252	485	829	432	87	94	25
2016	50	180	213	429	234	250	281	386	397	356	245	63
2017	100	145	453	295	178	282	405	738	993	941	333	102
2018	48	88	49	318	203	400	486	1383	1585	1123	901	83
2019	114	52	226	334	258	341	790	1724				



BREAKDOWN OF MONTHLY SERVICE REQUESTS
AND REQUEST FOR MOSQUITOFISH

	Mosquitoes	Midges	Swimming Pools	Fish Ponds	Other	Black Flies	Yellow Jackets	Total Service Request	Mosquitofish Requests	Number of Mosquitofish
ARTESIA	7			1				7	1	10
BELL	2							2		0
BELLFLOWER	29		1	2				29	2	20
BELL GARDENS	2							2		0
BURBANK	40		5					40	1	10
CARSON	15			1				15	2	20
CERRITOS	50		5	1				50	1	10
COMMERCE	3							3		0
CUDAHY								0		0
DIAMOND BAR	16		2	1				16	3	30
DOWNEY	32		1	2				32	1	10
GARDENA	5		1	1				5	1	10
GLENDALE	46		1	2				46	1	10
HAWAIIAN GARDENS	3							3		0
HUNTINGTON PARK	5							5		0
LA CANADA FLINTRIDGE	5		3					5		0
LA HABRA HEIGHTS	2							2		0
LA MIRADA	37							37		0
LAKEWOOD	82		2	3				82	3	30
LONG BEACH	96		2	5				96	4	40
LOS ANGELES CITY	977		97	39				977	33	330
LOS ANGELES COUNTY	78		7	3				78	1	10
LYNWOOD	2							2		0
MAYWOOD								0		0
MONTEBELLO	11		1	1				11		0
NORWALK	24			1				24	1	10
PARAMOUNT	8							8		0
PICO RIVERA	16			1				16		0
SAN FERNANDO	8							8		0
SAN MARINO	7			3				7	3	30
SANTA CLARITA	21		11	1				21		0
SANTA FE SPRINGS	10							10		0
SIGNAL HILL	2							2		0
SOUTH EL MONTE	6							6		0
SOUTH GATE	2							2		0
WHITTIER	75		4	2				75	2	20
TOTAL	1724	0	143	70	0	0	0	1724	60	600

	Drains	Ditches (Miles)	Standing Water	Lakes, Marshes (acres)	Swimming Pools	Fish Ponds	Sumps	Containers	Water Troughs	Well Cellars
ARTESIA	3					1	12			
BELL	16				2		2			6
BELLFLOWER	61	0.02			4	2	54			5
BELL GARDENS	16				3		9			
BURBANK	130	0.01			10	4	76			
CARSON	67	0.1			3	4	6	1		12
CERRITOS	147	0.03	0.02		3	2	39			
COMMERCE	100				2		47			
CUDAHY	28						4			
DIAMOND BAR	15	0.07			5	6	4			3
DOWNEY	146		0.01		7	4	33			
GARDENA	60	0.01	0.01			1	2			
GLENDALE	64				19	7	16			8
HAWAIIAN GARDENS	23						10			
HUNTINGTON PARK	50						16			6
LA CANADA FLINTRIDGE	28				3	2	3			
LA HABRA HEIGHTS					3		17			0
LA MIRADA	22	0.03			1		1	1		
LAKWOOD	91	0.02	0.09		1	6	39			
LONG BEACH	130	0.03	0.06	13.51	7	7	44	61		7
LOS ANGELES CITY	1061	0.12	2.78	1.42	315	73	482	9	2	13
LOS ANGELES COUNTY	162	0.11	0.36		12	6	42	33	3	2
LYNWOOD	22				3		3			2
MAYWOOD	37					2	4			
MONTEBELLO	83	0.01	0.02		1		20	5		2
NORWALK	55	0.01			6		9			
PARAMOUNT	69						45			11
PICO RIVERA	27	0.01					5		7	
SAN FERNANDO	1				3					
SAN MARINO	1					1				
SANTA CLARITA	150	0.19	0.39		16	3	13	2		11
SANTA FE SPRINGS	81	0.02					14			2
SIGNAL HILL	69						19			
SOUTH EL MONTE	77				1		44			
SOUTH GATE	64		0.04		2		30			
WHITTIER	134	0.03	0.01		8	3	9			
Total	3290	0.82	3.79	14.93	440	134	1173	112	12	90

	Channels (miles)	Debris Basins (acres)	Stabilizers	Outfalls	Freeway Drains	Undergrounds (miles)	Gutters	Catch Basins	Total Hrs. of Activity
ARTESIA						2	12.15	7	27.71
BELL						2.3	4.94		19.26
BELLFLOWER	3					3	41.51	18	120.89
BELL GARDENS	1.17				0.01	3.1	10.1		27.39
BURBANK	1.46					17.5	26.42	19	158.12
CARSON	9.17				0.01	16.3	61.86	2	194.39
CERRITOS	2.21	0.03			0.71	9.2	94.91	27	188.65
COMMERCE						6	5.85	12	52.21
CUDAHY						0.6	4.94	4	7.98
DIAMOND BAR	3.69					1.5	14.22		62.35
DOWNEY	0.25				0.02	9.6	38.55		150.01
GARDENA	5.72					8.6	27.08		68.46
GLENDALE	0.61	1.47	0.04			25.1	18.1	14	241.98
HAWAIIAN GARDENS	3.84				0.04	2.4	7.11	5	46.82
HUNTINGTON PARK						4.9	4.94	2	26.25
LA CANADA FLINTRIDGE	0.01					0.4	2.28		24.09
LA HABRA HEIGHTS									11.68
LA MIRADA	8.88				0.01	3.7	18.79	8	120.65
LAKELAND	21.32					10.2	89.39	33	278.18
LONG BEACH	12.6			1	0.01	14.2	154.66	54	365.02
LOS ANGELES CITY	78.41	5.5		24	0.01	256.2	24425.21	219	3596.4
LOS ANGELES COUNTY	16.72	0.29		7	0.02	23.8	39.76	18	391.19
LYNWOOD					0.01	6.4	14.21		51.85
MAYWOOD						1.4	4.94		11.66
MONTEBELLO	1					6.1	11.69		61.44
NORWALK	0.03				0.02	5.3	73.75	14	120.65
PARAMOUNT					0.01	5.1	21.9	4	62.8
PICO RIVERA	0.25	0.03				13	24.31	6	91.1
SAN FERNANDO						3.4	8.66	11	43.31
SAN MARINO						0.8	24.1	1	27.06
SANTA CLARITA	14.64	0.59		15	0.01	31.2	11.78	8	338.63
SANTA FE SPRINGS	3				0.01	9.4	47.96	4	107.02
SIGNAL HILL						2.8	0.01	2	18.37
SOUTH EL MONTE	3.75				0.03	5.8	24.1		69.82
SOUTH GATE	0.25				0.01	5.6	14.21		50.07
WHITTIER	0.91				0.03	6.1	84.47	19	217.14
Total	192.89	7.91	0.04	47.00	0.97	523.00	25468.86	511	7450.60

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT



DEPARTMENT OF COMMUNITY AFFAIRS AUGUST, 2019

Mary-Joy Coburn, Director of Community Affairs
Anais Medina Diaz, Public Information Officer
Heather Hyland, Education Program Coordinator
VACANT, Education Program Coordinator
Helen Kuan, Community Liaison
Caroline Gongora, Community Liaison
Diana Gutierrez, Community Liaison
VACANT, Outreach Assistant

Departmental Activities

Executive Summary

The Community Affairs Department is delighted to welcome Liliana Moreno as the new Outreach Assistant to the team! Ms. Moreno previously served as a Mosquito Control Technician in the Sylmar office. In addition to bringing plenty of office and customer service experience, she is passionate about mosquito control and disease prevention. She will be starting her new position on September 11th.

Director Coburn has now completed one full month in the position and has implemented new updates within the department. Starting with regular one-on-one meetings and group check-ins, staff are provided space to brainstorm, ask questions, and receive support. A reorganization of the Community Affairs room in the Santa Fe Springs office, and making space in the Sylmar office was also accomplished in order to accommodate the growing needs of the Department and to better serve the residents in the District's service area. Additional updates will also be released in the coming months including a more robust social media strategy, new character introduction, and updated branding.

Since the addition of the Community Liaisons (CLs) to the team, they have been busy making connections with community groups, meeting with local representatives and their field staff, and presenting to more Neighborhood Councils. This month alone, there was a 40% increase in reach compared to this month last year without the CLs. While the CLs continue to receive training on surveillance and operations, they also recently attended the Social Media Summit hosted by the LAPD to gain insight and knowledge on managing government social media, which will be useful in their roles.

The Public Information Officer has also been busy. As additional detections of West Nile virus were reported within the District, media coverage followed. The total number of known media coverage from print, radio, television, and online media for August was 59.

The SWAT Lab, managed by the Education Program Coordinator, has been a highly requested fixture to many events, and attracting crowds. At two events this month, staff entertained 900 attendees at each event respectively.

The Department continues to be a unified team in which all members work together to provide outstanding outreach to the public.

STAFF REPORT C

Administrative

- Director conducted one-on-one sessions with Community Affairs staff.
- Conducted Outreach Assistant interviews and follow up interviews.
- Director worked with Personnel Committee Vice Chair to ensure General Manager performance evaluations were submitted.
- Worked with Trustees to ensure the District is compliant with AB 1234 and AB 1661.
- Director conducted interviews with final OA candidates; job offer made.
- Community Liaisons and Director delivered, rearranged and organized Community Affair outreach materials in Sylmar Office.
- Rearranged and organized outreach materials in Santa Fe Springs office.
- Rearranged and organized Community Affairs office in Santa Fe Springs.
- Organized and captured professional photos for staff in Santa Fe Springs office.

Programmatic

- Distributed three press releases regarding West Nile virus activity throughout the district's service area and conducted media interviews. Designed and posted social media and newsletter to update residents about WNV activity.
- Collaborating with operations assistants and website programmer to improve service request flow and functionality for residents.
- Community Liaisons assisted Operations teams with door-to-door inspections for imported cases.
- Adult Mosquito Control Application
 - PIO developed signage and social media posts for adult mosquito control application.
 - Director of Community Affairs and PIO worked on distributing press release and media relations for application.
 - Director and PIO attended the adult mosquito control application event with Operations teams and captured images and video.
- Swimming Pool Program
 - PIO worked with Operations teams to coordinate mailer distribution for final round of notices for first batch of swimming pools.
 - PIO worked with Sylmar Operations teams to coordinate mailer distribution for final round of notices for second batch of swimming pools.
 - Finished up Swimming Pool Pilot Program during August and will conduct a follow up meeting to discuss next steps for pool program.

Meetings & Training

7/31 – Government Under One Roof Event, Los Feliz

7/31 – Education Coordinator Interviews

8/6 – Meeting with Meltwater Representative

8/7 – LACDPH Champions for WNV Prevention Meeting in Norwalk

8/7 – Community Affairs Department Meeting

8/8 – Management Meeting

8/8 – Board of Trustees Meeting

8/13 – Teleconference with Sterner Stuff regarding changes to Service Request

8/14 – Community Liaisons Gutierrez and Gongora participated in Door-to-Door Inspections in Whittier

8/15 – Explorers District Tour

8/16 – Community Liaisons Gutierrez and Kuan participated in Door-to-Door Inspections in Carson

8/20 – Employee Appreciation Meeting

8/20 - Embajadoras Meeting, Commerce

8/21 – Community Affairs Department Meeting

STAFF REPORT C

- 8/21 - Best Start Watts/Willowbrook Community Partnership Meeting
- 8/22 – Community Liaisons Gutierrez and Kuan participated in Door-to-Door Inspections in Watts
- 8/22 – GLACVCD and KVEA Sales Pitch Meeting
- 8/22 – Director and Community Liaison Congora met with Supervisor Janice Han’s office
- 8/22 – Outreach Assistant Interviews
- 8/22 – Interdepartmental meeting regarding NBC Ride Along
- 8/26 – Media Interview with KNX
- 8/27 – NBC4 LA Media Ride-Along
- 8/27 - Community Liaisons attended Government Social Media Summit hosted by the LAPD
- 8/28 – Staff Headshots Session
- 8/29 – Community Liaisons Check-In Meeting with Director

Community Outreach/Fairs/Events

Date	Event	City	Reach
8/1/19	Summer Night Lights – Resource Fair	Boyle Heights	109
8/3/19	4th Annual Back to School Health and Wellness Event	Sunland	150
8/3/19	Drew CDC’s Back to School Health & Resource Fair	Willowbrook	305
8/6/19	National Night Out	Silver Lake	60
8/6/19	National Night Out	Northridge	116
8/9/19	Summer Night Lights	Glassell Park	111
8/15/19	Shakespeare By the Sea	Cerritos	85
8/15/19	Summer Concert Series	Paramount	64
8/16/19	Senior Health Fair	Norwalk	186
8/17/19	Discovery Cube	Sylmar	385
8/17/19	Tzu Chi USA Walk: Steps for the Earth	South El Monte	182
8/21/19	Neighborhood Council Public Health Committee Meeting	Los Feliz	8
8/23/19	Community Health & Wellness Fair	East Los Angeles	106
8/23/19	Summer Movie Night	Pacoima	167
8/24/19	Vivir y Luchar!	East Los Angeles	91
8/25/19	Sizzlin’ Summer Night	San Fernando	54
8/29/19	Concert in the Park	Rowland Heights	86
		Total in August	2,265

Literature Delivery

Date		City	Amount
8/2/19	Caruthers Park	Bellflower	150
8/9/19	Los Angeles Zoo and Botanical Gardens	Los Angeles	150
8/20/19	Office of Assemblywoman Luz Rivas	Arleta	2000
8/21/19	Office of Supervisor Janice Hahn Field Office	Hacienda Heights	180
8/21/19	East LA Resident	East LA	50

STAFF REPORT C

Educational Outreach

August remains a busy time for the Mosquito SWAT Lab staff. Since June, the department has had one Education Program Coordinator but department staff have assisted outreach events and finding the perfect candidate for the EPC position. The website is in the midst of getting a brand-new look and will launch January 2020 with K-12 online programs readily available for schools and organizations to dive into. The SWAT Lab team added two new programs for the incoming school year. They have launched a 5th - 8th Escape Room contest and a K-2nd “Visit with Velma” lottery. Teachers can enter to win a day with the Escape Room kits or a day with Velma the Vector, depending on the age range of the class. These new programs will be coordinated and operated by department staff and will help increase education and awareness to students across multiple ages.

Date	School/Event	City	Students
08/8/19	Streetfest 80z All Stars	Bellflower	986
08/10/19	Children's Day Health Fair	Carson	900
08/14/19	Los Angeles Zoo Camp	Los Angeles	50
Total in August			1,936
Total year-to-date:			13,591

Media Coverage/Publications

Media Activity

Date	Media Type	Media Name	Activity
8/2/2019	Online/Print	SCVNews.com	“County Finds More West Nile Virus Positive Mosquitoes”
8/2/2019	Online/TV	NBC4 Los Angeles	“More West Nile-Positive Mosquitoes Found in LA County”
8/2/2019	Online	Los Cerritos News	“Additional West Nile Virus Positive Mosquitoes Found in Bellflower”
8/2/2019	Online/TV	FOX11 Los Angeles	“More West Nile-positive mosquitoes found in L.A. County”
8/2/2019	Online	MyNewsLA.com	“More West Nile-positive mosquitoes Found in L.A. County.”
8/2/2019	Online/Print	Long Beach Post	“West Nile virus Found in Mosquitoes in Bellflower, health officials say”
8/2/2019	Online	Patch	“West Nile Virus Detected in LA County”
8/2/2019	Online	MyNewsLA.com	“Yikes! More West Nile Bug Danger in LA County”
8/2/2019	Online/TV	NBC Bay Area	“More West Nile-Positive Mosquitoes Found in LA County”
8/5/2019	Online	Click Lancashire Independent News	“More West Nile virus cases reported in Las Vegas area”
8/5/2019	Online/TV	NBC4 Los Angeles	“2 Cases of West Nile Virus Confirmed in LA County”
8/5/2019	Online/Print	The Downey Patriot	“Mosquitoes in Bellflower test positive for West Nile virus”

STAFF REPORT C

8/5/2019	Online	Patch.com	“West Nile Virus Infects San Fernando Valley Resident”
8/5/2019	Online/Print	SCVNews.com	“LA County Reports Year’s First 2 Cases of West Nile Virus”
8/5/2019	Online	MyNewsLA.com	“2 Human Cases of West Nile Virus Confirmed in LA County”
8/5/2019	TV/Online	CBS Los Angeles/KCAL 9	“2 Cases of West Nile Virus Confirmed in LA County”
8/5/2019	Print/Online	Daily News	“San Fernando Valley Resident Contracts One of Two West Nile Virus cases in LA County”
8/5/2019	Print/Online	Signal Tribune	“Two Human Cases of West Nile Virus Confirmed in LA County”
8/5/2019	TV/Online	KABC Los Angeles	“2 People Test Positive for West Nile Virus in Los Angeles County, officials say”
8/5/2019	Online	Yahoo News	“2 People test Positive for West Nile Virus in Los Angeles County, officials say”
8/6/2019	Online	KNBC	Interview with Mary-Joy Coburn regarding mosquitoes in Los Angeles
8/12/19	Online	The Check Chronicle	“Vector Control Market: Clear Understanding of the Competitive Landscape and Key Product Segments”
8/19/19	Radio/Online	KHTS Hometown Station	“West Nile Virus Detected in Los Angeles County for Sixth Time”
8/19/19	Print/Online	Daily News	“Northridge, Reseda, among sites where signs of West Nile Virus newly found in mosquitoes”
8/19/19	Online	Patch.com	“San Fernando Valley is Hotbed for West Nile Virus”
8/19/19	Online	Patch.com	“Map Shows West Nile Virus Carrying Mosquitoes in LA County”
8/19/19	TV/Online	NBC4 Los Angeles	“West Nile Virus Detected in 4 Los Angeles County Communities”
8/19/19	Radio/Online	KNX 1070 News Radio	“West Nile Virus Seen in 4 LA County Communities”
8/20/19	Radio/Online	KFI AM 640	Interview with Mary-Joy Coburn about mosquitoes in the Southland
8/20/19	TV/Online	KABC7 Los Angeles	“West Nile virus Newly Detected in 4 Southern California communities as Tustin Woman Tests Positive”
8/20/19	Online/Print	Sun News Report	“Outbreak of West Nile Virus in CA – Warning to Outdoor Workers”
8/20/19	Online	Click Lancashire Independent News	“Sixth West Nile Virus case reported in Mississippi”
8/20/19	Online	The Grunion	“West Nile Virus Detected in Signal Hill, Carson, Northridge, Reseda”
8/20/19	Print/Online	Signal Tribune	“West Nile Virus hits Signal Hill”
8/20/19	Online	Investment Watch (blog)	“West Nile Virus Newly Detected in 4 Southern California Communities”
8/23/19	Online	Council District 12 Newsletter	“Staff Report – GLACVCD”

STAFF REPORT C

8/23/19	Online	OurWeekly Los Angeles	“West Nile Virus activity spreads throughout county”
8/23/19	Online/Print	SCVNews.com	“County Finds More West Nile Virus-Positive Mosquitoes”
8/23/19	TV/Online	NBC4 Los Angeles	“Vector Control District Reports More Mosquitoes Found with West Nile Virus”
8/23/19	Print/Online	Los Angeles Daily News	“West Nile mosquitoes found in West San Fernando Valley, La Mirada, Cerritos”
8/23/19	Online	Los Cerritos News	“West Nile Confirmed in La Mirada and Cerritos, Along with Four Other Cities”
8/23/19	Print/Online	Los Angeles Times	“West Nile Virus blamed in death of Fresno man, the second in the state this year”
8/23/19	Online	Patch.com	“More Mosquitoes with West Nile Virus Found in LA County”
8/23/19	TV/Online	NBC Bay Area	“Vector Control District Reports More Mosquitoes Found with West Nile Virus”
8/23/19	Radio	KRLA AM870	Interview with Anais Medina Diaz regarding West Nile virus activity.
8/27/19	Print/Online	Signal Tribune	“Countywide sterile-mosquito program in the works to control population”
8/27/19	Online	Spaceflight News	“Vector Control Market 2019 Global Analysis, Growth Opportunities and Top Key Players”
8/27/19	TV/Online	NBC4 Los Angeles	“Are We Ramping Up for No Off-Season From Aggressive Aedes Mosquitoes”
8/27/19	Online/TV	MBC America	Interview with Mary-Joy Coburn regarding mosquitoes in Los Angeles County.
8/28/19	Radio	KNX 1070 News Radio	Interview with Anais Medina Diaz regarding Watts Adult Mosquito Control Application
8/28/19	TV/Online	CBS2 Los Angeles/KCAL	“More Mosquitoes, Including New Breeds, Feasting on Southern Californians”
8/28/19	TV/Online	NBC4 Los Angeles	“Vector-Control Officials to Conduct Early Morning Mosquito Spraying in Watts”
8/29/19	TV/Online	CBS2 Los Angeles/KCAL	“2 West Nile Virus Cases Confirmed in Riverside County”
8/29/19	Online	Patch.com	“‘Ankle Biter’ Invasion Complicates LA’s Mosquito Season”
8/29/19	TV/Online	CBS2 Los Angeles/KCAL	“Pesticide Sprayed in Watts Neighborhood Thursday to Combat Mosquitoes”
8/29/19	Online	MyNewsLA.com	“Vector-Control Officials to Conduct Early Morning Mosquito Spraying in Watts”
8/29/19	TV/Online	Fox11 Los Angeles	“Vector-Control Officials Conduct Mosquito Spraying in Watts”
8/29/19	Radio/Online	KPCC/SCPR – AirTalk	“What’s the Buzz with All the Mosquitoes in SoCal this Summer?”
8/30/2019	Online	SCVNews.com	“New West Nile-Infected Mosquito Samples Found in LA, SGV”
8/30/2019	Online	Los Cerritos News	“West Nile Detected in Reseda and Lakewood”

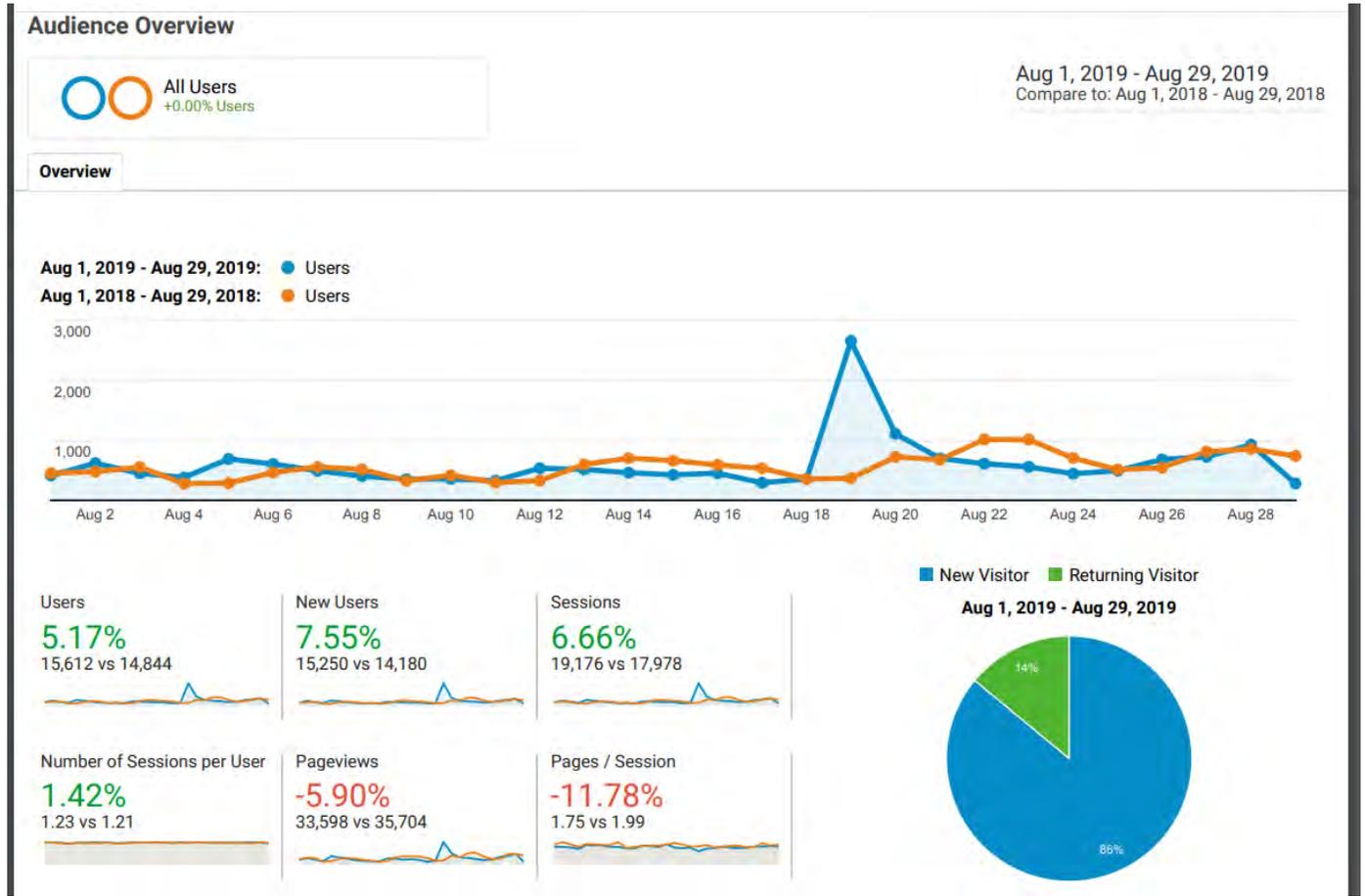
Digital Outreach

Website/Social Media Maintenance

- Updated website with press releases and new West Nile Virus positive statistics for 2019.
- Community Affairs department worked on developing a fun music video to increase presence of Velma The Mosquito.
- Created social media content for West Nile Virus positive mosquito pool.
- Posted social media content to increase awareness regarding insect repellent and to share our efforts in the community.

Outreach Medium	Number of Subscribers	Reach
Email List	2,271	4,209
Facebook	4,012	17, 104
Twitter	1,189	21,300
Instagram	311	N/A
Nextdoor	571,935	77,202

GLACVCD Website



Summary

In the period from August 1st through August 29th, the District website (www.glacvcd.org) had 15,612 visits from 15,250 visitors compared to 14,844 visits from 14,180 visitors from the previous year.



**GREATER LOS ANGELES COUNTY VECTOR
CONTROL DISTRICT**

**FISCAL REPORT
AUGUST 2019**

*Carolyn M. Weeks, CPA, Director of Fiscal Operations
Yousef Kamara, Accounting Clerk*

- Auditors came for the interim field work and will be returning in September
- Updating information in vendor and payroll files
- Working on reorganizing all the files in storage
- Start working on updating CalPERS retirement files

STAFF REPORT D

Breakdown on Financial Statement Categories

Regular & Limited Term Salaries – Salaries, Overtime and Payout on Accruals

Employee Taxes – Employer’s cost of employment taxes

Extra Help Salaries – seasonal staff’s salaries

General Benefits - CalPERS retirement and 401(a) funding

Health Benefits – Medical, Dental, Vision and Retirees Medical Premiums

Chemicals – pesticides

Operational Support Equipment – portable spray equipment, support equipment and miscellaneous parts and supplies

Uniforms and Accessories – boots, gloves, coveralls, uniform cleaning, caps, accessories, work apparel, logo patches, shields, staff year pins, and protective safety equipment

Communications – wireless telephone, GPS tracking, two way radios, website services, telephone land lines and internet connection

Kitchen Materials and Supplies – kitchen supplies and miscellaneous expense

VCJPA Insurance – Workers’ Compensation, Liability, Automobile, Group Property, Group Fidelity, Travel, General Fund and Employee Assistance

Maintenance Automotive – Electrical parts, vehicle registration, brake and suspension, tire, wheels and alignment, cooling system parts and service, body repair, fabrication supplies, hazardous waste, engine and transmission, smog checks, first aid, trans, chassis and drive trans, engine, and miscellaneous parts and service

Office Equipment – Equipment repair, copier expenses, computer supplies, and computer software

STAFF REPORT D

Maintenance Buildings/Yards – Towel supply, floor mates, irrigation, landscape maintenance, janitorial maintenance, pond maintenance, interior and exterior supplies, HVAC, fixture and hardware, and security alarm

Scientific-Technical Lab Supplies – Mosquito fish and supplies, reference materials, lab supplies and equipment, field supplies and equipment and shipping and testing

Memberships – all memberships

Office Expense – Bank and finance fees, postage expenses, office supplies, printing and stationery, payroll processing fees, pre and post employment services, tuition reimbursement and safety/management training

Professional Services – computer consultant, professional/temp services, lawsuit settlements, legal services, NPDES monitoring, CEQA fees, advertising and audit contract

Public Information and Education – public info video, supplies and equipment, information materials, photography expenses, educational material and supplies, promotional and educational, public exhibit, media monitoring and mobile education unit

Special Expense – Property tax administration, LA County Property Tax, meeting/supplies, board of trustee stipends, and board meeting expenses

Transportation and Travel – Permits and fees, certification renewals, continuing education and seminars and manager's auto allowance

Fuel – Fleet fuel

Utilities – utilities, water, and waste disposal

SUMMARY OF CASH ACCOUNTS
 August, Fiscal Year 2019-2020
 Carolyn Weeks CPA, Director of Fiscal Operations

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Fund Balance - 6/30/19 \$179,628.00												
Deposits/Revenues	202,382	148,098	-	-	-	-	-	-	-	-	-	-
YTD	202,382	350,480	350,480	350,480	350,480	350,480	350,480	350,480	350,480	350,480	350,480	350,480
Transfer to LAIF 1020.0	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ 382,010	\$ 530,108										
Fund Balance - 6/30/19 \$7,380,312.00												
(Transfer from County Treasury 1010 or Reserve accounts)												
Interest Earned	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
als (Transfer to BPB Payable 1016 or Chase Payable 1015)	450,000	875,000	-	-	-	-	-	-	-	-	-	-
awals (Transfer to BPB Payroll 1018 or Chase Payroll 1017)	1,165,000	800,000	-	-	-	-	-	-	-	-	-	-
Withdrawals (Transfers to Reserve Accounts)	-	-	-	-	-	-	-	-	-	-	-	-
YTD	1,615,000	3,290,000	3,290,000	3,290,000	3,290,000	3,290,000	3,290,000	3,290,000	3,290,000	3,290,000	3,290,000	3,290,000
Fund Balance	\$ 5,786,727	\$ 4,111,727										
CHASE ACCOUNTS PAYABLE 1015.0												
Fund Balance - 6/30/19 \$70,785.00												
Deposits (Transfer from LAIF 1020)	450,000	875,000	-	-	-	-	-	-	-	-	-	-
Deposits (Transfer from BPB Payroll 1018)	-	-	-	-	-	-	-	-	-	-	-	-
Misc. Receipts	-	19,550	-	-	-	-	-	-	-	-	-	-
YTD	450,000	1,344,550	1,344,550	1,344,550	1,344,550	1,344,550	1,344,550	1,344,550	1,344,550	1,344,550	1,344,550	1,344,550
Withdrawals (Transfers to BPB Payroll 1018)	-	-	-	-	-	-	-	-	-	-	-	-
Withdrawals for Payables	444,334	888,132	-	-	-	-	-	-	-	-	-	-
YTD	444,334	1,332,466	1,332,466	1,332,466	1,332,466	1,332,466	1,332,466	1,332,466	1,332,466	1,332,466	1,332,466	1,332,466
Account Balance	\$ 76,451	\$ 82,869										
AB ACCOUNTS PAYABLE 1016.0												
Fund Balance - 6/30/19 \$22,773.00												
Deposits (Transfer from LAIF 1020)	100,000	-	-	-	-	-	-	-	-	-	-	-
Deposits (Transfer from BPB Payroll 1018)	-	-	-	-	-	-	-	-	-	-	-	-
Misc. Receipts	-	-	-	-	-	-	-	-	-	-	-	-
YTD	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Withdrawals (Transfers to BPB Payroll 1018)	-	-	-	-	-	-	-	-	-	-	-	-
Withdrawals for Payables	102,939	102,939	102,939	102,939	102,939	102,939	102,939	102,939	102,939	102,939	102,939	102,939
YTD	102,939	19,833	19,833	19,833	19,833	19,833	19,833	19,833	19,833	19,833	19,833	19,833
Account Balance	\$ 19,833											
CHASE PAYROLL ACCOUNT 1017.0												
Fund Balance - 6/30/19 \$124,299.00												
Deposits (Transfer from LAIF 1020)	-	-	-	-	-	-	-	-	-	-	-	-
Deposits (Transfer from BPB Payroll 1018)	-	-	-	-	-	-	-	-	-	-	-	-
Misc. Receipts	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Withdrawals (Transfers to BPB Payroll 1018)	-	-	-	-	-	-	-	-	-	-	-	-
Withdrawals for Payables	53,280	39,714	-	-	-	-	-	-	-	-	-	-
YTD	53,280	92,994	92,994	92,994	92,994	92,994	92,994	92,994	92,994	92,994	92,994	92,994
Account Balance	\$ 71,019	\$ 31,305										
AB PAYROLL ACCOUNT 1018.0												
Fund Balance - 6/30/19 \$228,666.00												
Deposits (Transfer from LAIF 1020)	1,165,000	800,000	-	-	-	-	-	-	-	-	-	-
Deposits (Transfer from BPB Payable 1016)	-	-	-	-	-	-	-	-	-	-	-	-
Deposits (Transfer from CalTrust1019)	-	-	-	-	-	-	-	-	-	-	-	-
YTD	1,165,000	1,965,000	1,965,000	1,965,000	1,965,000	1,965,000	1,965,000	1,965,000	1,965,000	1,965,000	1,965,000	1,965,000
Withdrawals for Payroll	1,169,215	707,443	-	-	-	-	-	-	-	-	-	-
Withdrawals (Transfer to BPB Payable 1016)	100,000	-	-	-	-	-	-	-	-	-	-	-
YTD	1,269,215	1,976,658	1,976,658	1,976,658	1,976,658	1,976,658	1,976,658	1,976,658	1,976,658	1,976,658	1,976,658	1,976,658
Account Balance	\$ 124,452	\$ 217,009										

SUMMARY OF CASH ACCOUNTS
 August, Fiscal Year 2019-2020
 Carolyn Weeks CPA, Director of Fiscal Operations

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
CalTRUST Account Cash Flow - 1019.0												
Fund Balance - 6/30/19	\$1,523,735	\$1,526,666	\$1,526,666	\$1,526,666	\$1,526,666	\$1,526,666	\$1,526,666	\$1,526,666	\$1,526,666	\$1,526,666	\$1,526,666	\$1,526,666
Deposits												
Interest Earned	(966)	2,931	-	-	-	-	-	-	-	-	-	-
YTD	(966)	1,965	1,965	1,965	1,965	1,965	1,965	1,965	1,965	1,965	1,965	1,965
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
Administrative Expenses	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ 1,523,735	\$ 1,526,666										
VCJPA TRUST FUND - 1012.0												
Fund Balance - 6/30/19	\$1,206,880	\$1,206,880	\$1,206,880	\$1,206,880	\$1,206,880	\$1,206,880	\$1,206,880	\$1,206,880	\$1,206,880	\$1,206,880	\$1,206,880	\$1,206,880
Deposits												
Interest Earned	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
Administrative Expenses	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ 1,206,880											
VCJPA PROPERTY - 1013.0												
Fund Balance - 6/30/19	\$53,956	\$53,956	\$53,956	\$53,956	\$53,956	\$53,956	\$53,956	\$53,956	\$53,956	\$53,956	\$53,956	\$53,956
Deposits												
Interest Earned	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
Administrative Expenses	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ 53,956											
CalTRUST ACCOUNT EMERGENCY VECTOR CONTROL RESERVES- 1031.0												
Fund Balance - 6/30/19	\$1,249,203	\$1,259,380	\$1,259,380	\$1,259,380	\$1,259,380	\$1,259,380	\$1,259,380	\$1,259,380	\$1,259,380	\$1,259,380	\$1,259,380	\$1,259,380
Deposits (Transfers from 1020.0)												
Interest Earned	481	10,177	-	-	-	-	-	-	-	-	-	-
YTD	481	10,658	10,658	10,658	10,658	10,658	10,658	10,658	10,658	10,658	10,658	10,658
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ 1,249,203	\$ 1,259,380										
LAIF ACCOUNT MEU VEHICLE REPLACEMENT - 1023.0												
Fund Balance - 6/30/18	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Deposits (Transfers from 1020.0)												
Interest Earned	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ -											
LAIF ACCOUNT CAPITAL DESIGNATED RESERVES - 1025.0												
Fund Balance - 6/30/19	\$113,277	\$113,277	\$113,277	\$113,277	\$113,277	\$113,277	\$113,277	\$113,277	\$113,277	\$113,277	\$113,277	\$113,277
Deposits (Transfers from 1020.0)												
Interest Earned	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ 113,277											

SUMMARY OF CASH ACCOUNTS
 August, Fiscal Year 2019-2020
 Carolyn Weeks CPA, Director of Fiscal Operations

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
CalTRUST ACCOUNT OPERATIONS DESIGNATED RESERVES - 1033.0												
Fund Balance - 6/30/19 \$416,404.00												
Deposits (Transfers from 1020.0)	-	4,043	-	-	-	-	-	-	-	-	-	-
Interest Earned	160	4,203	4,203	4,203	4,203	4,203	4,203	4,203	4,203	4,203	4,203	4,203
YTD	160	4,203	4,203	4,203	4,203	4,203	4,203	4,203	4,203	4,203	4,203	4,203
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ 416,564	\$ 420,607										
LAIF ACCOUNT OPEB DESIGNATED RESERVES - 1027.0												
Fund Balance - 6/30/19 \$270,696.00												
Deposits (Transfers from 1020.0)	-	-	-	-	-	-	-	-	-	-	-	-
Interest Earned	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ 270,696											
LAIF ACCOUNT COMPENSATED ABSENCES RESERVE - 1029.0												
Fund Balance - 6/30/19 \$50,000.00												
Deposits (Transfers from 1020.0)	-	-	-	-	-	-	-	-	-	-	-	-
Interest Earned	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ 50,000											
CalTRUST ACCOUNT CAPITAL RESERVES - 1032.0												
Fund Balance - 6/30/19 \$676,459,000.00												
Deposits (Transfers from 1020.0)	-	6,671	-	-	-	-	-	-	-	-	-	-
Interest Earned	264	6,936	6,936	6,936	6,936	6,936	6,936	6,936	6,936	6,936	6,936	6,936
YTD	264	6,936	6,936	6,936	6,936	6,936	6,936	6,936	6,936	6,936	6,936	6,936
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ 676,724	\$ 683,395										
CalTRUST ACCOUNT VEHICLE REPLACEMENT - 1034.0												
Fund Balance - 6/30/19 \$208,202.00												
Deposits (Transfers from 1020.0)	-	2,021	-	-	-	-	-	-	-	-	-	-
Interest Earned	80	2,102	2,102	2,102	2,102	2,102	2,102	2,102	2,102	2,102	2,102	2,102
YTD	80	2,102	2,102	2,102	2,102	2,102	2,102	2,102	2,102	2,102	2,102	2,102
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ 208,282	\$ 210,304										
CASH BALANCE	\$ 12,229,808	\$ 10,788,012										

This above information is provided in compliance with the District's Investment Policy.

MONTHLY EXPENSE STATEMENT

August, Fiscal Year 2019-2020

Carolyn M. Weeks CPA, Director of Fiscal Operations

ACCOUNT	ACTUAL MONTHLY EXPENSE (\$)	BUDGETED MONTHLY EXPENSE (\$)	MONTHLY VARIANCE (\$)	YTD ACTUAL EXPENSE (\$)	YTD BUDGETED EXPENSE (\$)	YTD VARIANCE (\$)
<u>Salaries and Benefits</u>						
Regular & Limited Term Salaries	\$ 547,341	\$ 593,286	\$ 45,945	\$ 1,097,985	\$ 1,181,771	\$ 83,786
Employee Taxes	20,726	24,713	3,987	45,336	51,151	5,815
Extra Help Salaries	93,269	108,477	15,208	190,569	216,955	26,385
General Benefits	96,814	102,720	5,906	660,919	664,758	3,839
Health Benefits	126,197	174,597	48,400	261,263	349,194	87,931
SUBTOTAL	\$ 884,346	\$ 1,003,793	\$ 119,447	\$ 2,256,072	\$ 2,463,830	\$ 207,758
<u>Services and Supplies</u>						
Chemicals	\$ 2,606	\$ 38,375	\$ 35,769	\$ 3,679	\$ 45,375	\$ 41,696
Operational Support Equipment	1,390	3,400	2,010	2,514	4,850	2,336
Uniforms and Accessories	3,767	8,704	4,937	7,870	14,468	6,598
Communications	14,405	11,338	(3,067)	17,515	57,877	40,362
Kitchen Materials and Supplies	42	167	125	181	333	152
VCJPA Insurance	555,684	574,015	18,331	555,684	574,015	18,331
Maintenance: Automotive	6,018	9,900	3,882	13,690	18,815	5,125
Office Equipment	3,230	5,400	2,170	8,493	10,635	2,142
Maintenance: Bldgs/Yards	10,464	11,113	650	14,595	20,176	5,581
Scientific-Technical Lab Supplies	10,084	14,300	4,216	22,833	20,700	(2,133)
Memberships	175	-	(175)	20,310	10,000	(10,310)
Office Expense	7,917	7,992	74	15,872	15,158	(714)
Professional Services	10,936	23,500	12,564	29,639	46,000	16,361
Public Information & Education	1,472	2,975	1,503	1,521	9,500	7,979
Special Expense	20,648	22,715	2,067	28,681	31,390	2,709
Transportation & Travel	8,778	2,250	(6,528)	13,610	8,595	(5,015)
Fuel	23,290	26,450	3,160	43,451	50,800	7,349
Utilities	1,454	12,117	10,662	9,026	23,833	14,808
SUBTOTAL	\$ 682,362	\$ 774,711	\$ 92,349	\$ 809,165	\$ 962,521	\$ 153,357
<u>Fixed Assets</u>						
Automotive/Specialty Vehicles	\$ 7,310	-	\$ (7,310)	\$ 9,340	-	\$ (9,340)
Machinery & Equipment	-	-	-	215	-	(215)
Spray Equipment	-	-	-	-	-	-
Computer Equipment	3,619	-	(3,619)	3,619	-	(3,619)
Laboratory Equipment	-	-	-	-	-	-
Public Information/Ed. Equipment	-	-	-	-	-	-
Furniture & Fixtures	2,779	-	(2,779)	2,779	3,000	221
Reserves	-	-	-	-	-	-
Capital Improvements	-	-	-	2,463	-	(2,463)
SUBTOTAL	\$ 13,708	\$ -	\$ (13,708)	\$ 18,416	\$ 3,000	\$ (15,416)
<u>Reserves</u>						
Capital Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MEU (Vecmobile) Replacement Res	-	-	-	-	-	-
SUBTOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 1,580,416	\$ 1,778,504	\$ 198,088	\$ 3,083,653	\$ 3,429,351	\$ 345,698

**Greater Los Angeles County Vector Control District
Revenue Reported on a Cash Basis
Fiscal Year 2019 - 2020**

	2020												TOTAL	BUDGET	VARIANCE		
	2019	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY				JUN	
COUNTY TREASURY -1010.0																	
Deposits/Revenues																	
111 Taxes Receivable- Current Secured	199,317																199,317
112 Taxes Receivable - Current Unsecured	-																-
80A Prop Taxes - Current- Sec																	1,770,000
8006ABx1 26 Property Tax Revenue																	(1,770,000)
80 B Prop Taxes-Current-Unsecured	(1,654)																(1,600)
80C Prop Taxes - Prior-Secure	4,699																12,346
80D Prop Taxes-Prior- Unsecured																	4,000
80F Supplemental Prop Taxes Current																	26,000
80G Supplemental Prop Taxes Prior																	(5,000)
81C Other Taxes																	(5,000)
84D Pen Int & Costs Del Taxes Secure	(1)																(65,001)
86 Revenue - Use of Money & Prop																	(13,000)
88 Intergvmt Revenue - State																	(6,100)
91 Intergvmt Revenue - Other																	(4,000)
92 Charges For Services																	(14,406,256)
* Total Revenues	202,362	148,098														148,098	16,436,554
																	(16,086,094)

^ Miscellaneous Income	20	19,550															19,570
Grand Total Revenue	202,382	167,648															370,030
																	16,591,954
																	(16,221,924)

	Calendar Year 2018				Calendar Year 2019				Total rebate	Interest received on VCJPA accounts	Total interest	
	Interest received on LAIF account	Rebate earned on US Bank Visa	Interest received on LAIF account	Rebate earned on US Bank Visa	Interest received on LAIF account	Rebate earned on US Bank Visa	Interest received on LAIF account	Rebate earned on US Bank Visa				
Grants												
1st quarter	16,005	2,162	34,209	2,898	1st quarter	34,209	2,898	1st quarter	16,551	18,374	18,374	
2nd quarter	21,415	5,121	21,415	6,951	2nd quarter	21,415	6,951	2nd quarter	16,551	18,374	18,374	
3rd quarter	17,621	2,870	-	-	3rd quarter	-	-	3rd quarter	16,551	18,374	18,374	
4th quarter	6,662	5,150	-	-	4th quarter	-	-	4th quarter	16,551	18,374	18,374	
Total interest	61,702	15,302	55,624	9,848	Total interest	55,624	9,848	Total rebate	Interest received on VCJPA accounts	Total interest	34,925	
Total												
Sale of Vehicles												
1st quarter					1st quarter				16,551	18,374	18,374	
2nd quarter					2nd quarter				16,551	18,374	18,374	
3rd quarter					3rd quarter				16,551	18,374	18,374	
4th quarter					4th quarter				16,551	18,374	18,374	
Total interest	25,770	25,770	25,770	25,770	Total interest	25,770	25,770	Total interest	Interest received on VCJPA accounts	Total interest	34,925	

* The County report for the month of July has not been received at the time this report was being compiled.

^ Miscellaneous income is composed of LAIF interest, proceeds from the sale of assets, contract proceeds, rebates, grants and any other income that is not listed above.

GREATER LOS ANGELES VECTOR CONTROL DISTRICT
 Chart of Financial Activity: FY 2020

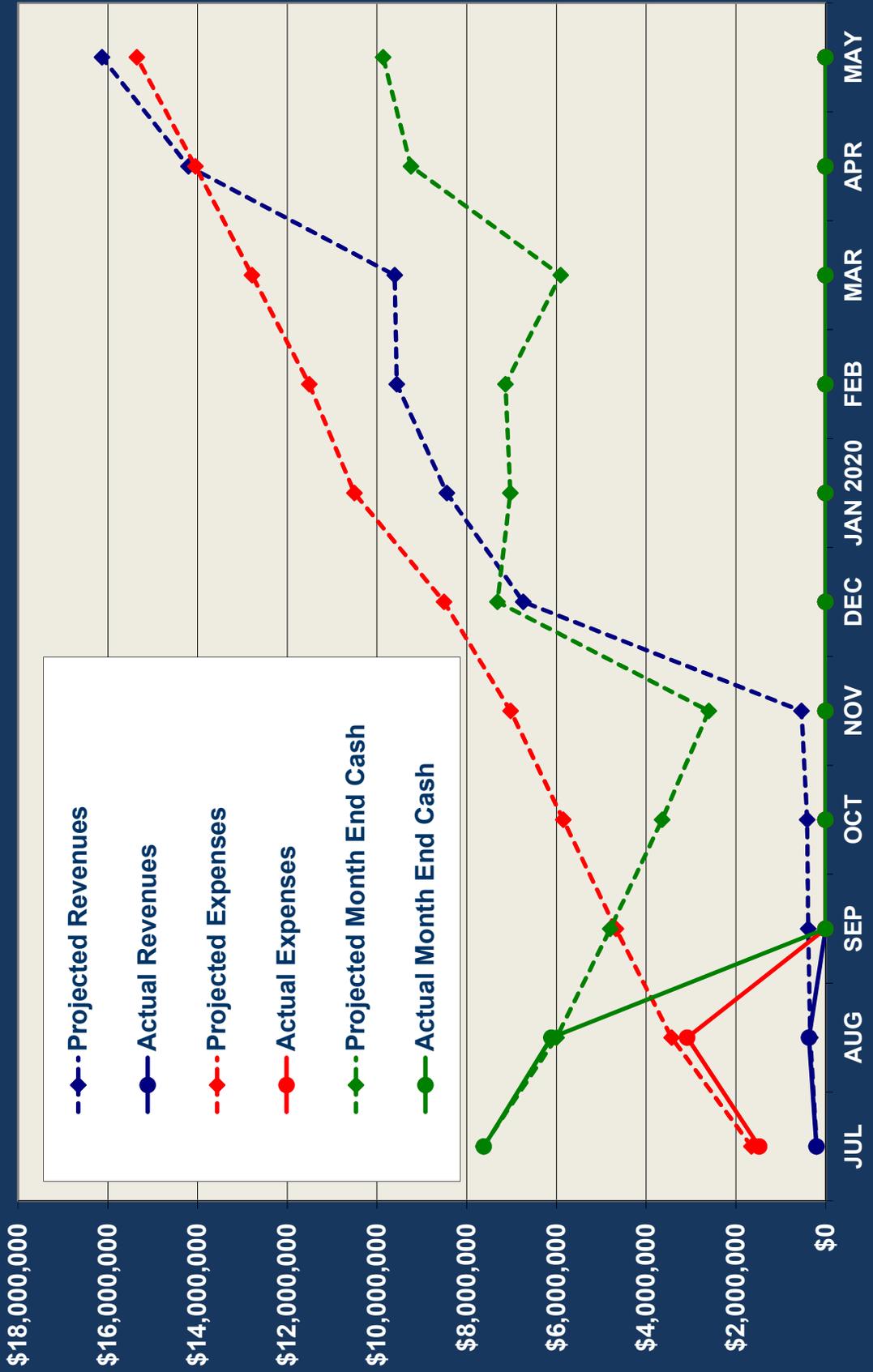


TABLE FOR CHART JULY 2019 - JUNE 2020

Month	Projected Revenues	Actual Revenues	Projected Expenses	Actual Expenses	Projected Month End Cash	Actual Month End Cash
JUL	200,000.00	202,382.00	1,650,847.00	1,479,005.00	7,634,153.00	7,619,047.00
AUG	340,000.00	370,030.00	3,429,351.00	3,083,653.00	5,995,649.00	6,113,393.00
SEP	390,000.00	-	4,676,603.00	-	4,798,397.00	-
OCT	408,000.00	-	5,850,464.00	-	3,642,536.00	-
NOV	538,000.00	-	7,020,596.00	-	2,602,404.00	-
DEC	6,738,000.00	-	8,505,366.00	-	7,317,634.00	-
JAN 2020	8,445,000.00	-	10,502,720.00	-	7,027,280.00	-
FEB	9,560,000.00	-	11,507,856.00	-	7,137,144.00	-
MAR	9,604,000.00	-	12,784,877.00	-	5,904,123.00	-
APR	14,204,000.00	-	14,045,221.00	-	9,243,779.00	-
MAY	16,131,000.00	-	15,353,042.00	-	9,862,958.00	-
JUN	16,239,000.00	-	16,591,594.00	-	8,732,406.00	-

SUMMARY of CalPERS CERBT INVESTMENT FUND
 August, Fiscal Year 2019-2020
 Carolyn Weeks, CPA, Director of Fiscal Operations

CalPERS CERBT Plan for Pre-Funding OPEE	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Fund Balance - 6/30/19 \$5,384,392.00												
Deposits	-	-	-	-	-	-	-	-	-	-	-	-
YTD Deposits	-	-	-	-	-	-	-	-	-	-	-	-
Unrealized Gains/Losses	18,204	(20,671)										
YTD Unrealized Gains/Losses	18,204	(2,466)	(2,466)	(2,466)	(2,466)	(2,466)	(2,466)	(2,466)	(2,466)	(2,466)	(2,466)	(2,466)
Administrative Fees	391	358										
YTD Administrative Fees	391	750	750	750	750	750	750	750	750	750	750	750
Fund Balance	\$ 5,402,205	\$ 5,381,176										





**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
HUMAN RESOURCES DEPARTMENT REPORT
AUGUST 2019**

*Richard Knott, Director of Human Resources
Jamie Hebein Salazar, HR Benefit Specialist
Cindy Reyes, Human Resources Assistant*

I. Employment & Recruiting:

- a. Mosquito Control Technician
 - i. Initial hires: 35
 - ii. Testing: 8/29/19
 - iii. Interviews: 9/4/19
- b. Education Program Coordinator:
 - i. Applications under review
- c. Outreach Assistant:
 - i. Selected Liliana Moreno (tent. start date 9/11/19)
- d. Field Assistant (temporary):
 - i. Selected Andrew Ashton (tent. start date 9/11/19)

II. Department Activities:

- a. Benefit Bridge: Ongoing training/testing
- b. Preparation for Annual Health Open Enrollment: 9/9/19-10/4/19
- c. Preparation for Benefit Fair: 9/17/19
- d. Preparation for Employee Appreciation Day: 10/8/19
- e. NeoGov:
 - i. Insight Module (GovernmentJobs.com): Currently Active
 - ii. Performance Module: Tentative Go-Live date: 10/4/19
 - iii. On-Boarding Module: TBD

III. Department Training & Workshops

Date	Conference	Topic	Location
8/1/19	American Fidelity/Keenan	Section-125 Plan Review	Santa Fe Springs
8/7/19	PIHRA	HR Technology	Cerritos
8/14/19	CalPERS	Health Workshop	Orange
8/14/19	Castle Publications	Employee Relations Laws	Garden Grove
8/26/19 – 8/28/19	CAHR / PIHRA	Various H.R. related sessions	Long Beach

IV. Worker's Compensation Update:

New Claims: 2