

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

12545 Florence Avenue, Santa Fe Springs, CA 90670
Office (562) 944-9656 | Fax (562) 944-7976
Email: info@glacvcd.org | Website: www.glacvcd.org

A G E N D A

THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Thursday, December 10, 2020

District Office
12545 Florence Avenue
Santa Fe Springs, CA 90670

The District Headquarters will not be open to the public.

Please note: Pursuant to Governor Newsom's Executive Orders N-25-20 and N-29-20, Members of the Greater Los Angeles County Vector Control District Board of Trustees, Staff and the Public may participate in this meeting via a teleconference.

In the interest of maintaining appropriate social distancing, the Board of Trustees encourages the public to participate by using one or more of the following options for participating in this meeting and/or providing public comment:

- Attend the meeting via Zoom by pre-registering no later than 5:00 p.m. on Wednesday, December 9, 2020, at the following link: <https://bit.ly/GLACVCD-BoardMtg-Dec2020-PreReg>
 - After registering, you will receive a confirmation email containing information about joining the meeting.
- Email your public comment to Mary-Joy Coburn at mjacoburn@glacvcd.org by 2:00 p.m. the day of the meeting and Staff will have your comment available to Board of Trustees and the public.

1. **CALL TO ORDER**
2. **QUORUM (ROLL) CALL**
3. **INVOCATION**
4. **PLEDGE OF ALLEGIANCE**
5. **CORRESPONDENCE**

6. INTRODUCTIONS

(Introductions requested by staff or Trustees of persons attending the meeting are made at this time).

7. PUBLIC COMMENT

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

8. CONSENT AGENDA (8.1 – 8.3)

(VOTE REQUIRED)

8.1 Consideration of **Minutes 2020-11** of regular Board Meeting held on November 12, 2020. ***(EXHIBIT A)***

8.2 Consideration of **Resolution 2020-17** Authorizing Payment of Attached Requisition November 1 through November 30, 2020. ***(EXHIBIT B)***

8.3 Consideration of Revised Section 125 Plan Document for 2021 ***(EXHIBIT C)***

Summary: The Section 125 Plan Document for the District's Flexible Benefit Plan was reviewed and updated by American Fidelity to incorporate Board-approved changes to the cafeteria plan.

9. COMMITTEE REPORT

(VOTE REQUIRED)

9.1 Personnel Committee

S. Croft, Chair

- Consideration of revisions to *Employee Handbook, 4th Edition*, Section 12.13 Family and Medical Care Leave to reflect changes to California Family Rights Act effective January 1, 2021. ***(EXHIBIT D)***
- Authorization for General Manager to make routine updates to *Employee Handbook, 4th Edition* to comply with changing state and federal laws, as necessary, or to make minor administrative corrections without further Board approval.

10. STAFF PROGRAM REPORTS: NOVEMBER 2020

10.1	Manager's Report	T. Dever, General Manager
10.2	Scientific-Technical: (Staff Report A)	S. Kluh, Sci.-Tech Services Dir.
10.3	Operations (Staff Report B)	M. Daniel, Operations Dir.
10.4	Community Affairs (Staff Report C)	M.J. Coburn, Community Affairs Dir.
10.5	Fiscal (Staff Report D)	C. Weeks, Finance Director
10.6	Human Resources (Staff Report E)	A. Bradley, Human Resources Dir.
10.7	Legal Counsel Report	Q. Barrow, Legal Counsel

11. OTHER

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

12. ADJOURNMENT

The next Board of Trustees meeting will be scheduled on Thursday, January 14, 2021 at 7:00 PM at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.