

# **GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT**

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## **A G E N D A**

### **THE REGULAR MEETING OF THE BOARD OF TRUSTEES**

**Thursday, August 10, 2023**

District Office  
12545 Florence Avenue  
Santa Fe Springs, CA 90670

1. **CALL TO ORDER**

2. **QUORUM (ROLL) CALL**

3. **INVOCATION**

4. **PLEDGE OF ALLEGIANCE**

5. **CORRESPONDENCE**

6. **INTRODUCTIONS**

(Introductions requested by staff or Trustees of persons attending the meeting are made at this time).

7. **PUBLIC COMMENT**

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

## **8. CONSENT AGENDA (8.1 – 8.4)**

### ***(VOTE REQUIRED)***

- 8.1 Consideration of **Minutes 2023-07** of regular Board Meeting held on July 13<sup>th</sup>, 2023. **(EXHIBIT A)**
- 8.2 Consideration of **Resolution 2023-14** Authorizing Payment of Attached Requisition July 1<sup>st</sup> through July 31<sup>st</sup>, 2023 **(EXHIBIT B)**
- 8.3 Consideration of a Joint Tax Sharing Resolution, related to the annexation of SCV-1131, 1132, and 1133. This resolution authorizes the Sanitation Districts of Los Angeles County and GLACVCD to collectively approve and accept the negotiated exchange of ad valorem property tax revenue resulting from the annexation of the subject territory identified in the resolution to provide revenue to the Santa Clarita Valley Sanitation District. A copy of the letter from the Sanitation Districts of Los Angeles County requesting this resolution is attached. **(EXHIBIT C)**

*Analysis: Similar to previous L.A. County tax sharing resolutions and seek to generate revenue to partially fund the services of SCV-1131, 1132, and 1133, as noted above. Similar resolutions have previously been adopted by the Board; SCV-1131, 1132, and 1133, relates to funding for the operation and maintenance of off-site disposal of sewage. Although the District gives up a negligible share of its ad valorem property taxes in these exchanges, in subsequent years, that amount would generally be regained, if not exceeded, due to an increase in property values associated with services provided by the Sanitation Districts.*

- 8.4 Consideration of Consideration of one (1) County of Los Angeles Negotiated Tax Exchange Resolution (NTER), related to the annexation of the territory known as Project Tract No. 65296. This resolution authorizes the County of Los Angeles and GLACVCD to collectively approve and accept the negotiated exchange of ad valorem property tax revenue resulting from the annexation of the subject territories identified in the resolutions to provide revenue to the County Lighting Maintenance Districts (CLMD) 1687. A copy of the letter from the County of Los Angeles Department of Public Works requesting this resolution is attached. **(EXHIBIT D)**

*Analysis: The NTER from the County of Los Angeles is similar to previous L.A. County tax sharing resolutions and seeks to generate revenue to partially fund the services of CLMD 1687. Similar resolutions have previously been adopted by the Board. These Petitions relate to funding for the operation and maintenance of new street lighting services for properties in Los Angeles County. Although the District gives up a negligible share of its ad valorem property taxes in these exchanges, in subsequent years, that amount would generally be regained, if not exceeded, due to an increase in property values associated with services provided by the CLMD.*

**9. CONSIDERATION AND NOMINATION OF CANDIDATES SEEKING ELECTION TO FILL UNFINISHED ALTERNATE REPRESENTATIVE TERM FOR THE LAFCO INDEPENDENT SPECIAL DISTRICT EXPIRING MAY 2026 (EXHIBIT E) (VOTE REQUIRED)**

**10. REVIEW & CONSIDERATION OF CHANGES TO THE DISTRICTS INVESTMENT POLICY (EXHIBIT F)**

- Resolution 2023-15 (EXHIBIT F)

**11. CONSIDERATION OF RESOLUTION 2023-16 ADOPTION OF THE DOCUMENT DATA RETENTION AND DESTRUCTION POLICY (EXHIBIT G) (VOTE REQUIRED)**

*Summary: The purpose of adopting the Document Data Retention and Destruction Policy is to ensure that the District maintains its official records in accordance with the requirements of all applicable law and that official records no longer required by applicable law are disposed in a timely matter.*

**12. CONSIDERATION OF RESOLUTION 2023-17 ADOPTION OF AMENDMENTS TO THE DISTRICT EMPLOYEE HANDBOOK (4<sup>TH</sup> EDITION) (EXHIBIT H) (VOTE REQUIRED)**

12.1 Sick Leave Policy

12.2 Travel Time Policy

12.3 District Credit Card Usage and Travel and Cost Reimbursement Policy

**13 CONSIDERATION OF RESOLUTION 2023-18 APPROVE AMENDMENT #1 TO THE GENERAL MANAGER'S EMPLOYMENT AGREEMENT (EXHIBIT I) (VOTE REQUIRED)**

**14. CLOSED SESSION**

14.1 **Conference with Legal Counsel (ANTICIPATED LITIGATION)**

(Government Code Section 54956.9(d)(2)(E)(1))

Number of Cases:2

A point has been reached where, in the opinion of the Board of Trustees on the advice of the General Counsel, based upon existing facts and circumstances, there is a significant exposure to litigation against the District.

14.2 **CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(4)**

Based on existing facts and circumstances, the Board of Trustees of the Greater Los Angeles County Vector Control District is deciding whether to initiate litigation

Number of potential cases: 1

**14.3 CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

Property: 2711 Winona Ave, Burbank CA 91504

Agency negotiator: Ad Hoc Facility Expansion Committee in collaboration with the General Manager

Negotiating parties: CBRE and Kidder Mathews

Under negotiation: purchase contract options

**16. STAFF PROGRAM REPORTS: July 2023**

16.1 Manager's Report	S. Kluh, General Manager
16.2 Scientific-Technical (Staff Report A)	S. Vetrone, Sci.-Tech Services Dir.
16.3 Operations (Staff Report B)	M. Daniel, Operations Dir.
16.4 Communications (Staff Report C)	C. Gongora & H. Kuan, Acting PIO's
16.5 Fiscal (Staff Report D)	C. Weeks, Fiscal Operations Dir.
16.6 Human Resources (Staff Report E)	A. Costa, Human Resources Dir.
16.7 General Counsel Report	Q. Barrow, General Counsel

**17. OTHER**

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

**18. ADJOURNMENT**

The next Board of Trustees meeting will be scheduled on Thursday, September 14<sup>th</sup>, 2023, at 7:00p.m. at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.